

Academic Governing Council
Decision Form

*This form is to be used when the Academic Governing Council makes a decision on an issue.
This form is sent to the Provost.*

Transfer Course Credit Policy – Institutions of Higher Education - Policy 8.29

Decision

On April 12, 2016, the AGC membership voted to approve the following policy:

Grand Rapids Community College (GRCC) awards course credit for equivalent courses from any regionally accredited institution in the United States and international institutions of higher education. When equivalence between a course from another institution of higher education and a GRCC course has been established by the academic department (in which the course resides) and the College, the GRCC Registrar's Office awards credit for the course, if the following guidelines are met:

- *the student earned a grade of "C" (2.0) or higher in the course*
- *the level of the course being transferred in is 100-300*
- *Credit will only be awarded for courses that are one or more credit hours*
- *Students will be given the amount of credit earned at the previous institution*
- *The standard formula for conversion of quarter hours to semester hours will be used*
- *For courses that are graded pass/fail from another institution, "pass" will be considered by GRCC as equivalent to a grade of "C" (2.0)*

Rationale

The College recognizes that students may have previous academic experience from other institutions that are comparable to our courses. The College reserves the decision to evaluate and award credit value for courses from other accredited institutions of higher education. Further, this policy is aligned with the expectations of the Higher Learning Commission's Assumed Practices.*

In addition, the rewritten policy is more specific and provides more complete information and guidance for students who wish to receive credit for courses transferred to GRCC.

*http://www.grcc.edu/sites/default/files/docs/policies/8-29_transfer_policy.pdf

Supporting Data

Not Applicable.

Implications for Action

- Faculty and students will need to be made aware of the more specific guidelines around credit awarded through transfer course credit.
- It is recommended that the following website be updated:

<http://www.grcc.edu/studentrecords/transferecredit>

Date of Decision by AGC

April 12, 2016
Vote: 100% approved

Section to be completed by the Provost.

Evaluation Plan

The policy will next be reviewed in Winter Semester 2019.

Response from Provost

I support the AGC vote. The revised policy, with its more specific guidelines, will be in effect beginning Fall Semester 2016. The Curriculum Office should make all faculty aware of the changes in the policy by that time. The Registrar should ensure that the website noted above is updated with the changes in the policy by that time.

Karen Chesley

5-13-16