

PROCEEDINGS
OF
GRAND RAPIDS COMMUNITY COLLEGE
BOARD OF TRUSTEES
OFFICIAL
REGULAR MEETING
BOARD CHAMBERS
MONDAY, NOVEMBER 16, 2009

I. CALL TO ORDER

Meeting called to order at 4:15 p.m., Chairperson, Margo Anderson in the chair.

Present: Anderson, James, Maggini, Ryskamp – 4

Absent: Handlin, Stearns, Verburg – 3

II. INTRODUCTION OF GUESTS

Chairperson Anderson recognized Trustee Maggini's birthday.

09:90

III. APPROVAL OF AGENDA

A. Approval of Agenda

The revised agenda was approved as presented. Motion by Trustee James. Supported by Trustee Maggini. Motion carried.

B. Special Order of Business – None at this time.

IV. COMMUNITY-CONNECTIONS

A. Comments

- There were no comments.

B. Communications to the Board – None at this time.

C. Student Report

- Jeremy Christansen updated the Board regarding the work of Student Congress and the many upcoming events.

V. CONSENT AGENDA

A. Minutes of previous meetings, Grant Awards/Requests, Personnel Transactions, & Financial Transactions

- Minutes from the October 19, 2009

B. Requests for Removal and Separate Consideration – None at this time.

C. Motion for Approval

- Motion by Trustee Maggini, support of Trustee James to approve the consent agenda as presented. Motion carries 4-0.

D. Special Resolution Recognition – None at this time.

PERSONNEL REPORT

(Includes in-process transactions through 11-4-09)

Leaves of Absences

NAME	DEPARTMENT	EMPLOYEE GROUP	POSITION	EFFECTIVE DATE	NOTES
Sara Gainey	Campus Police	Campus Police	Campus Police Officer	9/1/2009	Intermittent FMLA
JoAnn Atwood	Student Records	ESP	Support Professional	9/29/2009	FMLA
Kristine Maze	Financial Aid	ESP	Support Professional	10/16/2009	FMLA
Malinda Powers	Communications	ESP	Support Professional	10/24/2009	FMLA

Erin Cisler	Foundation	Meet and Confer	Donor & Alumni Relations Manager	10/23/2009	FMLA
Audrey Heckwolf	Culinary Education	Faculty	Professor	10/12/2009	FMLA
Carl Jackson	Custodians	CEBA	Custodian II	10/27/2009	FMLA
Nora Michael	Custodians	CEBA	Custodian II	10/8/2009	Intermittent FMLA

Return from Leaves of Absences

NAME	DEPARTMENT	EMPLOYEE GROUP	POSITION	EFFECTIVE DATE	NOTES
Kristine Maze	Financial Aid	ESP	Support Professional	10/23/2009	Return from FMLA
Jeffrey Danner	Workforce Development	Meet and Confer	Associate Director, Learner Operations	9/1/2009	Return from FMLA
JoAnn Atwood	Student Records	ESP	Support Professional	10/19/2009	Return from FMLA
Lorraine Fortuna	Custodians	CEBA	Custodian III	10/05/2009	Return from FMLA
James Schultz	Custodians	CEBA	Custodian III	10/05/2009	Return from FMLA

D. Financial transactions (October 1 - 31, 2009)

1. Purchases \$10,000-\$50,000

a. General Fund

- 1) Purchase order issued to provide maintenance and support for Schedule 25, Resource 25 and Model 25 software.

Requestor: Dave Anderson - Information Technology

Expenditure: \$13,440.80

Disposition: Recurring Purchase

Supplier: College Net
Portland, OR

Bid: No, OEM proprietary purchase.

- 2) Purchase order issued to provide maintenance and support for MAC systems and Digital Music Midi Lab.

Requestor: Darcy Swope - Information Technology

Expenditure: \$30,000.00

Disposition: **Recurring Purchase**
Supplier: **Pixel Creek Technologies**
 South Bend, IN
Bid: Yes, RFQ #0708-7167 previously reported.

- 3) Blanket purchase order issued to provide carpeting and carpet tiles as needed campus wide.

Requestor: **Thomas Smith - Facilities**
Expenditure: **\$40,000.00**
Disposition: **Recurring Purchase**
Supplier: **Tri State Carpet**
 Grand Rapids, MI
Bid: Yes, RFQ #0809-6211.

b. Other Special Funds

- 1) Blanket purchase order issued to provide work keys tests as required for the National Career Readiness Certificate/No Worker Left Behind student funding.

Requestor: **Julie Parks – Training Solutions**
Expenditure: **\$10,000.00 (15-2311)**
Disposition: **N/A**
Supplier: **ACT**
 Iowa City, IA
Source of Funds: Designated
Bid: No, sole source.

