PROCEEDINGS

OF

GRAND RAPIDS COMMUNITY COLLEGE

BOARD OF TRUSTEES

OFFICIAL

REGULAR MEETING
BOARD CHAMBERS

MONDAY, SEPTEMBER 16, 2019

I. ORDER OF BUSINESS

A. Meeting called to order at 4:15 p.m., Dave Koetje in the chair.

Present: Bailey, Bristol, Brunisma, Brame, Crosby, Siegel, Koetje– 7

Absent: None

B. Introduction of Guests – President Pink introduced his wife and daughter Lori and Lydia Pink. He also thanked Greg Erne from Versa Development.

C. Review and Approval of Agenda

- Motion made by Trustee Bailey, seconded by Trustee Bruinsma to approve the agenda as presented. Motion carries. 7-0

D. Open Comments

- None at this time.

E. Special Order of Business

- Lisa Freiburger presented the 2019 Local Strategic Value Resolution. Motion made by Trustee Bristol, seconded by Trustee Bruinsma to approve Local Strategic Value Resolution as presented. Motion carries. 7-0
- Lisa Freiburger requested the approval to move forward with negotiating and signing a purchasing agreement for the former JC Penny building, 12331 James Street, Holland MI. Motion by Trustee Bruinsma, seconded by Trustee Crosby to approve as presented. Motion carries. 7-0

II. MONITORING REPORTS

F. Report (s)

- Executive Limitations, Treatment of People – Presented by Lisa Freiburger
- Finance Update – Presented by Lisa Freiburger

III. UPDATES

G. Student Alliance Report – Emma Johnson presented an update.
H. Foundation Update – None at this time.
I. Board Chair Update – Thanked the Foundation and all those involved with seeing the Ellen James Scholarship through, as the scholarship is now fully endowed.
J. President's Report – Dr. Pink recognized the work that goes into the Treatment of People Monitoring report. He went on to share how proud he was to show off campus as State Treasurer Eubanks visited the campus the previous week.
K. Faculty Association Update – Frank Conner presented an update.

IV. COMMUNITY CONNECTIONS

L. Communications to the Board
- Health Club members in regards to open pool hours.

V. CONSENT ITEMS

M. Minutes of previous meetings, Grant Awards/Requests, Personnel Transactions, & Financial Transactions
- Minutes from June 10, 2019 Board Meeting & Budget Work Session and August 19 Work Session.
- Grants Listed below are the grants GRCC received from July 1, 2019 to August 31, 2019.

The **Old National Bank Foundation** awarded a grant of **$50,000** in support of the *A Broader Vision* capital campaign.

The **Area Agency on Aging of West Michigan** awarded a continuation of the Older Americans Act grant of **$9,900** for older learner fitness programming.

The **Native American Heritage Fund** awarded a grant of **$5,285** in support of the GRCC & Reconciliation Project.

The **Douglas & Maria DeVos Foundation** awarded a **$30,000** grant to the Workforce Training Department in support of the Talent Innovation Network (TIN) Job Analysis Project.

The **U.S. Department of Education** awarded continuation funding for the following:
- A grant of **$106,089** for the Child Care Access Means Parents in School program.
- A grant of **$350,471** for the GEAR UP Wyoming project (Gaining Early Awareness and Readiness for Undergraduate Programs).
- A grant of **$445,756** for the TRIO Student Support Services program.

GRCC Employees on the Move through September 3, 2019
Please congratulate those who have moved and been promoted.

