

GRAND RAPIDS COMMUNITY COLLEGE

AGENDA OF BOARD OF TRUSTEES



**MONDAY, MAY 20, 2024
4:15 PM
BOARD CHAMBERS
143 BOSTWICK NE
GRAND RAPIDS, MI**

GRAND RAPIDS COMMUNITY COLLEGE BOARD OF TRUSTEES



Brandy Lovelady Mitchell, Ed.D.
Chairperson
2026



Kathleen Bruinsma, J.D.
Vice Chairperson
2028



Sheryl Siegel, B.A.
Treasurer
2024



Daniel Williams, Ed.D.
Secretary
2026



Kenyatta Brame, J.D.
Trustee
2028



David J. Koetje, M.A.
Trustee
2024



Salvador Lopez, M.S.
Trustee
2028



Charles W. Lepper, Ph.D.
President

Minutes of this and all proceedings of the board may be obtained in the office of the Board of Trustees;
GRCC DeVos Campus, Administration Building, Room 202; 415 Fulton St. E; Grand Rapids, MI 49503; Phone (616) 234-3901.

10/29/24 0204

GRAND RAPIDS COMMUNITY COLLEGE
REGULAR BOARD OF TRUSTEES MEETING
MONDAY, MAY 20, 2024

ORDER OF BUSINESS

I. GENERAL BUSINESS

- Call to Order
- Introduction of Guests
- Review and Approval of Agenda to include additions, deletions, or corrections.
- Open Comments
 - Open comments in this section of the agenda are limited to comments specifically related to today's board agenda.
- Special Order of Business (New Business)
 - Michigan Law Enforcement Accreditation
 - Swearing in of new GRCC Police Officer
 - Michigan New Job Training Agreement – HexArmor
 - Board Policy Revisions

II. MONITORING REPORTS

- Report (s)
 - Finance Update

III. UPDATES

- Student Government Report
- Foundation Update (Quarterly Report)
- Board Chair Report
- President's Update – Charles Lepper, Ph.D.
- Faculty Association Update

IV. COMMUNITY CONNECTIONS

- Communications to the Board

V. CONSENT ITEMS

These items will be adopted as a group without specific discussion. When approving the meeting agenda, any board member may request that a consent agenda item be moved to the regular agenda for discussion or questions. *Recommended that the following items be approved as presented:*

- Minutes of previous meetings, Grant Awards/Requests, Personnel Transactions, & Financial Transactions
 - Minutes from March 18 regular meeting, April 17th work session, and May 6th budget work session
 - Grants GRCC received from March 1 to May 6, 2024

VI. ACTION ITEMS

- N. Purchases over \$100,000

VII. OPEN COMMENT (*Faculty, staff, students, and the Public are invited to address the Board on any matter.*)

VIII. FINAL BOARD COMMENTS

IX. ADJOURNMENT

Next Meeting of the Board:

- Monday, June 5, 2024, Work Session
- Monday, June 10, 2024, Budget Work Session & Regular Meeting

GENERAL BUSINESS

- A. Call to Order
- B. Introduction of Guests
- C. Review and Approval of Agenda to include additions, deletions, or corrections.
- D. Open Comments
 - Open comments in this section of the agenda are limited to comments specifically related to today's board agenda.
- E. Special Order of Business (New Business)
 - Michigan Law Enforcement Accreditation
 - Swearing in of new GRCC Police Officer
 - Michigan New Job Training Agreement – HexArmor
 - Board Policy Revisions

MONITORING REPORTS

F. Report (s)

- Finance Update – Lisa Freiburger
-

UPDATES

- G. Student Alliance Report – None at this time.
- H. Foundation Update – None at this time.
- I. Board Chair Update
- J. President’s Update – Charles Lepper, Ph.D.
- K. Faculty Association Update - None at this time.

JUNE EVENTS

Event: GRCC Sheriff's Corrections Academy Graduation

Date: Thursday, June 13

Time: 6 -7 p.m.

Location: 168 ATC

Hosted by: Criminal Justice Department

Open to the public: Yes – contact Rachel Crapo at (616) 234-4280

Admission: Free

COMMUNITY CONNECTIONS

None at this time.