- 2) Purchase order change notice issued to provide Snap-On VERUS Diagnostic System for Automotive classes.

Requestor: **Jeff Danner/Fiona Hert– Workforce Development**
Expenditure: **\$11,514.78 (51-2821)**
Disposition: **New Purchase**
Supplier: **Snap On Industrial**
 Crystal Lake, IL
Source of Funds: Perkins Grant
Bid: No, OEM proprietary purchase.

- 3) Purchase order issued to provide film industry training for (10) Art Department students.

Requestor: **Julie Parks – Training Solutions**
Expenditure: **\$15,000.00 (15-2271)**
Disposition: **N/A**
Supplier: **Tick Tock Studios**
 Holland, MI
Source of Funds: Designated Fund

- Bid: No, sole source.
- 4) Purchase order change notice issued to provide installation of network cable throughout campus. Order increased \$20,000; from \$42,009.75 to \$62,009.75.
- Requestor:** Donovan Wallace – Information Technology
Expenditure: \$20,000.00/\$62,009.75 (42-2822)
Disposition: Recurring Purchase
Supplier: Parkway Electric
Holland, MI
- Source of Funds: Plant Fund
Bid: Yes, RFQ # 0809-7155 previously reported.
- 5) Payment issued for tuition, book and fee payments for students certified under the Trade Adjustment Assistance (TAA) program authorized through the Federal Trade Act of 1974 and the TAA Reform Act of 2002. Employment Services contracts with ACSET (Area Community Services Employment & Training) to administer the program. *(All expenditures are fully reimbursed by federal funds.)*
- Requestor:** George Waite – Tassell MTEC
Expenditure: \$20,627.52 (51-2584)
Disposition: N/A
Supplier: Baker College
Muskegon, MI
- Source of Funds: ACSET (Area Community Services Employment & Training) Grant
Bid: No, sole source.
- 6) Purchase order issued to provide USA Today papers for the student readership program.
- Requestor:** Eric Mullen – Student Life
Expenditure: \$22,000.00 (91-2599)
Disposition: Recurring Purchase
Supplier: USA Today
Franklin, TN
- Source of Funds: Restricted Fund
Bid: No, sole source.
- 7) Purchase order issued to provide snow removal service for GRCC main campus & MTEC.
- Requestor:** Thomas Smith - Facilities
Expenditure: \$27,170.00 (14-2271)
Disposition: Recurring Purchase
Supplier: Grandville Tractor
Grandville, MI

Source of Funds:	Auxiliary Funds		
Bid:	Yes, RFQ #0910-8140		
Bidders Solicited:	Affordable#	-	\$8,515.00
	Alexander & Son*	-	declined
	Bykerk	-	declined
	DJ's Lawn Service#	-	\$10,400.00
	D&N*	-	declined
	Devries	-	declined
	Grandville Tractor	-	\$27,170.00
	Gray's*	-	declined
	Keterberg Verhage	-	\$28,600.00
	M&M	-	declined
	Metro*	-	declined
	Michlawn	-	declined
	Ottawa Excavators	-	\$49,725.00
	PCW Snow Plowing	-	declined
	River's Edge#	-	\$18,167.50
	Twin Lakes Nursery#	-	\$39,325.00

- 8) Purchase order issued to provide furniture for Academic Counselors and Student Center (east end).

Requestor: Thomas Smith - Facilities
Expenditure: \$29,460.40 (42-2840)
Disposition: Replacement Purchase
Supplier: Kentwood Office Furniture
Grand Rapids, MI

Source of Funds: Plant Fund
Bid: No, E&I consortium purchase.

- 9) Purchase order issued to provide video surveillance software and cameras throughout campus. (weighted evaluation/award criterion: Cost, Technical/Operational Capability, User Preferences, Ease of implementation, etc.)

Requestor: Bob Long – Information Technology
Expenditure: \$41,499.10 (14-2822)
Disposition: New Purchase
Supplier: NETech Corporation
Grand Rapids, MI

Source of Funds: Plant Fund
Bid: Yes, RFQ # 0809-10076-1.
Bidders Solicited: Blackboard - \$64,906.00
Electronic Sec. Sys - \$46,106.00
Midstate - \$40,875.00
Modern Fire* - \$37,982.80
NETech - \$41,499.10
Optimal Solutions% - \$26,447.00

Towne & Country	-	\$37,927.94
Vidcom%	-	\$26,604.71

- 10) Payment issued for tuition, book and fee payments for students certified under the Trade Adjustment Assistance (TAA) program authorized through the Federal Trade Act of 1974 and the TAA Reform Act of 2002. Employment Services contracts with ACSET (Area Community Services Employment & Training) to administer the program. *(All expenditures are fully reimbursed by federal funds.)*

Requestor: George Waite – Tassell MTEC
Expenditure: \$45,389.56 (51-2584)
Disposition: N/A
Supplier: Davenport University
Grand Rapids, MI
Source of Funds: ACSET (Area Community Services Employment & Training) Grant
Bid: No, sole source.

