

PROCEEDINGS
OF
GRAND RAPIDS COMMUNITY COLLEGE
BOARD OF TRUSTEES
OFFICIAL
REGULAR MEETING
BOARD CHAMBERS
MONDAY, APRIL 19, 2010

I. CALL TO ORDER

Meeting called to order at 4:15 p.m., Chairperson Anderson in the chair.

Present: Handlin, James, Maggini, Ryskamp, Stearns, Verburg, Anderson – 7

Absent: None

II. INTRODUCTION OF GUESTS

Chairperson Anderson recognized Ellen James as the Michigan Women's Foundation 2010 Woman of Courage & Achievement Award winner.

09:193

III. APPROVAL OF AGENDA

A. Approval of Agenda

The agenda was approved as presented. Motion by Trustee James. Motion carried.

B. Special Order of Business

- 1st Reading of the Revised Board Agenda presented by Trustee Stearns.
 - Revised Board Agenda will be brought back next month for a 2nd Reading.

IV. COMMUNITY-CONNECTIONS

A. Comments

- Business Professor Mary Barnum acknowledged and introduced Jessica Hajost – winner of the Business Plan Competition.

B. Communications to the Board

- Trustee Maggini reported on a letter received from David Jaraburda, Owner of Delski's Prime Meats thanking the Board for partnership they have with our culinary arts program.

C. Student Report

- Student Congress President, Jeremy Christiansen, reported on student activities, introduced the 2010/11 Student Congress Representatives, and accepted a service award from the Board of Trustees.

D. Board Report – None at this time.

V. CONSENT AGENDA

A. Minutes of previous meetings, Grant Awards/Requests, Personnel Transactions, & Financial Transactions

- Minutes from the March 15, 2010 Regular Meeting.

B. Requests for Removal and Separate Consideration

C. Motion for Approval

D. Special Resolution Recognition

PERSONNEL REPORT

(Includes in-process transactions through 4-7-10)

Appointments

NAME	DEPARTMENT	EMPLOYEE GROUP	POSITION	EFFECTIVE DATE	NOTES
Stephen Barton	Performing Arts	Faculty	Assistant Professor	8/26/10	New to college

Temporary Appointments

NAME	DEPARTMENT	EMPLOYEE GROUP	POSITION	EFFECTIVE DATE	NOTES
Lindsey Sayers	Education	Faculty	Literacy Coach	4/12/10	1yr. Temporary contract

Leaves of Absences

NAME	DEPARTMENT	EMPLOYEE GROUP	POSITION	EFFECTIVE DATE	NOTES
Cheryl Cole	Job Training	Meet and Confer	MTEC Manager	3/19/10	FMLA
Paul Doane	Financial Aid	Meet and Confer	Associate Director of Financial Aid	3/23/10	FMLA
Magdalena Phillips	Communications	ESP	Support Professional	3/11/10	FMLA
Brent Spitler	Business	Faculty	Assistant Professor	3/19/10	FMLA
Mark Boverhof	Custodians	CEBA	Custodian II	3/29/10	FMLA
Robert Postma	Custodians	CEBA	Custodian II	3/29/10	FMLA
Willi McNeal	Library & Learning Commons	ESP	Support Professional	3/30/10	FMLA

Return from Leaves of Absences

NAME	DEPARTMENT	EMPLOYEE GROUP	POSITION	EFFECTIVE DATE	NOTES
Holly Hoare	Tutorial Services	Faculty	Lab Coordinator	3/29/10	Return from Leave
Brent Spitler	Business	Faculty	Assistant Professor	3/26/10	Return from FMLA
Carol Natte	Student Records	ESP	Support Professional	3/11/10	Return from FMLA
Gail Brown	English	ESP	Support Professional	3/15/10	Return from FMLA
Lakenya Gissenanner	Work First/JET	ESP	Support Professional	3/9/10	Return from FMLA

Separations

NAME	DEPARTMENT	EMPLOYEE GROUP	POSITION	EFFECTIVE DATE	NOTES
Lisa Poortenga	Preschool	Meet and Confer	Assistant to the Preschool Instructor	3/12/10	Resigned
Amy Sprouse	Service Learning	ESP	Support Professional	3/19/10	Resigned

D. Financial transactions (March 1 - 31, 2010)

1. Purchases \$10,000-\$100,000

a. General Fund

- 1) Purchase order change notice issued to provide dual fiber internet connections for GRCCnet connectivity. Order increased \$10,938.90; from \$40,000 to \$50,938.90.

