

PROCEEDINGS
OF
GRAND RAPIDS COMMUNITY COLLEGE
BOARD OF TRUSTEES
OFFICIAL
REGULAR MEETING
BOARD CHAMBERS
MONDAY, FEBRUARY 15, 2010

I. CALL TO ORDER

Meeting called to order at 4:15 p.m., Chairperson Anderson in the chair.

Present: James, Maggini, Ryskamp, Handlin, Stearns, Verburg, Anderson – 7

Absent: None

II. INTRODUCTION OF GUESTS

Chairperson Anderson acknowledged Trustee James birthday.

Julie Parks introduced Mike VanGessel – President and CEO of Rockford Construction, Roger Rehkopf Vice President of Reconstruction Services Rockford Construction, and Bruce Thompson of Rockford Berge.

09:156

III. APPROVAL OF AGENDA

A. Approval of Agenda

The agenda was approved as presented. Motion by Trustee Stearns. Supported by Trustee Handlin. Motion carried.

B. Special Order of Business

- YST Partnership & Memo of Understanding – Julie Parks
 - Julie Parks, along with representatives from Rockford Construction presented the YST Partnership Memo of Understanding along with a brief explanation of the wind safety training program.
- 2009/10 Mid Year Budget
 - Bob Partridge, Executive Vice President of Finance, presented the 2009-10 Mid-Year Budget. Motion by Trustee Maggini supported by Trustee Verburg to approve the 2009/10 Mid Year Budget as presented. Motion carries.
- Ad Hoc Committee for the Evaluation and Compensation of the President
 - Chairperson Anderson appointed Trustee Stearns, Trustee Verburg, and Chairperson Anderson to serve on this ad-hoc committee.
 - Trustee Stearns, Trustee Verburg, and Chairperson Anderson accept the appointment.

IV. COMMUNITY-CONNECTIONS

A. Comments

- None at this time.

B. Communications to the Board – None at this time.

C. Student Report

- Student Congress President, Jeremy Christiansen reported on student activities.

D. Board Report – None at this time.

V. CONSENT AGENDA

Minutes of previous meetings, Grant Awards/Requests, Personnel Transactions,
& Financial Transactions

- i. Minutes from January 25, 2010, Regular Meeting
- ii. U.S. Department of Labor – Pathways Out of Poverty Grant: \$4 million
- iii. U.S. Department of Labor – Perkins Grant – Curriculum Development- \$22,500

B. Requests for Removal and Separate Consideration

C. Motion for Approval

D. Special Resolution Recognition – None at this time.

PERSONNEL REPORT
(Includes in-process transactions through 1-27-10)

Appointments

NAME	DEPARTMENT	EMPLOYEE GROUP	POSITION	EFFECTIVE DATE	NOTES
Amber Guerreiro	Michigan Works!	Meet & Confer	Employment Services Specialist	1/11/2010	New to College
Tassara Willies	Michigan Works!	Meet & Confer	Employment Services Specialist	1/11/2010	New to College

Temporary Appointments

NAME	DEPARTMENT	EMPLOYEE GROUP	POSITION	EFFECTIVE DATE	NOTES
Brett Atchison	Job Training	Faculty	Auto Tech Asst Professor	1/4/2010 – 5/14/2010	Temp contract to 5/14/10

Leaves of Absences

NAME	DEPARTMENT	EMPLOYEE GROUP	POSITION	EFFECTIVE DATE	NOTES
Gail Brown	English	ESP	Support Professional	1/18/2010	FMLA
Holly Hoare	Academic Tutorial Services	Faculty	Biology Lab Coordinator	1/4/2010	FMLA
Mansfield Matthewson	Purchasing	Meet & Confer	Director Purchasing	1/1/2010	Intermittent FMLA

Return from Leaves of Absences

NAME	DEPARTMENT	EMPLOYEE GROUP	POSITION	EFFECTIVE DATE	NOTES
Jennifer Smith	Diversity Learning Center	ESP	Support Professional	1/15/2010	Return from FMLA
Malinda Powers	Communications	ESP	Support Professional	1/27/2010	Return from Int. FMLA
Nickie Alexander	Mathematics	Faculty	Professor	1/5/2010	Return from Int. FMLA

Separations

NAME	DEPARTMENT	EMPLOYEE GROUP	POSITION	EFFECTIVE DATE	NOTES
Peter Minasola	Michigan Works!	Meet and Confer	Employment Services Specialist	1/14/2010	Resigned

D. Financial transactions (January 1 - 31, 2010)

1. Purchases \$10,000-\$100,000

a. General Fund

- 1) Purchase order issued to provide annual maintenance and service to various UPS (uninterrupted power supply) units throughout campus.

