

**PROCEEDINGS
OF
GRAND RAPIDS COMMUNITY COLLEGE
BOARD OF TRUSTEES
OFFICIAL
REGULAR MEETING
MONDAY, JUNE 13th, 2022**

I. ORDER OF BUSINESS

Meeting called to order at 4:20 p.m., Dave Koetje in the chair.

- A. Present: Brame, Bruinsma, Lopez, Lovelady Mitchell, Siegel, Williams, & Koetje – 7
- B. Review and Approval of Agenda to include additions, deletions, or corrections.
 - Motion made by Trustee Bruinsma, seconded by Trustee Williams to approve as presented. Motion carries 7-0.
- C. Introduction of Guests
 - None at this time.
- D. Open Comments - None
- E. Special Order of Business (New Business)
 - Certification of Appointment 2022-2023 MCCA Board of Directors & 2022-2023 Meeting Schedule – Chairperson Koetje presented Trustee Bruinsma will continue to be the MCCA representative and Trustee Lovelady Mitchell will be the alternate.
 - Motion made by Trustee Williams to approve both MCCA appointments and meeting schedule for 2022-23, seconded by Trustee Lovelady Mitchell. Motion carries 7-0.
 - Michigan New Job Training Agreement (MNJT): Nu-Wool Co.
 - Motion made by Trustee Bruinsma to approve the MNJT with Kent Utilities as presented, seconded by Trustee Siegel. Motion carries 7-0.
 - 2022-24 Strategic Plan – Provost Knetl and Dean Jones presented the 2022-24 strategic plan. Trustee Bruinsma requested at the earlier work session to see living-wage jobs included as it was in the previous plan.
 - Motion made by Trustee Bruinsma to approve the 2022-24 strategic plan with the addition of living wage jobs, seconded by Trustee Lovelady Mitchell. Motion carries 7-0.

II. MONITORING REPORTS

- F. Report (s)
- Lisa Freiburger presented the finance update.

III. UPDATES

- G. Student Alliance Report – None at this time.
- H. Foundation Update (Quarterly Report) – None at this time.
- I. Board Chair Report –Chairperson Koetje announced that the search firm Gold Hill Associates will be heading up the presidential search. He also shared that campus and greater community input sessions in regards to what type of leader the board should be looking for will be held the last week in June. For up-to-date information check the presidential website often.
Chairperson Koetje went on to thank Dr. Pink for his years of service.
- J. President’s Update – Dr. Pink thanked facilities and the Foundation Office for their work in regards to the Secchia Piazza as the project is nearing the end. When completed this will not only change the look of the Applied Technology Center (ATC) but the skyline of Grand Rapid.
- K. Faculty Association Update – None at this time.

IV. COMMUNITY CONNECTIONS

- L. Communications to the Board – None at this time.

V. CONSENT ITEMS

These items will be adopted as a group without specific discussion. When approving the meeting agenda, any board member may request that a consent agenda item be moved to the regular agenda for discussion or questions. *Recommended that the following items be approved as presented:*

Minutes of previous meetings, Grant Awards/Requests, Personnel Transactions, & Financial Transactions

- Minutes from May 16, 2022 Work Session & Board Meeting
- Grants GRCC received from May 1, 2022 to May 31, 2022

Financial Transactions
(May 1 - 31, 2022)

Purchases \$25,000-\$100,000

a. General Fund

- 1) Purchase order issued to provide Cisco Smartnet maintenance renewal for GRCC network, wireless and phone equipment.

Requestor: Donovan Wallace – Information Technology

Expenditure: \$45,637.04

Disposition: Recurring Purchase

Supplier: Presidio Networked Solutions Group

Troy, MI

Bid: Yes, RFP 1920-1356, previously reported.

- 2) Purchase order issued to provide second year maintenance renewal for Cisco Flip2Flex agreement for voice and collaboration environments.

Requestor: Donovan Wallace – Information Technology

Expenditure: \$92,664.00

Disposition: Recurring Purchase

Supplier: Presidio Networked Solutions Group

Troy, MI

Bid: Yes, RFP 1920-1356,
previously reported

b. Other Special Funds

None.

