

Academic Governing Council
Decision Form

This form is to be used when the Academic Governing Council makes a decision on an issue. This form is sent to the Provost.

Decision: AGC approved enforcement of Pre-requisites around some key recommendations from the Pre-requisites sub-committee. The recommendations are listed below and were approved as a group:

- #1 - Continue toward full implementation of prereq enforcement.
- #2 – Revise the CARP to include separate data fields for prereqs and for recommended courses/skills.
- #3 – Establish an effective and efficient waiver process (Winter 2007 – waivers to departments; beyond – ad hoc committee establishes more formal process).
- #4 – Language of prereq enforcement – “Students who enroll in a course for which they have not met the prerequisite(s) may be removed from that course
- #5 – Empower Registrar’s and Deans’ Offices to make appropriate changes in College communications regarding prereq enforcement
- #6 – Establish a Prerequisite Implementation Oversight Team (including at least an Asst. Dean, the Registrar, a Counselor, a DH/PD, and an IRP rep.
- #7 – Establish a committee to explore the purchase of a Document Management System

In addition, AGC supported the following statement: “Implementation of the pre-requisites process and registration will begin in the fall of 2007”

Rationale: Defining and enforcing prerequisites has been discussed at GRCC for years. Recently, the Provost asked the Academic Senate (later AGC) to consider the issues and make recommendations.

Supporting Data: See AGC website for detailed discussion of issue, including power point presentations on data collection. (http://www.grcc.edu/agc_current)

Implications for Action: See above

Evaluation Plan: Part of the recommendations require a Pre-requisite implementation team to be created by the Provost’s office/Deans. This group should report any relevant feedback and findings back to AGC on an annual basis.

Date of Decision by AGC: October 10, 2006

Response from Provost:

I approve the recommendation by AGC to implement a pre-requisites policy/enforcement process. I also approve the implementation of a Prerequisite Implementation Oversight Team, the Prerequisite Waiver Team and the Document Management System Committee. It should be noted that the implementation of this process will start by testing the system with a few courses fall 2007 and then additional courses for 2007/2008. The college will need to purchase new documentation software to support the full implementation of this process. The college is currently researching software options. It will be important that AGC annually reviews the implementation of this policy and evaluates the impact of this policy on student success and student access.

Donald Boyer, Ph.D.
Interim, Provost/Executive Vice President
November 14, 2006