CONSENT ITEMS

M. Minutes of previous meetings, Grant Awards/Requests, Personnel Transactions, & Financial Transactions

- Minutes from March 18 regular meeting, April 17th work session, and May 6th budget work session
- Grants GRCC received from March 1 to May 6, 2024

| Grants Awarded | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|
| Project Description | Amount |
| GRCC’s Workforce Training Department received a grant from the U.S. Department of Labor for the Strengthening Community Colleges Training Grant. The grant money will be used to implement systems changes in order to remove barriers, support enrollment, nurture academic success, and prepare students for jobs that pay family-sustaining wages and offer career development opportunities. | \$5,515,501 |
| GRCC received a Quick Start planning grant from the MiLEAP Office of Sixty by 30 to review how to expand Basic Needs work already completed, based on an established model (DHHS partnership) to expand capacity (or to investigate whether interventions are scalable. Grant funds will also be used to hire a consultant to assist the college in further developing and scaling its Transfer 2.0 work. | \$69,850 |
| GRCC received a MiLEAP Office of Sixty by 30 Barrier Removal—Direct to Students grant that will be used to provide emergency grants to students. | \$254,326 |
| GRCC’s Workforce Training Department received a grant from Carhartt and the All Within My Hands Foundation to continue its participation in the Metallica Scholars Initiative w/Carhartt "For the Love of Labor." This grant supports non-traditional student seeking certification in the welding program. | \$50,000 |
| GRCC’s congressionally directed spending request was granted for the purchase of public safety training equipment. | \$1,000,000 |

PERSONNEL REPORT
(Includes in-process transactions through 5-1-24)

WELCOME TO GRCC

New Hires:

Noah Wilson
Information Security, Cyber Security Analyst I
Effective date: April 1, 2024

Sydnee Chrzan
Nursing, Student Intake Specialist
Effective date: March 25, 2024

Travis Wabeke
Maintenance, Electrician
Effective date: March 25, 2024

Lyndsie Post
Communications, Executive Director of Communications & Marketing
Effective date: March 25, 2024

Linda Craig
Dental Auxiliary, Support Professional
Effective date: March 18, 2024

Stephanie Menendez
Financial Aid, Financial Aid Functional Analyst
Effective date: March 18, 2024

Leijla Husic
Nursing, Temporary Instructional Laboratory Coordinator
Effective date: March 18, 2024

Bethany Levandowski
Job Training, Support Professional
Effective date: May 6, 2024

Michelle Hamilton
General Counsel, Director of Equal Opportunity Compliance
Effective date: May 6, 2024

Paije Manning
Early Childhood Learning Laboratory, Support Professional
Effective date: April 8, 2024

CONGRATULATIONS ON YOUR NEW POSITION

Transfers:

Zachary Brock

Transfer to: Receiving, Shipping and Receiving Clerk

Transfer from: Custodians, Custodian

Effective date: April 8, 2024

Megan Smith

Transfer to: Ford Fieldhouse, Coordinator for Facility and Event Operations

Transfer from: Ford Fieldhouse, Contingent

Effective date: March 18, 2024

Rose Sickrey

Transfer to: Student Financial Services, Support Professional

Transfer from: Student Financial Services, Support Professional

Effective date: April 29, 2024

Jamillya Hardley

Transfer to: Office of Diversity Equity and Inclusion, Director of the Woodrick Center

Transfer from: Office of Diversity Equity and Inclusion, Interim Director of Woodrick Center

Effective date: April 29, 2024

Brandon Stoinski

Transfer to: Training Solutions, Job Developer

Transfer from: Student Employment, Student Employee, Tutor

Effective date: April 15, 2024

THANK YOU FOR YOUR SERVICE

Separation

Kevin Johnson

Custodian, Custodian

Effective date: April 6, 2024

Brian Hamlin

Customer Support, Computer Tech Level 1

Effective date: March 23, 2024

Mackenzie Braat

ECLL, Assistant to the Preschool Instructor

Effective date: March 16, 2024

Melissa Schmitt

Library & Learning Commons, Support

Professional

Effective date: April 6, 2024

Retirements:

Raynard Ross

Student Success, Associate Dean, Persistence & Completion

Effective date: April 27, 2024

Tommy Brown

Music Center, Custodian II

Effective date: July 13, 2024 (updated)

Rebecca Bailey

Human Resources, Director of Payroll

Effective date: September 28, 2024

Shanna Goff

Mathematics, Professor

Effective date: December 18, 2024 (updated)

Financial Transactions
(April 1 - 30, 2024)

1. **Purchases \$25,000-\$100,000**
a. **General Fund**

- 1) Purchase order increased to provide payment for additional \$50,000 for Legal Services.
Requestor: B. Meyer – General Counsel
Expenditure: \$65,000.00 (2213-11)
Disposition: Increase Purchase
Supplier: Varnum Consulting LLC
Grand Rapids, MI
Source of Funds: General Fund
Bid: No, Sole Source

- 2) Purchase order issued to provide payment for Provost Search Fees.
Requestor: M. McClure-Anderson – EPTO
Expenditure: \$25,000.00 (2271-11)
Disposition: New Purchase
Supplier: Gold Hill Associates
Jackson, MS
Source of Funds: General Fund
Bid: Yes, RFP #2122-5240

- 3) Purchase order issued to provide payment for maintenance for the existing PURE storage.
Requestor: Donovan Wallace – Information Technologies
Expenditure: \$65,867.95 (2271-11)
Disposition: Renewal Purchase
Supplier: Presidio Networked Solution Group LLC
Troy, MI
Source of Funds: General Fund
Bid: Yes, RFP #2021-11051B

- 4) Purchase order issued to provide payment for increase of \$5,000.00 for vehicle maintenance 2023/2024 year.
Requestor: Paula Gleason-Zeeff - Purchasing
Expenditure: \$27,000.00 (2343-11)
Disposition: Increase Purchase
Supplier: LaFontaine Automotive Group
La Crosse, WI
Source of Funds: General Fund
Bid: Yes, 2324-11320

b. Other Special Funds

- 1) Purchase order issued to provide payment for a replacement Duplo DC-618 creaser for ePrint.

Requestor: Danelle Sedore - ePrint
Expenditure: \$40,775.00 (2412-14)
Disposition: New Purchase
Supplier: Applied Innovation
Grand Rapids, MI
Source of Funds: Auxiliary Fund
Bid: Yes, RFQ #2324-2058

- 2) Purchase order issued to provide payment for consulting services for ERP/SIS system review.

Requestor: Jeff VanderVeen – Information Technologies
Expenditure: \$59,200.00 (2822-42-GENCWI)
Disposition: New Purchase
Supplier: Moran Technology Consulting
Naperville, IL
Source of Funds: Plant Fund
Bid: Yes, RFP #2324-1026

- 3) Purchase order issued to provide payment for air filters throughout campus.

Requestor: Jim VanDokkumburg - Facilities
Expenditure: \$31,171.00 (2330-42-GENERAL)
Disposition: Replacement Purchase
Supplier: Trane Commercial System
La Crosse, WI
Source of Funds: Plant Fund
Bid: No, proprietary vendor

- 4) Purchase order issued to provide payment for a 2024 Ford Interceptor.

Requestor: Chief Whitman - Police
Expenditure: \$29,500.00 (2822-42-GENVEHICLE)
Disposition: New Purchase
Supplier: Gorno Ford
Woodhaven, MI
Source of Funds: Plant Fund
Bid: Yes, MiDeal #071B7700181

5) Purchase order issued to provide payment for life cycle replacements - Dell Latitude 5440 14" laptop (qty – 103).

Requestor: Jeff VanderVeen – Information Technologies
Expenditure: \$71,451.10 (2822-42-GENPC))
Disposition: Replacement Purchase
Supplier: Dell Marketing LP
Round Rock, TX
Source of Funds: Plant Fund
Bid: Yes, MHEC-04152022

6) Purchase order issued to provide payment for coordinator at Muskegon Community College.