Requestor: Donovan Wallace – Information Technology

Expenditure: \$10,938.90/\$50,638.90

Disposition: Recurring Purchase

Supplier: Merit

Ann Arbor, MI

Bid: No, Merit is the provider of a state wide network utilized by GRCC.

- 2) Purchase order change notice issued to provide elevator maintenance service to GRCC campuses. Order increased \$12,000; from \$45,475.00 to \$57,475.00 .

Requestor: Thomas Smith - Facilities

Expenditure: \$12,000.00/\$57,475.00

Disposition: Recurring Purchase

Supplier: Elevator Service, Inc.

Grand Rapids, MI

Bid: Yes, RFQ # 0809-6213D, previously reported.

- 3) Purchase order change notice issued to provide phase 4 network upgrade and other miscellaneous projects to East Campus. Order increased \$25,750.00; from \$446,119.89 to \$471,869.89.

Requestor: Donovan Wallace – Information Technology

Expenditure: \$25,750.00/\$471,869.89

Disposition: **Recurring Purchase**
Supplier: **NETech**
Grand Rapids, MI
Bid: Yes, RFQ #0708-3289, previously reported.

- 4) Purchase order issued to provide a flame atomic absorption spectrometer to the Physical Science Chemistry Program.

Requestor: **Cindy Martin – Arts & Sciences**
Expenditure: **\$22,600.00**
Disposition: **Replacement Purchase**
Supplier: **Varian Analytical Instruments**

Walnut Creek, CA
Bid: Yes, RFQ #0910-3295.
Bidders Solicited:

Aurora Instruments	-	\$30,415.15
Midac	-	declined
Perkin Elmer	-	\$30,815.54
Thermo Electron	-	\$23,087.15
Varian	-	\$22,600.00

b. Other Special Funds

- 1) Purchase order issued to provide consulting services for Title III Grant Writing (proposal development assistance).

Requestor: **Kathryn Mullins – President/Trustees**
Expenditure: **\$10,000.00 (15-2359)**
Disposition: **N/A**
Supplier: **Paul T. Bucci, LLC**

Bethesda, MD
Source of Funds: Designated Funds
Bid: No, sole source.

- 2) Purchase order issued to provide new furnishings for the President's Office located at 105 Main.

Requestor: **Thomas Smith - Facilities**
Expenditure: **\$12,471.76 (42-2330)**
Disposition: **Replacement Purchase**
Supplier: **Custer Workplace Interiors**

Grand Rapids, MI
Source of Funds: Plant Fund
Bid: No, E&I consortium purchase.

- 3) Purchase order change notice issued to provide printing paper to the Print Solutions Department. Order increased \$15,000; from \$35,000 to \$50,000.00 .

Requestor: **Danelle Sedore – Print Solutions**

Expenditure: \$15,000.00/\$50,000.00 (14-2364)
Disposition: Recurring Purchase
Supplier: Quimby Walstrom
 Grand Rapids, MI
 Source of Funds: Auxiliary Funds
 Bid: Yes, RFQ0809-5226A, previously reported.

- 4) Purchase order issued to provide Lincoln Power Wave Welders to the Manufacturing Department (welding classes).

