View the following status report for enrollment confirmations and errors:

<table>
<thead>
<tr>
<th>Class</th>
<th>Message</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>EN 101</td>
<td>Course was previously taken and is subject to GRCC's repeat policy, as stated in the College Catalog.</td>
<td>✔️</td>
</tr>
</tbody>
</table>

Please review the results of your attempt, and read the corresponding message.

How to Enroll in Classes

1. Access the MyGRCC portal by clicking the MyGRCC logo in the upper right corner of our GRCC homepage or by visiting signin.grcc.edu. Users on campus can type in the word “lookup” for both the username as well as the password on the sign in page. This will take you to the MyGRCC portal.

2. Select the Online Center application.

Need help enrolling?

Enrollment Center
Raleigh J. Finkelstein Hall, Room 132
Main Campus
(616) 234-3300
ggcc.edu/EnrollmentCenter
admissions@grcc.edu

Open Computer Labs
ATC Tutorial and Open Computer Lab
Wisner-Bottrall Applied Technology Center, Room 215
Main Campus
(616) 234-3674
ggcc.edu/AcademicSupportTutoringServices
Please email sdelraso@grcc.edu for updated hours and availability.

Library and Learning Commons
Learning Center, First and Second Floors
Main Campus
(616) 234-3872
ggcc.edu/LibraryLearningCommons
library@grcc.edu

Snedden Open Computer Lab
Snedden Hall, Room 215
DeVos Campus
(616) 234-2145

Student Support Help Desk
Snedden Hall, Room 130
DeVos Campus OR
Raleigh J. Finkelstein Hall, Room 76
Main Campus
(616) 234-4357
ggcc.edu/ITSupport/Students
itsupport@grcc.edu

Need help choosing your classes?

Please speak to either a counselor or an advisor if you have questions regarding what classes you should be taking.

Academic Advising & Transfer Center
Student Center, Room 327
Main Campus
(616) 234-3900
ggcc.edu/AcademicAdvisingTransferCenter
advising@grcc.edu
Select the **Online Center** tile to begin.

Select **Add or Drop Classes**.

Select the term, and click **Continue**.

Click the **Search** button to open the search criteria.

Click the dropdown arrow next to subject and select the desired course you would like to search (this is an alphabetical list of class subjects).

After picking your subject please type in your course number (ex: 101, 201).

A complete list of open classes matching your criteria will appear. Once you have found your preferred option, click on the **Select** button in the right column.

Review course details and click the **Next** button.

Click **Proceed to Step 2 of 3** button.

Click on the **Finish Enrolling** button.