

# **GRAND RAPIDS COMMUNITY COLLEGE**

## **AGENDA OF BOARD OF TRUSTEES**



**MONDAY, SEPTEMBER 18, 2023  
4:15 PM  
BOARD CHAMBERS  
143 BOSTWICK NE  
GRAND RAPIDS, MI**

# GRAND RAPIDS COMMUNITY COLLEGE BOARD OF TRUSTEES



**David J. Koetje, M.A.**  
Chairperson  
2024



**Kenyatta Brame, J.D.**  
Vice Chairperson  
2028



**Sheryl Siegel, B.A.**  
Treasurer  
2024



**Kathleen Bruinsma, J.D.**  
Secretary  
2028



**Brandy Lovelady Mitchell, Ed.D.**  
Trustee  
2026



**Daniel Williams, Ed.D.**  
Trustee  
2026



**Salvador Lopez, M.S.**  
Trustee  
2028



**Charles W. Lepper, Ph.D.**  
President

Minutes of this and all proceedings of the board may be obtained in the office of the Board of Trustees;  
GRCC DeVos Campus, Administration Building, Room 202; 415 Fulton St. E; Grand Rapids, MI 49503; Phone (616) 234-3901.

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GRAND RAPIDS COMMUNITY COLLEGE  
REGULAR BOARD OF TRUSTEES MEETING  
MONDAY, SEPTEMBER 18, 2023  
BOARD CHAMBERS - 4:15 p.m.

ORDER OF BUSINESS

**I. GENERAL BUSINESS**

- A. Call to Order
- B. Introduction of Guests
- C. Review and Approval of Agenda to include additions, deletions, or corrections.
- D. Open Comments
  - Open comments in this section of the agenda are limited to comments specifically related to today's board agenda.
- E. Special Order of Business (New Business)
  - Local Strategic Value Resolution – Lisa Freiburger to present.
  - Consumers Energy Company Proposed Easement

**II. MONITORING REPORTS**

- F. Report (s)
  - Executive Limitations Treatment of People – Christine Coon to present.
  - Finance Update – Lisa Freiburger to present.

**III. UPDATES**

- G. Student Report – (Quarterly Report) Alex Miranda
- H. Foundation Update – (Quarterly Report) Erin Van Egmond
- I. Board Chair Report - Dave Koetje
- J. President's Update – Charles W. Lepper
- K. Faculty Association Update – Frank Conner

**IV. COMMUNITY CONNECTIONS**

- L. Communications to the Board

**V. CONSENT ITEMS**

These items will be adopted as a group without specific discussion. When approving the meeting agenda, any board member may request that a consent agenda item be moved to the regular agenda for discussion or questions. *Recommended that the following items be approved as presented:*

- M. Minutes of previous meetings, Grant Awards/Requests, Personnel Transactions, & Financial Transactions
  - Minutes from August 21, 2023 Board Meeting & Work Session.

**VI. ACTION ITEMS**

- N. Purchases over \$100,000
- O. Faculty Association Agreement – Academic Advisors Salary Schedule

**VII. OPEN COMMENT** (*Faculty, staff, students, and the Public are invited to address the Board on any matter.*)

**VIII. FINAL BOARD COMMENTS**

**IX. ADJOURNMENT**

Next Meeting of the Board:

- Monday, October 16, 2023, Regular Meeting, 4:15 p.m.
- Thursday, October 19, 2023 Work Session, 1:00 p.m.

## **GENERAL BUSINESS**

- A. Call to Order
- B. Introduction of Guests
- C. Review and Approval of Agenda to include additions, deletions, or corrections.
- D. Open Comments
  - Open comments in this section of the agenda are limited to comments specifically related to today's board agenda.
- E. Special Order of Business (New Business)
  - Local Strategic Value Resolution – Lisa Freiburger to present.
  - Consumers Energy Company Proposed Easement

## **MONITORING REPORTS**

### F. Report (s)

- Treatment of People Executive Limitations – Christine Coon to present.
- Finance Update – Lisa Freiburger to present.

