

PROCEEDINGS
OF
GRAND RAPIDS COMMUNITY COLLEGE
BOARD OF TRUSTEES
OFFICIAL
REGULAR MEETING
BOARD CHAMBERS
MONDAY, FEBRUARY 20, 2022

I. ORDER OF BUSINESS

Meeting called to order at 4:15 p.m., Dave Koetje in the chair.

- A. Present: Brame, Bruinsma, Koetje, Lopez, Siegel and Williams - 6
Absence: Lovelady Mitchell - 1

- B. Introduction of Guests – Honorable Judge Angela T. Ross, 61st District and Trustee Bruinsma, Koetje, Lopez, and Williams family members.

- C. Review and Approval of Agenda to include additions, deletions, or corrections.
 - Chairperson Koetje called the motion to approve. Motion carries 6-0.

- D. Open Comments
 - None at this time.

- E. Special Order of Business (New Business)
 - Swearing in of Re-elected Trustees – Judge Angela T. Ross sworn in Trustees Bruinsma, Koetje, Lopez, and Williams.
 - Board Officers – Chairperson Koetje asked for a motion to keep current officers in place through 2023.
Motion by Trustee Bruinsma, seconded by Trustee Lopez to approve current officers through 2023. Motion carries 6-0
 - Public Safety Committee – Chief Whitman
Motion by Trustee Bruinsma to approve as presented, seconded by Trustee Lopez. Motion carries 6-0
 - 2022-23 Mid-Year Budget Review – Lisa Freiburger presented
Motion by Trustee Lopez, seconded by Trustee Siegel to approve 2022-23 Mid-Year Budget as presented. Motion carries 6-0.

II. MONITORING REPORTS

- F. Report (s)
- Finance Update – Noting at this time.

III. UPDATES

- G. Student Report – Alex Miranda, shared events Student Alliance has been and will be hosting and that Students Alliance will be going back to Student Government.
- H. Foundation Update – None at this time.
- I. Board Chair Report – None at this time.
- J. President’s Update – Charles Lepper
Dr. Lepper shared that Lt. Governor held a roundtable with GRCC Reconnect Students, business partners, and GRCC staff in regards to how the program has opened up opportunities for students.
- Senator Peters & Congresswomen Scholten visited the Tassell MTEC to see where the new Audition Lab will be and talk to students, business partners, faculty, and staff that will benefit from the training. Senator Peters lead the efforts for the \$998,000 thousand congressionally spending request.
- Attended Association of Community College Trustees (ACCT) conference with Trustees, Bruinsma, Lovelady Mitchell, and Siegel.
He also shared that Chief Whitman, Lisa Freiburger, and himself held a campus safety forum on campus for both students and employees after the tragedy at MSU.
- K. Faculty Association Update – Frank Conner presented.

IV. COMMUNITY CONNECTIONS

- L. Communications to the Board – A community reached out to the board with a concern about the National Anthem being played a basketball games which was resolved by staff.

V. CONSENT ITEMS

- M. Minutes of previous meetings, Grant Awards/Requests, Personnel Transactions, & Financial Transactions
- Minutes from November 21, 2022 Work Session & Regular Meeting, December 12, 2022 Work Session, and January 23, 2023 Work Session.
 - Grants GRCC Received January 1, 2023 – February 1, 2023
 - **GRCC was awarded a \$998,000 congressionally-directed spending request to build an automation lab.** The objective of the GRCC Automation Laboratory is to offer experiential learning opportunities that will provide exposure to real-world, industrial automation equipment and tools. Hands-on laboratory experiences are critical to the learning process. Research has shown that students who engage in hands-on laboratory experiences learn the basic principles of complex systems, motions, and operation of machines, while developing problem-solving and critical-thinking skills that are essential employability skills.