- 11) Purchase order issued to provide a new water heater for the Ford Fieldhouse Natatorium plus option for package with brain vs rada valve.

Requestor: Thomas Smith - Facilities
Expenditure: \$46,202.00 (14-28221)
Disposition: Replacement Purchase
Supplier: J.O. Galloup
Grand Rapids, MI
Source of Funds: Plant Fund
Bid: Yes, RFQ # 0910-7183.
Bidders Solicited: Alternative Mech. - \$45,945.00
Ferguson Supply# - \$39,026.25
Franklin Holwerda - \$48,724.00
J.O. Galloup - \$43,777.00

2. Purchases between \$50,000 - \$100,000

a. General Fund

No purchases to report for October 2009.

b. Other Special Funds

- 1) Request permission to issue purchase order for an update to GRCC's five year capital outlay deferred maintenance plan for college facilities.

Requestor: Thomas Smith - Facilities
Expenditure: \$57,355.00 (42-2330)
Disposition: New Purchase
Supplier: Integrated Design Solutions
Troy, MI

Source of Funds: Plant Fund
Bid: Yes, RFQ #0304-3267, previously reported.

ACCOUNTS: 11 – General Fund
14 – Auxiliary Fund
15 – Designated Fund
42 – Bonds, Plant Fund
51 – Grants
91 – Agency Funds

KEY: * MBE
** WBE
*** M/WBE
Disqualified
% Incomplete Bid
NTE - Not to exceed

Financial Reports

GRAND RAPIDS COMMUNITY COLLEGE
2009 - 2010 GENERAL OPERATING FUND BUDGET REPORT
FOR THE PERIOD ENDED OCTOBER 31, 2009

GENERAL OPERATING	ADOPTED BUDGET	2009-2010 ACTUAL 10/31/2009	PERCENTAGE
REVENUE:			
TUITION	41,853,644	28,448,719	67.97%
FEES	4,313,130	2,722,867	63.13%
PROPERTY TAX	31,342,519	27,659,168	88.25%
STATE AID	17,219,800	1,565,436	9.09%
INTEREST	800,000	71,318	8.91%
MISCELLANEOUS	1,855,000	247,899	13.36%
TOTAL REVENUE	97,384,093	60,715,407	62.35%
EXPENSE:			
SALARIES:			
INSTRUCTION	34,420,808	7,575,693	22.01%
COUNSELING	1,380,000	367,587	26.64%
LIBRARIAN	554,000	115,062	20.77%
ADMINISTRATION	5,559,000	1,716,975	30.89%
ADMINISTRATIVE SUPPORT	1,603,500	422,549	26.35%
TECHNICAL SUPPORT	5,475,500	1,663,035	30.37%
SECRETARIAL	3,364,500	1,074,669	31.94%
BLDG OPERATIONS	4,031,000	1,166,831	28.95%
STUDENT ASSISTANT	1,011,536	367,254	36.31%
TOTAL SALARIES	57,399,844	14,469,656	25.21%
NON-SALARY:			
FRINGE BENEFITS	22,390,427	6,323,808	28.24%
CONTRACTED SERVICE	4,028,336	1,166,800	28.96%
SUPPLIES & REPAIRS	4,541,954	1,216,672	26.79%
UTILITIES & RENT	3,509,273	764,706	21.79%
TRANSFERS	2,413,895	451,544	18.71%
CLUBS/ORGANIZATIONS	184,000	61,332	33.33%
OTHER COSTS	2,172,904	548,528	25.24%
EQUIPMENT	500,000	58,247	11.65%
CONTINGENCY	243,460		0.00%
TOTAL NON-SALARY	39,984,249	10,591,636	26.49%
TOTAL EXPENSE	97,384,093	25,061,292	25.73%
NET REVENUE (EXPENSE)	0	35,654,115	