Requestor: Jeff Danner – Workforce Development
Expenditure: \$19,653.10 (42-2821)
Disposition: Replacement Purchase
Supplier: Purity Cylinder Gases
 Grand Rapids, MI
 Source of Funds: Plant Fund
 Bid: Yes, RFQ #0910-3290.
 Bidders Solicited:

Apex Pinnacle	-	\$25,087.70
Kenowa	-	\$23,490.00
Miller Welding	-	\$19,835.00
Purity	-	\$19,653.10
Roy Smith*	-	\$19,840.00

- 5) Purchase order issued to provide funds to reimburse KISD for their portion of the Tech Prep grant.

Requestor: Cathy Green – Tech Prep
Expenditure: \$22,648.72 (51-2271, 51-2359)
Disposition: N/A
Supplier: Kent Intermediate School District
 Grand Rapids, MI
 Source of Funds: Tech Prep Grant
 Bid: No, sole source.

- 6) Wire Transfer issued to provide deposit for lodging and bussing for the Inch Island Irish Studies trip. *Student assessed fees applied.*

Requestor: Laurie Chesley – Arts & Sciences
Expenditure: \$24,000.00 (15-2359)
Disposition: N/A
Supplier: Inch House
 Inch Island, Donegal, Ireland
 Source of Funds: Designated Funds
 Bid: No, travel services.

- 7) Purchase order issued for tuition, books, supplies and fee payments for students certified under the Trade Adjustment Assistance (TAA) program authorized through the Federal Trade Act of 1974 and the TAA Reform Act

of 2002. Employment Services contracts with ACSET (Area Community Services Employment & Training) to administer the program. *(All expenditures are fully reimbursed by federal funds.)*

Requestor: George Waite – Tassell MTEC

Expenditure: \$26,535.43 (51-2584)

Disposition: N/A

Supplier: Baker College
Muskegon, MI

Source of Funds: ACSET (Area Community Services Employment & Training) Grant

Bid: No, sole source.

ACCOUNTS: 11 – General Fund
14 – Auxiliary Fund
15 – Designated Fund
42 – Bonds, Plant Fund
51 – Grants
91 – Agency Funds

KEY: * MBE
** WBE
*** M/WBE
Disqualified
% Incomplete Bid
NTE - Not to exceed

Financial Reports

GRAND RAPIDS COMMUNITY COLLEGE
2009 - 2010 GENERAL OPERATING FUND BUDGET REPORT
FOR THE PERIOD ENDED MARCH 31, 2010

GENERAL OPERATING	ADOPTED BUDGET	2009-2010 ACTUAL 3/31/2010	PERCENTAGE
REVENUE:			
TUITION	44,950,194	44,982,919	100.07%
FEES	4,448,050	4,392,936	98.76%
PROPERTY TAX	31,342,519	30,105,982	96.05%
STATE AID	17,219,800	9,392,616	54.55%
INTEREST	600,000	177,862	29.64%
MISCELLANEOUS	1,870,000	700,340	37.45%
TOTAL REVENUE	100,430,563	89,752,654	89.37%
EXPENSE:			
SALARIES:			
INSTRUCTION	35,830,527	22,311,154	62.27%
COUNSELING	1,390,000	893,933	64.31%
LIBRARIAN	554,000	324,453	58.57%
ADMINISTRATION	5,521,000	3,919,749	71.00%
ADMINISTRATIVE SUPPORT	1,311,500	900,433	68.66%
TECHNICAL SUPPORT	5,788,500	3,813,534	65.88%
SECRETARIAL	3,534,553	2,525,095	71.44%
BLDG OPERATIONS	3,976,000	2,737,611	68.85%
STUDENT ASSISTANT	1,093,160	751,256	68.72%
TOTAL SALARIES	58,999,240	38,177,218	64.71%
NON-SALARY:			
FRINGE BENEFITS	22,548,181	15,325,486	67.97%
CONTRACTED SERVICE	4,308,876	2,444,380	56.73%
SUPPLIES & REPAIRS	4,789,781	2,875,057	60.02%
UTILITIES & RENT	3,706,581	2,260,128	60.98%
TRANSFERS	2,439,345	1,320,306	54.13%
CLUBS/ORGANIZATIONS	184,000	122,664	66.67%
OTHER COSTS	2,706,832	1,159,699	42.84%
EQUIPMENT	496,650	119,516	24.06%
CONTINGENCY	251,076	-	0.00%
TOTAL NON-SALARY	41,431,323	25,627,237	61.85%
TOTAL EXPENSE	100,430,563	63,804,454	63.53%
NET REVENUE (EXPENSE)	0	25,948,200	