- **GRCC received an Ottawa County ARPA grant for \$506,494 to cover the out-of-district portion of tuition for Michigan Reconnect students from Ottawa County.** GRCC will use this ARPA funding to cover the tuition difference for Ottawa County adults who qualify for Reconnect and for a part-time Reconnect navigator at the Lakeshore Campus to provide wraparound support.
- **Play and Learn GRCC was awarded a grant for \$22,731 from the Prioritizing Parents Fund.** This project is an expansion of the services we offer via Play and Learn GRCC (play and learn groups). Caregivers will have opportunities to: 1) participate in a half-day caregivers conference; 2) engage in “adult play” by learning activities to support a child’s development as well as the underlying rationale. These opportunities will facilitate caregiver understanding of how learning is connected with the play activities; and 3) adult-child pairs will have opportunities for extended playgroup experiences. These longer playgroup sessions will allow time for caregivers to “step out” and receive instruction from facilitators on a specific learning topic and then rejoin the playgroup to practice the new skill with their child.

PERSONNEL REPORT

(November 1, 2022 – February 1, 2023)

WELCOME TO GRCC

New Hire

Vachan Taylor
Custodian, Custodian I
Effective date: February 6, 2023

Kaley Beckett
Early Childhood Learning Lab, Instructor
Effective date: January 30, 2023

Jessica May
Early Childhood Learning Lab, Instructor
Effective date: January 30, 2023

Barbara Bouthillier
Academic Support & Tutoring Services, Temporary
Tutorial Coordinator
Effective date: December 26, 2022

Michael Cupples
Athletics, Assistant Coach
Effective date: January 6, 2023

Charles Lepper

President, President
Effective date: January 16, 2023

Thomas Egeler
Training Solutions, Job Developer – H1-B One
Workforce Grant
Effective date: January 16, 2023

Arika Davis
Training Solutions, Job Developer – H1-B One
Workforce Grant
Effective date: January 16, 2023

Eric Jones
Institutional Research, Research Analyst
Effective date: January 16, 2023

Kristine Babcock
College Advancement, Interim Executive Director
of College Advancement
Effective date: January 16, 2023

Sean Marr
Secchia Institute of Culinary Art, Assistant
Professor

Effective date: January 4, 2023

Mackenzie Houlehen
GR Promise Zone, Promise Zone Success
Coordinator
Effective date: December 12, 2022

Emily Bolek
Diversity, Equity & Inclusion, Support Professional
Effective date: December 12, 2022
Madeline Juliot
GR Promise Zone, Promise Zone Success
Coordinator
Effective date: December 12, 2022

Christopher Howard
Custodian, Custodian I
Effective date: December 5, 2022

James Phillips
Custodian, Custodian I
Effective date: November 28, 2022

Victoria Kane
General Counsel, Director of Equal Opportunity
Compliance
Effective date: November 21, 2022

Dabien Lawson
Custodian, Custodian I
Effective date: November 14, 2022

Sarah Zwyghuizen
GR Promise Zone, Promise Zone Success
Coordinator
Effective date: November 28, 2022

Juan Granados
Student Success, TRIO EOC Coordinator &
Recruiter
Effective date: November 14, 2022

**CONGRATULATIONS ON YOUR NEW
POSITION**

Transfers:

Joselina Gomez-Couch
Transfer to: Financial Aid, Financial Aid Technical
Specialist

Transfer from: Student Records, Support
Professional
Effective date: February 13, 2023

Chelsea Genoa
Transfer to: Financial Aid, Financial Aid Technical
Specialist
Transfer from: Financial Aid, Support Professional
Effective date: February 6, 2023

Tyler Thompson
Transfer to: IT Customer Support, Computer
Technician Level 1
Transfer from: IT Customer Support, Support Tech
Level 1
Effective date: February 6, 2023

Mursalata Muhammad
Transfer to: Business & Industry, Interim Associate
Dean of Business & Industry
Transfer from: English Department, Professor
Effective date: January 9, 2023

Antonia Garcia
Transfer to: Student Financial Services, Support
Professional
Transfer from: Mathematics Department, Adjunct
Instructor
Effective date: January 23, 2023

Raven Thomas
Transfer to: Financial Aid, Support Professional
Transfer from: Financial Aid, Contingent
Effective date: January 23, 2023

Stacia Barczak
Transfer to: Human Resources, Payroll Specialist
Transfer from: Payroll & FMLA Coordinator
Effective date: December 19, 2022