GRAND RAPIDS COMMUNITY COLLEGE
2009 - 2010 GENERAL OPERATING FUND ACTUAL REPORT
FOR THE PERIOD ENDED OCTOBER 31, 2009

	MONTHLY ACTIVITY 10/31/09	MONTHLY ACTIVITY 10/31/08	YEAR-TO DATE 10/31/09	YEAR-TO DATE 10/31/08
REVENUE:				
TUITION	6,799,093	11,408,223	28,448,719	30,526,560
FEES	676,336	675,678	2,722,867	1,815,536
PROPERTY TAX	4,153,414	2,061,631	27,659,168	27,613,822
STATE AID	1,565,436	1,565,435	1,565,436	1,565,435
INTEREST	32,469	137,308	71,318	137,308
MISCELLANEOUS	148,388	433,823	247,899	489,344
TOTAL REVENUE	13,375,336	16,282,097	60,715,407	62,148,005
EXPENSE:				
SALARIES:				
INSTRUCTION	4,793,839	4,335,954	7,575,693	6,772,587
COUNSELING	155,322	121,682	367,587	304,222
LIBRARIAN	63,987	60,328	115,062	156,647
ADMINISTRATION	649,655	591,967	1,716,975	1,589,552
ADMINISTRATIVE SUPPORT	160,055	162,323	422,549	420,247
TECHNICAL SUPPORT	629,236	611,141	1,663,035	1,503,011
SECRETARIAL	414,982	375,378	1,074,669	968,593
BLDG OPERATIONS	444,776	457,742	1,166,831	1,203,915
STUDENT ASSISTANT	107,467	107,322	367,254	355,681
TOTAL SALARIES	7,419,320	6,823,837	14,469,656	13,274,455
NON-SALARY:				
FRINGE BENEFITS	2,374,261	2,097,207	6,323,808	5,443,012
CONTRACTED SERVICES	359,204	418,525	1,166,800	1,329,477
SUPPLIES & REPAIRS	593,290	540,266	1,216,672	1,194,337
UTILITIES & RENT	194,433	275,046	764,706	846,900
TRANSFERS	107,305	127,719	451,544	412,605
CLUBS/ORGANIZATIONS	15,333	-	61,332	45,999
OTHER COSTS	173,198	172,664	548,528	595,464
EQUIPMENT	7,353	24,187	58,247	53,166
CONTINGENCY	-	-	-	-
TOTAL NON-SALARY	3,824,377	3,655,613	10,591,636	9,920,959
TOTAL EXPENSE	11,243,697	10,479,450	25,061,292	23,195,414
NET REVENUE (EXPENSE)	2,131,639	5,802,647	35,654,115	38,952,591

GRAND RAPIDS COMMUNITY COLLEGE
 BUILDING & SITE FUND - GENERAL
 FOR PERIOD ENDED OCTOBER 31, 2009

	ADOPTED	2009-2010 ACTUAL	
	BUDGET	10/31/09	PERCENTAGE
REVENUE:			
PROPERTY TAXES	8,070,000	7,303,973	90.51%
INTEREST INCOME	25,000	0	0.00%
TECHNOLOGY AND EQUIPMENT TRANSFER	572,809	0	0.00%
TOTAL REVENUE	8,667,809	7,303,973	84.27%
EXPENSES:			
MAINTENANCE & OTHER EXPENDITURES	4,250,000	2,922,439	68.76%
TRANSFERS TO DEBT FUND	6,317,000	3,158,500	50.00%
TRANSFERS TO GENERAL - LRTS CONTRACT	528,600	0	0.00%
TOTAL EXPENSES	11,095,600	6,080,939	54.80%
NET REVENUE (EXPENSE)	(2,427,791)	1,223,034	
BEGINNING YEAR NET ASSETS	5,587,685		

PLANT FUND - DEBT RETIREMENT FUND
2009-2010 BUDGET

	2009/2010 BUDGET	2009/2010 ACTUAL @ 10/31/2009
REVENUE		
TRANSFER FROM PLANT/GENERAL	6,317,000	3,158,500
TOTAL REVENUE	<u>6,317,000</u>	<u>3,158,500</u>
EXPENSE		
1999 ISSUE		
PRINCIPAL	465,000	0
INTEREST	11,625	11,625
OTHER EXPENSE	300	0
TOTAL EXPENSE	<u>476,925</u>	<u>11,625</u>
2003 ISSUE		
PRINCIPAL	705,000	0
INTEREST	558,908	279,454
OTHER EXPENSE	750	0
TOTAL EXPENSE	<u>1,264,658</u>	<u>279,454</u>
2006 ISSUE		
PRINCIPAL	855,000	0
INTEREST	669,050	334,525
OTHER EXPENSE	225	0
TOTAL EXPENSE	<u>1,524,275</u>	<u>334,525</u>
2008 ISSUE		
PRINCIPAL	1,275,000	0
INTEREST	850,000	425,000
OTHER EXPENSE	300	0
TOTAL EXPENSE	<u>2,125,300</u>	<u>425,000</u>
2009 ISSUE		
PRINCIPAL	325,000	0
INTEREST	599,021	176,984
OTHER EXPENSE	1,000	138
TOTAL EXPENSE	<u>925,021</u>	<u>177,121</u>
OTHER ISSUES		
OTHER BOND EXPENSE	500	100
TOTAL EXPENSE	<u>500</u>	<u>100</u>
GRAND TOTAL EXPENSE	<u><u>6,316,679</u></u>	<u><u>1,227,825</u></u>