Requestor: Donovan Wallace – Information Technology

Expenditure: \$11,833.25

Disposition: Recurring Purchase

Supplier: Emerson Network Power

Westerville, OH

Bid: No, sole source.

- 2) Purchase order issued to provide content management maintenance for the Enterprise Learning System.

Requestor: Peggy Gorno - Information Technology

Expenditure: \$37,692.39

Disposition: Recurring Purchase

Supplier: Blackboard

Washington, DC

Bid: No, sole source.

b. Other Special Funds

- 1) Purchase order change notice issued to provide “10 ride” and “31 day” (student purchased) bus tickets. Order increased \$10,000; from \$73,700 to \$83,700; due to increased demand.

Requestor: Eric Mullen – Student Life

Expenditure: \$10,000.00/\$83,700.00 (15-2359)

Disposition: N/A

Supplier: Interurban Transit Partnership

Grand Rapids, MI

Source of Funds: Designated Funds

Bid: No, sole source.

- 2) Purchase order issued for tuition, books, supplies and fee payments for students certified under the Trade Adjustment Assistance (TAA) program authorized through the Federal Trade Act of 1974 and the TAA Reform Act of 2002. Employment Services contracts with ACSET (Area Community Services Employment & Training) to administer the program. *(All expenditures are fully reimbursed by federal funds.)*

Requestor: George Waite – Tassell MTEC

Expenditure: \$10,045.00 (51-2584)

Disposition: N/A

Supplier: Cornerstone University
Grand Rapids, MI

Source of Funds: ACSET (Area Community Services Employment & Training) Grant

Bid: No, sole source.

- 3) Purchase order issued for tuition, books, supplies and fee payments for students under the Work First Jobs, Education and Training (JET) program. Employment Services contracts with ACSET (Area Community Services Employment & Training) to administer the program. *(All expenditures are fully reimbursed by federal funds.)*

Requestor: John VanElst - Jobs, Education and Training

Expenditure: \$12,474.98 (51-2585)

Disposition: N/A

Supplier: Davenport University
Grand Rapids, MI

Source of Funds: ACSET (Area Community Services Employment & Training) Grant

Bid: No, sole source.

- 4) Purchase order change notice issued to provide funds for additional scope of work for the Campus Police office renovation. Order increased \$14,256; from \$234,508.40 to \$248,764.40.

Requestor: Thomas Smith - Facilities

Expenditure: \$14,256.00/\$248,764.40 (14-2331)

Disposition: Construction Purchase

Supplier: Beckering Advisor
Grand Rapids, MI

Source of Funds: Auxiliary Funds

Bid: Yes, RFQ #0809-5217B, previously reported.

- 5) Purchase order issued to provide technology cabling and terminations for the Campus Police office renovation.

Requestor: Donovan Wallace – Information Technology

Expenditure: \$14,358.99 (14-2331)

Disposition: Replacement Purchase

Supplier: Parkway Electric

Holland, MI
 Source of Funds: Auxiliary Funds
 Bid: Yes, RFQ # 0809-7155, previously reported.

- 6) Purchase order issued for books and supplies for students certified under the Trade Adjustment Assistance (TAA) program authorized through the Federal Trade Act of 1974 and the TAA Reform Act of 2002. Employment Services contracts with ACSET (Area Community Services Employment & Training) to administer the program. *(All expenditures are fully reimbursed by federal funds.)*

Requestor: George Waite – Tassell MTEC
Expenditure: \$17,961.12 (51-2584)
Disposition: N/A
Supplier: Follett Higher Education Group
 Chicago, IL

Source of Funds: ACSET (Area Community Services Employment & Training) Grant
 Bid: No, sole source.

- 7) Blanket purchase order issued to provide project evaluation services for the Early Reading First Grant.

Requestor: Becky Brinks - Child Development
Expenditure: \$64,750.00 (51-2273)
Disposition: N/A
Supplier: Phillips Wyatt Knolton**
 Battle Creek, MI

Source of Funds: Early Reading First Grant
 Bid: No, Early Reading First approved supplier.