## UPDATES

- G. Student Report – Alex Miranda
- H. Foundation Update - None at this time.
- I. Board Chair Update – Dave Koetje
- J. President’s Update – Charles W. Lepper
- K. Faculty Association Update – None at this time.

## COMMUNITY CONNECTIONS

L. Communications to the Board.

### October Events 2023

**Event:** MACRAO/MACAC College and Transfer Fair

**Date:** Thursday, October 5

**Location:** [www.grcc.edu/collegefair](http://www.grcc.edu/collegefair)

**Hosted by:** GRCC Admissions and Academic and Transfer Center

**Open to the public:** Yes

**Event:** Diversity Lecture Series - Johnny Agar

**Date:** Thursday, October 12

**Time:** 4 p.m.

**Location:** ATC room 168

**Hosted by:** Office of Diversity, Equity, and Inclusion

**Open to the public:** Yes

**Event:** Fall open house at the Main campus

**Date:** Saturday, October 21

**Location:** [www.grcc.edu/openhouses](http://www.grcc.edu/openhouses)

**Hosted by:** GRCC Admissions

**Open to the public:** Yes

**Event:** Scholarfest

**Date:** Tuesday, October 24

**Time:** 6 p.m.

**Location:** Secchia Piazza

**Hosted by:** GRCC Foundation Office

**Open to the public:** Yes

Admission: \$150 per ticket

## CONSENT ITEMS

### M. Minutes of previous meetings, Grant Awards/Requests, Personnel Transactions, & Financial Transactions

- Minutes from August 21, 2023 Board Meeting & Work Session.
- No grants received from August 1, 2022 to August 31, 2023.

## GRCC Employees on the Move from August 1, 2023 – September 1, 2023

Please congratulate those who have moved and been promoted

### WELCOME TO GRCC

#### New Hires:

Cameron Buck  
Lakeshore, Executive Director of the  
Lakeshore Campus  
Effective date: September 18, 2023

Scott Field  
Custodians, Custodian I  
Effective date: August 28, 2023

Chelsea Bozzo  
Media, Video Production Coordinator  
Effective date: August 28, 2023

David Fitch  
Web & Digital Strategy, Associate Director of  
Web Content & Digital Strategy  
Effective date: August 21, 2023

Jalonda Stewart  
Custodians, Custodian I  
Effective date: August 21, 2023

Cleamon Moorer  
Business & Industry, Dean of Business  
& Industry  
Effective date: August 21, 2023

Rasheika Earvin  
Custodians, Custodian I  
Effective date: August 14, 2023

Benjamin Gould  
Custodians, Custodian I  
Effective date: August 14, 2023

Justin Colwell  
Academic Support and Tutoring Services,  
Temporary Tutorial Coordinator  
Effective date: August 7, 2023

Frank Jasper-Stump  
Computer Information Systems,  
Assistant Professor  
Effective date: August 7, 2023



## CONGRATULATIONS ON YOUR NEW POSITION

### **Transfers:**

Maria Esqueda

Transfer to: Preschool, Assistant to Preschool Instructor

Transfer from: Preschool, Student Employee, Intern Student Assistant

Effective date: August 28, 2023

Maya Zimelis

Transfer to: Preschool, Assistant to Preschool Instructor

Transfer from: Preschool, Student Employee, Intern Student Assistant

Effective date: August 28, 2023

Donovan Rose

Transfer to: Music, Support Professional

Transfer from: Music, Contingent

Effective date: August 28, 2023

Stephen Gonzalez

Transfer to: Maintenance, HVACR Technician

Transfer from: Maintenance, Electrician

Effective date: August 21, 2023

Sheila Jones

Transfer to: Provost, Academic & Student Affairs, Interim Provost & Executive Vice President for Academic & Student Affairs

Transfer from: Associate Provost, Instructional Support & Institutional Planning

Effective date: August 14, 2023

Natalie Busch

Transfer to: Nursing, Assistant Professor

Transfer from: Nursing, Adjunct Faculty

Effective date: August 7, 2023

Jennifer Struik

Transfer to: Secchia Institute for Culinary, Temporary Assistant Professor

Transfer from: Secchia Institute for Culinary, Adjunct Faculty

Effective date: August 7, 2023

## THANK YOU FOR YOUR SERVICE

### Separations:

Jennifer Druckenmiller  
Nursing, Instructional Laboratory Coordinator  
Effective date: September 2, 2023