GRAND RAPIDS COMMUNITY COLLEGE
 2009 - 2010 DESIGNATED FUND BUDGET REPORT
 FOR PERIOD ENDED OCTOBER 31, 2009

DESIGNATED	2009 - 2010		PERCENTAGE
	ADOPTED BUDGET	ACTUAL 10/31/09	
REVENUE:			
TUITION & FEES	1,946,150	1,104,641	56.76%
CONTRACTED TRAINING	1,052,000	273,666	26.01%
OTHER MISCELLANEOUS LOCAL	1,193,715	305,401	25.58%
TOTAL REVENUE	4,191,865	1,683,708	40.17%
EXPENSES:			
SALARIES			
INSTRUCTION	1,149,475	420,779	36.61%
ADMINISTRATION	1,205,040	325,050	26.97%
CUSTODIANS & SECURITY	18,500	1,361	7.36%
SECRETARIAL	105,929	33,221	31.36%
STUDENT ASSISTANTS	36,800	27,213	73.95%
TOTAL SALARIES	2,515,744	807,625	32.10%
NON-SALARY			
FRINGE BENEFITS	1,156,414	250,095	21.63%
CONTRACTED SERVICES	324,251	114,998	35.47%
SUPPLIES & REPAIRS	1,335,995	299,216	22.40%
UTILITIES & RENTALS	16,450	1,341	8.15%
CAPITAL OUTLAY	93,808	(15,021)	-16.01%
TRANSFERS	(1,034,695)	(347,098)	33.55%
OTHER	192,906	18,039	9.35%
TOTAL NON-SALARY	2,085,129	321,569	15.42%
TOTAL EXPENSE	4,600,873	1,129,194	24.54%
NET REVENUE (EXPENSE)	(409,008)	554,514	

GRAND RAPIDS COMMUNITY COLLEGE
CASH AND INVESTMENT SUMMARY
AS OF OCTOBER 31, 2009

Bank Accounts	Ending Balance	Rate
JPMorgan Chase Bank, Money Market - Plant	624,175.36	0.05%
JPMorgan, Sweep Repo - Auxiliary	1,441,259.45	0.05%
JPMorgan, Sweep Repo - General	8,532,879.29	0.05%
National City Bank - General	7,001,149.36	0.50%
PFM Asset Mtg., MILAF+ Max Fund - General	<u>1,042,034.31</u>	0.18%
Total Bank Accounts	<u>\$ 18,641,497.77</u>	

Certificates of Deposit

Byron Bank	249,967.29
Citizens Bank	1,900,000.00
Fifth Third Bank	1,900,000.00
Flagstar Bank	1,900,000.00
Huntington Bank	1,900,000.00
Lake Michigan Credit Union	3,100,000.00
Mercantile Bank	1,900,000.00
Multi-Bank (Bank of Auburn Hills)	250,000.00
Multi-Bank (Community Central Bank)	250,000.00
Multi-Bank (Founders Bank & Trust)	250,000.00
Multi-Bank (MBank)	250,000.00
Multi-Bank (Standard Federal)	1,000,000.00
PFM Asset Management (MILAF+ Term)	<u>3,400,000.00</u>
	18,249,967.29

Commercial Paper

Commercial Paper - General Electric	<u>1,897,701.00</u>
	1,897,701.00

Federal Government and Agency Issues

Federal Farm Credit Bank	1,000,000.00
Federal Home Loan Bank	8,843,739.55
Federal Home Loan Mortgage Co.	1,250,000.00
Federal National Mortgage Association	7,783,576.19
U.S. Treasury Bill	<u>3,892,738.38</u>
	22,770,054.12