ACCOUNTS: 11 – General Fund
 14 – Auxiliary Fund
 15 – Designated Fund
 42 – Bonds, Plant Fund
 51 – Grants
 91 – Agency Funds

KEY: * MBE
 ** WBE
 *** M/WBE
 # Disqualified
 % Incomplete Bid
 NTE - Not to exceed

GRAND RAPIDS COMMUNITY COLLEGE
2009 - 2010 GENERAL OPERATING FUND BUDGET REPORT
FOR THE PERIOD ENDED JANUARY 31, 2010

GENERAL OPERATING	ADOPTED BUDGET	2009-2010 ACTUAL 1/31/2010	PERCENTAGE
REVENUE			
TUITION	41,853,644	41,420,358	98.96%
FEES	4,313,130	3,974,068	92.14%
PROPERTY TAX	31,342,519	29,389,619	93.77%
STATE AID	17,219,800	6,261,744	36.36%
INTEREST	800,000	142,620	17.83%
MISCELLANEOUS	1,855,000	609,398	32.85%
TOTAL REVENUE	97,384,093	81,797,807	84.00%
EXPENSE			
SALARIES:			
INSTRUCTION	34,420,808	16,012,606	46.52%
COUNSELING	1,380,000	686,879	49.77%
LIBRARIAN	554,000	237,961	42.95%
ADMINISTRATION	5,559,000	3,068,224	55.19%
ADMINISTRATIVE SUPPORT	1,603,500	724,178	45.16%
TECHNICAL SUPPORT	5,475,500	2,939,065	53.68%
SECRETARIAL	3,364,500	1,965,236	58.41%
BLDG OPERATIONS	4,031,000	2,129,919	52.84%
STUDENT ASSISTANT	1,011,536	614,620	60.76%
TOTAL SALARIES	57,399,844	28,378,688	49.44%
NON-SALARY:			
FRINGE BENEFITS	22,390,427	11,591,277	51.77%
CONTRACTED SERVICE	4,028,336	1,885,062	46.80%
SUPPLIES & REPAIRS	4,541,954	2,193,238	48.29%
UTILITIES & RENT	3,509,273	1,542,637	43.96%
TRANSFERS	2,413,895	1,025,264	42.47%
CLUBS/ORGANIZATIONS	184,000	91,998	50.00%
OTHER COSTS	2,172,904	812,998	37.42%
EQUIPMENT	500,000	106,691	21.34%
CONTINGENCY	243,460	-	0.00%
TOTAL NON-SALARY	39,984,249	19,249,165	48.14%
TOTAL EXPENSE	97,384,093	47,627,853	48.91%
NET REVENUE (EXPENSE)	0	34,169,954	

GRAND RAPIDS COMMUNITY COLLEGE
2009 - 2010 GENERAL OPERATING FUND ACTUAL REPORT
FOR THE PERIOD ENDED JANUARY 31, 2010

	MONTHLY ACTIVITY 01/31/10	MONTHLY ACTIVITY 01/31/09	YEAR-TO DATE 01/31/10	YEAR-TO DATE 01/31/09
REVENUE:				
TUITION	157,253	163,603	41,420,358	35,881,969
FEES	45,418	53,101	3,974,068	2,279,903
PROPERTY TAX	664,517	652,092	29,389,619	28,778,682
STATE AID	1,565,436	1,565,437	6,261,744	6,261,746
INTEREST	46,206	123,882	142,620	408,383
MISCELLANEOUS	7,811	81,940	609,398	698,214
TOTAL REVENUE	2,486,642	2,640,055	81,797,807	74,308,896
EXPENSE:				
SALARIES:				
INSTRUCTION	2,157,595	2,100,659	16,012,606	14,505,991
COUNSELING	109,622	97,286	686,879	579,963
LIBRARIAN	37,102	36,619	237,961	261,101
ADMINISTRATION	438,632	396,168	3,068,224	2,781,443
ADMINISTRATIVE SUPPORT	101,312	105,672	724,178	735,487
TECHNICAL SUPPORT	427,341	386,474	2,939,065	2,654,936
SECRETARIAL	276,214	234,267	1,965,236	1,737,471
BLDG OPERATIONS	300,166	312,980	2,129,919	2,191,953
STUDENT ASSISTANT	(26,884)	33,551	614,620	547,491
TOTAL SALARIES	3,821,100	3,703,676	28,378,688	25,995,837
NON-SALARY:				
FRINGE BENEFITS	1,628,465	1,500,446	11,591,277	10,265,309
CONTRACTED SERVICES	188,297	317,472	1,885,062	2,012,286
SUPPLIES & REPAIRS	325,740	285,253	2,193,238	2,468,197
UTILITIES & RENT	58,207	204,685	1,542,637	1,325,943
TRANSFERS	97,973	113,658	1,025,264	858,362
CLUBS/ORGANIZATIONS	-	15,333	91,998	107,331
OTHER COSTS	73,108	163,603	812,998	939,077
EQUIPMENT	28,261	36,891	106,691	107,845
CONTINGENCY	-	-	-	-
TOTAL NON-SALARY	2,400,052	2,637,342	19,249,165	18,084,349
TOTAL EXPENSE	6,221,152	6,341,018	47,627,853	44,080,186
NET REVENUE (EXPENSE)	(3,734,510)	(3,700,962)	34,169,954	30,228,710

