I. **Policy Section**

11.0 Business Functions

II. **Policy Subsection**

11.19 Lobbying

III. **Policy Statement**

No Federal appropriated funds have been paid or will be paid by or on behalf of Grand Rapids Community College, to any person for influencing or attempting to influence an officer or employee of an agency, a member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the College shall complete and submit Standard Form- LLL, “Disclosure of Lobbying Activities,” in accordance with its instructions.

IV. **Reason for the Policy**

To ensure compliance with Federal grant regulations

V. **Entities Affected by this Policy**

Lobbyists

VI. **Who Should Read this Policy**

College Leadership Team  
EBCO’s & BCO’s with oversight responsibilities related to Federal grants

VII. **Related Documents**

N/A
VIII. Contacts

Policy Owner: Vice President for Finance and Administration

IX. Definitions

None

X. Procedures

None

XI. Forms

Form-LLL, Disclosure of Lobbying Activities

XII. Effective Date

Adopted January 7, 2002

XIII. Policy History

Adopted January 7, 2002
Updated January, 2014
Updated January, 2018

XIV. Next Review/Revision Date

January 2022