

GRAND RAPIDS COMMUNITY COLLEGE

AGENDA OF BOARD OF TRUSTEES



**MONDAY, SEPTEMBER 19, 2022
4:15 PM
BOARD CHAMBERS
143 BOSTWICK NE
GRAND RAPIDS, MI**

GRAND RAPIDS COMMUNITY COLLEGE BOARD OF TRUSTEES



David J. Koetje
Chairperson
2022



Kenyatta Brame
Vice Chairperson
2022



Sheryl Siegel
Treasurer
2024



Kathleen Bruinsma
Secretary
2022



Brandy Lovelady Mitchell
Trustee
2026



Daniel Williams
Trustee
2026



Salvador Lopez
Trustee
2022



Juan R. Olivarez, Ph.D.
Interim President

Minutes of this and all proceedings of the board may be obtained in the office of the Board of Trustees;
GRCC DeVos Campus, Administration Building, Room 202; 415 Fulton St. E; Grand Rapids, MI 49503; Phone (616) 234-3901.

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GRAND RAPIDS COMMUNITY COLLEGE
REGULAR BOARD OF TRUSTEES MEETING
MONDAY, SEPTEMBER 19, 2022
BOARD CHAMBERS - 4:15 p.m.

ORDER OF BUSINESS

I. GENERAL BUSINESS

- A. Call to Order
- B. Introduction of Guests
- C. Review and Approval of Agenda to include additions, deletions, or corrections.
- D. Open Comments
 - Open comments in this section of the agenda are limited to comments specifically related to today's board agenda.
- E. Special Order of Business (New Business)
 - Public Swearing of Officer Mario "Nick" Jimenez – Chairperson Koetje/Chief Whitman
 - Local Strategic Value Resolution – Lisa Freiburger to present.

II. MONITORING REPORTS

- F. Report (s)
 - Executive Limitations Treatment of People – Christine Coon to present.
 - Finance Update – Lisa Freiburger to present.

III. UPDATES

- G. Student Report – (Quarterly Report) Pablo Villalvao
- H. Foundation Update – (Quarterly Report) Kathryn Mullins
- I. Board Chair Report - Dave Koetje
- J. President's Update – Juan R. Olivarez Ph.D
- K. Faculty Association Update – Frank Conner

IV. COMMUNITY CONNECTIONS

- L. Communications to the Board

V. CONSENT ITEMS

These items will be adopted as a group without specific discussion. When approving the meeting agenda, any board member may request that a consent agenda item be moved to the regular agenda for discussion or questions. *Recommended that the following items be approved as presented:*

- M. Minutes of previous meetings, Grant Awards/Requests, Personnel Transactions, & Financial Transactions
 - Minutes from August 15, 2022 Board Meeting & Work Session.

VI. ACTION ITEMS

- N. Purchases over \$100,000

VII. OPEN COMMENT (*Faculty, staff, students, and the Public are invited to address the Board on any matter.*)

VIII. FINAL BOARD COMMENTS

IX. ADJOURNMENT

Next Meeting of the Board:

- Monday, October 17, 2022, Work Session at 3:15 p.m. and Regular Meeting, 4:15 p.m.

GENERAL BUSINESS

- A. Call to Order
- B. Introduction of Guests
- C. Review and Approval of Agenda to include additions, deletions, or corrections.
- D. Open Comments
 - Open comments in this section of the agenda are limited to comments specifically related to today's board agenda.
- E. Special Order of Business (New Business)
 - Public Swearing of Officer Mario "Nick" Jimenez – Chairperson Koetje/Chief Whitman
 - Local Strategic Value Resolution – Lisa Freiburger to present.

MONITORING REPORTS

F. Report (s)

- Treatment of People Executive Limitations – Christine Coon to present.
- Finance Update – Lisa Freiburger to present.

UPDATES

- G. Student Report – Pablo Villalvazo
- H. Foundation Update & Annual Grants Report –Kathryn Mullins/Lisa Dopke
- I. Board Chair Update – Dave Koetje
- J. President’s Update – Juan R. Olivarez Ph.D.
- K. Faculty Association Update – None at this time.