GRAND RAPIDS COMMUNITY COLLEGE
 BUILDING & SITE FUND - GENERAL
 FOR PERIOD ENDED JANUARY 31, 2010

	ADOPTED	2009-2010 ACTUAL	
	BUDGET	01/31/10	PERCENTAGE
REVENUE:			
PROPERTY TAXES	8,070,000	7,606,071	94.25%
INTEREST INCOME	15,000	0	0.00%
TECHNOLOGY AND EQUIPMENT TRANSFER	572,809	0	0.00%
TOTAL REVENUE	8,657,809	7,606,071	87.85%
EXPENSES:			
MAINTENANCE & OTHER EXPENDITURES	5,570,800	4,510,466	80.97%
TRANSFERS TO DEBT FUND	6,317,000	3,158,500	50.00%
TRANSFERS TO GENERAL	568,715	0	0.00%
TOTAL EXPENSES	12,456,515	7,668,966	61.57%
NET REVENUE (EXPENSE)	(3,798,706)	(62,896)	

PLANT FUND - DEBT RETIREMENT FUND
2009-2010 BUDGET

	2009/2010 BUDGET	2009/2010 ACTUAL @ 1/31/2010
REVENUE		
TRANSFER FROM PLANT/GENERAL	6,317,000	3,158,500
TOTAL REVENUE	6,317,000	3,158,500
EXPENSE		
1999 ISSUE		
PRINCIPAL	465,000	0
INTEREST	11,625	11,625
OTHER EXPENSE	300	0
TOTAL EXPENSE	476,925	11,625
2003 ISSUE		
PRINCIPAL	705,000	0
INTEREST	558,908	279,454
OTHER EXPENSE	750	250
TOTAL EXPENSE	1,264,658	279,704
2006 ISSUE		
PRINCIPAL	855,000	0
INTEREST	669,050	334,525
OTHER EXPENSE	225	113
TOTAL EXPENSE	1,524,275	334,638
2008 ISSUE		
PRINCIPAL	1,275,000	0
INTEREST	850,000	425,000
OTHER EXPENSE	300	0
TOTAL EXPENSE	2,125,300	425,000
2009 ISSUE		
PRINCIPAL	325,000	0
INTEREST	599,021	176,984
OTHER EXPENSE	1,000	138
TOTAL EXPENSE	925,021	177,121
OTHER ISSUES		
OTHER BOND EXPENSE	500	100
TOTAL EXPENSE	500	100
GRAND TOTAL EXPENSE	6,316,679	1,228,187

GRAND RAPIDS COMMUNITY COLLEGE
 2009 - 2010 DESIGNATED FUND BUDGET REPORT
 FOR PERIOD ENDED JANUARY 31, 2010

DESIGNATED	2009 - 2010		PERCENTAGE
	ADOPTED BUDGET	ACTUAL 1/31/10	
REVENUE:			
TUITION & FEES	1,946,150	1,490,978	76.61%
CONTRACTED TRAINING	1,052,000	465,786	44.28%
OTHER MISCELLANEOUS LOCAL	1,193,715	548,639	45.96%
TOTAL REVENUE	4,191,865	2,505,403	59.77%
EXPENSES:			
SALARIES			
INSTRUCTION	1,149,475	856,141	74.48%
ADMINISTRATION	1,205,040	535,405	44.43%
CUSTODIANS & SECURITY	18,500	3,865	20.89%
SECRETARIAL	105,929	61,132	57.71%
STUDENT ASSISTANTS	36,800	26,072	70.85%
TOTAL SALARIES	2,515,744	1,482,615	58.93%
NON-SALARY			
FRINGE BENEFITS	1,156,414	483,695	41.83%
CONTRACTED SERVICES	324,251	198,551	61.23%
SUPPLIES & REPAIRS	1,335,995	558,008	41.77%
UTILITIES & RENTALS	16,450	3,687	22.42%
CAPITAL OUTLAY	93,808	10,515	11.21%
TRANSFERS	(1,034,695)	(783,020)	75.68%
OTHER	192,906	49,963	25.90%
TOTAL NON-SALARY	2,085,129	521,399	25.01%
TOTAL EXPENSE	4,600,873	2,004,014	43.56%
NET REVENUE (EXPENSE)	(409,008)	501,388	