GRAND RAPIDS COMMUNITY COLLEGE
 2021-2022 GENERAL OPERATING FUND BUDGET REPORT
 FOR THE PERIOD ENDED MAY 31, 2022

	MONTHLY ACTIVITY 5/31/22	MONTHLY ACTIVITY 5/31/21	YEAR-TO- DATE 5/31/22	YEAR-TO- DATE 5/31/21
REVENUE:				
TUITION	167,081	344,948	42,076,190	42,852,969
FEES	(125,644)	86,275	8,169,168	5,760,715
PROPERTY TAX	102,115	(18,144)	35,978,730	33,248,391
STATE AID	4,146,532	3,620,815	23,592,221	21,098,548
INTEREST	102,460	24,300	346,766	578,580
MISCELLANEOUS	43,206	378,367	1,125,036	750,735
TOTAL REVENUE	4,435,750	4,436,562	111,288,111	104,289,938
EXPENSE:				
SALARIES:				
INSTRUCTION	2,412,140	2,435,634	26,754,661	25,974,081
COUNSELING	112,196	114,748	1,114,483	1,030,457
LIBRARIAN	33,502	41,252	429,651	443,629
ADMINISTRATION	431,821	431,959	4,815,820	4,803,726
ADMINISTRATIVE SUPPORT	102,135	87,312	1,059,032	953,918
TECHNICAL SUPPORT	630,498	639,533	7,473,354	7,364,595
SECRETARIAL	298,223	320,743	3,661,541	3,898,982
BLDG OPERATIONS	307,147	311,471	3,795,647	3,622,458
STUDENT ASSISTANT	57,969	42,216	521,759	1,014,598
TOTAL SALARIES	4,385,631	4,424,868	49,625,948	49,106,444
NON-SALARY:				
FRINGE BENEFITS	2,787,482	2,819,949	28,828,673	26,628,291
CONTRACTED SERVICES	303,498	211,458	3,948,103	4,025,680
SUPPLIES & REPAIRS	510,011	464,167	4,112,500	3,480,445
UTILITIES & RENT	535,441	244,395	3,557,690	2,459,434
TRANSFERS	107,348	13,514	1,219,755	737,628
OTHER COSTS	157,684	192,566	1,517,832	1,718,509
EQUIPMENT	11,695	118,116	168,928	155,263
CONTINGENCY	-	-	-	-
TOTAL NON-SALARY	4,413,159	4,064,165	43,353,481	39,205,250
TOTAL EXPENSE	8,798,790	8,489,033	92,979,429	88,311,694
NET REVENUE (EXPENSE)	(4,363,040)	(4,052,471)	18,308,682	15,978,244

GRAND RAPIDS COMMUNITY COLLEGE
 2021-2022 GENERAL OPERATING FUND BUDGET REPORT
 FOR THE PERIOD ENDED MAY 31, 2022

GENERAL OPERATING	ADOPTED BUDGET	2021/2022 ACTUAL 5/31/2022	PERCENTAGE
REVENUE:			
TUITION	42,201,000	42,076,190	99.70%
FEES	8,425,000	8,169,168	96.96%
PROPERTY TAX	36,625,000	35,978,730	98.24%
STATE AID	30,549,000	23,592,221	77.23%
INTEREST	100,000	346,766	346.77%
MISCELLANEOUS	1,625,000	1,125,036	69.23%
TOTAL REVENUE	119,525,000	111,288,111	93.11%
EXPENSE:			
SALARIES:			
INSTRUCTION	32,605,000	26,754,661	82.06%
COUNSELING	1,655,000	1,114,483	67.34%
LIBRARIAN	600,000	429,651	71.61%
ADMINISTRATION	5,640,000	4,815,820	85.39%
ADMINISTRATIVE SUPPORT	1,300,000	1,059,032	81.46%
TECHNICAL SUPPORT	8,630,000	7,473,354	86.60%
SECRETARIAL	4,535,000	3,661,541	80.74%
BLDG OPERATIONS	4,450,000	3,795,647	85.30%
STUDENT ASSISTANT	1,290,000	521,759	40.45%
EST SAVINGS ON OPEN POSITIONS	(500,000)		
TOTAL SALARIES	60,205,000	49,625,948	82.43%
NON-SALARY:			
FRINGE BENEFITS	35,861,000	28,828,673	80.39%
CONTRACTED SERVICE	5,004,355	3,948,103	78.89%
SUPPLIES & REPAIRS	5,470,758	4,112,500	75.17%
UTILITIES & RENT	4,384,768	3,557,690	81.14%
TRANSFERS	4,050,172	1,219,755	30.12%
OTHER COSTS	3,067,442	1,517,832	49.48%
EQUIPMENT	297,863	168,928	56.71%
CONTINGENCY	90,000	-	0.00%
EST SAVINGS ON CONTROLLABLES	(500,000)		
TOTAL NON-SALARY	57,726,358	43,353,481	75.10%
TOTAL EXPENSE	117,931,358	92,979,429	78.84%
NET REVENUE (EXPENSE)	1,593,642	18,308,682	

