Grand Rapids Community College  
Faculty Equated Overload/Release Time  
End of Semester Report  
(revised July 2013)  
School of Arts & Sciences  

Fall, 2013

Name ______Pam Laureto________________  Faculty Assignment ____Greenhouse Coordinator________________

Note: Please take a moment to review the letter you received from the Office of the Provost. That letter describes your faculty assignment in detail. As you complete this document, please refer to the specific tasks that you were asked to complete.

Section 1: Report of Accomplishments

<table>
<thead>
<tr>
<th>Assignment</th>
<th>Accomplishments</th>
<th>List and briefly describe the most significant impact of your accomplishments.</th>
<th>List and briefly describe any barriers you encountered.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tend the wide variety of plants – from tropical, temperate, and arid environments – that are found in our greenhouse and ensure that they are healthy and available for the Biology classes (botany and introductory biology) that use them as part of the curriculum.</td>
<td>The GRCC greenhouse has been maintained in good working condition. This includes watering 3X/week, Safari pest control 2X/semester, and weekly cleaning by removing dead plant material sweeping the floor and cleaning the floor drains.</td>
<td>All plants were available for class instruction as needed.</td>
<td>Needed repairs have not yet been done. See comments below.</td>
</tr>
</tbody>
</table>

Name of School  SAS  
Dean’s / Supervisors’ Comments:

Faculty member’s name  Pam Laureto  
Semester, Year  Fall 2013
Section 2 – Reflect on your EOL/Release work this semester and respond to the three items below.

<table>
<thead>
<tr>
<th>Please list and describe no more than three activities or accomplishments that went particularly well.</th>
<th>Plants from the GRCC greenhouse are used for instruction purposes in BI 151, BI 152, and BI 153. BI 153, Plant Biology, uses greenhouse plants in nearly every class meeting. BI 151 and BI 152 have units of study that require use of various plants maintained in the greenhouse. Students from the BioDiversity club continue to take an interest in volunteering in the greenhouse. Two separate work days were held during the fall semester with a total of 15 students participating. Students seem to enjoy learning about the plants and seeing the fruits of their labor as they walk past the greenhouse. Workdays typically run from 10 – 2 with student’s dropping in as their schedule permits. I thanked the volunteers by providing a pizza lunch during the 2nd workday. Continued to work with facilities on needed repairs.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Please list and describe how your particular efforts could have been better supported.</td>
<td>The repairs needed to the greenhouse were scheduled for over the holiday break. Apparently not all of the needed parts arrived in time so the repairs have been pushed off until spring break. The deteriorating systems continue to present some problems with regarding to maintaining the greenhouse. Getting the repairs done has been a very slow process.</td>
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<tr>
<td>Please use this space to document any other concerns, suggestions, or comments.</td>
<td></td>
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</tbody>
</table>

Name of School    SAS
Faculty member’s name Pam Laureto
Semester, Year    Fall 2013

Dean’s / Supervisors’ Comments: