1. **Planning Stage**
   - Project idea is identified

2. **Grant Concept Form is completed**

3. **Application Stage**
   - Grants Department identifies grant opportunity
     - OR
     - GRCC Faculty or Staff identify grant opportunity
     - OR
     - GRCC is asked to be a partner on a grant opportunity

4. **Team meets regularly**
   - Team proceeds with project
     - OR
   - Team does not proceed with project
   - Grant opportunity filed for later consideration

5. **Final Approval Stage**
   - Grants Department submits Final Submission Form to VP of Finance and Administration and President
   - After approval, proposal is submitted
     - OR
     - If not approved, proposal is not submitted

6. **Proposal is drafted by team**

7. **Team meets regularly**

8. **Proposal is awarded**
   - Grants Department Partner announces award
     - Post-award meeting with project director
     - Project is implemented
     - OR
     - Proposal is denied
     - Grants Department notifies team
     - Grants Department requests reviewer comments
     - Team determines feasibility of pursuing additional opportunities for the project

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**Grants Department Process Flow Chart**

- Grants Department identifies grant opportunity
- OR
- GRCC Faculty or Staff identify grant opportunity
- OR
- GRCC is asked to be a partner on a grant opportunity

- Team proceeds with project
  - OR
  - Team does not proceed with project
  - Grant opportunity filed for later consideration

- Final Approval Stage
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  - OR
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  - Grants Department notifies team
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