GRCC FACTS Change of Status Form

Student Name:                                                Student ID:

Responsible Party Name:                                     Agreement #:

Important Information:
• Complete this form and submit to the Cashier’s Office
• Student’s account must show a zero balance before FACTS Agreement can be terminated
• FACTS Agreements cannot be adjusted until pending payments have posted on student’s account
  o ACH payments will clear in 5 business days
  o Credit Card payments will clear in 3 business days

Nelnet Business Solutions Contact Information:
PO Box 67037 – Lincoln, NE 68506
Phone: 800-624-7092 – Fax: 402-466-1136 – Website: mypaymentplan.com

☐ Terminate FACTS Agreement Permanently
☐ Increase FACTS Agreement
☐ Decrease FACTS Agreement

Cashier’s Office Use Only

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>GRCC Balance (Simple Bill)</td>
<td>$</td>
</tr>
<tr>
<td>FACTS Available Balance (Modify Agreement)</td>
<td>$</td>
</tr>
<tr>
<td>Increase Balance Amount (+)</td>
<td>$</td>
</tr>
<tr>
<td>Decrease Balance Amount (‐)</td>
<td>$</td>
</tr>
<tr>
<td>GRCC Balance divided by number of remaining payments (NEW Payment Amount)</td>
<td>$</td>
</tr>
</tbody>
</table>

Student Signature:                                      Date:

Cashier Staff Signature:                                 Confirmation Code:

☐ Removed Service Indicators (PAY, NCW and NCH)

GRCC Cashier’s Office – Email: cashier@grcc.edu Phone: (616) 234-4020 Fax: (616) 234-4367

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