COMMUNITY CONNECTIONS

L. Communications to the Board.

October Events 2022

Event: GRCC Volleyball Raider Challenge Tournament

Date: Saturday, October 1, 2022 and Sunday October 2, 2022

Time: TBD (see grccraiders.com)

Location: Ford Fieldhouse

Hosted by: GRCC Athletics - Volleyball

Open to the public: Yes

Admission: General (Anyone over 10 years old) \$5.00 All GRCC Students with current Raider Card ID- FREE

*Will there be a Graphics Ticket for promotional materials? No.

Event: GRCC Volleyball vs. North Central Michigan College

Date: Friday, October 7, 2022

Time: 6:30pm

Location: Ford Fieldhouse

Hosted by: GRCC Athletics - Volleyball

Open to the public: Yes

Admission: General (Anyone over 10 years old) \$5.00 All GRCC Students/Faculty/Staff with current Raider Card ID- FREE

*Will there be a Graphics Ticket for promotional materials? No.

Event: GRCC Volleyball vs. Bay College

Date: Saturday, October 8, 2022

Time: 1:00pm

Location: Ford Fieldhouse

Hosted by: GRCC Athletics - Volleyball

Open to the public: Yes

Admission: General (Anyone over 10 years old) - \$5.00 All GRCC Students/Faculty/Staff with current Raider Card ID- FREE

*Will there be a Graphics Ticket for promotional materials? No.

Event: GRCC Volleyball vs. Delta College

Date: Tuesday, October 11, 2022

Time: 6:30pm

Location: Ford Fieldhouse

Hosted by: GRCC Athletics - Volleyball

Open to the public: Yes

Admission: General (Anyone over 10 years old) \$5.00 All GRCC Students/Faculty/Staff with current Raider Card ID- FREE

*Will there be a Graphics Ticket for promotional materials? No.

Event: GRCC Volleyball vs. Kalamazoo Valley Community College

Date: Thursday, October 13, 2022

Time: 7:00pm

Location: Ford Fieldhouse

Hosted by: GRCC Athletics - Volleyball

Open to the public: Yes

Admission: General (Anyone over 10 years old) \$5.00 All GRCC Students/Faculty/Staff with current Raider Card ID- FREE

*Will there be a Graphics Ticket for promotional materials? No.

Event: Grand Rapids Guitar Quartet - comprised of guitarists Andrew Bergeron, David Martin, Brian Morris, and Kyle Thompson.

Date: Thursday, October 13, 2022

Time: 7:00 p.m.

Location: GRCC Albert P. Smith Music Center, Linn Maxwell Keller Recital Hall (Room 200)

Hosted by: The GRCC International Guitar Series

Open to the public: Yes

Admission: Adults \$15; Students/Seniors/Veterans \$10

Event: Carmina Burana

Date: Friday, Oct. 14, 2022

Time: 7:00 p.m.

Location: SCMC Royce Auditorium

Hosted by: GRCC Choirs and Percussion Ensemble join forces to present Carl Orff's colossal cantata

Open to the public: Yes

Admission: Adults \$5; Students/Seniors \$3. All GRCC and GRPS students with current school ID – FREE

Event: GRCC Volleyball vs. Muskegon Community College (Breast Cancer Awareness Night)

Date: Tuesday, October 18, 2022

Time: 6:30pm

Location: Ford Fieldhouse

Hosted by: GRCC Athletics - Volleyball

Open to the public: Yes

Admission: General (Anyone over 10 years old) \$5.00 All GRCC Students/Faculty/Staff with current Raider Card ID- FREE

*Will there be a Graphics Ticket for promotional materials? No.

Event: Breast Cancer Awareness Presentation

Date: Wednesday, October 19, 2022

Time: 12:00-1:30pm

Location: Ford Fieldhouse Classroom 214

Hosted by: Exercise Science

Open to the public: Yes

Event: Fall Band Concert - Jazz Ensemble, Wind Ensemble, and Campus Band

Date: Thursday, October 20, 2022

Time: 7:00 p.m.

Location: SCMC Royce Auditorium

Hosted by: GRCC Music Department

Open to the public: Yes

Admission: Adults \$5; Students/Seniors \$3. All GRCC and GRPS students with current school ID – FREE

Event: KPO- Kent Philharmonic Orchestra Concert

Date: Friday, Oct 21, 2022

Time: 7:30 p.m.

Location: Saint Cecilia Music Center (Royce Auditorium)

Hosted by: GRCC Music Department

Open to the public: Yes

Admission: Adults \$14.00; Students/Seniors/Veterans \$7. All GRCC Students with current Raider Card ID - FREE

Event: GRCC Employee Benefit Fair

Date: Wednesday, October 26, 2022

Time: 11am - 3pm

Location: ATC banquet rooms

Hosted by: GRCC Human Resources

Open to the public: No

Benefits Fair will also include information sessions, a flu shot clinic, and fall treats for employees.

Event: GRCC Volleyball vs. Oakland Community College

Date: Thursday, October 27, 2022

Time: 6:30pm

Location: Ford Fieldhouse

Hosted by: GRCC Athletics - Volleyball

Open to the public: Yes

Admission: General (Anyone over 10 years old) \$5.00 All GRCC Students/Faculty/Staff with current Raider Card ID- FREE

*Will there be a Graphics Ticket for promotional materials? No.

Event: Fall Orchestra and Guitar Ensemble Concert - featuring the GRCC Student Guitar, Orchestra and Chamber Ensembles

Date: Thursday, Oct 27, 2022

Time: 7:00 p.m.

Location: GRCC Albert P. Smith Music Center, Linn Maxwell Keller Recital Hall (Room 200)

Hosted by: GRCC Music Department

Open to the public: Yes

Admission: Adults \$5; Students/Seniors \$3. All GRCC and GRPS students with current school ID – FREE

CONSENT ITEMS

M. Minutes of previous meetings, Grant Awards/Requests, Personnel Transactions, & Financial Transactions

- Minutes from August 15, 2022 Board Meeting & Work Session.
- No grants received from August 1, 2022 to August 31, 2022.

GRCC Employees on the Move from August 1, 2022 – September 1, 2022

Please congratulate those who have moved and been promoted

WELCOME TO GRCC

New Hire

Kaitlyn Verhulst
Language & Thought & Visual Arts, Support
Professional
Effective Date: September 6, 2022

Shawn White
Media Technologies, Classroom/Event Support
Technician
Effective date: September 12, 2022

Ignacia Calderon
Custodians, Custodian I
Effective date: September 12, 2022

Leanne Challa
Instructional Support & Institutional Planning,
Program Manager - Transfer Bridges
Effective date: September 6, 2022

Linzi Grover
Custodians, Custodian I
Effective date: August 29, 2022

Mackenzie Ondersma
Athletics, Head Athletic Trainer
Effective date: August 29, 2022

Cole Szeszulski
Theater, Theater Technical Director
Effective date: August 29, 2022

Ashleigh Laho
Grand Rapids Promise Zone, Success
Coordinator
Effective date: August 29, 2022

Calandra Jones
Custodian, Custodian I
Effective date: August 15, 2022
Beth Martinez
Nursing Program, Support Professional
Effective date: August 22, 2022

Robert Schneider
Custodian, Custodian I
Effective date: August 29, 2022

Mario Nicholas Jimenez Jr.
Campus Police, Police Officer
Effective date: August 22, 2022

CONGRATULATIONS ON YOUR NEW POSITION

Transfers:

Juan Cisneros

Transfer to: Enrollment Center, Support Professional,

Transfer from: Training Solutions, Support Professional

Effective date: September 5, 2022

Phoenix Noelle

Transfer to: Business and Industry, Associate Director of Technical Operations

Transfer from: Career Program Operations, Technical Operations Technician

Effective date: August 22, 2022

Kimberly Brems

Transfer to: Language & Thought, Temporary Assistant Professor

Transfer from: Language & Thought, Adjunct

Effective date: August 8, 2022

Justine Bryant

Transfer to: Language & Thought, Affiliate Assistant Professor

Transfer from: Language & Thought, Adjunct

Effective date: August 8, 2022

Leigh Kleinert

Transfer to: Biological Science, Professor

Transfer from: STEM, Interim Associate Dean

Effective date: August 8, 2022

William Faber

Transfer to: Physical Science, Professor

Transfer from: STEM and Liberal Arts, Interim Dean

Effective date: August 8, 2022

Jonnathan Resendiz

Transfer to: STEM, Interim Associate Dean of STEM

Transfer from: Computer Information Systems, Assistant Professor

Effective date: August 8, 2022

Andrew Masters

Transfer to: Grand Rapids Promise Zone, Promise Zone Associate Director

Transfer from: Financial Aid, Associate Director Financial Aid Compliance

Effective date: September 12, 2022

Juan E. Cisneros Fonseca

Transfer to: High School Partnerships (Academic Outreach), Support Professional

Transfer from: Job Training, Support Professional

Effective date: August 22, 2022

Joshua Thompson

Transfer to: Maintenance, Building Maintenance

Transfer from: Custodian, Custodian II

Effective date: August 22, 2022

Eugene Nichols
Transfer to: Head Custodian I, 2nd shift, RJF/Cook
Transfer from: Custodian II, 2nd Shift, ATC
Effective date: August 8, 2022