GRAND RAPIDS COMMUNITY COLLEGE
 2021 - 2022 DESIGNATED FUND BUDGET REPORT
 FOR PERIOD ENDING MAY 31, 2022

DESIGNATED	2021 - 2022		PERCENTAGE
	ADOPTED BUDGET	ACTUAL 5/31/22	
REVENUE:			
CONTRACTED TRAINING	1,661,992	1,805,462	108.63%
OTHER MISCELLANEOUS LOCAL	632,468	187,743	29.68%
TOTAL REVENUE	2,294,460	1,993,206	86.87%
EXPENSES:			
SALARIES			
INSTRUCTION	419,938	362,801	86.39%
ADMINISTRATION	322,450	276,228	85.67%
CUSTODIANS & SECURITY	25,500	21,942	86.05%
SECRETARIAL	21,564	15,216	70.56%
STUDENT ASSISTANTS	13,605	0	0.00%
TOTAL SALARIES	803,057	676,187	84.20%
NON-SALARY			
FRINGE BENEFITS	261,409	241,454	92.37%
CONTRACTED SERVICES	849,714	831,287	97.83%
SUPPLIES & REPAIRS	934,468	559,333	59.86%
UTILITIES & RENTALS	3,150	1,712	54.35%
CAPITAL OUTLAY	22,100	330,265	1494.41%
TRANSFERS	(560,172)	(546,658)	97.59%
OTHER	81,507	59,031	72.42%
TOTAL NON-SALARY	1,592,176	1,476,423	92.73%
TOTAL EXPENSE	2,395,233	2,152,610	89.87%
NET REVENUE (EXPENSE)	(100,773)	(159,405)	

GRAND RAPIDS COMMUNITY COLLEGE
 BUILDING & SITE FUND - GENERAL
 FOR PERIOD ENDED May 31, 2022

	ADOPTED BUDGET	ACTUAL 5/31/22	PERCENTAGE
REVENUE:			
PROPERTY TAXES	9,700,000	9,571,721	98.68%
TRANSFER FROM GENERAL FUND	2,576,000	0	0.00%
DONATIONS	6,050,000	6,090,875	100.68%
STATE FUNDS (ATC PROJECT)	124,489	344,730	276.92%
FACILITIES FEE	1,987,000	1,894,640	95.35%
TOTAL REVENUE	20,437,489	17,901,966	87.59%
EXPENSES:			
MAINTENANCE & OTHER	4,081,000	2,084,424	51.08%
ATC RENOVATION	124,487	129,084	103.69%
RJF RENOVATION	3,900,000	3,811,755	97.74%
LAKESHORE RENOVATION	2,900,000	2,807,600	96.81%
SECCHIA PIAZZA PROJECT	6,050,000	3,307,444	54.67%
OTHER PROJECTS	1,160,000	571,953	49.31%
TRANSFERS TO DEBT FUND	4,010,000	0	0.00%
TOTAL EXPENSES	22,225,487	12,712,260	57.20%
NET REVENUE (EXPENSE)	(1,787,998)	5,189,706	