Elijia Powell  
Custodians, Custodian I  
Effective date: September 1, 2023

Ashleigh Laho  
GR Promise Zone, Promise Zone Success Coordinator  
Effective date: August 26, 2023

Jalonda Stewart  
Custodians, Custodian I  
Effective date: August 24, 2023

Emily Grabinski Conklin  
Academic Support & Tutoring Services, Tutorial Coordinator  
Effective date: August 19, 2023

Erik Taylor  
Early Childhood Learning Lab, Instructor  
Effective date: August 17, 2023

Megan Lockard  
English, Assistant Professor  
Effective date: August 8, 2023

Financial Transactions  
(August 1 - 31, 2023)

**1. Purchases \$25,000-\$100,000**

**a. General Fund**

- 1) Purchase order issued to provide payment for 2023-2024 audit services.  
**Requestor:** Todd Hurley – Financial Services  
**Expenditure:** \$70,000.00 (2210-11)  
**Disposition:** New Purchase  
**Supplier:** Plante and Moran PLLC  
Grand Rapids, MI  
Source of Funds: General Fund  
Bid: No, Sole Source
  
- 2) Purchase order issued to provide payment for additional lawncare.  
**Requestor:** Jim Vandokkumburg - Facilities  
**Expenditure:** \$29,907.84 (2271-11)  
**Disposition:** Recurring Purchase  
**Supplier:** Caretakers Lawn Maintenance  
Grand Rapids, MI  
Source of Funds: General Fund  
Bid: No, Quoted 2022-2023
  
- 3) Purchase order issued to provide payment for Anthology Ally for Learn. Blackboard and all its components are used to facilitate all academic programs.  
**Requestor:** Jeffery VanderVeen – Information Technology  
**Expenditure:** \$33,075.00 (2271-11)  
**Disposition:** Renewal Purchase  
**Supplier:** Blackboard Inc  
Reston, VA  
Source of Funds: General Fund  
Bid: No, Sole Source
  
- 4) Purchase order issued to provide payment for Blackboard Intelligence Student Management. Blackboard and all its components are used to facilitate all academic programs.  
**Requestor:** Jeffery VanderVeen – Information Technology  
**Expenditure:** \$29,467.18 (2271-11)  
**Disposition:** Renewal Purchase  
**Supplier:** Blackboard Inc  
Reston, VA  
Source of Funds: General Fund  
Bid: No, Sole Source

- 5) Purchase order issued to provide payment for Panopto Renewal FY24.  
**Requestor:** Jeffery VanderVeen – Information Technology  
**Expenditure:** \$35,418.00 (2271-11)  
**Disposition:** Renewal Purchasing  
**Supplier:** Panopto Inc  
Pittsburgh, PA  
Source of Funds: General Fund  
Bid: No, Sole Source (Q-35118)
- 6) Purchase order issued to provide payment for Cadence texting services  
**Requestor:** Jeffery VanderVeen – Information Technology  
**Expenditure:** \$51,739.00 (2271-11)  
**Disposition:** Renewal Purchase  
**Supplier:** Mongoose Research Inc  
Orchard Park, NY  
Source of Funds: General Fund  
Bid: No, Sole Source
- 7) Purchase order issued to provide payment for Microsoft server licensing for existing servers.  
**Requestor:** Jeffery VanderVeen – Information Technology  
**Expenditure:** \$81,275.49 (2271-11)  
**Disposition:** Renewal Purchase  
**Supplier:** CDW G  
Vernon Hills, IL  
Source of Funds: General Fund  
Bid: No, Sole Source
- 8) Purchase order issued to provide payment for Student Forms platform.  
**Requestor:** David DeBoer – Financial Aid  
**Expenditure:** \$91,000.00 (2271-11)  
**Disposition:** Renewal Purchase  
**Supplier:** Ellucian Company  
Malvern, PA  
Source of Funds: General Fund  
Bid: Yes, RFP #2122-3305
- 9) Purchase order issued to provide payment for snowplowing services 2023-2024.  
**Requestor:** Jim Vandokkumburg - Facilities  
**Expenditure:** \$69,625.00 (2271-11)  
**Disposition:** New Purchase  
**Supplier:** Summit Landscape  
Marne, MI  
Source of Funds: General Fund  
Bid: Yes, RFP #2223-5124

10) Purchase order issued to provide payment for consulting and government representation, Lobbying services.

**Requestor:** Lisa Freiburger – Financial Services  
**Expenditure:** \$41,000.00 (2271-11)  
**Disposition:** New Purchase  
**Supplier:** McAlvey, Merchant & Associates  
Lansing, MI  
Source of Funds: General Fund  
Bid: No, sole source

11) Purchase order issued to provide payment for Nursing Central Access for students for Fall, Winter, and Summer semesters.

**Requestor:** Jeffery VanderVeen – Information Technology  
**Expenditure:** \$28,600.00 (2311-11)  
**Disposition:** Renewal Purchase  
**Supplier:** Unbound Medicine Inc  
Charlottesville, VA  
Source of Funds: General Fund  
Bid: No, sole source

12) Purchase order issued to provide payment for uniforms for culinary, hospitality, and brewing students.

**Requestor:** Mike Kidder – Culinary  
**Expenditure:** \$66,405.00 (2311-11)  
**Disposition:** New Purchase  
**Supplier:** Valley City Linen  
Grand Rapids, MI  
Source of Funds: General Fund  
Bid: Yes, RFP #2223-6172

13) Purchase order issued to provide payment for MCCA membership.

**Requestor:** Misty McClure-Anderson – President Office  
**Expenditure:** \$47,500.00 (2511-11)  
**Disposition:** New Purchase  
**Supplier:** Michigan Community College Association  
Lansing, MI  
Source of Funds: General Fund  
Bid: No, sole source

**b. Other Special Funds**

- 1) Purchase order issued to provide payment for billboards

**Requestor:** Eric Mullen – Student Success

**Expenditure:** \$34,648.00 (2271-15)

**Disposition:** Renewal Purchase

**Supplier:** Outfront Media  
Grand Rapids, MI

Source of Funds: Designated Fund

Bid: No, sole source

- 2) Purchase order issued to provide payment for 25 Microsoft Surface Pro tablets with detachable keyboards.