Total Investments	<u>\$ 42,917,722.41</u>
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GRAND RAPIDS COMMUNITY COLLEGE INVESTMENT DETAIL REPORT FOR THE MONTH ENDING OCTOBER 31, 2009								
Issuing Organization	Certificate Number	Purchase Date	Maturity Date	Interest Rate	Beginning Balance	Deposits & (Maturities)	Interest	Ending Balance
Mercantile Bank	321109185	02/06/09	10/02/09	3.10%	1,900,000.00	(1,900,000.00)	38,939.44	-
Multi-Bank (Huron Valley State Bank)	447764AA9	10/24/08	10/23/09	3.55%	250,000.00	(250,000.00)	8,840.43	-
Multi-Bank (MBank)	55275FED6	01/23/09	10/29/09	1.70%	250,000.00	(250,000.00)	2,852.76	-
Fifth Third Bank	002-0652363595	08/30/09	10/30/09	0.89%	1,900,000.00	(1,900,000.00)	4,442.83	-
Lake Michigan Credit Union	842993-41	02/10/09	11/10/09	2.85%	1,500,000.00			1,500,000.00
Flagstar Bank	425829775	08/11/09	11/12/09	0.25%	1,900,000.00			1,900,000.00
Federal Home Loan Bank	313385QB5	03/06/09	12/04/09	0.68%	1,890,202.33			1,890,202.33
Byron Bank	20483040	07/08/09	01/08/10	1.00%	249,967.29			249,967.29
Huntington Bank	382980195	08/11/09	01/08/10	0.65%	1,900,000.00			1,900,000.00
PFM Asset Management (MILAF+ Term)	201350	09/15/09	02/05/10	0.15%	1,900,000.00			1,900,000.00
Federal National Mortgage Association	313589TU7	09/15/09	03/03/10	0.17%	1,898,483.69			1,898,483.69
Commercial Paper - General Electric	36959JD18	09/15/09	04/01/10	0.22%	1,897,701.00			1,897,701.00
Federal National Mortgage Association	313589WE9	08/07/09	04/30/10	0.35%	1,895,086.39			1,895,086.39
PFM Asset Management (MILAF+ Term)	201350	08/14/09	04/30/10	0.30%	1,500,000.00			1,500,000.00
Lake Michigan Credit Union	842993-41	09/15/09	04/30/10	1.50%	1,600,000.00			1,600,000.00
Mercantile Bank	321109185	10/02/09	04/30/10	2.16%		1,900,000.00		1,900,000.00
U.S. Treasury Bill	812795U41	09/17/09	05/06/10	0.17%	1,897,988.38			1,897,988.38
Citizens Bank	1102029	08/11/09	06/10/10	0.95%	1,900,000.00			1,900,000.00
Federal Home Loan Bank	812795U66	09/29/09	07/01/10	0.20%	1,897,097.22			1,897,097.22
Federal National Mortgage Association	313589A86	10/05/09	08/06/10	0.23%		1,996,102.78		1,996,102.78
Multi-Bank (Bank of Auburn Hills)	06425N8G7	02/18/09	08/18/10	2.00%	250,000.00			250,000.00
Fifth Third Bank	002-0652544089	10/30/09	09/17/10	0.89%		1,900,000.00		1,900,000.00
U.S. Treasury Bill	81795U90	10/08/09	09/23/10	0.27%		1,994,750.00		1,994,750.00
Federal National Mortgage Association	313589J38	10/15/09	10/04/10	0.31%		1,993,903.33		1,993,903.33
Multi-Bank (Community Central Bank)	20384SFG6	10/29/09	10/28/10	1.00%		250,000.00		250,000.00
Federal Home Loan Bank	3133XR4S6	10/29/09	12/10/10	0.45%		2,056,440.00		2,056,440.00
Federal Farm Credit Bank	31331GNW5	03/02/09	03/02/11	1.80%	1,000,000.00			1,000,000.00
Federal Home Loan Bank	3133XUHK2	08/24/09	08/24/11	1.38%	500,000.00			500,000.00
Federal Home Loan Bank	3133XUK77	08/25/09	08/25/11	1.13%	1,500,000.00			1,500,000.00
Multi-Bank (MBank)	55275FFX1	10/29/09	10/31/11	1.75%		250,000.00		250,000.00
Multi-Bank (Founders Bank & Trust)	350516BL9	10/23/09	08/23/12	1.75%		250,000.00		250,000.00
Federal Home Loan Mortgage Co	3128X9F54	10/01/09	10/01/12	2.00%		1,000,000.00		1,000,000.00
Federal Home Loan Bank	3133XVB83	10/29/09	10/29/12	1.00%		1,000,000.00		1,000,000.00
Federal Home Loan Mortgage Co	3128X8KR2	02/26/09	02/26/14	2.00%	250,000.00			250,000.00
Multi-Bank (Standard Federal)	85339PQ59	02/12/03	02/11/18	4.75%	1,000,000.00			1,000,000.00
TOTAL INVESTMENTS					32,626,526.30	10,291,196.11	55,075.46	42,917,722.41
Weighted Average Investment Rate				0.85%				

VI. ACTION ITEMS

I. Purchases over \$100,000

a. General Fund

No purchases to report for October 2009.

b. Other Special Funds

- 1) Request permission to issue purchase order for the renovation of the Ford Fieldhouse (new floor, lighting acoustical panels, etc.).