DEBT RETIREMENT FUND
2021-22 FISCAL YEAR

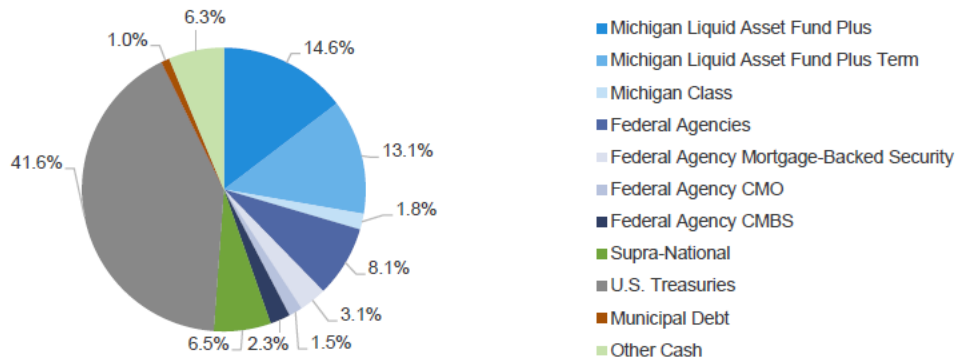
	BUDGET	ACTUAL 5/31/2022
REVENUE		
TRANSFER FROM PLANT - FACILITIES FEE	945,150	0
TRANSFER FROM PLANT - GENERAL	3,064,850	0
TOTAL REVENUE	4,010,000	0
EXPENSE		
2012 ISSUE - REFUNDING		
PRINCIPAL	200,000	200,000
INTEREST	12,406	12,406
OTHER EXPENSE	100	0
TOTAL EXPENSE	212,506	212,406
2012 ISSUE - FACILITIES		
PRINCIPAL	900,000	900,000
INTEREST	45,000	45,000
OTHER EXPENSE	150	0
TOTAL EXPENSE	945,150	945,000
2013 ISSUE		
PRINCIPAL	365,000	365,000
INTEREST	10,950	10,950
OTHER EXPENSE	450	450
TOTAL EXPENSE	376,400	376,400
2018 ISSUE - 2008 REFUNDING		
PRINCIPAL	1,275,000	1,275,000
INTEREST	31,238	31,238
OTHER EXPENSE	500	0
TOTAL EXPENSE	1,306,738	1,306,238
2019 ISSUE - 2009 REFUNDING		
PRINCIPAL	655,000	655,000
INTEREST	283,650	283,650
OTHER EXPENSE	500	500
TOTAL EXPENSE	939,150	939,150
2020 ISSUE - 2012 REFUNDING		
PRINCIPAL	0	0
INTEREST	228,476	228,476
OTHER EXPENSE	500	500
TOTAL EXPENSE	228,976	228,976
GRAND TOTAL EXPENSE	4,008,919	4,008,170

Aggregate Cash and Investments

Period Ended

May 31, 2022

Security Type	Market Value	% of Total
Michigan Liquid Asset Fund Plus	\$14,500,566	14.6%
Michigan Liquid Asset Fund Plus Term	\$13,000,000	13.1%
Michigan Class	\$1,794,903	1.8%
Federal Agencies	\$8,058,945	8.1%
Federal Agency Mortgage-Backed Security	\$3,095,647	3.1%
Federal Agency CMO	\$1,534,303	1.5%
Federal Agency CMBS	\$2,272,181	2.3%
Supra-National	\$6,441,823	6.5%
U.S. Treasuries	\$41,240,340	41.6%
Municipal Debt	\$961,162	1.0%
Other Cash	\$6,225,960	6.3%
Total	\$99,125,829	100.0%



The above information includes all the College's cash and investments.