THANK YOU FOR YOUR SERVICE

Separations:

Cedrick Spearman
Custodians, Custodian I
Effective date: August 24, 2022

Jeni Gebhart
Early Childhood Learning Lab, Preschool Instructor
Effective date: August 13, 2022

Frederick Scott-Comer
Nursing, Assistant Professor
Effective date: December 22, 2022

Rafael Pastrano-Espinoza
Instructional Support & Institutional Planning, Support Professional
Effective date: August 20, 2022

Lamont Vines
Training Solutions, Job Developer
Effective date: August 20, 2022

Leigh Jajuga
Web and Digital Strategy, Director of Web Content and Digital Strategy
Effective date: August 24, 2022

Retirements:

Kathleen Schoen
Library & Learning Commons, Support Professional
Effective date: February 1, 2023

Janice Holton
Student Records, Support Professional
Effective date: November 5, 2022

Financial Transactions
(August 1 - 31, 2022)

1. Purchases \$25,000-\$100,000

a. General Fund

- 1) Purchase order issued to provide security services at the Lakeshore Campus.

Requestor: Dave Selmon - Lakeshore Campus
Expenditure: \$65,251.00 (11-2271)
Disposition: Recurring
Supplier: DK Security
Kentwood, MI
Source of Funds: General Fund
Bid: Yes, RFP #2021-4262 (one-year extension)

- 2) Purchase order issued to provide annual GRCC chillers' services

Requestor: Jim Van Dokkumburg – Facilities
Expenditure: \$27,900.00 (11-2271)
Disposition: Recurring
Supplier: Trane Commercial Systems
La Crosse, WI
Source of Funds: General Funds
Bid: Yes, RFP #1819-8137G-1

- 3) Purchase order issued to provide advertising for 7/1/22 – 6/30/23.

Requestor: Dave Murray – Communication
Expenditure: \$90,000.00 (11-2530)
Disposition: Recurring
Supplier: Adtegrity.com
Grand Rapids. MI
Source of Funds: General Funds
Bid: No, sole source

b. Other Special Funds

- 1) Purchase order issued to provide restoration of White Hall's roof on the North section.
(20-year warranty)

Requestor: Jim Van Dokkumburg - Facilities
Expenditure: \$35,748.00 (42-2330)
Disposition: New
Supplier: Tremco/Weatherproofing Technologies, Inc.
Source of Funds: Plant Fund
Bid: No, sole source (E&I pricing)

- 2) Purchase order issued to provide (2) two 2023 Ford Transit 250 Cargo Vans for Plumbing and S&R replacements
- Requestor:** Paula Gleason-Zeeff – Purchasing and Jim Van Dokkumburg - Facilities
- Expenditure:** \$46,435.00 (42-2822 GenVehicle)
- Disposition:** New
- Supplier:** Gomo Ford
Woodhaven, MI
- Source of Funds: Plant Fund
- Bid: No, sole source (MIDeal pricing 071B770181)
- 3) Purchase order issued to provide studio cameras, accessories, lights, batteries, lenses, and cables. GRCC issued on behalf of Ferris University.
- Requestor:** Klaas Kwant – Media Technologies
- Expenditure:** \$74,559.97 (51-2821 Heta 13)
- Disposition:** New
- Supplier:** B&H
New York, NY
- Source of Funds: Grants
- Bid: No, sole source (E&I pricing EI2013)
- 4) Purchase order issued to provide cameras, adaptors, controllers for podcasting/meeting recordings. Equipment for GRCC.
- Requestor:** Klaas Kwant – Media Technologies
- Expenditure:** \$26,727.50 (51-2821 Heta 13)
- Disposition:** New
- Supplier:** B&H
New York, NY
- Source of Funds: Grants
- Bid: No, sole source (E&I pricing EI2013)
- 5) Purchase order issued to provide camera, lenses, monito, glidecam, accessories, tripod, batteries, and lighting. GRCC issued on behalf of Davenport University.
- Requestor:** Klaas Kwant – Media Technologies
- Expenditure:** \$32,425.99 (51-2821 Heta 13)
- Disposition:** New
- Supplier:** B&H
New York, NY
- Source of Funds: Grants
- Bid: No, sole source (E&I pricing EI2013)
- 6) Purchase order issued to provide multiple cameras, accessories, power source, switcher, lights, batteries, lenses, and cables. GRCC issued on behalf of GVSU.
- Requestor:** Klaas Kwant – Media Technologies
- Expenditure:** \$40,448.31 (51-2821 Heta 13)
- Disposition:** New
- Supplier:** B&H
New York, NY
- Source of Funds: Grants
- Bid: No, sole source (E&I pricing EI2013)