GRAND RAPIDS COMMUNITY COLLEGE
2009 - 2010 GENERAL OPERATING FUND ACTUAL REPORT
FOR THE PERIOD ENDED MARCH 31, 2010

	MONTHLY ACTIVITY 03/31/10	MONTHLY ACTIVITY 03/31/09	YEAR-TO DATE 03/31/10	YEAR-TO DATE 03/31/09
REVENUE:				
TUITION	2,587,925	2,164,106	44,982,919	38,448,237
FEES	222,234	147,930	4,392,936	2,558,324
PROPERTY TAX	295,074	388,123	30,105,982	29,618,440
STATE AID	1,565,436	1,565,436	9,392,616	9,392,618
INTEREST	10,809	73,768	177,862	562,236
MISCELLANEOUS	51,241	63,993	700,340	815,518
TOTAL REVENUE	4,732,718	4,403,355	89,752,654	81,395,373
EXPENSE:				
SALARIES:				
INSTRUCTION	3,124,629	2,724,298	22,311,154	19,991,789
COUNSELING	102,744	95,995	893,933	772,326
LIBRARIAN	42,397	36,893	324,453	337,199
ADMINISTRATION	427,468	413,166	3,919,749	3,611,450
ADMINISTRATIVE SUPPORT	74,542	104,355	900,433	943,914
TECHNICAL SUPPORT	436,220	401,247	3,813,534	3,458,757
SECRETARIAL	273,968	243,655	2,525,095	2,239,400
BLDG OPERATIONS	304,498	304,999	2,737,611	2,810,869
STUDENT ASSISTANT	65,766	68,225	751,256	648,783
TOTAL SALARIES	4,852,233	4,392,833	38,177,218	34,814,487
NON-SALARY:				
FRINGE BENEFITS	1,840,147	1,659,848	15,325,486	13,586,383
CONTRACTED SERVICES	239,223	288,416	2,444,380	2,519,310
SUPPLIES & REPAIRS	403,118	458,062	2,875,057	3,352,740
UTILITIES & RENT	459,457	692,405	2,260,128	2,321,938
TRANSFERS	78,197	132,839	1,320,306	1,157,879
CLUBS/ORGANIZATIONS	-	-	122,664	122,664
OTHER COSTS	292,672	160,318	1,159,699	1,167,634
EQUIPMENT	3,393	17,127	119,516	272,935
CONTINGENCY	-	3,000	-	3,000
TOTAL NON-SALARY	3,316,208	3,412,014	25,627,237	24,504,484
TOTAL EXPENSE	8,168,440	7,804,848	63,804,454	59,318,970
NET REVENUE (EXPENSE)	(3,435,723)	(3,401,492)	25,948,200	22,076,402

GRAND RAPIDS COMMUNITY COLLEGE
 BUILDING & SITE FUND - GENERAL
 FOR PERIOD ENDED MARCH 31, 2010

	ADOPTED	2009-2010 ACTUAL	
	BUDGET	03/31/10	PERCENTAGE
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REVENUE:			
PROPERTY TAXES	8,080,000	7,822,782	96.82%
INTEREST INCOME	15,000	8,249	54.99%
TOTAL REVENUE	8,095,000	7,831,031	96.74%
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EXPENSES:			
MAINTENANCE & OTHER EXPENDITURES	5,570,800	4,689,753	84.18%
TRANSFERS TO DEBT FUND	6,125,000	3,158,500	51.57%
TRANSFERS TO GENERAL - LRTS CONTRACT	488,254	0	0.00%
TOTAL EXPENSES	12,184,054	7,848,253	70.03%
NET REVENUE (EXPENSE)	(4,089,054)	(17,223)	