Requestor: Thomas Smith - Facilities
Expenditure: \$916,190.00 (42-2331)
Disposition: Construction Purchase
Supplier: Beckering Advisor
 Grand Rapids, MI
 Source of Funds: Plant Fund
 Bid: Yes, RFQ #0910-10063
 Bidders Solicited: BCI Construction - \$966,700.00
 Beckering Advisor - \$916,190.00

CD Barnes	-	\$960,826.00
DVK	-	\$941,000.00
Elzinga Volkers	-	\$950,670.00
Erhardt	-	\$946,767.00
GDK	-	\$949,295.00
Mohawk*	-	\$972,360.00
Nugent Bldrs	-	\$955,470.00
OAK	-	\$950,000.00
Pioneer	-	\$985,000.00
Pride Bldrs.*	-	\$931,650.00
TerHosrst & Rinzema	-	\$955,400.00
Wolverine	-	\$924,000.00
M/WBE Participation:		
Mich. Ind. Metal Pod.**		\$20,000.00
		(2.1%)

ACCOUNTS: 11 – General Fund
 14 – Auxiliary Fund
 15 – Designated Fund
 42 – Bonds, Plant Fund
 51 – Grants
 91 – Agency Funds

KEY: * MBE
 ** WBE
 *** M/WBE
 # Disqualified
 % Incomplete Bid
 NTE - Not to exceed

Motion by Trustee Maggini, support by Trustee James to approve the purchases over \$100,000 as presented. Motion carries 4-0.

VII. MONITORING

A. Reports

- Technology & Curriculum Board Briefing Memo – Garry Brand, Eric Kunnen, & Ric Underhile

B. Discussion – None at this time.

C. Policy Review/Development – None at this time.

D. Discussion of Pending Policy Decision – None at this time.

E. Consideration of Additional Policy Agenda Topics

- None at this time.

F. Review Status of Agenda Items

VIII. PRESIDENT'S REPORT

A. President's Report

- President Ender updated the board regarding the success of the volleyball and football team and announced that Tony Annese was named Coach of the Year for Region 12.
- President Ender provided an update on the status of the Compensation Study.

- President Ender recapped the success of GRCC's Culinary Arts Team in the Nation's Cup competition recently held on campus.

B. Events on Campus – December 2009

GRCC Events Calendar December 2009

All events are free and open to the public unless otherwise noted.

December 1-14

Angel Tree Toy Drive

GRCC will be accepting donations to the Salvation Army Angel Tree Toy Drive. Drop of your unwrapped toys for boys and girls to the Student Life office on the 1st Floor of the Student Community Center.

Sponsored by the Campus Activities Board.

December 1

Small Group Instrumental Concert

A concert presented by the GRCC small instrumental ensembles. Ensembles include; Trumpet Choir, Campus Band, String Ensemble, Mariachi, etc.

7:30 PM 9:30 PM

Music Building room 200.

For more information call Eva Johnson at 234-3940

December 2

Veterans Support Group

The Veterans' Support Group is a gathering place for all students with a military background. The goal is for the group to be a place for veterans to share their experiences with coming back to college and to discuss opportunities and challenges unique to veterans, active duty, and reservists.

Noon to 1 p.m.

Student Community Center Far Side Room

For more information contact Tore Skogseth at 234-4396.

December 3-5 & 10-12

Actors' Theatre presents Frozen by Bryony Lavery

Nancy, a mother, retreats into a state of frozen hope when one evening her ten-year old Rhona goes missing. Agnetha, an academic, comes to England to research a thesis titled "Serial Killings: A Forgiveable Act?" Then there's Ralph, a loner with a bit of a record who's looking for some distraction...Drawn together by horrific circumstances, these three embark upon a long, dark journey that finally curves upward into the light in this "big, brave, compassionate play about grief, revenge, forgiveness, and bearing the unbearable" (The Guardian).

Curtain for all shows is 8 p.m.

Ticket prices range from \$10 - \$22 - student discounts available.

Call the Spectrum Theater Box Office (M-F noon to 5pm) at 234-3946.

December 4

Grand River Winds Concert

A Community Wind Ensemble conducted by GRCC Music Faculty member Mike Gillan.

7:30 PM 9:30 PM

St. Cecilia Music Center

For more information call Mike Gillan at 234-3941

December 7

Black Student Union Community Mentorship

12:00 - 2:00 p.m.

Farside Room, 1st Floor, Student Community Center

December 9

GRCC Student Stress Buster

10:00 AM to 2:00 PM

SCC 203 RAIDER GRILLE Cafeteria

Sponsored by the Campus Activities Board

December 9-12

GRCC Players present

Some Girls by Neil LaBute

Spectrum Theater Lab Space – Rm 201

Curtain for all shows is 8 p.m.

Ticket prices range from \$10 - \$22 - student discounts available.

Call the Spectrum Theater Box Office (M-F noon to 5pm) at 234-3946.