7) Purchase order issued to provide an 80TB server. GRCC issued on behalf of Calvin University.

Requestor:	Klaas Kwant – Media Technologies
Expenditure:	\$25,915.68 (51-2821 Heta 13)
Disposition:	New
Supplier:	B&H
	New York, NY
Source of Funds:	Grants
Bid:	No, sole source (E&I pricing EI2013)

Purchase order numbers 3 – 7 for the Heta 13 Grant were requested by the City and the institutions involved to be order separately for reimbursement purpose.

GRAND RAPIDS COMMUNITY COLLEGE
 2022-2023 GENERAL OPERATING FUND BUDGET REPORT
 FOR THE PERIOD ENDED AUGUST 31, 2022

GENERAL OPERATING	ADOPTED BUDGET	2022/2023 ACTUAL 8/31/2022	PERCENTAGE
REVENUE:			
TUITION	42,445,000	20,217,826	47.63%
FEES	7,425,000	2,969,250	39.99%
PROPERTY TAX	38,070,000	13,226,188	34.74%
STATE AID	29,220,000	-	0.00%
INTEREST	600,000	59,576	9.93%
MISCELLANEOUS	1,800,000	60,794	3.38%
TOTAL REVENUE	119,560,000	36,533,634	30.56%
EXPENSE:			
SALARIES:			
INSTRUCTION	33,706,000	1,269,020	3.76%
COUNSELING	1,500,000	61,654	4.11%
LIBRARIAN	640,000	15,256	2.38%
ADMINISTRATION	5,800,000	670,234	11.56%
ADMINISTRATIVE SUPPORT	1,350,000	100,989	7.48%
TECHNICAL SUPPORT	8,880,000	867,115	9.76%
SECRETARIAL	4,850,000	430,607	8.88%
BLDG OPERATIONS	4,540,000	426,456	9.39%
STUDENT ASSISTANT	1,290,000	96,705	7.50%
EST SAVINGS ON OPEN POSITIONS	(500,000)		
TOTAL SALARIES	62,056,000	3,938,036	6.35%
NON-SALARY:			
FRINGE BENEFITS	37,025,000	2,556,253	6.90%
CONTRACTED SERVICE	4,925,315	696,479	14.14%
SUPPLIES & REPAIRS	5,300,212	461,203	8.70%
UTILITIES & RENT	4,384,768	696,122	15.88%
TRANSFERS	2,599,600	146,269	5.63%
OTHER COSTS	3,121,442	177,862	5.70%
EQUIPMENT	297,863	29,572	9.93%
CONTINGENCY	300,000	-	0.00%
EST SAVINGS ON CONTROLLABLES	(500,000)		
TOTAL NON-SALARY	57,454,200	4,763,760	8.29%
TOTAL EXPENSE	119,510,200	8,701,796	7.28%
NET REVENUE (EXPENSE)	49,800	27,831,838	