GRAND RAPIDS COMMUNITY COLLEGE
CASH AND INVESTMENT SUMMARY
AS OF JANUARY 31, 2010

Bank Accounts	Ending Balance	Rate	Interest
JPMorgan Chase Bank, Money Market - Plant	624,254.89	0.05%	27.37
JPMorgan, Sweep Repo - Auxiliary	1,996,644.21	0.05%	85.48
JPMorgan, Sweep Repo - General	7,458,269.73	0.05%	408.07
National City Bank - General	7,012,652.40	0.50%	2,976.72
PFM Asset Mtg., MILAF+ Max Fund - General	<u>1,042,464.48</u>	0.16%	141.13
Total Bank Accounts	<u>\$ 18,134,285.71</u>		

Certificates of Deposit

Byron Bank	250,000.00
Citizens Bank	1,900,000.00
Fifth Third Bank	1,900,000.00
Flagstar Bank	1,900,000.00
Lake Michigan Credit Union	3,100,000.00
Mercantile Bank	1,900,000.00
Multi-Bank (Bank of Auburn Hills)	250,000.00
Multi-Bank (Community Central Bank)	250,000.00
Multi-Bank (Founders Bank & Trust)	250,000.00
Multi-Bank (MBank)	250,000.00
Multi-Bank (Standard Federal)	1,000,000.00
PFM Asset Management (MILAF+ Term)	<u>3,400,000.00</u>
	16,350,000.00

Commercial Paper

Commercial Paper - General Electric	<u>1,897,701.00</u>
	1,897,701.00

Federal Government and Agency Issues

Federal Farm Credit Bank	1,000,000.00
Federal Home Loan Bank	6,953,537.22
Federal Home Loan Mortgage Co.	1,000,000.00
Federal National Mortgage Association	7,783,576.19
U.S. Treasury Bill	<u>3,892,738.38</u>
	20,629,851.79
Total Investments	<u>\$ 38,877,552.79</u>