PLANT FUND - DEBT RETIREMENT FUND
2009-2010 BUDGET

	2009/2010 BUDGET	2009/2010 ACTUAL @ 3/31/2010
REVENUE		
TRANSFER FROM PLANT/GENERAL	6,125,000	3,158,500
TOTAL REVENUE	6,125,000	3,158,500
EXPENSE		
1999 ISSUE		
PRINCIPAL	465,000	0
INTEREST	11,625	11,625
OTHER EXPENSE	300	0
TOTAL EXPENSE	476,925	11,625
2003 ISSUE		
PRINCIPAL	705,000	0
INTEREST	558,908	279,454
OTHER EXPENSE	750	250
TOTAL EXPENSE	1,264,658	279,704
2006 ISSUE		
PRINCIPAL	855,000	0
INTEREST	669,050	334,525
OTHER EXPENSE	225	113
TOTAL EXPENSE	1,524,275	334,638
2008 ISSUE		
PRINCIPAL	1,275,000	0
INTEREST	850,000	425,000
OTHER EXPENSE	300	450
TOTAL EXPENSE	2,125,300	425,450
2009 ISSUE		
PRINCIPAL	325,000	0
INTEREST	389,364	62,625
OTHER EXPENSE	1,000	138
TOTAL EXPENSE	715,364	62,762
OTHER ISSUES		
OTHER BOND EXPENSE	500	100
TOTAL EXPENSE	500	100
GRAND TOTAL EXPENSE	6,107,022	1,114,279

GRAND RAPIDS COMMUNITY COLLEGE
 2009 - 2010 DESIGNATED FUND BUDGET REPORT
 FOR PERIOD ENDED MARCH 31, 2010

DESIGNATED	2009 - 2010		PERCENTAGE
	ADOPTED BUDGET	ACTUAL 3/31/10	
REVENUE:			
TUITION & FEES	1,947,650	1,944,348	99.83%
CONTRACTED TRAINING	1,043,500	583,551	55.92%
OTHER MISCELLANEOUS LOCAL	1,096,208	879,019	80.19%
TOTAL REVENUE	4,087,358	3,406,918	83.35%
EXPENSES:			
SALARIES			
INSTRUCTION	1,318,465	1,037,730	78.71%
ADMINISTRATION	1,178,631	742,902	63.03%
CUSTODIANS & SECURITY	24,200	7,733	31.95%
SECRETARIAL	115,930	79,763	68.80%
STUDENT ASSISTANTS	67,780	29,752	43.89%
TOTAL SALARIES	2,705,006	1,897,880	70.16%
NON-SALARY			
FRINGE BENEFITS	1,200,752	660,949	55.04%
CONTRACTED SERVICES	337,626	290,586	86.07%
SUPPLIES & REPAIRS	1,240,106	822,955	66.36%
UTILITIES & RENTALS	10,050	4,649	46.26%
CAPITAL OUTLAY	132,307	(24,766)	-18.72%
TRANSFERS	(1,431,969)	(992,760)	69.33%
OTHER	220,410	118,483	53.76%
TOTAL NON-SALARY	1,709,282	880,095	51.49%
TOTAL EXPENSE	4,414,288	2,777,975	62.93%
NET REVENUE (EXPENSE)	(326,930)	628,943	

