The following flags (concerns) can be raised on students:

**Academic Performance**
- A student is not passing class. Missing assignments, low grades on tests, etc.
- Faculty may raise this flag if there are concerns about a student not doing well in class participation, assignments, homework, etc.
- The Retention Specialist (Melissa Polanco-Nunez) will be notified after raising this flag. In addition, a counselor, academic support, and tutorial lab coordinators will be notified.

  NOTICE: Students will receive an email copy this notification. They will NOT see the comments added to the flag.

**Attendance**
- A student is having difficulty attending class regularly, or is tardy frequently.
- Faculty may raise this flag if a student has not attended class, has a large number of absences or tardiness.
- The Retention Specialist (Melissa Polanco-Nunez) will be notified after raising this flag. In addition, a counselor, academic support, and tutorial lab coordinators will be notified.

  NOTICE: Students will receive an email copy this notification. They will NOT see the comments added to the flag.

**Classroom Behavior**
- A student is being disruptive in class, prevents students from learning, or exhibits emotional difficulties.
- Faculty may raise this flag to document action they have taken to address student behavior or if they are seeking additional support.
- Associate Director of Student Conduct (Sara Dorer) and the Associate Dean of Student Affairs (John Cowles) will be notified.

  NOTICE: An advisor will be notified after raising this flag. Students will NOT receive an email copy of this notification.

**Last Login - AUTOMATIC FLAG**
- A student has not logged into their online/hybrid course within 7 days.
- This flag is raised automatically and is trigger if a student does not login to their course within 7 days.
- The Faculty and Student are notified when this flag is raised.

  NOTICE: Students will receive an email copy of this notification.