

## LOBBYING

### I. Policy Section

11.0 Business Functions

### II. Policy Subsection

11.19 Lobbying

### III. Policy Statement

No Federal appropriated funds have been paid or will be paid by or on behalf of Grand Rapids Community College, to any person for influencing or attempting to influence an officer or employee of an agency, a member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the College shall complete and submit Standard Form- LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

### IV. Reason for the Policy

To ensure compliance with Federal grant regulations

### V. Entities Affected by this Policy

Lobbyists

### VI. Who Should Read this Policy

College Leadership Team  
EBCO's & BCO's with oversight responsibilities related to Federal grants

### VII. Related Documents

N/A

VIII. Contacts

Policy Owner: Vice President for Finance and Administration

IX. Definitions

None

X. Procedures

None

XI. Forms

Form-LLL, Disclosure of Lobbying Activities

XII. Effective Date

Adopted January 7, 2002

XIII. Policy History

Adopted January 7, 2002  
Updated January, 2014  
Updated January, 2018  
Updated February, 2022

XIV. Next Review/Revision Date

January 2026