**Requestor:** Jeffery VanderVeen – Information

**Expenditure:** \$34,492.75 (2822-42-GENPC)

**Disposition:** Replacement Purchase

**Supplier:** CDW G  
Vernon Hills, IL

Source of Funds: Plant Fund

Bid: No, MiDeal Quote 1CDTCDC

GRAND RAPIDS COMMUNITY COLLEGE  
2023-2024 GENERAL OPERATING FUND BUDGET REPORT  
FOR THE PERIOD ENDED AUGUST 31, 2023

GENERAL OPERATING	ADOPTED BUDGET	2023/2024 ACTUAL 08/31/2023	PERCENTAGE
<b>REVENUE:</b>			
TUITION	40,792,000	21,389,058	52.43%
FEES	7,425,000	3,300,534	44.45%
PROPERTY TAX	39,761,000	14,815,509	37.26%
STATE AID	30,970,000	80,088	0.26%
INTEREST	800,000	309,686	38.71%
MISCELLANEOUS	1,650,000	31,282	1.90%
<b>TOTAL REVENUE</b>	<b>121,398,000</b>	<b>39,926,157</b>	<b>32.89%</b>
<b>EXPENSE:</b>			
<b>SALARIES:</b>			
INSTRUCTION	33,295,000	2,067,466	6.21%
COUNSELING	2,040,000	126,147	6.18%
LIBRARIAN	620,000	43,735	7.05%
ADMINISTRATION	5,890,000	758,056	12.87%
ADMINISTRATIVE SUPPORT	1,360,000	171,730	12.63%
TECHNICAL SUPPORT	9,300,000	1,217,964	13.10%
SECRETARIAL	5,255,000	635,151	12.09%
BLDG OPERATIONS	4,960,000	638,991	12.88%
STUDENT ASSISTANT	1,272,000	182,001	14.31%
EST SAVINGS ON OPEN POSITIONS	(500,000)		
<b>TOTAL SALARIES</b>	<b>63,492,000</b>	<b>5,841,241</b>	<b>9.20%</b>
<b>NON-SALARY:</b>			
FRINGE BENEFITS	37,698,000	3,467,372	9.20%
CONTRACTED SERVICE	4,650,071	873,038	18.77%
SUPPLIES & REPAIRS	5,272,763	547,316	10.38%
UTILITIES & RENT	4,638,000	418,543	9.02%
TRANSFERS	1,634,875	29,146	1.78%
OTHER COSTS	3,090,957	217,121	7.02%
EQUIPMENT	329,863	71,228	21.59%
CONTINGENCY	300,000	-	0.00%
EST SAVINGS ON CONTROLLABLES	(500,000)		
<b>TOTAL NON-SALARY</b>	<b>57,114,529</b>	<b>5,623,764</b>	<b>9.85%</b>
<b>TOTAL EXPENSE</b>	<b>120,606,529</b>	<b>11,465,005</b>	<b>9.51%</b>
<b>NET REVENUE (EXPENSE)</b>	<b>791,471</b>	<b>28,461,152</b>	

GRAND RAPIDS COMMUNITY COLLEGE  
2023-2024 GENERAL OPERATING FUND BUDGET REPORT  
FOR THE PERIOD ENDED AUGUST 31, 2023

	MONTHLY ACTIVITY 8/31/23	MONTHLY ACTIVITY 8/31/22	YEAR-TO- DATE 8/31/23	YEAR-TO- DATE 8/31/22
<b>REVENUE:</b>				
TUITION	21,389,058	20,217,826	21,389,058	20,217,826
FEES	3,300,534	2,969,250	3,300,534	2,969,250
PROPERTY TAX	14,815,509	13,226,188	14,815,509	13,226,188
STATE AID	80,088	-	80,088	-
INTEREST	309,686	59,576	309,686	59,576
MISCELLANEOUS	31,282	60,794	31,282	60,794
<b>TOTAL REVENUE</b>	<b>39,926,157</b>	<b>36,533,634</b>	<b>39,926,157</b>	<b>36,533,634</b>
<b>EXPENSE:</b>				
<b>SALARIES:</b>				
INSTRUCTION	2,067,466	1,269,020	2,067,466	1,269,020
COUNSELING	126,147	61,654	126,147	61,654
LIBRARIAN	43,735	15,256	43,735	15,256
ADMINISTRATION	758,056	670,234	758,056	670,234
ADMINISTRATIVE SUPPORT	171,730	100,989	171,730	100,989
TECHNICAL SUPPORT	1,217,964	867,115	1,217,964	867,115
SECRETARIAL	635,151	430,607	635,151	430,607
BLDG OPERATIONS	638,991	426,456	638,991	426,456
STUDENT ASSISTANT	182,001	96,705	182,001	96,705
<b>TOTAL SALARIES</b>	<b>5,841,241</b>	<b>3,938,036</b>	<b>5,841,241</b>	<b>3,938,036</b>
<b>NON-SALARY:</b>				
FRINGE BENEFITS	3,467,372	2,556,253	3,467,372	2,556,253
CONTRACTED SERVICES	873,038	696,479	873,038	696,479
SUPPLIES & REPAIRS	547,316	461,203	547,316	461,203
UTILITIES & RENT	418,543	696,122	418,543	696,122
TRANSFERS	29,146	146,269	29,146	146,269
OTHER COSTS	217,121	177,862	217,121	177,862
EQUIPMENT	71,228	29,572	71,228	29,572
CONTINGENCY	-	-	-	-
<b>TOTAL NON-SALARY</b>	<b>5,623,764</b>	<b>4,763,760</b>	<b>5,623,764</b>	<b>4,763,760</b>
<b>TOTAL EXPENSE</b>	<b>11,465,005</b>	<b>8,701,796</b>	<b>11,465,005</b>	<b>8,701,796</b>
<b>NET REVENUE (EXPENSE)</b>	<b>28,461,152</b>	<b>27,831,838</b>	<b>28,461,152</b>	<b>27,831,838</b>



