

Academic Governing Council
Decision Form

This form is to be used when the Academic Governing Council makes a decision on an issue. This form is sent to the Provost.

Decision:

- **Sabbatical Committee Membership:**
The committee shall be comprised of five to seven full-time faculty members representing different academic areas of the college *and shall include the academic deans and at least one department head/program director from each school*. Committee members serve two year terms with no term limit impositions. The Executive Committee of the AGC, or the committee members themselves, may nominate a Chair to serve a two year renewable term.
- The following language will be removed from policy:
Faculty members successfully completing a sabbatical leave may apply for reimbursement through the Scholarship of Teaching and Learning (SoTL) Fund managed through the College Advance Office.
 - Reimbursements must be made within six months of sabbatical leave completion.
 - Reimbursement requests must include receipts and explanations that connect the expense to the sabbatical leave.
 - Reimbursement amounts depend on fund balance but will not exceed \$1000 for a semester sabbatical leave and \$2000 for a year-long sabbatical leave.**Note:** The SoTL Fund was established by faculty as a response to inquiries for financial support of sabbatical leaves. The fund will support both approved sabbatical leaves and other activities that contribute to public scholarship work that advance teaching and learning.

Rationale:

- To align Policy and Contract language regarding membership
- Update roster
- Remove reimbursement language from policy

Supporting Data:

N/A

Implications for Action:

Alignment with Faculty Contract and remove mention of scholarship fund.

Evaluation Plan:

Review in 2019.

Date of Decision by AGC: September 9, 2014

Response from Provost:

Approved.

Sabbatical team should implement in 2014-15 for the discussions of sabbatical applications for 2015-16.