Megan VanEerden
Transfer to: Early Childhood Learning Lab,
Assistant to Preschool Instructor
Transfer from: Early Childhood Learning Lab,
Contingent
Effective date: January 9, 2023

Austin Dent
Transfer to: Maintenance, Building Maintenance
Transfer from: Maintenance, Grounds Maintenance
Effective date: January 3, 2023

Kevin Perrin
Transfer to: Student Financial Services, Student
Financials Functional Analyst
Transfer from: Financial Aid, Technical Specialist
Effective date: January 9, 2023

Grace Morgan
Transfer to: Experiential Learning, Support
Professional
Transfer from: Academic Support & Tutoring
Services, Contingent
Effective date: January 3, 2023

Debbie Cowling
Transfer to: Nursing Program, Assistant Professor
Transfer from: Nursing Program, Adjunct
Effective date: January 4, 2023

Kyra Dame
Transfer to: Physical Science, Temporary Assistant
Professor
Transfer from: Physical Science, Adjunct
Effective date: January 4, 2023

Jessica Blandford
Transfer to: Counseling & Career Center, Support
Professional
Transfer from: Disability Support Services, Support
Professional
Effective date: December 12, 2022

Jeremi Merrill
Transfer to: Training Solutions, Data Tracking
Specialist
Transfer from: Academic Support & Tutoring
Services, Contingent
Effective date: January 3, 2023

Alyssa Gamez
Transfer to: Student Life & Conduct,
Coordinator Student Life & Conduct
Transfer from: Training Solutions, Educational
Training Specialist
Effective date: December 5, 2022

Kimberly Lodewyk
Transfer to: Business, Support Professional
Transfer from: Mathematics Department, Support
Professional
Effective date: January 3, 2023

Patricia Young
Transfer to: Accounting & Budgets, Associate
Controller
Transfer from: Accounting & Budgets, Senior
Accountant
Effective date: November 14, 2022

THANK YOU FOR YOUR SERVICE Separations

Juan Olivarez
President, Interim President
Effective date: February 1, 2023

Carolyn Miller
Early Childhood Learning Lab, Preschool Instructor
Effective date: January 21, 2023

Jeremi Merrill
Training Solutions, Data Tracking Specialist
Effective date: January 11, 2023

Brian Knetl
Provost and Academic Affairs, Provost
Effective date: January 21, 2023

Ximon Kittok
Media Technologies, Media Caption Technician
Effective date: January 21, 2023

B. Afeni McNeely Cobham
Diversity, Equity and Inclusion, Chief Equity &
Inclusion Officer
Effective date: December 31, 2022

Chrystal Green
Custodians, Custodian I
Effective date: December 22, 2022

Ruben Palacios
Job Training, Automotive Lab Technician
Effective date: December 23, 2022

Carl Merchant

Maintenance, Building Maintenance
Effective date: December 21, 2022

Colin Hartel
Student Financials, Student Financials Functional
Analyst
Effective date: December 23, 2022

Miranda Larva
Disability Support Services, Support Professional
Effective date: December 16, 2022

Brian Haynes
Custodians, Custodian I
Effective date: November 2, 2022

Cluster Price
Custodians, Custodian I
Effective date: November 13, 2022

Retirements:

Scott Lampe
Manufacturing, Professor
Effective date: August 18, 2023

Kathryn Mullins
College Advancement, Vice President for College
Advancement
Effective date: January 4, 2023

Financial Transactions

(January 1 - 31, 2023)

1. Purchases \$25,000-\$100,000

a. General Fund

- 1) Purchase order issued to provide a partnership with MDHHS and GRCC to offer Family Independence Specialist (FIS) services to GRCC students.

Requestor: Eric Mullen – Student Success

Expenditure: \$76,450.00 (11-2271)

Disposition: New Purchase

Supplier: State of Michigan

Lansing, MI

Source of Funds: General Fund

Bid: No, sole source

- 2) Purchase order issued to provide individual math assessment and remediation tool.

Requestor: Lori Cook – Enrollment Center

Expenditure: \$64,860.00 (11-2311)

Disposition: New Purchase

Supplier: McGraw Hill Co

Philadelphia, PA

Source of Funds: General Fund

Bid: No, sole source

- 3) Purchase order issued to provide fuel (gas and diesel) and other vehicle expenses.