December 9

Diversity Lecture Series XV presents Morris Dees Civil Rights Activist, Attorney and Author who will present "With Justice for All"

Civil rights and diversity speaker Morris Dees is the co-founder of the Southern Poverty Law Center, a non-profit group specializing in lawsuits involving civil rights violations, domestic terrorism, and hate-motivated crimes. Dees and his associates have successfully battled and dismantled a series of hate groups, including the Aryan Nation and Ku Klux Klan, and have secured huge criminal, civil, and financial judgments against them. Morris Dees is a strong proponent of education about civil rights and the civil rights movement, and was instrumental in the creation of the Civil Rights Memorial in Mobile, Alabama. For his efforts as an attorney and activist, Dees was named the Trial Lawyer of the Year in 1987 by the Trial Lawyers for Public Justice and received the National Education Association's Martin Luther King Jr. Memorial Award in 1990.

Today, he focuses his attention on anti-government militias. In his brilliant expose Gathering Storm: America's Militia Threat, Dees explains the dangers these groups represent. He is also author of A Lawyer's Journey, an autobiography, and Hate on Trial: The Case Against America's Most Dangerous Neo-Nazi.

All lectures begin at 7 p.m.
On-campus parking \$3.00
Fountain Street Church

December 10

Career Direction Workshop

This intense 2 1/2 hour workshop combines lectures, visuals, verbal interchanges, written exercises, an occupational interest survey, a group interpretation, handouts and individual recommendations. Upon completion, participants should have a general awareness of how to establish and maintain life direction and will have identified a suitable career cluster.

1:00 to 3:00 PM

For more information visit www.grcc.edu/outreach

To register call 234-3890.

Held at GRCC's Sneden Hall

December 10

Diversity Learning Center's Student Popcorn and Conversation

Ever wish you had some place to share your thoughts "or your thoughts in progress" related to cultural or diversity interests? The Diversity Center will host a monthly opportunity for the college community to listen or share with each other through an unstructured drop-in open chat. Come to share. Come to discover. Come for popcorn.

12:00 - 1:00 PM

Diversity Learning Center Conference Room, LRC Room 122

December 11

KPO Children's Concert

The Kent Philharmonia Orchestra will present holiday songs for children ages 1 - 99.

7:30 PM 9:30 PM

St. Cecilia Music Center

December 13

Tuba Christmas

Tuba performers throughout the community come together under conductor and GRCC Music Faculty member Mike Gillan.

For more information contact Mike Gillan at 234-

2:00 PM 3:00 PM

December 13

GRCC Instrumental Winter Concert

A holiday concert presented by the Instrumental Ensembles.

4:00 PM 5:00 PM

St. Cecilia Music Center

St. Cecilia Music Center

December 14

GRCC Board of Trustees Meeting

Meetings are held at 4:15 p.m. in the Board Chambers, Fifth Floor, Main Building, 143 Bostwick NE, Grand Rapids, MI 49503, unless otherwise posted. This schedule is subject to change and will be posted in accordance with the Open Meetings Act, PA #267 of 1976 as amended.

GRCC Computer Club

Friday afternoons

1:00 to 4:00 pm

Provides an opportunity for individual and peer learning, information sharing and/or private computer and Internet use for individuals 45 and over. Club membership is \$50 per year (with scholarship support available to those in need). For more information contact Mike Faber at (616) 234-3483 or mfaber@grcc.edu

Lab 217, ATC

Grandparents Raising Grandchildren Educational Support Groups

A Grandparents Raising Grandchildren Educational Support Group meets on the **1st Monday of each month** from 9:00am to 11:00am at Baxter Community Center, and a second group meets on the **2nd Tuesday of each month** from 9:00am to 11:00am at the GRCC Learning Corner @ Wealthy. This free program offers caregiving grandparents the opportunity to share common experiences; better understand their own needs and the needs of their grandchild(ren); locate resources; and gain valuable information from community professionals. For more information contact Mike Faber in the Older Learner Center at (616) 234-3483.

Academic Calendar Dates for December

- Friday, December 11 Classes End
- December 13 Weekend Classes End
- Monday, December 14 Day Exams & Last Monday Night Classes
- Tuesday, December 15 Day Exams
- Wednesday, Dec 16 Day Exams & Last Wednesday Night Classes
- Thursday, Dec 17 Day Exams & Last Thursday Night Classes
- Friday, Dec 18 Records Day
- Tuesday, Dec 22 Grades for 14-wk classes are due
-

IX. OPEN COMMENT

Jan Maggini sends condolences to Mike Stearns on the loss of his brother.

Ellen James commented on Dr. Ender's Investiture and thanked all of the staff who worked on the event planning teams.

X. ADJOURNMENT

The Board adjourned at 5:05 p.m.

No further business was discussed.

Secretary