WELCOME TO GRCC

Lisa Kirschner
Graphic Designer, Communications
Effective Date: 9/3/2019

Julia Newell
Support Professional, Disability Support Services
Effective Date: 8/26/2019

Erin Dietzer
Support Professional, Cashier's Office
Effective Date: 6/10/19

Kiara Conway
Student Success Coach, College Success Center
Effective Date: 7/8/2019

Joseph Fox
Assistant Basketball Coach, Athletics Department
Effective Date: 7/1/2019

Anthony Vulcano
Support Professional, Cashier's Office
Effective Date: 7/15/2019

Garrett Lacy
Assistant Cross Country Coach, Athletics
Effective Date: 7/1/2019

Dana Borzea
Assistant Professor, Language & Thought
Effective Date: 8/12/2019

Samuel Saldivar
Assistant Professor, English
Effective Date: 8/12/2019

Kelly Domagala
Assistant Professor, Nursing
Effective Date: 10/7/2019

CONGRATULATIONS ON YOUR NEW POSITION

Matthew Beauchamp
Transfer from: Contingency
Transfer to: Support Professional, Adult Education
Effective Date: 6/17/2019

Stacia Barczak
Transfer from: Support Professional, Student Success and Retention
Transfer to: Support Professional, Financial Aid Office Manager
Effective Date: 7/15/2019

Christopher Remley
Transfer from: Support Professional, Student Life Office
Transfer to: Assistant Registrar in Curriculum Operations, Records Department
Effective Date: 7/8/2019

Jonathan Wheeler
Transfer from: Support Professional, Student Success Center
Transfer to: Support Professional, Office of Diversity, Equity and Inclusion
Effective Date: 7/15/2019

Michael Taubert
Transfer from: Campus Police, Dispatch
Transfer to: Grounds Maintenance, Facilities
Effective Date: 7/29/2019

Evan Macklin
Transfer from: Student Orientation Coordinator, Admissions & Enrollment Department

Transfer to: Database Coordinator, GRCC Foundation
Effective Date: 7/22/2019

Kevin Perrin
Transfer from: Student Financials Technician, Cashiers
Transfer to: Financial Aid Technical Specialist, Financial Aid
Effective Date: 7/29/2019

Jessica Pierce
Transfer from: Contingency
Transfer to: Educational Training Specialist, America's Promise Program
Effective Date: 7/29/2019

Azusena Nevares
Transfer from: Student Success Coach
Transfer to: Admissions and Enrollment Coordinator Lakeshore Campus
Effective Date: 8/12/2019

Rebecca Allington
Transfer from: Support Professional Disability Support Services
Transfer to: Support Professional Academic Advising & Transfer Center (AATC)
Effective: 8/14/2019

Gordon Vurusic
Transfer from: Associate Professor, Social Science
Transfer to: Associate Professor, Language & Thought
Effective Date: 8/23/2019

Lauren Elliott
Transfer from: Adjunct
Transfer to: Assistant Professor, Biology
Effective Date: 8/12/2019

Patrick Prominski
Transfer from: Adjunct
Transfer to: Assistant Professor, English
Effective Date: 8/12/2019

Jamie Klap
Transfer from: Adjunct
Transfer to: Program Director/Assistant Professor, Dental Auxiliary
Effective Date: 8/12/2019

Matthew Schenk
Transfer from: Adjunct
Transfer to: Assistant Professor, Visual Arts
Effective Date: 8/12/2019

THANK YOU FOR YOUR SERVICE

Jacob Gladfelter
IT Support Desk Tech, Information Technology
Effective Date: 9/6/2019

Erin Goossen
Support Professional, Ford Fieldhouse
Effective Date: 6/15/2019

Stephany Blair
Support Professional, Cashier's Office
Effective Date: 5/28/2019

Myriah Williams
Support Professional, Business Department
Effective Date: 6/21/2019

David Vandermeer
Assistant Cross Country Coach
Effective Date: 7/1/2019

Erin Rozek
Support Professional, Job Training
Effective Date: Date: 8/1/2019

THANK YOU FOR YOUR SERVICE,
ENJOY RETIREMENT

Kenneth Bos
Lab Coordinator Technician, Academic Support
Tutoring Services
Effective Date: 5/2/2020

Stephen Barton
Associate Professor, Music
Effective Date: 5/3/2020

Stephen Abid
Professor, Social Science
Effective Date: 8/22/2020

Financial Transactions
(August 1 - 31, 2018)

1. 1. **Purchases $25,000-$100,000**
   a. **General Fund**

1) Purchase order change notice issued to provide Community College Executive Search services (Provost).

Requestor:	**Lisa Freiburger – Finance and Administration**
Expenditure:	**$40,469.00**
Disposition:	**New Purchase**
Supplier:	**Gold Hill Associates***
	Jackson, MS
Bid:	Yes, RFP #1516-4249, previously reported.

2) Purchase order issued to provide annual maintenance renewal for VMware ESX licenses.

Requestor:	**Donavan Wallace – Information Technology**
Expenditure:	**$42,208.42**
Disposition:	**Recurring Purchase**
Supplier:	**Trace3**
	Grand Rapids, MI
Bid:	No, Merit/The Quilt consortium agreement.

.

b. **Other Special Funds**

1) Purchase order issued to provide facility deposit for the Giants Awards banquet, which will occur 2/20/20.

Requestor:	**Jennifer Smith - Office of Diversity, Equity, and Inclusion (ODEI)**
Expenditure:	**$31,500.00 (91-2359)**
Disposition:	**Recurring Purchase**
Supplier:	**JW Marriott**
	Grand Rapids, MI
Source of Funds:	Plant Fund
Bid:	No, single source.

2) Purchase order change notice issued to provide GRCC parking lot repairs. Order increased $44,770.00; from $191,930.00 to $236,700.00.

Requestor:	**Jim VanDokkumburg - Facilities**
Expenditure:	**$44,770.00/$236,700.00 (14-2331)**
Disposition:	**New Purchase**
Supplier:	**M One Limited**
	Detroit, MI
Source of Funds:	Auxiliary Fund
Bid:	Yes, RFP 1819-5231.

GRAND RAPIDS COMMUNITY COLLEGE
2019-2020 GENERAL OPERATING FUND BUDGET REPORT
FOR THE PERIOD ENDED AUGUST 31, 2019

GENERAL OPERATING	ADOPTED BUDGET	2019/2020 ACTUAL 8/31/2019	PERCENTAGE
REVENUE:			
TUITION	43,178,645	21,882,437	50.68%
FEES	6,661,291	3,125,108	46.91%
PROPERTY TAX	34,000,000	8,752,140	25.74%
STATE AID	26,996,393	-	0.00%
INTEREST	800,000	9,832	1.23%
MISCELLANEOUS	1,915,000	28,227	1.47%
TOTAL REVENUE	113,551,329	33,797,744	29.76%
EXPENSE:			
SALARIES:			
INSTRUCTION	31,956,798	1,124,033	3.52%
COUNSELING	1,537,420	13,115	0.85%
LIBRARIAN	562,739	24,419	4.34%
ADMINISTRATION	5,368,539	654,731	12.20%
ADMINISTRATIVE SUPPORT	1,100,413	136,347	12.39%
TECHNICAL SUPPORT	8,606,476	959,255	11.15%
SECRETARIAL	4,595,482	519,886	11.31%
BLDG OPERATIONS	4,235,167	450,494	10.64%
STUDENT ASSISTANT	1,293,964	134,867	10.42%
EST SAVINGS ON OPEN POSITIONS	(500,000)		
TOTAL SALARIES	58,756,998	4,017,147	6.84%
NON-SALARY:			
FRINGE BENEFITS	34,176,473	2,592,165	7.58%
CONTRACTED SERVICE	4,934,635	740,762	15.01%
SUPPLIES & REPAIRS	4,993,333	479,131	9.60%
UTILITIES & RENT	4,005,000	326,146	8.14%
TRANSFERS	2,362,966	93,853	3.97%
OTHER COSTS	3,023,409	294,044	9.73%
EQUIPMENT	275,063	56,605	20.58%
CONTINGENCY	280,000	-	0.00%
EST SAVINGS ON CONTROLLABLES	(500,000)		
TOTAL NON-SALARY	53,550,879	4,582,706	8.56%
TOTAL EXPENSE	112,307,877	8,599,853	7.66%
NET REVENUE (EXPENSE)	1,243,452	25,197,891	