Requestor: Paula Gleason-Zeeff – Purchasing

Expenditure: \$27,000.00 (11-2376)

Disposition: Renewal Purchase

Supplier: Wex Bank

Carol Stream, IL

Source of Funds: General Fund

Bid: No, sole source

b. Other Special Funds

No special fund requests for January 2023.

ACCOUNTS:

11 – General Fund

14 – Auxiliary Fund

15 – Designated Fund

42 – Bonds, Plant Fund

51 – Grants

91 – Agency Funds

KEY:

* MBE

** WBE

*** M/WBE

****MLBE

Non Responsive Bid

NTE - Not to exceed

Sole Source: A single supplier that controls the supply of products or services in a defined market. Typically the product of market conditions such as: technology leadership, patent protection, limited or exclusive distributorship, etc.

Single Source: Supplier selection is determined by objective business decisions such as: leveraged volume purchase contracts, standardization programs, OEM (original equipment manufacturer) parts/service, just in time delivery requirements, etc.

GRAND RAPIDS COMMUNITY COLLEGE
 2022-2023 GENERAL OPERATING FUND BUDGET REPORT
 FOR THE PERIOD ENDED JANUARY 31, 2023

GENERAL OPERATING	ADOPTED BUDGET	2022/2023 ACTUAL 01/31/2023	PERCENTAGE
REVENUE:			
TUITION	42,445,000	35,852,175	84.47%
FEES	7,425,000	6,065,878	81.70%
PROPERTY TAX	38,070,000	36,910,780	96.96%
STATE AID	29,220,000	11,494,823	39.34%
INTEREST	600,000	539,869	89.98%
MISCELLANEOUS	1,800,000	505,383	28.08%
TOTAL REVENUE	119,560,000	91,368,908	76.42%
EXPENSE:			
SALARIES:			
INSTRUCTION	33,706,000	14,536,442	43.13%
COUNSELING	1,500,000	701,045	46.74%
LIBRARIAN	640,000	253,609	39.63%
ADMINISTRATION	5,800,000	2,812,709	48.49%
ADMINISTRATIVE SUPPORT	1,350,000	680,786	50.43%
TECHNICAL SUPPORT	8,880,000	4,497,892	50.65%
SECRETARIAL	4,850,000	2,258,586	46.57%
BLDG OPERATIONS	4,540,000	2,342,780	51.60%
STUDENT ASSISTANT	1,290,000	485,524	37.64%
EST SAVINGS ON OPEN POSITIONS	(500,000)		
TOTAL SALARIES	62,056,000	28,569,373	46.04%
NON-SALARY:			
FRINGE BENEFITS	37,025,000	16,193,347	43.74%
CONTRACTED SERVICE	4,925,315	2,796,907	56.79%
SUPPLIES & REPAIRS	5,300,212	2,609,203	49.23%
UTILITIES & RENT	4,384,768	2,159,303	49.25%
TRANSFERS	2,599,600	586,039	22.54%
OTHER COSTS	3,121,442	980,359	31.41%
EQUIPMENT	297,863	194,004	65.13%
CONTINGENCY	300,000	-	0.00%
EST SAVINGS ON CONTROLLABLES	(500,000)		
TOTAL NON-SALARY	57,454,200	25,519,162	44.42%
TOTAL EXPENSE	119,510,200	54,088,535	45.26%
NET REVENUE (EXPENSE)	49,800	37,280,373	