GRAND RAPIDS COMMUNITY COLLEGE INVESTMENT DETAIL REPORT FOR THE MONTH ENDING JANUARY 31, 2010								
Issuing Organization	Certificate Number	Purchase Date	Maturity Date	Interest Rate	Beginning Balance	Deposits & (Maturities)	Interest	Ending Balance
Byron Bank	20493040	07/08/09	01/08/10	1.00%	249,967.29	(249,967.29)	1,262.91	-
Huntington Bank	382980195	08/11/09	01/08/10	0.65%	1,900,000.00	(1,900,000.00)	5,145.83	-
PFM Asset Management (MILAF+ Term	201350	09/15/09	02/05/10	0.15%	1,900,000.00			1,900,000.00
Federal National Mortgage Association	313589TU7	09/15/09	03/03/10	0.17%	1,898,483.69			1,898,483.69
Commercial Paper - General Electric	36959JD18	09/15/09	04/01/10	0.22%	1,897,701.00			1,897,701.00
Federal National Mortgage Association	313589WE9	08/07/09	04/30/10	0.35%	1,895,086.39			1,895,086.39
PFM Asset Management (MILAF+ Term	201350	08/14/09	04/30/10	0.30%	1,500,000.00			1,500,000.00
Lake Michigan Credit Union	842993-41	09/15/09	04/30/10	1.50%	1,600,000.00			1,600,000.00
Mercantile Bank	321133901	10/02/09	04/30/10	2.16%	1,900,000.00			1,900,000.00
U.S. Treasury Bill	912795U41	09/17/09	05/06/10	0.17%	1,897,988.38			1,897,988.38
Citizens Bank	1102029	08/11/09	06/10/10	0.95%	1,900,000.00			1,900,000.00
Federal Home Loan Bank	912795U66	09/29/09	07/01/10	0.20%	1,897,097.22			1,897,097.22
Byron Bank	20493040	01/08/10	07/08/10	1.25%		250,000.00		250,000.00
Lake Michigan Credit Union	842993-47	11/11/09	07/11/10	1.50%	1,500,000.00			1,500,000.00
Federal National Mortgage Association	313589A86	10/05/09	08/06/10	0.23%	1,996,102.78			1,996,102.78
Multi-Bank (Bank of Auburn Hills)	06425NBG7	02/18/09	08/18/10	2.00%	250,000.00			250,000.00
Flagstar Bank	425829775	11/14/09	09/03/10	1.00%	1,900,000.00			1,900,000.00
Fifth Third Bank	002-0652544089	10/30/09	09/17/10	0.89%	1,900,000.00			1,900,000.00
U.S. Treasury Bill	91795U90	10/08/09	09/23/10	0.27%	1,994,750.00			1,994,750.00
Federal National Mortgage Association	313589J38	10/15/09	10/04/10	0.31%	1,993,903.33			1,993,903.33
Multi-Bank (Community Central Bank)	203645FG6	10/29/09	10/26/10	1.00%	250,000.00			250,000.00
Federal Home Loan Bank	3133XR4S6	10/29/09	12/10/10	0.45%	2,056,440.00			2,056,440.00
Federal Farm Credit Bank	31331GNW5	03/02/09	03/02/11	1.80%	1,000,000.00			1,000,000.00
Federal Home Loan Bank	3133XUHK2	08/24/09	08/24/11	1.38%	500,000.00			500,000.00
Federal Home Loan Bank	3133XUK77	08/25/09	08/25/11	1.13%	1,500,000.00			1,500,000.00
Multi-Bank (MBank)	58275FFX1	10/29/09	10/31/11	1.75%	250,000.00			250,000.00
Multi-Bank (Founders Bank & Trust)	350518BL9	10/23/09	06/23/12	1.75%	250,000.00			250,000.00
Federal Home Loan Mortgage Co.	3128X9FS4	10/01/09	10/01/12	2.00%	1,000,000.00			1,000,000.00
Federal Home Loan Bank	3133XVB83	10/29/09	10/29/12	1.00%	1,000,000.00			1,000,000.00
Multi-Bank (Standard Federal)	85339PQ59	02/12/03	02/11/18	4.75%	1,000,000.00			1,000,000.00
TOTAL INVESTMENTS					40,777,520.08	(1,899,967.29)	6,408.74	38,877,552.79
Weighted Average Investment Rate				0.86%				

Motion by Trustee James, supported by Trustee Stearns to approve the consent agenda as presented. Motion carries.

VI. ACTION ITEMS

1. Purchases over \$100,000
 - a. General Fund

No purchases for January '10

- b. Other Special Funds

- 1) Purchase order issued to provide software/hardware maintenance contract renewal for the RaiderCard enterprise system.

Requestor: Paulo Teles – Student Life

Expenditure: \$132,528.00 (14-2359)

Disposition: Recurring Purchase

Supplier: Blackboard
Washington, DC

Source of Funds: Auxiliary Funds

Bid: No, sole source

ACCOUNTS: 11 – General Fund	KEY: * MBE
14 – Auxiliary Fund	** WBE
15 – Designated Fund	*** M/WBE
42 – Bonds, Plant Fund	# Disqualified
51 – Grants	% Incomplete Bid
91 – Agency Funds	NTE - Not to exceed

Motion by Trustee Maggini, supported by Trustee James to approve the purchases over \$100,000 as presented. Motion Carries.

2. Achieving the Dream Board of Trustees Statement of Commitment

- President Ender presented the resolution outlining the Board of Trustees Statement of Commitment for the Achieving the Dream program.
 - Motion by Trustee Stearns supported by Trustee Maggini to approve the resolution as supported. Roll call vote taken at 5:18 p.m. Motion Carries.

