Transfer Course Credit Policy

I. Policy Section

8.0 Students

II. Policy Subsection

8.29 Transfer Course Credit-Institutions of Higher Education

III. Policy Statement

Grand Rapids Community College (GRCC) awards course credit for equivalent courses from any regionally accredited institution in the United States and international institutions of higher education. When equivalence between a course from another institution of higher education and a GRCC course has been established by the academic department (in which the course resides) and the College, the GRCC Registrar’s Office awards credit for the course, if the following guidelines are met:

- The student earned a grade of “C” (2.0) or higher in the course
- The level of the course being transferred in is 100-300
- Credit will only be awarded for courses that are one or more credit hours
- Students will be given the amount of credit earned at the previous institution
- The standard formula for conversion of quarter hours to semester hours will be used
- For courses that are graded pass/fail from another institution, “pass” will be considered by GRCC as equivalent to a grade of “C” (2.0).

IV. Reason for the Policy

The College recognizes that students may have received credit for academic courses at other institutions of higher education. This policy identifies the guidelines for and circumstances under which the Registrar’s Office may award course credit to students who have received credit for courses at other institutions of higher education. This policy is aligned with the expectations of the Higher Learning Commission’s Assumed Practices.

V. Entities Affected by this Policy

Students, Faculty and Staff

VI. Who Should Read this Policy

Students, Faculty and Staff
VII. Related Documents  
7.15 Prior Learning Assessment  
8.5 Catalog Policy  
8.29 Transfer Policy  
8.31 Minimum Institutional Credit Policy  

VIII. Contacts  
Student Records/Registrar’s Office  
Counseling and Career Center  
Admissions/Enrollment Center  
Deans  
Provost  

IX. Definitions  

X. Procedures  
The procedures for this policy are under development.  

XI. Forms  
Degree Audit Application  

XII. Effective Date  
March 1, 2014  
- Revised—Effective Fall 2016  

XIII. Policy History  
AGC Approved November, 2013  
AGC Reviewed and Approved, 2016  

XIV. Next Review/Revision Date  
Review/Revision Winter 2019, in conjunction with PLA and Industry Recognized Credentials Policies