GRAND RAPIDS COMMUNITY COLLEGE
 2022-2023 GENERAL OPERATING FUND BUDGET REPORT
 FOR THE PERIOD ENDED JANUARY 31, 2023

	MONTHLY ACTIVITY 1/31/23	MONTHLY ACTIVITY 01/31/22	YEAR-TO- DATE 1/31/23	YEAR-TO- DATE 1/31/22
REVENUE:				
TUITION	405,645	289,373	35,852,175	38,089,728
FEES	78,899	211,317	6,065,878	7,647,176
PROPERTY TAX	810,471	898,262	36,910,780	34,924,877
STATE AID	2,525,693	2,432,995	11,494,823	11,768,394
INTEREST	46,243	50,339	539,869	233,062
MISCELLANEOUS	34,088	31,051	505,383	602,802
TOTAL REVENUE	3,901,039	3,913,337	91,368,908	93,266,039
EXPENSE:				
SALARIES:				
INSTRUCTION	2,083,886	2,050,438	14,536,442	15,220,338
COUNSELING	118,571	104,104	701,045	549,552
LIBRARIAN	39,744	39,917	253,609	258,321
ADMINISTRATION	385,527	402,719	2,812,709	2,934,496
ADMINISTRATIVE SUPPORT	98,192	92,721	680,786	630,729
TECHNICAL SUPPORT	662,372	641,213	4,497,892	4,636,464
SECRETARIAL	305,873	283,688	2,258,586	2,269,324
BLDG OPERATIONS	342,457	359,245	2,342,780	2,405,936
STUDENT ASSISTANT	48,717	21,115	485,524	283,720
TOTAL SALARIES	4,085,339	3,995,159	28,569,373	29,188,880
NON-SALARY:				
FRINGE BENEFITS	2,859,916	2,637,012	16,193,347	16,007,772
CONTRACTED SERVICES	532,986	422,297	2,796,907	2,540,276
SUPPLIES & REPAIRS	399,971	243,321	2,609,203	2,593,717
UTILITIES & RENT	291,424	429,018	2,159,303	2,197,104
TRANSFERS	86,819	63,885	586,039	429,493
OTHER COSTS	113,296	85,060	980,359	766,967
EQUIPMENT	35,722	12,502	194,004	112,130
CONTINGENCY	-	-	-	-
TOTAL NON-SALARY	4,320,134	3,893,095	25,519,162	24,647,459
TOTAL EXPENSE	8,405,473	7,888,255	54,088,535	53,836,339
NET REVENUE (EXPENSE)	(4,504,434)	(3,974,918)	37,280,373	39,429,700

GRAND RAPIDS COMMUNITY COLLEGE
 2022 - 2023 DESIGNATED FUND BUDGET REPORT
 FOR PERIOD ENDING JANUARY 31, 2023

DESIGNATED	2022 - 2023		PERCENTAGE
	ADOPTED BUDGET	ACTUAL 1/31/23	
REVENUE:			
CONTRACTED TRAINING	1,659,585	831,781	50.12%
OTHER MISCELLANEOUS LOCAL	994,638	86,469	8.69%
TOTAL REVENUE	2,654,223	918,250	34.60%
EXPENSES:			
SALARIES			
INSTRUCTION	437,187	222,019	50.78%
ADMINISTRATION	409,636	237,712	58.03%
CUSTODIANS & SECURITY	25,500	11,481	45.02%
SECRETARIAL	21,564	6,869	31.86%
STUDENT ASSISTANTS	10,605	6,891	64.98%
TOTAL SALARIES	904,492	484,972	53.62%
NON-SALARY			
FRINGE BENEFITS	291,272	181,727	62.39%
CONTRACTED SERVICES	914,580	337,195	36.87%
SUPPLIES & REPAIRS	745,153	244,272	32.78%
UTILITIES & RENTALS	1,650	0	0.00%
CAPITAL OUTLAY	92,830	959	1.03%
TRANSFERS	(349,600)	(203,933)	58.33%
OTHER	93,507	21,114	22.58%
TOTAL NON-SALARY	1,789,392	581,333	32.49%
TOTAL EXPENSE	2,693,884	1,066,305	39.58%
NET REVENUE (EXPENSE)	(39,661)	(148,055)	

GRAND RAPIDS COMMUNITY COLLEGE
 BUILDING & SITE FUND - GENERAL
 FOR PERIOD ENDED Jan 31, 2023

	ADOPTED BUDGET	ACTUAL 1/31/23	PERCENTAGE
REVENUE:			
PROPERTY TAXES	10,150,000	9,820,763	96.76%
TRANSFER FROM GENERAL FUND	1,250,000	0	0.00%
FACILITIES FEE	1,900,000	1,779,590	93.66%
TOTAL REVENUE	13,300,000	11,600,353	87.22%
EXPENSES:			
MAINTENANCE & OTHER	3,800,000	1,975,338	51.98%
PUBLIC SAFETY CENTER	7,000,000	0	0.00%
OTHER PROJECTS	1,010,000	977,456	96.78%
TRANSFERS TO DEBT FUND	3,135,000	0	0.00%
TOTAL EXPENSES	14,945,000	2,952,794	19.76%
NET REVENUE (EXPENSE)	(1,645,000)	8,647,559	