Requestor: Julie Parks - MTEC
Expenditure: \$25,024.32 (2271-51-1WORK)
Disposition: Recurring Purchase
Supplier: Muskegon Community College
Muskegon, MI
Source of Funds: Grants
Bid: No, sole source

7) Purchase order issued to provide payment for data tracking, data uploads for YR6 FPR summative report and FAFSA completion reports.

Requestor: S. Beauclair – Gear Up Wyoming
Expenditure: \$25,050.00 (2271-51-GEARUPWY24))
Disposition: Recurring Purchase
Supplier: Vela Institute Inc
Boone, NC
Source of Funds: Grants
Bid: No, sole source

8) Purchase order issued to provide payment for development of Pharm Tech program.

Requestor: Julie Parks - MTEC
Expenditure: \$38,100.00 (2271-51-SCC))
Disposition: Recurring Purchase
Supplier: MindSpring
Ada, MI
Source of Funds: Grants
Bid: No, sole source

ACCOUNTS:

11 – General Fund
14 – Auxiliary Fund
15 – Designated Fund
42 – Bonds, Plant Fund
51 – Grants
91 – Agency Funds

KEY:

* MBE
** WBE
*** M/WBE
****MLBE
Non Responsive Bid
NTE - Not to exceed

Sole Source: A single supplier that controls the supply of products or services in a defined market. Typically the product of market conditions such as: technology leadership, patent protection, limited or exclusive distributorship, etc.

Single Source: Supplier selection is determined by objective business decisions such as: leveraged volume purchase contracts, standardization programs, OEM (original equipment manufacturer) parts/service, just in time delivery requirements, etc.

GRAND RAPIDS COMMUNITY COLLEGE
 2023-2024 GENERAL OPERATING FUND BUDGET REPORT
 FOR THE PERIOD ENDED APRIL 30, 2024

| GENERAL OPERATING | ADOPTED BUDGET | 2023/2024 ACTUAL 4/30/2024 | PERCENTAGE |
|-------------------------------|--------------------|----------------------------------|---------------|
| REVENUE: | | | |
| TUITION | 42,126,000 | 42,399,450 | 100.65% |
| FEES | 7,325,000 | 7,501,798 | 102.41% |
| PROPERTY TAX | 40,919,000 | 41,107,520 | 100.46% |
| STATE AID | 34,500,000 | 21,685,027 | 62.86% |
| INTEREST | 1,000,000 | 892,529 | 89.25% |
| MISCELLANEOUS | 1,650,000 | 1,025,213 | 62.13% |
| TOTAL REVENUE | 127,520,000 | 114,611,537 | 89.88% |
| EXPENSE: | | | |
| SALARIES: | | | |
| INSTRUCTION | 32,685,000 | 23,719,479 | 72.57% |
| COUNSELING | 2,070,000 | 1,455,053 | 70.29% |
| LIBRARIAN | 620,000 | 428,734 | 69.15% |
| ADMINISTRATION | 5,920,000 | 4,245,158 | 71.71% |
| ADMINISTRATIVE SUPPORT | 1,310,000 | 997,454 | 76.14% |
| TECHNICAL SUPPORT | 9,850,000 | 7,272,576 | 73.83% |
| SECRETARIAL | 5,210,000 | 3,808,227 | 73.09% |
| BLDG OPERATIONS | 4,940,000 | 3,607,068 | 73.02% |
| STUDENT ASSISTANT | 1,350,000 | 997,774 | 73.91% |
| EST SAVINGS ON OPEN POSITIONS | (500,000) | | |
| TOTAL SALARIES | 63,455,000 | 46,531,523 | 73.33% |
| NON-SALARY: | | | |
| FRINGE BENEFITS | 39,749,000 | 27,310,212 | 68.71% |
| CONTRACTED SERVICE | 5,078,930 | 3,946,145 | 77.70% |
| SUPPLIES & REPAIRS | 5,304,363 | 4,104,754 | 77.38% |
| UTILITIES & RENT | 4,658,000 | 2,909,092 | 62.45% |
| TRANSFERS | 5,494,875 | 183,673 | 3.34% |
| OTHER COSTS | 3,121,579 | 1,551,191 | 49.69% |
| EQUIPMENT | 327,863 | 220,756 | 67.33% |
| CONTINGENCY | 300,000 | - | 0.00% |
| EST SAVINGS ON CONTROLLABLES | (500,000) | | |
| TOTAL NON-SALARY | 63,534,610 | 40,225,823 | 63.31% |
| TOTAL EXPENSE | 126,989,610 | 86,757,346 | 68.32% |
| NET REVENUE (EXPENSE) | 530,390 | 27,854,191 | |