GRAND RAPIDS COMMUNITY COLLEGE
 2022-2023 GENERAL OPERATING FUND BUDGET REPORT
 FOR THE PERIOD ENDED AUGUST 31, 2022

	MONTHLY ACTIVITY 7/1/22 - 8/31/22	MONTHLY ACTIVITY 7/1/21 - 8/31/21	YEAR-TO- DATE 8/31/2022	YEAR-TO- DATE 8/31/21
REVENUE:				
TUITION	20,217,826	22,482,879	20,217,826	22,482,879
FEES	2,969,250	3,006,848	2,969,250	3,006,848
PROPERTY TAX	13,226,188	12,514,730	13,226,188	12,514,730
STATE AID	-	-	-	-
INTEREST	59,576	13,215	59,576	13,215
MISCELLANEOUS	60,794	65,111	60,794	65,111
TOTAL REVENUE	36,533,634	38,082,783	36,533,634	38,082,783
EXPENSE:				
SALARIES:				
INSTRUCTION	1,269,020	1,565,298	1,269,020	1,565,298
COUNSELING	61,654	13,178	61,654	13,178
LIBRARIAN	15,256	10,985	15,256	10,985
ADMINISTRATION	670,234	619,278	670,234	619,278
ADMINISTRATIVE SUPPORT	100,989	126,208	100,989	126,208
TECHNICAL SUPPORT	867,115	881,377	867,115	881,377
SECRETARIAL	430,607	495,533	430,607	495,533
BLDG OPERATIONS	426,456	453,229	426,456	453,229
STUDENT ASSISTANT	96,705	58,231	96,705	58,231
TOTAL SALARIES	3,938,036	4,223,317	3,938,036	4,223,317
NON-SALARY:				
FRINGE BENEFITS	2,556,253	2,696,700	2,556,253	2,696,700
CONTRACTED SERVICES	696,479	673,730	696,479	673,730
SUPPLIES & REPAIRS	461,203	869,901	461,203	869,901
UTILITIES & RENT	696,122	464,742	696,122	464,742
TRANSFERS	146,269	92,608	146,269	92,608
OTHER COSTS	177,862	184,424	177,862	184,424
EQUIPMENT	29,572	31,236	29,572	31,236
CONTINGENCY	-	-	-	-
TOTAL NON-SALARY	4,763,760	5,013,341	4,763,760	5,013,341
TOTAL EXPENSE	8,701,796	9,236,658	8,701,796	9,236,658
NET REVENUE (EXPENSE)	27,831,838	28,846,125	27,831,838	28,846,125

GRAND RAPIDS COMMUNITY COLLEGE
 2022 - 2023 DESIGNATED FUND BUDGET REPORT
 FOR PERIOD ENDING AUGUST 31, 2022

DESIGNATED	2022 - 2023		PERCENTAGE
	ADOPTED BUDGET	ACTUAL 8/31/22	
REVENUE:			
CONTRACTED TRAINING	1,659,585	155,890	9.39%
OTHER MISCELLANEOUS LOCAL	909,894	16,071	1.77%
TOTAL REVENUE	2,569,479	171,961	6.69%
EXPENSES:			
SALARIES			
INSTRUCTION	437,187	71,656	16.39%
ADMINISTRATION	324,892	56,037	17.25%
CUSTODIANS & SECURITY	25,500	2,587	10.14%
SECRETARIAL	21,564	2,288	10.61%
STUDENT ASSISTANTS	10,605	0	0.00%
TOTAL SALARIES	819,748	132,569	16.17%
NON-SALARY			
FRINGE BENEFITS	291,272	27,553	9.46%
CONTRACTED SERVICES	914,580	93,013	10.17%
SUPPLIES & REPAIRS	745,153	72,272	9.70%
UTILITIES & RENTALS	1,650	0	0.00%
CAPITAL OUTLAY	92,830	272	0.29%
TRANSFERS	(349,600)	(58,267)	16.67%
OTHER	93,507	3,483	3.72%
TOTAL NON-SALARY	1,789,392	138,326	7.73%
TOTAL EXPENSE	2,609,140	270,895	10.38%
NET REVENUE (EXPENSE)	(39,661)	(98,933)	

GRAND RAPIDS COMMUNITY COLLEGE
 BUILDING & SITE FUND - GENERAL
 FOR PERIOD ENDED Aug 31, 2022

	ADOPTED BUDGET	ACTUAL 8/31/22	PERCENTAGE
REVENUE:			
PROPERTY TAXES	10,150,000	3,522,945	34.71%
TRANSFER FROM GENERAL FUND	1,250,000	0	0.00%
FACILITIES FEE	1,900,000	934,200	49.17%
TOTAL REVENUE	13,300,000	4,457,145	33.51%
EXPENSES:			
MAINTENANCE & OTHER	3,800,000	849,778	22.36%
PUBLIC SAFETY CENTER	7,000,000	0	0.00%
OTHER PROJECTS	1,010,000	314,568	31.15%
TRANSFERS TO DEBT FUND	3,135,000	0	0.00%
TOTAL EXPENSES	14,945,000	1,164,346	7.79%
NET REVENUE (EXPENSE)	(1,645,000)	3,292,799	

