

Use and Finance Bi-Annual Reporting Form

Reporting Period: July 2017 through Dec 2017

University/College: Grand Rapids Community College

Number of Projects to Report: Three

Estimated Impact on Tuition and Fee Rates:¹ _None_

	Project Description	Project Timeline	Project Costs	Funding Sources
1.	Cook Hall – Re-roofing and building envelope maintenance & repairs – PREVIOUSLY REPORTED, FINAL COST UPDATE	Start Date: June, 2017 Completion: September, 2017	Property Acquisition \$ _____ Remodeling \$ _____ Additions \$ _____ Landscaping/Roads \$ _____ Equipment \$ _____ Other (specify) \$ <u>840,530.00</u> Capital Infrastructure Maintenance Total: \$ <u>840,530.00</u>	Tuition \$ _____ Millage \$ _____ Bond Proceeds \$ _____ Donations \$ _____ Federal \$ _____ Other (specify) \$ <u>840,530.00</u> Plant fund allocation Total: \$ <u>840,530.00</u>
2.	Gerald R. Ford Fieldhouse – Re-roofing and interior renovation to improve infrastructure and expand learning spaces. Improvements include upgrades to life safety, HVAC and mechanical systems.	Start Date: July, 2017 Completion: December, 2018	Property Acquisition \$ _____ Remodeling \$ <u>8,000,000.00</u> Additions \$ _____ Landscaping/Roads \$ _____ Equipment \$ _____ Other (specify) \$ _____ Total: \$ <u>8,000,000.00</u>	Tuition \$ _____ Millage \$ _____ Bond Proceeds \$ _____ Donations \$ _____ Federal \$ _____ Other (specify) \$ <u>8,000,000.00</u> Plant fund allocation Total: \$ <u>8,000,000.00</u>

¹ This amount shall be calculated by dividing the amount of tuition revenue that is annually budgeted for the institution's share of a project's cost by the most recent fiscal year equated student count for the institution.

	Project Description	Project Timeline	Project Costs	Funding Sources
3.	Bostwick Parking Ramp – Project includes concrete repair and restoration, deck coating, stripping, and gate replacement. Project done in phases over three years. Individual phases below \$1 million. Expected total project costs reported.	Start Date: May, 2016 Completion: August, 2018	Property Acquisition \$ _____ Remodeling \$ _____ Additions \$ _____ Landscaping/Roads \$ _____ Equipment \$ _____ Other (specify) \$ <u>1,599,568.00</u> Capital Maintenance Total: \$ <u>1,599,568.00</u>	Tuition \$ _____ Millage \$ _____ Bond Proceeds \$ _____ Donations \$ _____ Federal \$ _____ Other (specify) \$ <u>1,599,568.00</u> Parking revenues Total: \$ <u>1,599,568.00</u>

Instructions:

1. Projects shall be reported on this standard form and submitted to the Joint Capital Outlay Subcommittee, the fiscal agencies, and the State Budget Office **on or before June 30 and December 31 of each year**. Submission to the above parties shall be accomplished by posting the reports on the institution's website under the "Budget and Performance Transparency Reporting" section. If an institution has no projects to report for a six-month period, enter "None" next to "Number of Projects to Report" located on the top of the form.
2. Reports shall include all contracts entered into for new construction of **self-funded projects costing in excess of \$1,000,000.00**. Projects funded by State capital outlay appropriations are not to be included in these reports. Once submitted, a project does not have to be listed in any subsequent report, unless a change in project cost has occurred. In such case, the subsequent use and finance report shall clearly state that the project cost has changed, listing the dollar amount of the change, and including reasons for the cost change.
3. New construction includes land or property acquisition, remodeling and additions, maintenance projects, roads, landscaping, equipment, telecommunications, utilities, and parking lots and structures.
4. Project Description should include a basic overview of the project including the purpose and justification for the project.
5. Reports shall detail by amount the funding sources that are supporting a project (e.g. tuition, fees, bond funds, millage, donations, etc.).
6. **Penalties:** Statutory language in the appropriation act for Universities and Community Colleges provides that institutions shall comply with the current use and finance requirements of the Joint Capital Outlay Subcommittee and provides for a 1.0% reduction in State appropriations for each violation.

Statutory References

Management and Budget Act, 1984 PA 431, Section 238, MCL 18.1238

State School Aid Act, 1979 PA 94, Section 208, MCL 388.1808

State School Aid Act, 1979 PA 94, Section 275a, MCL 388.1875a