GRAND RAPIDS COMMUNITY COLLEGE
CASH AND INVESTMENT SUMMARY
AS OF MARCH 31, 2010

Bank Accounts	Ending Balance	Rate	Interest
JPMorgan Chase Bank, Money Market - Plant	624,278.00	0.05%	26.51
JPMorgan, Sweep Repo - Auxiliary	1,407,337.59	0.05%	88.71
JPMorgan, Sweep Repo - General	4,299,274.83	0.05%	193.72
National City Bank - General	7,016,207.26	0.32%	2,017.78
PFM Asset Mtg., MILAF+ Max Fund - General	<u>1,042,603.55</u>	0.09%	75.65
Total Bank Accounts	<u>\$ 14,389,701.23</u>		

Certificates of Deposit

Byron Bank	250,000.00
Citizens Bank	1,900,000.00
Fifth Third Bank	1,900,000.00
Flagstar Bank	1,900,000.00
Flagstar Bank - CDARS	2,000,000.00
Huntington Bank	1,900,000.00
Lake Michigan Credit Union	3,100,000.00
Mercantile Bank	1,900,000.00
Multi-Bank (Bank of Auburn Hills)	250,000.00
Multi-Bank (Community Central Bank)	250,000.00
Multi-Bank (Founders Bank & Trust)	250,000.00
Multi-Bank (MBank)	250,000.00
Multi-Bank (Standard Federal)	1,000,000.00
PFM Asset Management (MILAF+ Term)	<u>1,500,000.00</u>
	18,350,000.00

Commercial Paper

Commercial Paper - General Electric	<u>1,897,701.00</u>
	1,897,701.00

Federal Government and Agency Issues

Federal Farm Credit Bank	1,000,000.00
Federal Home Loan Bank	5,953,537.22
Federal Home Loan Mortgage Co.	2,994,820.00
Federal National Mortgage Association	6,885,092.50
U.S. Treasury Bill	<u>3,892,738.38</u>
	20,726,188.10