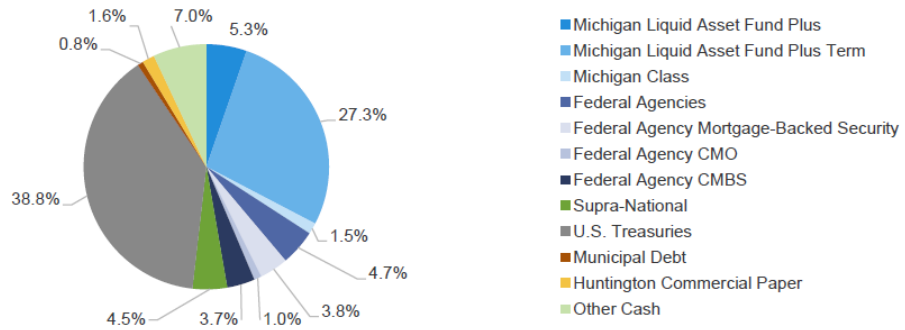
PLANT FUND - DEBT RETIREMENT FUND
2022-23 FISCAL YEAR

	BUDGET	ACTUAL 01/31/2023
REVENUE		
TRANSFER FROM PLANT - FACILITIES FEE	1,983,976	0
TRANSFER FROM PLANT - GENERAL	1,151,024	0
TOTAL REVENUE	3,135,000	0
EXPENSE		
2012 ISSUE - REFUNDING		
PRINCIPAL	205,000	0
INTEREST	6,406	3,203
OTHER EXPENSE	100	100
TOTAL EXPENSE	211,506	3,303
2019 ISSUE - 2009 REFUNDING		
PRINCIPAL	680,000	0
INTEREST	257,450	128,725
OTHER EXPENSE	500	0
TOTAL EXPENSE	937,950	128,725
2020 ISSUE - 2012 REFUNDING		
PRINCIPAL	1,755,000	0
INTEREST	228,476	114,238
OTHER EXPENSE	500	500
TOTAL EXPENSE	1,983,976	114,738
GRAND TOTAL EXPENSE	3,133,432	246,766

Aggregate Cash and Investments

Period Ended
January 31, 2023

Security Type	Market Value	% of Total
Michigan Liquid Asset Fund Plus	\$6,615,636	5.3%
Michigan Liquid Asset Fund Plus Term	\$34,000,000	27.3%
Michigan Class	\$1,830,472	1.5%
Federal Agencies	\$5,873,475	4.7%
Federal Agency Mortgage-Backed Security	\$4,697,599	3.8%
Federal Agency CMO	\$1,212,164	1.0%
Federal Agency CMBS	\$4,550,080	3.7%
Supra-National	\$5,655,103	4.5%
U.S. Treasuries	\$48,198,413	38.8%
Municipal Debt	\$949,160	0.8%
Huntington Commercial Paper	\$2,020,134	1.6%
Other Cash	\$8,740,134	7.0%
Total	\$124,342,370	100.0%



The above information includes all the College's cash and investments.

Motion made by Trustee Bruinsma and supported by Trustee Brame to approve consent items as presented. Motion carries 6-0.

VI. ACTION ITEMS

N. Purchasing Items over \$100,000

a. General Fund

No purchases for January 2023.

b. Other Special Funds

Request permission for approval to issue purchase order to develop MindSpring training for LG Energy Solution employees per the Michigan New Job Grant.

Requestor: Julie Parks - WFD
Expenditure: \$665,440.00 (51-2271)
Disposition: New Purchase
Supplier: MindSpring
Ada, MI
Source of Funds: Designated Fund
Bid: No, grantor directed purchase.

2) Request permission for approval to issue purchase order to provide MMTC/MindSpring training for LG Energy Solution employees for MNJT project (MOU partnership).