GRAND RAPIDS COMMUNITY COLLEGE
2023-2024 GENERAL OPERATING FUND BUDGET REPORT
FOR THE PERIOD ENDED APRIL 30, 2024

| | MONTHLY ACTIVITY 4/30/24 | MONTHLY ACTIVITY 4/30/23 | YEAR-TO- DATE 4/30/24 | YEAR-TO- DATE 4/30/23 |
|------------------------------|--------------------------------|--------------------------------|-----------------------------|-----------------------------|
| REVENUE: | | | | |
| TUITION | 1,087,587 | 704,384 | 42,399,450 | 39,978,229 |
| FEES | 357,953 | 209,258 | 7,501,798 | 7,071,816 |
| PROPERTY TAX | 86,925 | 223,846 | 41,107,520 | 38,103,114 |
| STATE AID | 2,695,437 | 2,525,693 | 21,685,027 | 24,195,568 |
| INTEREST | 137,074 | 226,120 | 892,529 | 1,190,217 |
| MISCELLANEOUS | 317,872 | 125,486 | 1,025,213 | 696,119 |
| TOTAL REVENUE | 4,682,848 | 4,014,787 | 114,611,537 | 111,235,061 |
| EXPENSE: | | | | |
| SALARIES: | | | | |
| INSTRUCTION | 2,666,662 | 2,611,713 | 23,719,479 | 23,621,300 |
| COUNSELING | 156,284 | 146,602 | 1,455,053 | 1,442,438 |
| LIBRARIAN | 47,116 | 43,775 | 428,734 | 404,728 |
| ADMINISTRATION | 406,028 | 385,158 | 4,245,158 | 4,243,461 |
| ADMINISTRATIVE SUPPORT | 92,705 | 94,963 | 997,454 | 1,016,161 |
| TECHNICAL SUPPORT | 722,456 | 661,540 | 7,272,576 | 6,825,390 |
| SECRETARIAL | 358,820 | 337,244 | 3,808,227 | 3,469,460 |
| BLDG OPERATIONS | 354,784 | 353,883 | 3,607,068 | 3,551,303 |
| STUDENT ASSISTANT | 111,002 | 103,953 | 997,774 | 813,295 |
| TOTAL SALARIES | 4,915,857 | 4,738,831 | 46,531,523 | 45,387,536 |
| NON-SALARY: | | | | |
| FRINGE BENEFITS | 2,394,274 | 2,960,295 | 27,310,212 | 31,446,124 |
| CONTRACTED SERVICES | 675,567 | 483,082 | 3,946,145 | 4,021,080 |
| SUPPLIES & REPAIRS | 527,889 | 503,048 | 4,104,754 | 3,793,169 |
| UTILITIES & RENT | 261,081 | 242,130 | 2,909,092 | 3,080,216 |
| TRANSFERS | 24,195 | 114,405 | 183,673 | 1,338,229 |
| OTHER COSTS | 88,620 | 158,788 | 1,551,191 | 1,483,019 |
| EQUIPMENT | 13,517 | 488 | 220,756 | 235,739 |
| CONTINGENCY | - | - | - | - |
| TOTAL NON-SALARY | 3,985,143 | 4,462,236 | 40,225,823 | 45,397,576 |
| TOTAL EXPENSE | 8,901,000 | 9,201,067 | 86,757,346 | 90,785,112 |
| NET REVENUE (EXPENSE) | (4,218,152) | (5,186,280) | 27,854,191 | 20,449,950 |