Total Investments **\$ 40,973,889.10**

GRAND RAPIDS COMMUNITY COLLEGE INVESTMENT DETAIL REPORT FOR THE MONTH ENDING MARCH 31, 2010								
Issuing Organization	Certificate Number	Purchase Date	Maturity Date	Interest Rate	Beginning Balance	Deposits & (Maturities)	Interest	Ending Balance
Federal Farm Credit Bank	31331GNW5	03/02/09	03/02/10	1.80%	1,000,000.00	(1,000,000.00)	18,000.00	-
Federal National Mortgage Association	313589TU7	09/15/09	03/03/10	0.17%	1,898,483.69	(1,898,483.69)	1,516.31	-
Commercial Paper - General Electric	36959JD18	09/15/09	04/01/10	0.22%	1,897,701.00			1,897,701.00
Federal National Mortgage Association	313589WE9	08/07/09	04/30/10	0.35%	1,895,086.39			1,895,086.39
PFM Asset Management (MILAF+ Term)	201350	08/14/09	04/30/10	0.30%	1,500,000.00			1,500,000.00
Lake Michigan Credit Union	842993-41	09/15/09	04/30/10	1.50%	1,600,000.00			1,600,000.00
Mercantile Bank	321133901	10/02/09	04/30/10	2.16%	1,900,000.00			1,900,000.00
U.S. Treasury Bill	912795U41	09/17/09	05/06/10	0.17%	1,897,988.38			1,897,988.38
Citizens Bank	1102029	08/11/09	06/10/10	0.95%	1,900,000.00			1,900,000.00
Federal Home Loan Bank	912795U66	09/29/09	07/01/10	0.20%	1,897,097.22			1,897,097.22
Byron Bank	20493040	01/08/10	07/08/10	1.25%	250,000.00			250,000.00
Lake Michigan Credit Union	842993-47	11/11/09	07/11/10	1.50%	1,500,000.00			1,500,000.00
Federal National Mortgage Association	313589A86	10/05/09	08/06/10	0.23%	1,996,102.78			1,996,102.78
Multi-Bank (Bank of Auburn Hills)	06425NBG7	02/18/09	08/18/10	2.00%	250,000.00			250,000.00
Flagstar Bank	425629775	11/14/09	09/03/10	1.00%	1,900,000.00			1,900,000.00
Fifth Third Bank	002-0652544089	10/30/09	09/17/10	0.89%	1,900,000.00			1,900,000.00
U.S. Treasury Bill	91795U90	10/08/09	09/23/10	0.27%	1,994,750.00			1,994,750.00
Federal National Mortgage Association	313589J38	10/15/09	10/04/10	0.31%	1,993,903.33			1,993,903.33
Multi-Bank (Community Central Bank)	20364SFG6	10/29/09	10/26/10	1.00%	250,000.00			250,000.00
Flagstar Bank - CDARS	1009491852	02/18/10	11/12/10	0.38%	2,000,000.00			2,000,000.00
Federal Home Loan Bank	3133XR456	10/29/09	12/10/10	0.45%	2,056,440.00			2,056,440.00
Federal Home Loan Mortgage Co.	313396AK9	02/10/10	01/10/11	0.28%	1,994,820.00			1,994,820.00
Huntington Bank	7154434428	02/23/10	02/23/11	1.10%	1,900,000.00			1,900,000.00
Federal Home Loan Bank	3133XUHK2	08/24/09	08/24/11	1.38%	500,000.00			500,000.00
Federal Home Loan Bank	3133XUK77	08/25/09	08/25/11	1.13%	1,500,000.00			1,500,000.00
Multi-Bank (MBank)	55275FFX1	10/29/09	10/31/11	1.75%	250,000.00			250,000.00
Multi-Bank (Founders Bank & Trust)	350518BL9	10/23/09	06/23/12	1.75%	250,000.00			250,000.00
Federal Home Loan Mortgage Co.	3128X9FS4	10/01/09	10/01/12	2.00%	1,000,000.00			1,000,000.00
Federal Farm Credit Bank	3133XX6W2	03/10/10	12/10/12	1.65%		1,000,000.00		1,000,000.00
Federal National Mortgage Association	3136FJ5D9	02/24/10	02/24/15	2.13%	1,000,000.00			1,000,000.00
Multi-Bank (Standard Federal)	85339PQ59	02/12/03	02/11/18	5.50%	1,000,000.00			1,000,000.00
TOTAL INVESTMENTS					42,872,372.79	(1,898,483.69)	19,516.31	40,973,889.10
Weighted Average Investment Rate				0.93%				

Motion by Trustee Stearns to approve the consent agenda as presented. Motion carries.

VI. ACTION ITEMS

1. Purchases over \$100,000

a. General Fund

- 1) Purchase order issued to provide funds for the 2nd semester billing for the Thompson MTEC.

Requestor: Bob Partridge – Financial Services
Expenditure: \$199,122.73
Disposition: Recurring Purchase
Supplier: Ottawa Area Intermediate School District
 Allegan, MI
 Bid: No, sole source.

b. Other Special Funds

- 1) Request permission to issue purchase order the renovation of the Lyon St. and east campus Parking Structures including concrete, sealants, painting striping, deck coating, lighting, etc. Base bid adjusted/value engineered as follows:

Base Bid Total		\$262,084.00
Remove Work Item 16.1 (light bulbs)		(\$ 325.00)
Remove Work Item 16.2 (light ballasts)		(\$ 775.00)
Remove Work Item 16.3 (exit signs)		(\$5,250.00)
Reduced pricing to Work Item 7.7 (exp. joint)		(\$ 448.00)
Add to Work Item 7.7 HD Deck Coating (+5,700 sf)		\$13,338.00
Add to Work Item 7.8 EHD Deck Coating (+1,600 sf)		\$5,920.00
Adjusted Base Bid Total		\$274,544.00
Requestor:	Thomas Smith - Facilities	
Expenditure:	\$274,544.00 (14-2331)	
Disposition:	Construction Purchase	
Supplier:	Royal Restoration	
	Livonia, MI	
Source of Funds:	Auxiliary Fund	
Bid:	Yes, RFQ #0910-3302-1	
Bidders Solicited:	Beckering Advisor -	declined
	Chezcore -	declined
	DC Byers/GR -	\$297,853.80
	DC Byers/Det** -	\$326,690.00
	DRV -	\$310,650.00
	Mark One -	\$273,250.00
	Orion -	\$348,504.00
	OAK -	\$305,340.00
	Ram -	declined
	Rahm -	declined
	Royal Restoration -	\$262,084.00
	Structural Pres. -	\$342,755.25
	TerHorst Rinzema -	\$304,600.00
	Truesdell -	declined
M/WBE Participation:	TBD -	\$0.00
		\$0.00
		(0.0%)

