How do I enroll in classes?

Start at www.grcc.edu

Click on Student Center
Click on Add or Drop Classes
Select Term and then click Continue
Click on Search button
Click down arrow on Course Subject
Click on Subject
(type in Course Number (Example: 101, 201))

Online Center Login
User ID (ex W1234567)
Password

A complete list of open classes matching your criteria will appear. Once you have found the meeting time and place that meets your needs, click on the Select Class button in the upper right corner of the box.

Review course details and click the Next button

Click on Proceed to Step 2 of 3 button

Final Step: Click on Finish Enrolling button

This is an alphabetical list of class subjects.

Type in Course Number (Example: 101, 201)

Review course details and click the Next button

Click on Proceed to Step 2 of 3 button

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How do I enroll in classes?

Start at www.grcc.edu

Click on Online Center Login
(about one-third of the way down the page).

Online Center Login
User ID (ex W1234567)
Password

Your User ID is a W followed by your seven-digit GRCC Student ID Number.

Click on Student Center
Click on Add or Drop Classes
Select Term and then click Continue
Click on Search button
Click down arrow on Course Subject
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Final Step: Click on Finish Enrolling button

This is an alphabetical list of class subjects.

Type in Course Number (Example: 101, 201)
To view the total amount owed for tuition, click on Student Center in the menu on the left, and then click on Inquire/Payment from the main screen to see tuition due.

A check next to the course indicates successful enrollment!

An X next to a course indicates an error in enrollment.

Error: unable to add class

Click on My Schedule to view and confirm your classes.

A check next to the course indicates successful enrollment!

An X next to a course indicates an error in enrollment.

Error: unable to add class

Click on My Schedule to view and confirm your classes.

For More Information

For additional help to enroll in classes, the following areas on campus can help you:

**ATC Open**
Computer Lab
Wisner-Bottrall Applied Technology Center
Room 215
(616) 234-3674

**Enrollment Center**
Main Building
First Floor
(616) 234-3300

Please speak to a Counselor/Advisor if you have questions regarding what classes you should be taking:

**Academic Advising/Counseling**
Student Center, Room 327
(616) 234-3900

**Library & Learning Commons**
Learning Center
First and Second Floors
(616) 234-3868

**Sneden Computer Lab**
DeVos Campus
Sneden Hall, Room 215
(616) 234-2145

**Student Help Desk**
(616) 234-3123

Tuition due?

To view the total amount owed for tuition, click on Student Center in the menu on the left, and then click on Inquire/Payment from the main screen to see tuition due.

Please read error message and click Errors Try Again button.

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143 Bostwick Avenue, NE
Grand Rapids, Michigan 49503-3295
www.grcc.edu

Grand Rapids Community College is an equal opportunity institution. GRCC is a tobacco free campus.

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