Requestor: Julie Parks - WFD
Expenditure: \$831,800.00 (51-2218- LGCHEM)
Disposition: New Purchase
Supplier: Right Place
Grand Rapids, MI
Source of Funds: Grants
Bid: No, grantor directed purchase

3) Request permission for approval to issue purchase order to provide the design and construction lactation and bathroom improvements throughout Sneden Hall.

Requestor: Jim Vandokkumburg - Facilities
Expenditure: \$900,000.00 (42-2330-GENERAL)
Disposition: New Purchase
Supplier: SKO and Pioneer Construction
Grand Rapids, MI
Source of Funds: Grants
Bid: Yes, RFP #1920-4259 and #1920-5226

NOTE: Below purchases were previously approved by Chairperson Koetje and Interim President Olivarez as there were no December or January regular board meeting.

1) Request permission to issue purchase order to provide new library catalog system. Implementation is \$54,916.00. Maintaining the system is \$93,825.00 which was approved through blanket PO's for FY22-23

Requestor: Brian Beecher - Library
Expenditure: \$54,916.00 (\$148,741.00) (11-2271)
Disposition: New Purchase
Supplier: ExLibris (USA) Inc.
Chicago, IL
Source of Funds: General Fund
Bid: No, sole source

2) Request permission to issue purchase order to provide full modernization of one elevator cab at Parking Ramp A, with interior improvements for all elevators (3 cabs).

Requestor: Jim Vandokkumburg - Facilities
Expenditure: \$352,009.00 (14-2331)
Disposition: Recurring Purchase
Supplier: Elevator Service LLC
Grand Rapids, MI
Source of Funds: Auxiliary Fund
Bid: Yes, RFP #2122-12010B

3) Request permission to issue purchase order to provide full modernization of all elevators (2 cabs) at Parking Ramp B with interior improvements.

Requestor: Jim Vandokkumburg - Facilities
Expenditure: \$532,379.00 (14-2331)
Disposition: Recurring Purchase
Supplier: Elevator Service LLC
Grand Rapids, MI
Source of Funds: Auxiliary Fund
Bid: Yes, RFP #2122-12010B

4) Request permission to issue purchase order to provide projectors, Extron controls, cable, shelving, and audio conversion equipment.

Requestor: Klaas Kwant – Media Technology
Expenditure: \$141,874.29 (42-2822-GENCWI)
Disposition: New Purchase
Supplier: AVI-SPL
Tampa, FL
Source of Funds: Plant Fund
Bid: Yes, RFQ #2223-10300

5) Request permission for approval to issue purchase order to provide continued use of EAB's Navigate system for the entire student body.

Requestor: Eric Mullen – Student Success
Expenditure: \$365,658.00 - \$176,900.00 for year one and \$188,758.00 for year two (51-2821-FED-SIP23 and SIP24) Title III grant dollars
Disposition: Renewal Purchase
Supplier: EAB
Washington DC
Source of Funds: Grants
Bid: Yes, RFP #1920-3295

Motion made by Trustee Bruinsma and supported by Trustee Williams to approve purchases over \$100,000 as presented. Motion carries 6-0.

ACCOUNTS:

11 – General Fund
14 – Auxiliary Fund
15 – Designated Fund
42 – Bonds, Plant Fund
51 – Grants
91 – Agency Funds

KEY:

* MBE
** WBE
*** M/WBE
**** MLBE
- Non Responsive Bid
NTE - Not to exceed

Sole Source: A single supplier that controls the supply of products or services in a defined market. Typically, the product of market conditions such as: technology leadership, patent protection, limited or exclusive distributorship, etc.

Single Source: Supplier selection is determined by objective business decisions such as: leveraged volume purchase contracts, standardization programs, OEM (original equipment manufacturer) parts/service, just in time delivery requirements, etc.

VII. Open Comment – None at this time.

VIII. FINAL BOARD COMMENTS

Trustee Bruinsma thanks Chief Whitman, Lisa Freiburger, and President Lepper for holding the campus forum in regards to safety in light of the tragedy at MSU.

IX. ADJOURNMENT

Adjourned – 5:29 PM