GRAND RAPIDS COMMUNITY COLLEGE  
 2023 - 2024 DESIGNATED FUND BUDGET REPORT  
 FOR PERIOD ENDING AUGUST 31, 2023

DESIGNATED	2023 - 2024		PERCENTAGE
	ADOPTED BUDGET	ACTUAL 8/31/2023	
<b>REVENUE:</b>			
CONTRACTED TRAINING	1,986,179	173,723	8.75%
OTHER MISCELLANEOUS LOCAL	1,322,536	15,914	1.20%
<b>TOTAL REVENUE</b>	<b>3,308,715</b>	<b>189,638</b>	<b>5.73%</b>
<b>EXPENSES:</b>			
SALARIES			
INSTRUCTION	350,580	40,996	11.69%
ADMINISTRATION	817,327	101,483	12.42%
CUSTODIANS & SECURITY	34,100	4,250	12.46%
SECRETARIAL	13,795	1,926	13.96%
STUDENT ASSISTANTS	32,025	87	0.27%
<b>TOTAL SALARIES</b>	<b>1,247,827</b>	<b>148,744</b>	<b>11.92%</b>
NON-SALARY			
FRINGE BENEFITS	401,797	59,916	14.91%
CONTRACTED SERVICES	920,680	163,451	17.75%
SUPPLIES & REPAIRS	727,254	79,001	10.86%
UTILITIES & RENTALS	1,650	0	0.00%
CAPITAL OUTLAY	19,100	0	0.00%
TRANSFERS	(174,875)	(29,146)	16.67%
OTHER	69,523	7,023	10.10%
<b>TOTAL NON-SALARY</b>	<b>1,965,129</b>	<b>280,245</b>	<b>14.26%</b>
<b>TOTAL EXPENSE</b>	<b>3,212,956</b>	<b>428,989</b>	<b>13.35%</b>
<b>NET REVENUE (EXPENSE)</b>	<b>95,759</b>	<b>(239,351)</b>	

GRAND RAPIDS COMMUNITY COLLEGE  
 BUILDING & SITE FUND - GENERAL  
 FOR PERIOD ENDED Aug 31, 2023

	ADOPTED BUDGET	ACTUAL 8/31/23	PERCENTAGE
REVENUE:			
PROPERTY TAXES	10,560,000	3,954,541	37.45%
INVESTMENT INTEREST	900,000	309,280	34.36%
TRANSFER FROM GENERAL FUND	1,250,000	0	0.00%
DONATIONS	1,900,000	0	0.00%
FACILITIES FEE	1,900,000	973,810	51.25%
TOTAL REVENUE	16,510,000	5,237,631	31.72%
EXPENSES:			
MAINTENANCE & OTHER	4,935,000	935,993	18.97%
FORD NATATORIUM	12,500,000	0	0.00%
OTHER PROJECTS	0	(111,431)	0.00%
TRANSFERS TO DEBT FUND	2,915,000	0	0.00%
TOTAL EXPENSES	20,350,000	824,562	4.05%
NET REVENUE (EXPENSE)	(3,840,000)	4,413,070	