GRAND RAPIDS COMMUNITY COLLEGE
 2023 - 2024 DESIGNATED FUND BUDGET REPORT
 FOR PERIOD ENDING APRIL 30, 2024

| DESIGNATED | 2023 - 2024 | | |
|------------------------------|-------------------|-------------------|---------------|
| | ADOPTED BUDGET | ACTUAL 4/30/24 | PERCENTAGE |
| REVENUE: | | | |
| CONTRACTED TRAINING | 2,245,757 | 1,789,806 | 79.70% |
| OTHER MISCELLANEOUS LOCAL | 1,320,936 | 314,051 | 23.77% |
| TOTAL REVENUE | 3,566,693 | 2,103,856 | 58.99% |
| EXPENSES: | | | |
| SALARIES | | | |
| INSTRUCTION | 444,800 | 453,653 | 101.99% |
| ADMINISTRATION | 949,139 | 536,856 | 56.56% |
| CUSTODIANS & SECURITY | 55,500 | 19,042 | 34.31% |
| SECRETARIAL | 13,795 | 12,579 | 91.19% |
| STUDENT ASSISTANTS | 32,025 | 8,802 | 27.48% |
| TOTAL SALARIES | 1,495,259 | 1,030,931 | 68.95% |
| NON-SALARY | | | |
| FRINGE BENEFITS | 457,454 | 386,808 | 84.56% |
| CONTRACTED SERVICES | 1,259,700 | 1,003,118 | 79.63% |
| SUPPLIES & REPAIRS | 711,815 | 411,635 | 57.83% |
| UTILITIES & RENTALS | 1,650 | 0 | 0.00% |
| CAPITAL OUTLAY | 19,100 | 0 | 0.00% |
| TRANSFERS | (184,875) | (150,729) | 81.53% |
| OTHER | 62,187 | 64,153 | 103.16% |
| TOTAL NON-SALARY | 2,327,031 | 1,714,986 | 73.70% |
| TOTAL EXPENSE | 3,822,290 | 2,745,917 | 71.84% |
| NET REVENUE (EXPENSE) | (255,597) | (642,060) | |

**GRAND RAPIDS COMMUNITY COLLEGE
 BUILDING & SITE FUND - GENERAL
 FOR PERIOD ENDED Apr 30, 2024**

| | ADOPTED BUDGET | ACTUAL 4/30/24 | PERCENTAGE |
|------------------------------|---------------------------|---------------------------|-------------------|
| REVENUE: | | | |
| PROPERTY TAXES | 10,900,000 | 10,941,050 | 100.38% |
| INVESTMENT INTEREST | 1,300,000 | 1,559,756 | 119.98% |
| TRANSFER FROM GENERAL FUND | 1,500,000 | 0 | 0.00% |
| DONATIONS | 1,900,000 | 1,720,491 | 90.55% |
| FACILITIES FEE | 1,900,000 | 1,872,740 | 98.57% |
| TOTAL REVENUE | 17,500,000 | 16,094,037 | 91.97% |
| EXPENSES: | | | |
| MAINTENANCE & OTHER | 7,575,000 | 4,589,259 | 60.58% |
| LRC RENOVATION | 100,000 | 47,510 | 47.51% |
| FORD REC CENTER | 12,500,000 | 121,602 | 0.97% |
| ELEVATORS | 1,000,000 | 0 | 0.00% |
| OTHER PROJECTS | 127,000 | 127,629 | 100.50% |
| TRANSFERS TO DEBT FUND | 2,915,000 | 0 | 0.00% |
| TOTAL EXPENSES | 24,217,000 | 4,886,000 | 20.18% |
| NET REVENUE (EXPENSE) | (6,717,000) | 11,208,037 | |

