Use this form to propose an issue be brought to the Academic Governing Council.

Issue Title: **Common Syllabus Components**

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What is the issue or problem?

Currently, faculty syllabi have very little consistency regarding classroom and college expectations. Available student resources as well as college policies are also inconsistent throughout the faculty syllabi. Some departments have attempted common syllabi and standard expectations, but no college initiatives have occurred beyond a suggested template.

What is the scope of the issue? Who is impacted by this issue or problem?

The goal of this proposal is to explore the possibility of common syllabus components for all faculty at GRCC. Full time and adjunct faculty will be affected by these new expectations. Department heads and program directors as well as administration will be responsible for disseminating these new expectations.

Students would benefit from having a consistent message contained in the syllabi for all of their courses which would contain uniform information about the institution, including relevant GRCC policies and basic classroom and college expectations.

The college would benefit both from the perspective of having a better-informed student body, and from a legal standpoint, as clear policies and the availability of student resources are communicated to students in a uniform and consistent way.

An additional scope of this issue deals with the Higher Learning Commission assumed practice that faculty will communicate course expectations through the course syllabus. Creating common syllabus components will address this requirement throughout the faculty as a whole.
Who are the stakeholders of this issue? Who needs to be directly involved in the research and resolution of this issue?

The stakeholders of this issue are students, faculty, and administrators. Faculty and administrators should be involved in the research and resolution of this issue.

Groups representing the students, faculty, and administration will work on the issue.

What additional information does AGC need to be aware of regarding this issue?

Current syllabus template information: www.grcc.edu/syllabus

HLC Assumed Practice: Instructors communicate course expectations through syllabi.

Submit completed form to the Executive Committee of the Academic Governing Council
ExecAGC@grcc.edu