2022-2023 BLANKET PURCHASE ORDERS

July 1, 2022 through June 30, 2023

Consent Agenda

Requisitioner	Department	Acct Number	Vendor	Description	22/23	21/22
Absenger, Werner	Secchia Institute	2311-11-0056-126-00	Valley City Linen	Issued for front and back house uniforms for students (1920-5225)	\$58,885.50	\$58,885.50
Anderson, David	Information Technology	2271-11-0030-200-00	CollegeNet	Issued to provide 25Live, Schedule 25 and associated services.	\$33,283.40	\$31,105.92
Beecher, Brian	Library & Learning Commons	2271-11-0071-410-00	Innovative Interfaces	Issued to provide Innovative Interfaces annual renewal	\$68,000.00	\$65,000.00
Beecher, Brian	Library & Learning Commons	2321-11-0071-410-00	GOBI Library Solution from Ebsco	Issued to provide funds for the purchase of new Gobi books	\$75,000.00	\$75,000.00
Beecher, Brian	Library & Learning Commons	2322-11-0071-410-00 (\$44,000) 2325--11-0071-410-00 (\$37,000)	EBSCO Publishing	Issued to provide funds for the Ebsco annual renewal	\$81,000.00	\$81,000.00
Blair, Lina	Student Life	2359-11-0152-000-00	Interurban Transit Partnership	Issued to provide Wavecard/Bus Passes	\$55,000.00	\$55,000.00
Janowiak, Vicki	Operational Planning	2271-14-0081-550-00	Interurban Transit Partnership	Issued for College connector route between Main Bldg and DeVos Campus for student transportation - 1 shuttle line	\$95,000.00	\$130,000.00
Kubiak, Cathy	Human Resources	2271-11-0000-000-00	Flex Administrators	To provide funds for employee reimbursement checks for dental and vision.	\$50,500.00	\$60,500.00
Kowalski, Jennifer	Cashiers	2210-11-0027-620-00	Bank Mobile	Issued to provide refund management	\$30,471.23	\$29,020.22
Kowalski, Jennifer	Cashiers	2210-11-0027-620-00	Nelnet	Issued for online student tuition payments.	\$60,000.00	\$60,000.00
Parks, Julie	Workforce Development	2271-51-0000-321-FED-SCC	Alpena Community College	Issued for grant funded activity.	\$25,000.00	NEW
Parks, Julie	Workforce Development	2271-51-0000-323-FED-SCC	Michigan Community College Association	issued for grant funded activity per sub recipient agreement for Strengthening Community Colleges	\$70,380.00	NEW
Parks, Julie	Workforce Development	2271-51-0000-320-FED-SCC	Pacific Research and Evaluation LLC	Issued for 2nd year of contract for evaluator for SCC grant. (2122-9113)	\$57,527.00	\$15,931.00
Parks, Julie	Workforce Development	2273-51-0000-320-FED-EMPOWER2	Petersen Research Consultants	Issued for program evaluations required to fulfill the Kellogg Empower grant for the 2022-2023 fiscal year.	\$76,000.00	\$67,000.00

Sedore, Danelle	GRCC ePrint	2343-14-0601-550-00	Konica Minolta Business Solutions	Issued for copier/printer service and support	\$32,000.00	\$32,000.00
Sedore, Danelle	GRCC ePrint	2343-14-0601-550-00	Ricoh	Issued to provide service and supplies for Ricoh C7100 and two Ricoh 8110s	\$39,000.00	\$46,000.00
Sedore, Danelle	GRCC ePrint	2353-11-0035-620-00	US Postal Service	Issued for US Postage Permit 415	\$35,000.00	\$35,000.00
Sedore, Danelle	GRCC ePrint	2353-11-0035-620-00	Reserve Account	Issued for Reserve Postage Account	\$80,000.00	\$80,000.00
VanDokkumburg, Jim	Facilities	2454-11-0078-740-00	Arrowaste	Issued to provide trash and composite renewal. (1920-4246C)	\$79,356.00	\$94,856.00
VanDokkumburg, Jim	Facilities	2271-11-0078-730-00	Midwest Air Filter	Issued to provide air filters for all campus bldgs. (2021-4262B)	\$35,000.00	\$25,000.00
VanDokkumburg, Jim	Facilities	2271-11-0078-730-00	Contract Direct	Issued to provide window cleaning for Tassell, MTEC and DeVos campuses. (1920-1246B)	\$43,800.00	\$43,800.00
VanDokkumburg, Jim	Facilities	2271-11-0078-730-00	Broadmoor Products	Issued to provide water treatment chemicals.	\$60,000.00	\$57,500.00
VanDokkumburg, Jim	Facilities	2271-11-0078-730-00	Elevator Service	Issued to provide elevator maintenance and service. (2122-12021B)	\$75,000.00	90,759.98
VanDokkumburg, Jim	Facilities	2271.-11.0078-730-00	Summit Landscape	Issued for snowplowing services for Main Campus, DeVos Campus, MTEC, Bostwick and Lyon ramps plus shoveling of the MTEC sidewalks	\$43,562.00	\$70,923.00
Whitman, Rebecca	Campus Police	2559-15-0042-750-00	State of Michigan - Finger Printing	Issued to provide finger printing services	\$40,000.00	\$40,000.00
Whitman, Rebecca	Campus Police	2271-14-0081-550-00	Traffic & Safety	Issued to provide parking ramp maintenance services	\$62,000.00	\$62,000.00

Motion made by Trustee Bruinsma, seconded by Trustee Lopez to approve as presented. Motion carries 7-0.