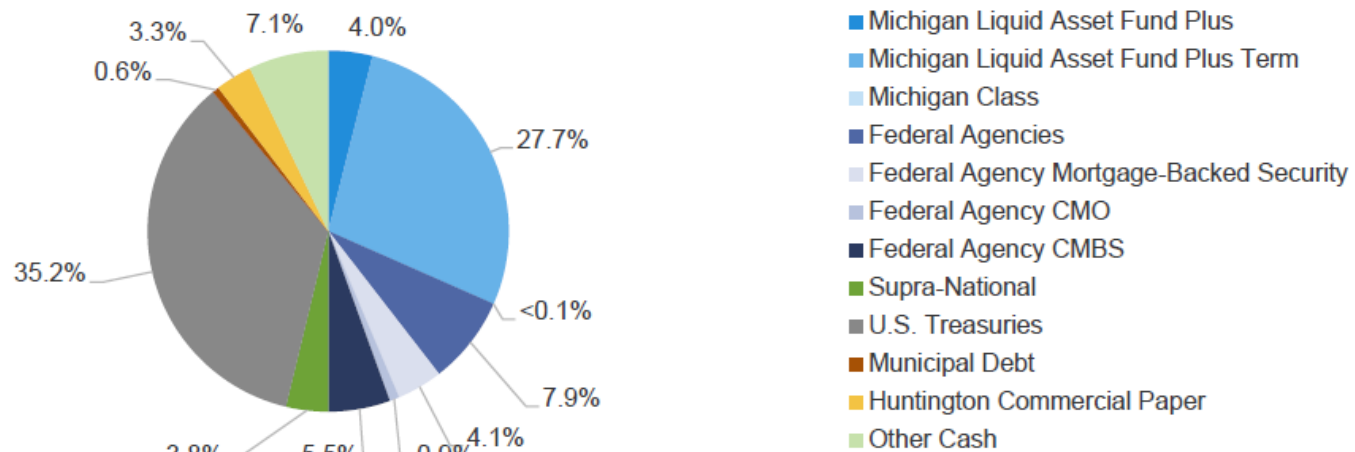
PLANT FUND - DEBT RETIREMENT FUND  
2023-24 FISCAL YEAR

	BUDGET	ACTUAL 08/31/2023
<b>REVENUE</b>		
TRANSFER FROM PLANT - FACILITIES FEE	1,981,622	0
TRANSFER FROM PLANT - GENERAL	933,378	0
<b>TOTAL REVENUE</b>	<b>2,915,000</b>	<b>0</b>
 <b>EXPENSE</b>		
2019 ISSUE - 2009 REFUNDING		
PRINCIPAL	700,000	0
INTEREST	230,250	0
OTHER EXPENSE	500	0
<b>TOTAL EXPENSE</b>	930,750	0
2020 ISSUE - 2012 REFUNDING		
PRINCIPAL	1,760,000	0
INTEREST	221,122	0
OTHER EXPENSE	500	0
<b>TOTAL EXPENSE</b>	1,981,622	0
<b>GRAND TOTAL EXPENSE</b>	<b>2,912,372</b>	<b>0</b>

# Aggregate Cash and Investments

Period Ended  
August 31, 2023

Security Type	Market Value	% of Total
Michigan Liquid Asset Fund Plus	\$4,858,261	4.0%
Michigan Liquid Asset Fund Plus Term	\$34,000,000	27.7%
Michigan Class	\$0	0.0%
Certificates of Deposit	\$0	0.0%
Federal Agencies	\$9,713,300	7.9%
Federal Agency Mortgage-Backed Security	\$5,028,427	4.1%
Federal Agency CMO	\$1,069,619	0.9%
Federal Agency CMBS	\$6,785,678	5.5%
Supra-National	\$4,655,749	3.8%
U.S. Treasuries	\$43,299,445	35.2%
Municipal Debt	\$742,210	0.6%
Huntington Commercial Paper	\$4,026,025	3.3%
Other Cash	\$8,764,554	7.1%
<b>Total</b>	<b>\$122,943,270</b>	<b>100.0%</b>



The above information includes all the College's cash and investments.

**ACTION ITEMS**

**N. Purchases over \$100,000**

**a. General Fund**

1) Request permission to issue purchase order to provide payment for Meet & Confer Compensation review.

<b>Requestor:</b>	<b>Christine Coon – Human Resources</b>
<b>Expenditure:</b>	<b>\$139,000.00 (2271-11)</b>
<b>Disposition:</b>	<b>New Purchase</b>
<b>Supplier:</b>	<b>Lockton</b>
	Kansas City, MO
Source of Funds:	General Fund
Bid:	Yes, RFP #2223-6173

**b. Other Special Funds**

1) Request permission to issue purchase order to provide payment for AE services for natatorium pool conversion.