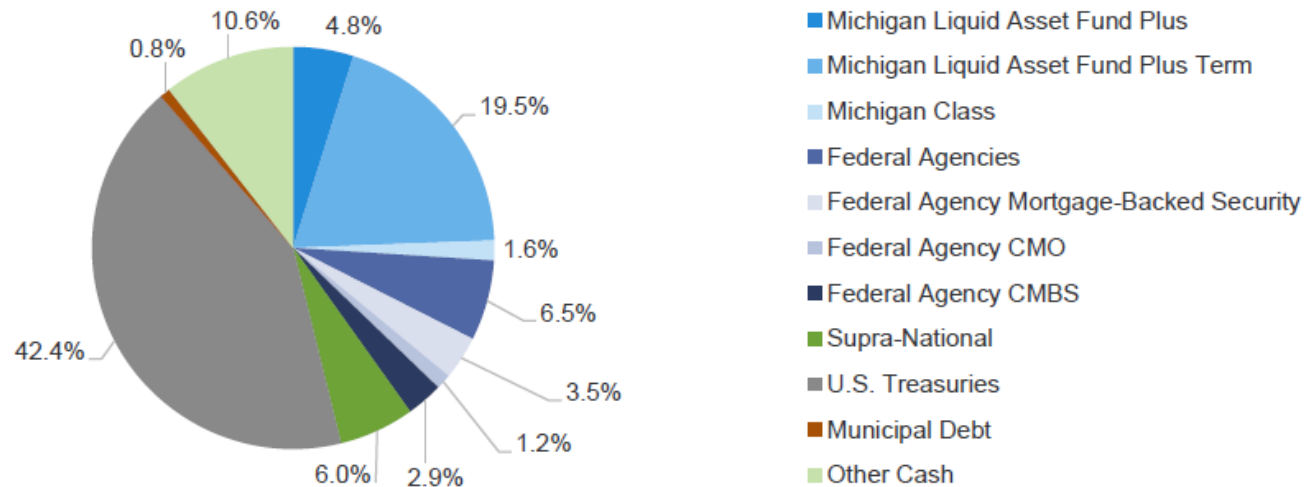
PLANT FUND - DEBT RETIREMENT FUND
2022-23 FISCAL YEAR

	BUDGET	ACTUAL 8/31/2022
REVENUE		
TRANSFER FROM PLANT - FACILITIES FEE	1,983,976	0
TRANSFER FROM PLANT - GENERAL	1,151,024	0
TOTAL REVENUE	3,135,000	0
 EXPENSE		
2012 ISSUE - REFUNDING		
PRINCIPAL	205,000	0
INTEREST	6,406	0
OTHER EXPENSE	100	0
TOTAL EXPENSE	211,506	0
 2019 ISSUE - 2009 REFUNDING		
PRINCIPAL	680,000	0
INTEREST	257,450	0
OTHER EXPENSE	500	0
TOTAL EXPENSE	937,950	0
 2020 ISSUE - 2012 REFUNDING		
PRINCIPAL	1,755,000	0
INTEREST	228,476	0
OTHER EXPENSE	500	0
TOTAL EXPENSE	1,983,976	0
 GRAND TOTAL EXPENSE	3,133,432	0

Aggregate Cash and Investments

Period Ended
August 31, 2022

Security Type	Market Value	% of Total
Michigan Liquid Asset Fund Plus	\$5,448,165	4.8%
Michigan Liquid Asset Fund Plus Term	\$22,000,000	19.5%
Michigan Class	\$1,802,508	1.6%
Federal Agencies	\$7,299,833	6.5%
Federal Agency Mortgage-Backed Security	\$3,934,194	3.5%
Federal Agency CMO	\$1,375,225	1.2%
Federal Agency CMBS	\$3,298,669	2.9%
Supra-National	\$6,800,939	6.0%
U.S. Treasuries	\$47,734,756	42.4%
Municipal Debt	\$950,404	0.8%
Other Cash	\$11,900,000	10.6%
Total	\$112,544,693	100.0%



The above information includes all the College's cash and investments.

ACTION ITEMS

N. Purchases over \$100,000

a. General Fund

No general fund requests for August 2022.

a. Other Special Funds

No special fund requests for August 2022.

