

AGC Decision Form

This form is to be used when the Academic Governing Council makes a decision on an issue. This form is sent to the Provost.

Audiovisual Captioning Policy

Decision

On January 17, 2017, the AGC membership voted to approve the following updated policy:

All audiovisual media used as part of classroom activities, instruction, distance learning, training modules for institution personnel, campus sponsored events, and co-curricular activities should include either closed, open, real time captions, interactive transcription, or subtitles, whichever is appropriate.

Sponsor/Champion of Proposed Policy

Chair: Kimberly DeVries (EO Compliance)

Members: Sarah Rose (Disability Support Services), Simon Kittok (Media/Captioning), Chris Wood (Nursing), Lyttron Burris (English), Steven Putt (Library)

Rationale

This was a scheduled review of Policy 3.8, originally approved by AGC in February 2014. Changes to the policy included:

- Clarification of ADA requirements
- Update of language regarding roles of relevant staff
- Elimination of section on caption-advised materials
- Update of impromptu materials process to involve Disability Support Services
- Replacement of non-captioned audiovisual materials purchased before July 2014 with captioned materials
- Update of public materials to include captioning

Supporting Data

The proposed policy was presented to the AGC membership for discussion and feedback in October and November 2016. The proposal approved at the January 2017 AGC meeting reflects AGC member feedback.

Implications for Action

- Clarification is needed for impromptu materials use and procedures.
- Faculty will need access to training and captioning resources to successfully implement this policy.

Date of Decision by AGC

January 17, 2017

Vote: 89% approved, 9% not approved, 2% abstained

Section to be completed by the Provost

Evaluation Plan

This policy will next be reviewed in 2019-20.

Response from Provost

The Provost supports the decision of AGC. Policy is effective Fall 2017.

Laurie Chesley

8-8-17