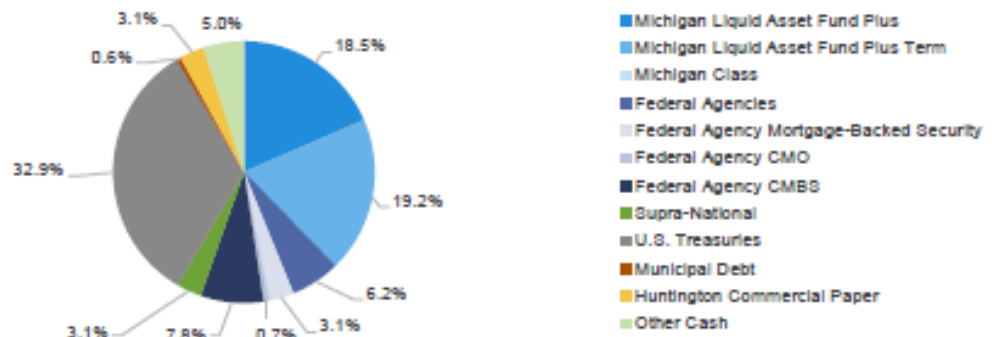
**GRAND RAPIDS COMMUNITY COLLEGE
 BUILDING & SITE FUND - DEBT RETIREMENT
 FOR PERIOD ENDED Apr 30, 2024**

| | ADOPTED BUDGET | ACTUAL 4/30/24 |
|--------------------------------------|---------------------------|---------------------------|
| REVENUE: | | |
| TRANSFER FROM PLANT - FACILITIES FEE | 1,981,622 | 0 |
| TRANSFER FROM PLANT - GENERAL | 933,378 | 0 |
| TOTAL REVENUE | 2,915,000 | 0 |
| EXPENSES: | | |
| 2019 ISSUE (2009 REFUNDING) | | |
| PRINCIPAL | 700,000 | 700,000 |
| INTEREST | 230,250 | 230,250 |
| OTHER EXPENSE | 500 | 500 |
| SUBTOTAL | 930,750 | 930,750 |
| 2020 ISSUE (2012 REFUNDING) | | |
| PRINCIPAL | 1,760,000 | 1,760,000 |
| INTEREST | 221,122 | 221,122 |
| OTHER EXPENSE | 500 | 500 |
| SUBTOTAL | 1,981,622 | 1,981,622 |
| TOTAL EXPENSES | 2,912,372 | 2,912,372 |
| NET REVENUE (EXPENSE) | 2,628 | (2,912,372) |

Aggregate Cash and Investments

Period Ended
April 30, 2024

| Security Type | Market Value | % of Total |
|-----------------------------------------|----------------------|---------------|
| Michigan Liquid Asset Fund Plus | \$25,037,998 | 18.5% |
| Michigan Liquid Asset Fund Plus Term | \$26,000,000 | 19.2% |
| Federal Agencies | \$8,383,533 | 6.2% |
| Federal Agency Mortgage-Backed Security | \$4,185,820 | 3.1% |
| Federal Agency CMO | \$980,731 | 0.7% |
| Federal Agency CMBS | \$10,508,117 | 7.8% |
| Supra-National | \$4,170,117 | 3.1% |
| U.S. Treasuries | \$44,633,899 | 32.9% |
| Municipal Debt | \$761,294 | 0.6% |
| Huntington Commercial Paper | \$4,141,557 | 3.1% |
| Other Cash | \$6,739,046 | 5.0% |
| Total | \$135,480,112 | 100.0% |



The above information includes all the College's cash and investments.

ACTION ITEMS

N. Purchases over \$100,000

General Fund

- 1) Request permission to issue purchase order to provide 3-year contract for a HR applicant tracking, Onboarding & Performance Management System.

Requestor: Christine Coon – Human Resources

Expenditure: \$156,450.00 (2271-11)

Disposition: New Purchase

Supplier: Clear Company

Lewiston, ME

Source of Funds: General Fund

Bid: Yes, 2324-1023B

a. Other Special Funds

- 1) Request permission to issue purchase order to provide Tassell MTEC chiller replacement.

Requestor: Jim VanDokkumburg - Facilities

Expenditure: \$389,400.00 (2330-42-GENERAL)

Disposition: New Purchase

Supplier: Advantage Mechanical**

Grand Rapids, MI

Source of Funds: Plant Fund

Bid: Yes, 2324-3071B

- 2) Request permission to issue purchase order to provide replacement of the makeup air and exhaust fans at the Spectrum Theater.

Requestor: Jim VanDokkumburg - Facilities

Expenditure: \$154,900.00 (2330-42-GENERAL)

Disposition: New Purchase

Supplier: Advantage Mechanical**

Grand Rapids, MI

Source of Funds: Plant Fund

Bid: Yes, 2324-3071A

NOTE: Below purchases were previously approved by Chairperson Lovelady Mitchell and President Lepper in the absence of an April board meeting.