GRAND RAPIDS COMMUNITY COLLEGE
2019-2020 GENERAL OPERATING FUND BUDGET REPORT
FOR THE PERIOD ENDED AUGUST 31, 2019

	MONTHLY ACTIVITY 7/1/19 - 8/31/19	MONTHLY ACTIVITY 7/1/18 - 8/31/18	YEAR-TO-DATE 08/31/19	YEAR-TO-DATE 08/31/18
REVENUE:				
TUITION	21,882,437	22,426,775	21,882,437	22,426,775
FEES	3,125,108	3,029,500	3,125,108	3,029,500
PROPERTY TAX	8,752,140	9,011,673	8,752,140	9,011,673
STATE AID	-	54,810	-	54,810
INTEREST	9,832	-	9,832	-
MISCELLANEOUS	28,227	10,170	28,227	10,170
TOTAL REVENUE	33,797,744	34,532,928	33,797,744	34,532,928
EXPENSE:				
SALARIES:				
INSTRUCTION	1,124,033	1,164,574	1,124,033	1,164,574
COUNSELING	13,115	22,405	13,115	22,405
LIBRARIAN	24,419	24,752	24,419	24,752
ADMINISTRATION	654,731	676,115	654,731	676,115
ADMINISTRATIVE SUPPORT	136,347	127,334	136,347	127,334
TECHNICAL SUPPORT	959,255	933,990	959,255	933,990
SECRETARIAL	519,886	479,137	519,886	479,137
BLDG OPERATIONS	450,494	464,872	450,494	464,872
STUDENT ASSISTANT	134,867	139,805	134,867	139,805
TOTAL SALARIES	4,017,147	4,032,984	4,017,147	4,032,984
NON-SALARY:				
FRINGE BENEFITS	2,592,165	2,051,673	2,592,165	2,051,673
CONTRACTED SERVICES	740,762	765,774	740,762	765,774
SUPPLIES & REPAIRS	479,131	405,530	479,131	405,530
UTILITIES & RENT	326,146	381,948	326,146	381,948
TRANSFERS	93,853	-	93,853	-
OTHER COSTS	294,044	203,265	294,044	203,265
EQUIPMENT	56,605	7,490	56,605	7,490
CONTINGENCY	-	-	-	-
TOTAL NON-SALARY	4,582,706	3,815,680	4,582,706	3,815,680
TOTAL EXPENSE	8,599,853	7,848,664	8,599,853	7,848,664
NET REVENUE (EXPENSE)	25,197,891	26,684,264	25,197,891	26,684,264

GRAND RAPIDS COMMUNITY COLLEGE
2019 - 2020 DESIGNATED FUND BUDGET REPORT
FOR PERIOD ENDING AUGUST 31, 2019

DESIGNATED	ADOPTED BUDGET	2019 - 2020 ACTUAL 8/31/19	PERCENTAGE
REVENUE:			
CONTRACTED TRAINING	2,239,500	62,552	2.79%
OTHER MISCELLANEOUS LOCAL	771,930	14,579	1.89%
TOTAL REVENUE	3,011,430	77,131	2.56%
EXPENSES:			
SALARIES			
INSTRUCTION	223,300	32,251	14.44%
ADMINISTRATION	426,901	62,640	14.67%
CUSTODIANS & SECURITY	25,500	2,945	11.55%
SECRETARIAL	21,564	2,534	11.75%
STUDENT ASSISTANTS	6,105	387	6.34%
TOTAL SALARIES	703,370	100,756	14.32%
NON-SALARY			
FRINGE BENEFITS	274,552	30,354	11.06%
CONTRACTED SERVICES	1,222,216	93,483	7.65%
SUPPLIES & REPAIRS	982,753	54,867	5.58%
UTILITIES & RENTALS	3,150	0	0.00%
CAPITAL OUTLAY	22,200	0	0.00%
TRANSFERS	(149,466)	(24,911)	16.67%
OTHER	81,807	3,200	3.91%
TOTAL NON-SALARY	2,437,212	156,993	6.44%
TOTAL EXPENSE	3,140,582	257,750	8.21%
NET REVENUE (EXPENSE)	(129,152)	(180,619)	