2. Purchases over \$100,000 (ACTIONITEMS)

a. General Fund

None for May 2022.

b. Other Special Funds

- 1) Request permission to issue to purchase order change notice to provide training for LG Chem employees for the Michigan New Jobs grant
Requestor: Julie Parks – Workforce Development
Expenditure: \$145,000.00/\$345,000.00 (15-2271)
Disposition: Recurring Purchase
Supplier: SDI Consulting LLC
Grand Rapids, MI
Source of Funds: Designated Fund
Bid: No, sole source.
- 2) Request permission to issue purchase order for student success management system for the 2021-22 academic year.
Requestor: David Lovell – Title III
Expenditure: \$154,000.00 (51-2821)
Disposition: Recurring Purchase
Supplier: EAB Global
Washington, DC
Source of Funds: Title III Grant
Bid: Yes, RFP 1920-3295.
- 3) Request permission to issue purchase order change notice to provide Michigan Manufacturing Technology Center training for LG Chem employees for the Michigan New Jobs grant
Requestor: Julie Parks – Workforce Development
Expenditure: \$185,000.00/\$435,000.00 (51-2218)
Disposition: Recurring Purchase
Supplier: Right Place, Inc
Grand Rapids, MI
Source of Funds: Michigan New Jobs Training Grant
Bid: No, sole source.

2022-2023 BLANKET PURCHASE ORDERS

July 1, 2022 through June 30, 2023

Action Agenda

Requisitioner	Department	Acct Number	Vendor	Description	22/23	21/22
Anderson, David	Information Technology	2822-42-0000-000-00-GENPC	CDW-G	ISSUED FOR: COMPUTER PURCHASES AND ACCESSORIES - 1920-19028	\$475,000.00	\$440,000.00
Anderson, David	Information Technology	2822-42-0000-000-00-GENPC	CDW-G	ISSUED FOR: DELL COMPUTER HARDWARE, MONITORS, DOCKING STATIONS, DESKTOPS, LAPTOPS. - 1920-19028	\$275,000.00	NEW
Beecher, Brian	Library	\$4,000 - 2271-11-0071-410-00, \$18,000 - 2321-11-0071-410-00, \$95,000 - 2325-11-0071-410-00	Midwest Collaborative	Issued for Library subscriptions	\$117,000.00	\$128,166.63
Chisholm, Mary Jo	Information Technology	2271-11-0603-200-00	Oracle	Issued to provide support services	\$788,276.63	\$788,276.63
Freiburger, Lisa	Finance & Administration	2271-14-0081-550-00	Ellis Parking	Issued to provide payment for parking ramp management	\$275,000.00	\$275,000.00
Freiburger, Lisa	Finance & Administration	\$136,039.00 -2472-11-0078-620-00, \$162,622.00 - 2417-11-0231-620-00	Middle Cities Risk Management	Issued to provide Property/Liability Insurance for 2022-23	\$298,661.00	\$285,000.00
Kubiak, Cathy	Human Resources	2186-11-0000-000-00	FCCI Insurance	To provide funds for processing workers compensation claims	\$111,248.00	\$111,248.00
Lovell, David	Student Success and Retention	2821-51-0000-530-FED-SIP22	EAB Global	Issued for Student Success Mgmt. system - (1920-3295)	\$210,000.00	NEW
Parks, Julie	Workforce Development	2271-51-0000-325-00-FED-1WORK	Hispanic Center of West Michigan	Issued for 1 Workforce grant funded activity per sub recipient agreement.	\$100,368.00	NEW
Parks, Julie	Workforce Development		Lansing Community College	Issued for grant funded activity per sub recipient agreement.	\$270,000.00	NEW
Parks, Julie	Workforce Development		Muskegon Community College	Issued for grant funded activity per sub recipient agreement.	\$173,000.00	NEW
Parks, Julie	Workforce Development		Oakland Community College	Issued for grant funded activity per sub recipient agreement.	\$199,507.00	NEW
Parks, Julie	Workforce Development		West Michigan Works	Issued for grant funded activity per sub recipient agreement.	\$689,206.00	NEW
Parks, Julie	Workforce Development		2271-51-0000-321-FED-1WORK			
VanDokkumburg, Jim	Facilities	2371-11-0078-730-00	Allied Eagle Supply Co	Issued to provide janitorial supplies and management. (1920-5240)	\$155,988.00	\$155,988.00