<b>Requestor:</b>	<b>Jim Vandokkumburg - Facilities</b>
<b>Expenditure:</b>	<b>\$548,250.00 (2810-42-FORDNAT)</b>
<b>Disposition:</b>	<b>New Purchase</b>
<b>Supplier:</b>	<b>GMB</b>
	Holland, MI
Source of Funds:	Plant Fund
Bid:	Yes, RFP #2324-6181

**ACCOUNTS:**

11 – General Fund  
14 – Auxiliary Fund  
15 – Designated Fund  
42 – Bonds, Plant Fund  
51 – Grants  
91 – Agency Funds

**KEY:**

\* MBE  
\*\* WBE  
\*\*\* M/WBE  
\*\*\*\*MLBE  
# - Non Responsive Bid  
NTE - Not to exceed

Sole Source: A single supplier that controls the supply of products or services in a defined market. Typically the product of market conditions such as: technology leadership, patent protection, limited or exclusive distributorship, etc.

Single Source: Supplier selection is determined by objective business decisions such as: leveraged volume purchase contracts, standardization programs, OEM (original equipment manufacturer) parts/service, just in time delivery requirements, etc.

**O. Faculty Association Agreement – Academic Advisors Salary Schedule**

**Vision:** GRCC provides relevant educational opportunities that are responsive to the needs of the community and inspires students to meet economic, social and environmental challenges to become active participants in shaping the world of the future.

**Mission:** GRCC is an open access college that prepares individuals to attain their goals and contribute to the community.

**Values:**

**Excellence** – We commit to the highest standards in our learning and working environment.

**Diversity** – We create an inclusive, welcoming, and respectful environment that recognizes the value, diversity, and dignity of each person.

**Responsiveness** – We anticipate and address the needs of students, colleagues, and community.

**Innovation** – We seek creative solutions through collaboration, experimentation, and adaptation.

**Accountability** – We set benchmarks and outcomes to frame our decision-making, measure our performance, and evaluate our results.

**Sustainability** – We use resources in responsible ways to achieve balance among our social, economic, and environmental practices and policies.

**Respect** – We treat others with courtesy, consideration, and civility.

**Integrity** – We commit to GRCC values and take personal responsibility for our words and actions.

**Strategic Goals:**

**Strategic Goal #1: Teaching and Learning**– The College develops curriculum and curriculum delivery, and supports instruction that measurably improves student learning..

**Strategic Goal #2: Completion and Transfer** – The College sustains and continuously improves our focus on successful student goal achievement whether that be completion of a degree/ credential, transfer to another college, or personal interest/skill attainment

**Strategic Goal #3:** The College works to create and support equitable practices across the institution to remove barriers and ensure high comparable outcomes for all identifiable groups.

**Strategic Goal #4:** The College seeks to positively impact the community by educating and training students with relevant skills so that they are retained in the service region holding living-wage jobs, as well as through collaborations/ events with education and community partners.

**Strategic Goal #5:** The College effectively plans for and uses our resources to preserve and enhance the institution.

Equal Opportunity and Non-discrimination Statement

Grand Rapids Community College is an equal opportunity institution and does not discriminate on the basis of gender, race, color, national origin, religion, height, weight, age, marital status, disability, sexual orientation, status as a disabled veteran

or Vietnam Era veteran, and/or any other legally protected class not heretofore mentioned, in any of its educational programs

and activities, including admissions and employment.

The above measures, in conjunction with other related state laws and the College's policies and procedures, will assure all individuals opportunity for consideration or redress of complaints of illegal discrimination. Equal Employment Opportunity and

Americans with Disabilities Act information may be obtained from the Director of Human Resources/Labor Relations & EEO,

404B CPP, 143 Bostwick Avenue NE, Grand Rapids, Michigan 49503-3295. Telephone (616) 234-3972.

GRCC is a tobacco free campus.

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