GRAND RAPIDS COMMUNITY COLLEGE
BUILDING & SITE FUND - GENERAL
FOR PERIOD ENDED Aug 31, 2019

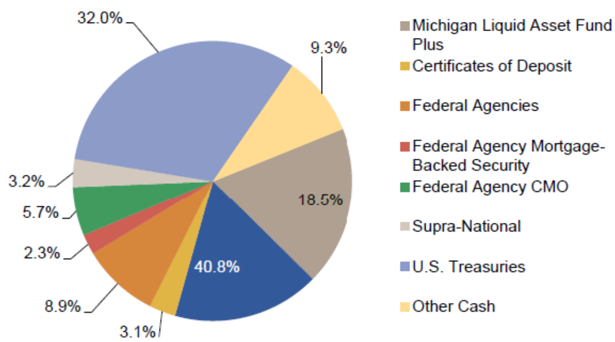
	ADOPTED BUDGET	ACTUAL 8/31/19	PERCENTAGE
REVENUE:			
PROPERTY TAXES	8,774,000	2,333,534	26.60%
TRANSFER FROM GENERAL FUND	1,125,000	0	0.00%
DONATIONS	2,500,000	0	0.00%
FACILITIES FEE	2,017,000	1,078,160	53.45%
TOTAL REVENUE	14,416,000	3,411,694	23.67%
EXPENSES:			
MAINTENANCE & OTHER	2,523,500	473,932	18.78%
ATC RENOVATION	4,367,250	99,813	2.29%
MAIN RENOVATION	1,000,000	0	0.00%
MABLE-ENGLE	2,400,000	0	0.00%
LETTINGA	1,500,000	13,880	0.93%
FIELDHOUSE RENOVATIONS	0	(312,650)	0.00%
OTHER PROJECTS	950,000	5,442	0.57%
TRANSFERS TO DEBT FUND	5,495,000	0	0.00%
TOTAL EXPENSES	18,235,750	280,417	1.54%
NET REVENUE (EXPENSE)	(3,819,750)	3,131,277	

PLANT FUND - DEBT RETIREMENT FUND
2019-20 BUDGET

	2019/20 BUDGET	2019/20 ACTUAL 8/31/2019
REVENUE		
TRANSFER FROM PLANT - FACILITIES FEE	1,986,468	0
TRANSFER FROM PLANT - GENERAL	3,508,532	0
TOTAL REVENUE	5,495,000	0
EXPENSE		
2009 ISSUE		
PRINCIPAL	0	0
INTEREST	0	41,228
OTHER EXPENSE	0	0
TOTAL EXPENSE	0	41,228
2012 ISSUE - REFUNDING		
PRINCIPAL	505,000	0
INTEREST	52,806	0
OTHER EXPENSE	100	0
TOTAL EXPENSE	557,906	0
2012 ISSUE - FACILITIES		
PRINCIPAL	1,155,000	0
INTEREST	831,468	0
OTHER EXPENSE	0	0
TOTAL EXPENSE	1,986,468	0
2013 ISSUE		
PRINCIPAL	535,000	0
INTEREST	42,900	0
OTHER EXPENSE	450	0
TOTAL EXPENSE	578,350	0
2018 ISSUE - 2008 REFUNDING		
PRINCIPAL	1,350,000	0
INTEREST	89,718	0
OTHER EXPENSE	500	0
TOTAL EXPENSE	1,440,218	0
2019 ISSUE - 2009 REFUNDING		
PRINCIPAL	505,000	0
INTEREST	408,819	0
OTHER EXPENSE	500	0
TOTAL EXPENSE	914,319	0
GRAND TOTAL EXPENSE	**5,477,260**	**41,228**

Grand Rapids Community College
Aggregate Cash and Investments
As of August 31, 2019

Security Type	Market Value	% of Total
Michigan Liquid Asset Fund Plus	$15,502,895	18.5%
Michigan Class	$14,216,979	17.0%
Certificates of Deposit	$2,573,382	3.1%
Federal Agencies	$7,459,701	8.9%
Federal Agency Mortgage-Backed Security	$1,944,985	2.3%
Federal Agency CMO	$4,771,113	5.7%
Supra-National	$2,713,234	3.2%
U.S. Treasuries	$26,840,952	32.0%
Other Cash	$7,762,365	9.3%
Total	**$83,785,606**	**100.0%**



** The above information includes all of the College's cash and investments.*

Motion by Trustee Bailey, supported by Trustee Bruinsma to approve consent items as presented. Motion carries 7-0.