VanDokkumburg, Jim	Facilities	2271-11.0078-730-00	Ellis Parking	Issued to provide cleaning services for GRCC parking ramps - (2122-4247)	\$192,533.88	\$97,680.00
VanDokkumburg, Jim	Facilities	2271-11.0078-730-00	Engineered Protection Systems	Issued to provide security monitoring throughout the campus	\$100,000.00	\$95,000.00
VanDokkumburg, Jim	Facilities	2271-11-0078-730-00	WFF Facility Services LLC (now HES Facilities Mgmt)	Issued for cleaning services in 8 buildings on campus for Third Shift Cleaning Services.	\$532,872.00	\$332,255.00

DRAFT

ACCOUNTS:

KEY:

11 – General Fund	* MBE
14 – Auxiliary Fund	** WBE
15 – Designated Fund	*** M/WBE
42 – Bonds, Plant Fund	****MLBE
51 – Grants	# Non Responsive Bid
91 – Agency Funds	NTE - Not to exceed

Sole Source: A single supplier that controls the supply of products or services in a defined market. Typically the product of market conditions such as: technology leadership, patent protection, limited or exclusive distributorship, etc.

Single Source: Supplier selection is determined by objective business decisions such as: leveraged volume purchase contracts, standardization programs, OEM (original equipment manufacturer)

Motion was made by Trustee Bruinsma to approve action items as presented, seconded by Trustee Williams. Motion carries 7-0.

O. Alliance of Professional Support Staff (APSS) Compensation – Lisa Frieburger presented.

- Motion made by Trustee Williams to approve a compensation pool up to 2.5 percent with additional steps for those qualified and \$750 for those at top step as presented, seconded by Trustee Bruinsma. Motion carries 7-0.

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P. Meet & Confer Employee Compensation – Lisa Frieburger presented.

- Motion made by Trustee Bruinsma to approve \$2700 flat rate of compensation and increasing entry level by 3 percent for the M&C employee group as presented, seconded by Trustee Siegel. Motion carries 7-0.

Q. Exempt Contracts – Dr. Pink presented.

- Motion made by Trustee Lopez to approve 2 percent salary increase for exempt contracts as presented, seconded by Trustee Bruinsma Motion carries 7-0.

R. President Contract –Chairperson Koetje presented.

- Dr. Pink’s received a highly effective evaluation. Going on to ask the trustees to vote on the contract with Dr. Juan R. Olivarez who will be serving as Interim President. Motion made by Trustee Lovelady Mitchell, seconded by Trustee Siegel. Motion unanimously carries, 7-0

VII. OPEN COMMENT

None at this time.

VIII. FINAL BOARD COMMENT

Chairperson Koetje thanked Dr. Juan Olivarez for agreeing to be the Interim President as the board understands the importance of finding the next president and plan to have someone named by the end of the year.

Trustee Bruinsma, thanked Dr. Pink for his advocacy at both the State and Federal level, one particular legislative issue, the funding formula for the twenty-eight community colleges in Michigan that is currently not equitable. She also commended both Representatives Huizenga and Frederick for their work as well around the need to revisit the formula. She then called on Governor Whitmer to adopt the proposed formula.

President Pink, thanked not only the Trustees but his executive team and the entire campus for the past 5 years as the leader institution and 3 years prior to that in his vice president role. Going on to say a leader cannot be successful without the support and trust from the campus community and greater community. He encouraged the board to when looking for the next president to not look for someone that will fill his shoes but one that will bring their own shoes. He went on to say that he is thrilled that Dr. Olivarez will be interim president as he not only brings strong history of the institution with him but community knowledge as he has continued to be engaged with the Grand Rapids community since retiring.

IX. ADJOURNMENT – 4:59 PM