Purchases over \$100,000 Previously Approved
(Below Information for Reporting Purposes Only)

b. Other Special Funds

- 1) Request permission to issue a blanket purchase order to provide condominium association fees for the Lakeshore Campus (2022.-23).

Requestor: Lisa Freiburger – Finance & Administration
Expenditure: \$100,113.96 (42-2810)
Disposition: Recurring Purchase
Supplier: The Shops at Westshore Condominium
 Holland, MI

Source of Funds: Plant Fund
 Bid: No, single source.

- 2) Request permission to issue purchase order change notice for the design and construction of the ATC Piazza. Increasing \$550,000.00; from \$6,250,000.00 to \$6,800,000.00.

Requestor: Jim VanDokkumburg - Facilities
Expenditure: \$550,000.00/\$6,800,000.00 (42-2810)
Disposition: Construction Purchase
Supplier: Granger Construction
 Grand Rapids, MI
 Progressive AE/AE
 Grand Rapids, MI

Source of Funds: Plant Fund
 Bid: Yes, RFP #1415-3282, previously reported and RFP 1920-3296.

ACCOUNTS:

- 11 – General Fund
- 14 – Auxiliary Fund
- 15 – Designated Fund
- 42 – Bonds, Plant Fund
- 51 – Grants
- 91 – Agency Funds

KEY:

- * MBE
- ** WBE
- *** M/WBE
- ****MLBE
- # - Non Responsive Bid
- NTE - Not to exceed

Sole Source: A single supplier that controls the supply of products or services in a defined market. Typically the product of market conditions such as: technology leadership, patent protection, limited or exclusive distributorship, etc.

Single Source: Supplier selection is determined by objective business decisions such as: leveraged volume purchase contracts, standardization programs, OEM (original equipment manufacturer) parts/service, just in time delivery requirements, etc.

Vision: GRCC provides relevant educational opportunities that are responsive to the needs of the community and inspires students to meet economic, social and environmental challenges to become active participants in shaping the world of the future.

Mission: GRCC is an open access college that prepares individuals to attain their goals and contribute to the community.

Values:

Excellence – We commit to the highest standards in our learning and working environment.

Diversity – We create an inclusive, welcoming, and respectful environment that recognizes the value, diversity, and dignity of each person.

Responsiveness – We anticipate and address the needs of students, colleagues, and community.

Innovation – We seek creative solutions through collaboration, experimentation, and adaptation.

Accountability – We set benchmarks and outcomes to frame our decision-making, measure our performance, and evaluate our results.

Sustainability – We use resources in responsible ways to achieve balance among our social, economic, and environmental practices and policies.

Respect – We treat others with courtesy, consideration, and civility.

Integrity – We commit to GRCC values and take personal responsibility for our words and actions.

Strategic Goals:

Strategic Goal #1: Teaching and Learning– The College develops curriculum and curriculum delivery, and supports instruction that measurably improves student learning..

Strategic Goal #2: Completion and Transfer – The College sustains and continuously improves our focus on successful student goal achievement whether that be completion of a degree/ credential, transfer to another college, or personal interest/skill attainment

Strategic Goal #3: The College works to create and support equitable practices across the institution to remove barriers and ensure high comparable outcomes for all identifiable groups.

Strategic Goal #4: The College seeks to positively impact the community by educating and training students with relevant skills so that they are retained in the service region holding living-wage jobs, as well as through collaborations/ events with education and community partners.

Strategic Goal #5: The College effectively plans for and uses our resources to preserve and enhance the institution.

Equal Opportunity and Non-discrimination Statement

Grand Rapids Community College is an equal opportunity institution and does not discriminate on the basis of gender, race, color, national origin, religion, height, weight, age, marital status, disability, sexual orientation, status as a disabled veteran or Vietnam Era veteran, and/or any other legally protected class not heretofore mentioned, in any of its educational programs and activities, including admissions and employment.

The above measures, in conjunction with other related state laws and the College's policies and procedures, will assure all individuals opportunity for consideration or redress of complaints of illegal discrimination. Equal Employment Opportunity and

Americans with Disabilities Act information may be obtained from the Director of Human Resources/Labor Relations & EEO, 404B CPP, 143 Bostwick Avenue NE, Grand Rapids, Michigan 49503-3295. Telephone (616) 234-3972. GRCC is a tobacco free campus.

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