Use this form to propose an issue be brought to the Academic Governing Council.

What is the issue or problem?
A definition of records vs grades. Faculty are required by contract to keep “records” yet there is no true definition for faculty or departments to follow. The registrars office defines “records” as grades.

What is the scope of the issue?
This began as an innocent question of what does the college (my employer) require of me to keep in terms of “records”, as stated by my contract and how long and why? Much debate and discussion has taken place since May 2011 between faculty at large, President of the Faculty Assoc, the Registrars office and the Deans office as I posed what I thought was a straight forward inquiry.
The scope of this issue is significant in that as faculty (new or tenured) there is such variation of what is and what is not being kept. As it is recognized that each Department will vary to some degree outside of grades that are being kept, it must be considered that a definition of records vs grades needs clarification, even if its to establish a universal minimal standard.

Who are the stakeholders of this issue? Who needs to be directly involved in the research and resolution of this issue?
Faculty, Deans, College Administration, HR, Legal and Faculty Association

This form is to be submitted to the Executive Committee of the Academic Governing Council.