ACTION ITEMS

N. Purchases over $100,000

1. No purchases for August 2019.

b. Other Special Funds

1) Request permission to issue purchase order to provide GRCC campus master planning services.

Requestor: **Jim VanDokkumburg - Facilities**
Expenditure: **$179,000.00 (42-2271)**
Disposition: **New Purchase**
Supplier: **The Collaborative**
Ann Arbor, MI
Source of Funds: Plant Fund
Bid: Yes, RFP 1819-5230.

2) Request permission to issue purchase orders for the renovation of the Sneden Hall Kitchen.

Requestor: **Jim Vandokkumburg – Facilities**
Expenditure: **$800,000.00 (42-2822)**
Disposition: **Construction Purchase**
Supplier: **Progressive AE/AE**
Grand Rapids, MI
Pioneer Construction/CM
Grand Rapids, MI
Source of Funds: Plant Fund
Bid: Yes, RFP #1415-6211 & RFP #1920-7168.

Subcontractor Summary

Work Category	Description	Vendor	Cost
06	General Trades	Premier	$108,100.00
07B	Joint Sealants	Premier	$6,000.00
09A	Drywall & Acoustics	D9	$26,770.00
09B	Flooring	River City	$30,140.00
09C	Painting	Eckhoff	$4,475.00
11	Food Service Equipment	Great Lakes West	$235,697.00
22	Plumbing	Northwest Kent	$54,500.00
23	HVAC	Mall City	$97,400.00
26	Electrical	Westmaas	$71,362.00

3) Wisner – Bottrall Applied Technology Center Renovation and Expansion

Requestor: **Jim Vandokkumburg – Facilities**
Disposition: **Construction Purchase**
RFP 1920-7173

Subcontractor Summary
(for informational purposes only - project previously approved):

Work Category	Description	Vendor	Cost
20.0	Selective Demolition	MQP	$149,868.00
33.0	Concrete	Van Laan	$884,780.00
34.0	Precast	Kerkstra	$177,427.00
35.0	Polished Concrete	Burgess	$77,200.00
42.0	Masonry	Burggrabe	$65,540.00
51.0	Steel	Steel Supply & Engineering	$669,150.00
55.0	Pre-Purchased Roof Steel	Bennet Steel	$6,480.00
61.0	General Trades	D&D Builders	$587,950.00
74.0	Exterior Metal Panels	Wolverine	$188,560.00
75.0	Roofing	Great Lakes	$363,930.00
88.0	Glass & Aluminum	Vos Glass	$487,000.00
92.0	Drywall & Acoustics	Scheper Brothers	$614,214.00
96.0	Flooring	Johnson Commercial	$127,148.00
99.0	Painting	Vork Brothers	$129,900.00
142.0	Elevator	Schindler	$78,044.00
210.0	Fire Suppression	Total Fire	$58,565.00
230.0	Mechanical	Alternative Mechanical****	$1,651,186.00
260.0	Electrical	Allied Electric	$929,300.00
310.0	Earthwork	Vesting	$897,116.00
329.0	Landscaping	Twin Lakes	$66,780.00
330.0	Earth Retention	Hardman	$175,000.00

4) GRCC Lettinga House Renovations

Requestor: **Jim Vandokkumburg – Facilities**
Disposition: **Construction Purchase**
RFP1819-3294A

Subcontractor Summary
(for informational purposes only - project previously approved):