Purchase order issued to provide Phase 3 repairs for Ramp A, and lighting upgrades for Ramp C.

Requestor: Jim VanDokkumburg - Facilities

Expenditure: \$266,890.00 (2331-14)

Disposition: New Purchase

Supplier: M One Limited

Detroit, MI

Source of Funds: Auxiliary Fund

Bid: Yes, RFP #2324-2052

Purchase order issued to provide 5-year partnership with JA.

Requestor: Lisa Freiburger - Finance

Expenditure: \$125,000.00 (2359-14)

Disposition: New Purchase

Supplier: Junior Achievement

Grand Rapids, MI

Source of Funds: Auxiliary Fund

Bid: No, Sole Source

ACCOUNTS:

11 – General Fund

14 – Auxiliary Fund

15 – Designated Fund

42 – Bonds, Plant Fund

51 – Grants

91 – Agency Funds

KEY:

* MBE

** WBE

*** M/WBE

****MLBE

Non Responsive Bid

NTE - Not to exceed

Sole Source: A single supplier that controls the supply of products or services in a defined market. Typically the product of market conditions such as: technology leadership, patent protection, limited or exclusive distributorship, etc.

Single Source: Supplier selection is determined by objective business decisions such as: leveraged volume purchase contracts, standardization programs, OEM (original equipment manufacturer) parts/service, just in time delivery requirements, etc.

Vision: GRCC provides relevant educational opportunities that are responsive to the needs of the community and inspires students to meet economic, social and environmental challenges to become active participants in shaping the world of the future.

Mission: GRCC is an open access college that prepares individuals to attain their goals and contribute to the community.

Values:

Excellence – We commit to the highest standards in our learning and working environment.

Diversity – We create an inclusive, welcoming, and respectful environment that recognizes the value, diversity, and dignity of each person.

Responsiveness – We anticipate and address the needs of students, colleagues, and community.

Innovation – We seek creative solutions through collaboration, experimentation, and adaptation.

Accountability – We set benchmarks and outcomes to frame our decision-making, measure our performance, and evaluate our results.

Sustainability – We use resources in responsible ways to achieve balance among our social, economic, and environmental practices and policies.

Respect – We treat others with courtesy, consideration, and civility.

Integrity – We commit to GRCC values and take personal responsibility for our words and actions.

Strategic Goals:

Strategic Goal #1: Teaching and Learning– The College develops curriculum and curriculum delivery, and supports instruction that measurably improves student learning..

Strategic Goal #2: Completion and Transfer – The College sustains and continuously improves our focus on successful student goal achievement whether that be completion of a degree/ credential, transfer to another college, or personal interest/skill attainment

Strategic Goal #3: The College works to create and support equitable practices across the institution to remove barriers and ensure high comparable outcomes for all identifiable groups.

Strategic Goal #4: The College seeks to positively impact the community by educating and training students with relevant skills so that they are retained in the service region holding living-wage jobs, as well as through collaborations/ events with education and community partners.

Strategic Goal #5: The College effectively plans for and uses our resources to preserve and enhance the institution.

Grand Rapids Community College creates an inclusive learning and working environment that recognizes the value and dignity of each person. It is the policy and practice of GRCC to provide equal educational and employment opportunities regardless of age, race, color, religion, marital status, sex/gender, pregnancy, sexual orientation, gender identity, gender expression, height, weight, national origin, disability, political affiliation, familial status, veteran status or genetics in all programs, activities, services, employment and advancement including admissions to, access to, treatment in, or compensation in employment as required by state and federal law. GRCC is committed to reviewing all aspects of GRCC programs, activities, services and employment, including recruitment, selection, retention and promotion to identify and eliminate barriers in order to prevent discrimination on the basis of the listed protected characteristics. The college will not tolerate any form of retaliation against any person for bringing charges of discrimination or participating in an investigation. Further information may be obtained from the EEO Office or the Office of General Counsel, 143 Bostwick Avenue NE, Grand Rapids, MI 49503-3295.

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