VII. MONITORING

- A. Reports – None at this time.
- B. Discussion – None at this time.
- C. Policy Review/Development – None at this time.
- D. Discussion of Pending Policy Decision – None at this time.
- E. Consideration of Additional Policy Agenda Topics – None at this time
- F. Review Status of Agenda Items

VIII. PRESIDENT'S REPORT

- A. President's Report
 - Donna Kragt, Dean of Institutional Research and Planning, presented the Winter 2010 Enrollment Report.
 - Julie Parks updated the board regarding the Energetx Composites Training Opportunity.
- B. Events on Campus – March 2010

GRCC EVENTS

March 2010

Academic Calendar

- March 1-7 **Mid-Semester Break** (*Weekend classes meet February 27 & 28*)
- March 25 **Advising Day** [*Day *** Classes are cancelled , but Biological Science Laboratory, Physical Science Laboratory and Preschool Laboratory classes and all evening classes are conducted .*]
- March 8 **Summer 2010 Registration** begins for those with 36 or more

credits.

Events

11th Annual Latino Youth Conference

3/2/2010 9:00 AM- 2:00 PM, Ford Fieldhouse

The 11th Annual Latino Youth Conference celebrating Latino culture, higher education, and the power of dreams.

Over the past ten years, 10,000 students have attended this annual conference and \$30,000 in scholarships has been awarded to deserving students.

Organized by the Grand Rapids Community College's Bob & Aleicia Woodrick Diversity Learning Center and a steering committee comprised of various businesses, non-profits, school districts and local and county government, the Latino Youth Conference will host nearly 700 8th-grade students of various ethnicities from a variety of middle schools throughout Kent County.

For more information contact Jennifer Smith at 234-3056 or jsmith@grcc.edu. **Website:** <http://www.grcc.edu/dlc>

Diversity Learning Center Popcorn & Conversation with Employees

3/4/2010 12:00 PM 1:00 PM Learning Resource Center, Rm 122 (Diversity Learning Center Conference Room)

Ever wish you had some place to share your thoughts "or your thoughts in progress" related to cultural or diversity interests? <http://www.grcc.edu/dlc> Jennifer Smith (jsmith@grcc.edu), LRC 122

For more information contact Jennifer Smith at 234-3056 or jsmith@grcc.edu. **Website:** <http://www.grcc.edu/dlc>

Student Songwriter Fund Raiser

3/9/2010 7:30 PM- 9:30 PM, Music Building, Rm 200

GRCC students perform their original work.

Proceeds from this concert will benefit our music scholarship funds.

\$5 Suggested Donation

For more information contact Eva Johnson at 234-3940 or ejohnson@grcc.edu **Website:** <http://www.grcc.edu/music>

Diversity Lecture Series XV Presents Social Justice Activists Brigitte Cazalis-Collins and Joseph Collins, who will present "The Front Lines of the War against Child Sex Trafficking"

3/10/2010 7:00 PM, Fountain Street Church

Over the past twenty years, Brigitte and Joseph have worked to bring world-wide attention to the tragic crisis of the sex trade. Each year more than one million women and children are kidnapped and sold into sex slavery. The story so largely ignored by the international media is now being championed by activist celebrities.

Maiti Nepal, founded by Brigitte and Joseph is a charitable organization based in Kathmandu, Nepal, formed in 1993 to combat the sex trafficking of women and children. Maiti Nepal has received numerous awards from the Government of Nepal and prominent international

organizations. Its leadership role in combating trafficking between India and Nepal is widely recognized by the international community. Its awards include World's Children's Prize from the International Children's Organization of Sweden.

Their presentation is often accompanied by a screening of the internationally acclaimed documentary "The Day My God Died". This heart-wrenching documentary provides a glimpse into the corruption and evil behind the curtain of the global sex industry, a world seldom seen by outsiders. It exposes crimes that not only occur far away, but also closer to home than we may have imagined.

Free and open to the public.

On-campus parking \$3.00

For more information, please contact Jennifer Smith at jsmith@grcc.edu or 234-3390.

Website: <http://www.grcc.edu/lecture>

Instrumental Ensemble Concert

3/14/2010 3:00 PM- 4:00 PM, St. Cecilia Music Center

A concert featuring the GRCC Wind Ensemble and Chamber Orchestra, Guitar Ensemble and Campus Band. Admission is free. For more information contact Eva Johnson at 234-3940 or

ejohnson@grcc.edu **Website:** <http://www.grcc.edu/music>

GRCC Jazz Night

3/16/2010 7:30 PM 9:30 PM, St. Cecilia Music Center

An evening of jazz presented by the GRCC Shades of Blue & Jazz Orchestra

Admission is free.

For more information contact Eva Johnson at 234-3940 or ejohnson@grcc.edu **Website:**

<http://www.grcc.edu/music>

GRCC Board of Trustees Meeting

3/15/2010 4:15 PM, Main Building Board Chambers

Mid-Year Budget will be reviewed.

