

GRCC DISTANCE LEARNING STANDARDS

I. Policy Section

7.0 Instruction

II. Policy Subsection

7.2 GRCC Distance Learning Standards

III. Policy Statement

All online and hybrid courses will adhere to the [Quality Matters Higher Education Standards](#).

IV. Reason for the Policy

This policy was necessitated by HLC requirements and recommendations, GRCC's 2014 AQIP Quality Check-up, and the need for institutional Distance Learning Standards.

V. Entities Affected by this Policy

Faculty, Staff, and Students

VI. Who Should Read this Policy

Faculty, Staff, and Students

VII. Related Documents

Specific Review Standards from the [QM Higher Education Rubric, Sixth Edition](#) (as revised).

VIII. Contacts

Policy Owner: Executive Director of Distance Learning and Instructional Technologies, Distance Learning Faculty Advisory Board (subcommittee of AGC)

IX. Definitions

A. Distance Learning - Any online or hybrid course

- B. Online - A course delivered via the web using the College's designated course management system.*
- C. Hybrid - An online course that includes scheduled classroom instruction (scheduled classroom instruction shall not exceed fifty percent of the contact hours for the course).*

* Source: Faculty Association Contract, Article 6.H.

X. Procedures

The approved Distance Learning Standards will be utilized:

- A. in GRCC's Online and Hybrid Certification Course (OHCC) course.
 - B. in the Online Course Development and Review process.
 - C. in the development and assessment of online courses.
 - D. by faculty as a tool for self-assessment of distance learning courses.
- Procedures for the implementation of these standards will be outlined in each of the above processes.

XI. Forms

N/A

XII. Effective Date

Fall 2015

XIII. Policy History

Approved by AGC April 2015
Revised by AGC February 2019

XIV. Next Review/Revision Date

2021-2022