Work Category	Description	Vendor	Cost
02A	Demolition	Xtreme	$49,500.00
03	Concrete	Lucas	$28,500.00
04	Masonry	J and M	$15,600.00
05	Metals	FCC	$22,800.00
06	General Trades	Pioneer	$160,000.00
07A	Roofing	Pioneer	$17,000.00
07B	Joint Sealants	Custom	$7,840.00
08A	Windows	Pella	$66,323.00
08B	Glass	Lakeshore	$2,000.00
09A	Drywall & Acoustics	Ritsema	$104,500.00
09B	Flooring	Century	$44,130.00
09C	Painting	Eckhoff	$90,835.00
14	Elevators	McNally	$72,860.00
21	Fire Protection	Brigade	$29,000.00
22	Plumbing	Godwin	$115,060.00
23	HVAC	Vans	$138,930.00
26	Electrical	Westmaas	$311,743.00
31	Sitework/Utilities	Thompson	$106,316.00
32	Landscaping	Twin Lakes	$15,940.00

5) Mable Engle Hall Renovations

Requestor: **Jim Vandokkumburg – Facilities**
Disposition: **Construction Purchase**
RFP1819-3294B

Subcontractor Summary
(for informational purposes only - project previously approved):

Work Category	Description	Vendor	Cost
02A	Demolition	Xtreme	$61,200.00
02B	Masonry Restoration	RAM Construction	$62,244.00
03	Concrete	Schepers/Pioneer	$106,664.00
04	Masonry	J and M	$73,300.00
05	Metals	FCC	$92,500.00
06	General Trades	Pioneer	$320,000.00
07A	Roofing	Action	$29,269.00
07B	Metal Panels	Reliable	$24,828.00
07C	Joint Sealants	Custom	$4,150.00
07D	Slate and Copper	Grand River Builders	$68,800.00
08A	Window Restoration	Allowance	$154182.00
08B	Glass	Lakeshore	$27,390.00
09A	Drywall & Acoustics	Sobie	$142,000.00
09B	Flooring	Century	$30,625.00
09C	Painting	Eckhoff	$65,630.00
14	Elevators	Elevator Service	$158,950.00
21	Fire Protection	Brigade	$39,000.00
22	Plumbing	Godwin	$71,915.00
23	HVAC	Vans	$415,538.00
26	Electrical	Circuit	$230,000.00
31	Sitework/Utilities	Thompson	$101,921.00
32	Landscaping	Twin Lakes	$9,800.00

2. Purchases over $100,000 Previously Approved in August 2019
   (Below *Information for Reporting Purposes Only)*

   (July 1 - 30, 2019)

   1) Request permission to issue purchase order to provide firewall to support increased demand for institutional internet bandwidth.

      Requestor: **Donovan Wallace – Information Technology**
      Expenditure: **$136,000.00 (42-2822)**
      Disposition: **Replacement Purchase**
      Supplier: **Amerinet of Michigan**
      Ann Arbor, MI
      Source of Funds: Plant Fund
      Bid: No, Merit/The Quilt consortium agreement.

ACCOUNTS:	**KEY:**
11 – General Fund	* MBE
14 – Auxiliary Fund	** WBE
15 – Designated Fund	*** M/WBE
42 – Bonds, Plant Fund	****MLBE
51 – Grants	# - Non Responsive Bid
91 – Agency Funds	NTE - Not to exceed

Sole Source: A single supplier that controls the supply of products or services in a defined market. Typically the product of market conditions such as: technology leadership, patent protection, limited or exclusive distributorship, etc.

Single Source: Supplier selection is determined by objective business decisions such as: leveraged volume purchase contracts, standardization programs, OEM (original equipment manufacturer) parts/service, just in time delivery requirements, etc.

Motion by Trustee Bailey, supported by Trustee Siegel to approve action items as presented. Motion carries 7-0.

VII. OPEN COMMENT

- None at this time.

VIII. FINAL BOARD COMMENTS

Trustee Bristol, thanked Dave Selmon for all his work around Crusin To College, with a special thanks to the DeVos Foundation for funding the event each year.

IX. ADJOURNMENT

The Board adjourned at 5:12 p.m.