- 2) Request permission to issue purchase order for the renovation of levels 2 and 3 of Sneden Hall (approximately (25) classrooms). (*Total expenditure includes a 15% contingency of \$150,000.00*).

Requestor:	Thomas Smith - Facilities	
Expenditure:	\$1,174,190.00 (42-2271)	
Disposition:	Construction Purchase	
Supplier:	TBD	
	TBD	
Source of Funds:	Plant Fund	
Bid:	Yes, RFQ #0910-4268	
Bidders Solicited:	BCI Construction -	\$1,079,500.00
	Beckering Advisor -	\$1,024,190.00
	GDK Construction -	\$1,062,680.00

Lakewood	-	\$1,087,544.00
Nugent	-	\$1,094,000.00
OAK	-	\$1,143,900.00
Pioneer	-	\$1,127,000.00
Rockford	-	\$1,080,400.00
TerHorst Rinzema	-	\$1,071,600.00
Visser Bros.	-	\$1,065,111.00
Wolverine	-	\$1,204,604.00

M/WBE Participation:

TBD	-	\$0.00
		\$0.00
		(0.0%)

ACCOUNTS: 11 – General Fund	KEY: *	MBE
14 – Auxiliary Fund	**	WBE
15 – Designated Fund	***	M/WBE
42 – Bonds, Plant Fund	#	Disqualified
51 – Grants	%	Incomplete Bid
91 – Agency Funds	NTE	- Not to exceed

Motion by Trustee Ryskamp, supported by Trustee Verburg to approve the purchases over \$100,000 as presented. Motion Carries.

VII. MONITORING

- A. Reports – None at this time.
- B. Discussion – None at this time.
- C. Policy Review/Development – None at this time.
- D. Discussion of Pending Policy Decision – None at this time.
- E. Consideration of Additional Policy Agenda Topics
 - Trustee James received support to add “Review of the MBE/WBE Report” as a tracking system item.
- F. Review Status of Agenda Items

VIII. PRESIDENT’S REPORT

- A. President’s Report
 - Professor Mike Light presented the Board with an Academic Governing Council update.
 - Dr. Ender reminded everyone about the YWCA – Stand against Racism event being held in the Woodrick Diversity Center on April 30.
 - Dr. Ender praised the music department for the recent Musical Moods Concert.

- Dr. Ender reminded everyone that Commencement will be held April 30.
 - Dr. Ender thanked all who had a hand in arranging the Delta Pi Alpha Dinner and he congratulated the students in attendance.
- B. Events on Campus – May 2010

GRCC EVENTS

May 2010

May 7

All Orchestra Concert

7:30 - 9:30 p.m. Held at the St. Cecilia Music Center.

A concert by the Kent Philharmonia Orchestra. Admission is free

For more information call 234 -3490 or visit grcc.edu/music.

May 14-15

Relay for Life at Ah-Nab-Awen Park - GRCC Student or Employee Team

Raise money for the American Cancer Society. For more details students should contact Lizz

Kelly at ekelly@grcc.edu or 234-3459, employees contact Tracy Payne at tpayne@grcc.edu or 234-3673

IX. OPEN COMMENT

None at this time.

X. ADJOURNMENT

The Board adjourned at 5:10 p.m.

No further business was discussed.

Secretary