GRCC College Action Project Update
Due to SLT Exec Council: August 1, 2013

Project Title:
Champion Name:

August 1 Update Questions

NOTE: All current CAP projects are scheduled to be completed by July, 2014.

1. Describe the past accomplishments and the current status of this Action Project since August of 2012. Describe any changes to your implementation plan that you have made this year.

- Continued work with Domingo on report needs.
- Upgraded Student to 4.1
- Upgraded Learn to 4.1
- Installed Pyramid for Student
- Installed ProClarity on core academic team per Donna and Bruce
- FTIAIC’s have been identified for the last two fall start terms and is available for filtering
- We are still experiencing unacceptable load times for Learn and Bb is working on a building block for us to beta test
- Student is being used by Domingo and his office (College Success Program)
- Donna and Bruce started to get the academic core team engaged with ProClarity
- Bruce is examining the new student reports that came with the upgrade

2. Describe the next steps for this Action Project for 2013-14.

- Pyramid for Student training July 30, 31, and August 1
- Financials and Financial Aid are being scheduled for initial meetings later in the fall (October/November timeline) which will kick off these modules’ implementation
- Determine new functional lead for Learn (Eric Kunnen’s replacement)
- Test the Learn building block when delivered; as of August 31 we are still waiting on Blackboard to release the building block to us
- Install Pyramid on academic core team’s laptops and train
- Setting up dashboards via Pyramid for Student – this will be post implementation of other modules

3. What challenges, if any, are you facing regarding this Action Project?

Data validation has taken much longer than expected. The finding of PeopleSoft fields being used in ways not expected as well as some PeopleSoft data anomalies have been problematic and time consuming to clean up. Certainly the move from ProClarity to Pyramid as the main reporting tool caused concern. After nearly having the Student Module fully functional, to change tools put in a delay. The other challenge is funding. Modules have been purchased
and yet to be implemented and the implementation costs were not built into the current budget year. The Financials and Financial Aid modules were purchased and will need to have dollars allocated to implement. Currently looking at funding out of the IT contracted services account, however that account was cut $150K for fiscal year 2013-14. There may be money for only Financials. If that is the case, we will make a funding request of SLT for $20K to fund financial aid.

4. What are the measures (data) you are using to document success of your project? How are you performing on those measures?

The first measure of success for the project is to get signoff from the Associate Director of Title III and the Dean of Student Success and Retention on the student module. That would indicate the student module is functioning well for Title III purposes. As of August 31, the student module is producing most reports accurately. The “issue” of identifying FTIACs has been solved and those students have been flagged for the past two fall semesters. The team is in the process of placing validated reports into a folder so that users can confidently run these reports, while continuing to verify with subject matter experts on the validity of other reports. This process may take another few months to fully complete.

The second measure is how many more staff/faculty are trained and begin using the product. Title III has identified a percentage of faculty/staff trained by this fall. We would be looking at 60% of the core group trained. This group includes the success coaches and developmental coordinators, in addition to the implementation team (IT and IR staff).

5. Do you anticipate that this CAP will NOT be completed by July, 2014?

The challenge is two-fold: budget for implementation and time to validate data. It is expected that the financials module will take much less time to validate the data. If that proves the case then we should have Student, Bb Learn, and Financials all fully functional this year and a good start on the Financial Aid module. Since the original CAP defined a “data warehouse” this work will remain a CAP with an expected conclusion by July 2014. At that time, ongoing maintenance and enhancements will become departmental work (e.g. tying modules together with new pyramid reports).

6. From your perspective as a CAP Champion, how could the strategic planning process be improved?