This schedule is subject to change and will be posted in accordance with the Open Meetings Act, PA #267 of 1976 as amended. For more information contact Kathy Mullins at 234-3908 or

kmullins@grcc.edu **Website:** <http://www.grcc.edu/board>

Teacher Education Seminar: Developing and Using Your Teaching Portfolio

3/16/2010 3:30 PM 5:30 PM, Wisner-Bottrall Applied Technology Center Auditorium

Open to the GRCC community.

For more information contact Staci Dever at 234-3380 or sdever@grcc.edu **Website:**

<http://www.grcc.edu/education>

GRCC Jazz Night

3/16/2010 7:30 PM 9:30 PM, St. Cecilia Music Center

An evening of jazz presented by the GRCC Shades of Blue & Jazz Orchestra. Admission is free.

For more information contact Eva Johnson at 234-3940 or ejohnson@grcc.edu **Website:**

<http://www.grcc.edu/music>

Hypnosis: It's not just a Stage Act by Michael Kivinen, M.A., L.L.P., C.Ht

3/18/2010 1:15 PM- 2:15 PM, Wisner-Bottrall Applied Technology Center Auditorium

Sponsored by The GRCC Psychology Department

Mr. Kivinen is a therapist at West Brook Recovery Center and also works privately under the business name Holistic Hypnosis Services. He holds a Michigan limited license in psychology and is a certified hypnotherapist. He will provide a brief history of hypnosis, including an overview of its waxing and waning status and perceived credibility. He will also explore difficulties defining hypnosis and address misconceptions; touch briefly on comparatively recent research findings that support its therapeutic value and discuss several applications of hypnosis in treating specific psychological disorders, including anxiety and addiction.

For more information contact Frank Conner at 234-3612 or **fconner@grcc.edu**

Student Honors Recital

3/18/2010 2:00 PM- 3:00 PM, Music Building, Music 200

An honors recital featuring outstanding music majors. Admission is free.

For more information contact Eva Johnson at 234-3940 or **ejohnson@grcc.edu** **Website:****<http://www.grcc.edu/music>****Mid America Guitar Festival Concert**

3/19-21/2010 1:30 PM-9:30 PM, St. Cecilia Music Center

The Los Angeles Guitar Quartet will be in concert which is jointly sponsored by the St. Cecilia Music Center and is part of the 2010 Mid-America Guitar Ensemble Festival.

Concert Admission Fee: \$35 Section A, \$30 Section B, \$10 Students.

For more information contact Eva Johnson at 234-3940 or **ejohnson@grcc.edu** **Website:****<http://www.grcc.edu/music>****Small Instrumental Ensemble Concert****3/23/2010** 7:30 PM-9:30 PM, Music Building, Rm 200

A concert featuring the GRCC Percussion Ensemble, Brass Choir, Mariachi Ensemble and String Ensembles. Admission is free.

For more information contact Eva Johnson at 234-3940 or **ejohnson@grcc.edu** **Website:****<http://www.grcc.edu/music>****Pianorama VI**

3/26/2010 7:30 PM-9:30 PM, Music Building Rm 200

A piano scholarship fundraiser featuring GRCC faculty and students.

Free and open to the public with a suggested donation of \$5.

For more information contact Eva Johnson at 234-3940 or **ejohnson@grcc.edu** **Website:****<http://www.grcc.edu/music>****12th Annual Salute To Women Reception**

3/30/2010 1:30 PM-3:30 PM, Wisner-Bottrall Applied Technology Center

The Salute To Women Reception honors GRCC women (alumna, students, employees, and former employees) who are exemplary in their roles as professionals, volunteers, or agents of change; celebrate the diversity of the accomplishments of women throughout the College; and to encourage young women to pursue pathways to achievement. Free and open to the public.

For more information, please contact Jennifer Smith at jsmith@gccc.edu or 234-3390.
Website: <http://www.gccc.edu/lecture>

IX. OPEN COMMENT

Trustee Stearns complimented Dave Murray on the great *Grand Rapids Press* article regarding Angela Davis and freedom.

Trustee James complimented Chris Arnold and the Diversity Learning Center staff for their good work.

Trustee James reminded the community about the Bone Marrow Drive taking place in Grand Rapids this weekend.

X. ADJOURNMENT

The Board adjourned at 5:28 p.m.

No further business was discussed.

Secretary