Blocking Late Enrollment

I. Policy Section
8.0 Students

II. Policy Subsection
8.21 Blocking Late Enrollment

III. Policy Statement
GRCC will not allow students to enroll in a class after midnight of the day before the class meets for the second time.

IV. Reason for the Policy
This policy does the following:
• It allows for limited swaps if the second class has not met.
• It promotes student attendance in the first class.
• It promotes student responsibility and planning.
• It facilitates building a learning community from the start of a class.

Also, this change can be managed with technology, and prior experience of tightening enrollment resulted in no major issues.

V. Entities Affected by this Policy
• Students
• Faculty
• Enrollment Staff

VI. Who Should Read this Policy
• Staff
• Students
• Faculty

VII. Related Documents
GRCC Catalog

VIII. Contacts
Registrar’s Office
IX. **Definitions**
N/A

X. **Procedures**
*Under Development-- The Provost Office will charge the Dean of Student Affairs Office to develop a plan for implantation no earlier than Winter 2014.*

XI. **Forms**
N/A

XII. **Effective Date**
May 2012

XIII. **Policy History**
AGC Approved April 2012

XIV. **Next Review/Revision Date**
Initiation of review process—Winter 2016
Completion of review/revision—Winter 2017