

**PROCEEDINGS  
OF  
GRAND RAPIDS COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
OFFICIAL  
REGULAR MEETING  
Virtual Meeting  
MONDAY, JUNE 15<sup>th</sup>, 2020**

**I. ORDER OF BUSINESS**

Meeting called to order at 4:25 p.m., Dave Koetje in the chair.

- A. Present: Bristol, Brame, Bruinsma, Crosby, Siegel & Koetje – 6
- B. Review and Approval of Agenda to include additions, deletions, or corrections.
  - Motion made by Trustee Bristol, seconded by Trustee Siegel to approve as presented. Motion carries 6-0.
- C. Introduction of Guests
  - None at this time.
- D. Open Comments - None
- E. Special Order of Business (New Business)
  - Kathy Mullins presented the resolution for the renaming of the Mable Engle House to Custer Hall.
    - Motion made by Trustee Bruinsma, seconded by Trustee Bristol to approve as presented. 6-0
  - Kathy Mullins presented the resolution for the renaming of the Lettinga House to Steven C. Ender Hall.
    - Motion made by Trustee Bristol, seconded by Trustee Bruinsma to approve as presented. 6-0
  - Appointment of Board of Trustee Vacancy – Chairperson Koetje
    - Motion made by Trustee Brame to appoint Dr. Daniel Williams to the board vacancy, seconded by Trustee Siegel. Motion carries 6-0.
  - Certification of Appointment 2020-2021 MCCA Board of Directors & 2020-2021 Meeting Schedule – Chairperson Koetje presented Trustee Bruinsma will continue to be the MCCA representative and Vice Chairperson Crosby will be the alternate. There was no discussion.

**II. MONITORING REPORTS**

- F. Report (s)
- Lisa Freiburger presented the finance update.
  - Community Impact Monitoring Report – Julie Parks, Misty McClure, Amy Mansfield, Erin Van Egmond, John VanElst, Travis Steffens, Nikki Banks, and Dan Clark.
  - Infrastructure & Sustainability Monitoring Report – Mansfield Matthewson, Brandon Kaines, Klaas Kwant, Rebecca Whitman, Valerie Butterfield, and Mary Jo Chisholm

### III. UPDATES

- G. Student Alliance Report – Inayah Hakeem, the 2020-21 Student Alliance President gave an overview of the work that has been done over the winter semester. Inayah shared the names of the new board and encouraged the trustees to attend a Town Hall meeting in the fall semester, once the schedule is finalized she will share with the board.
- H. Foundation Update (Quarterly Report) – None at this time.
- I. Board Chair Report – David Koetje thanked the folks that presented the monitoring reports and said this year the trustees plan to engage more with feedback in regards to CAP work and welcomed Dr. Daniel Williams to the board.
- J. President’s Update – Dr. Pink welcomed Daniel Williams to the board. He thanked everyone for their work over that has been done and continues to be done in regards to the COVID-19 stay-at-home.
- K. Faculty Association Update – Frank Conner presented a 2019-20 year end update.

### IV. COMMUNITY CONNECTIONS

- L. Communications to the Board – None at this time.

### V. CONSENT ITEMS

These items will be adopted as a group without specific discussion. When approving the meeting agenda, any board member may request that a consent agenda item be moved to the regular agenda for discussion or questions. *Recommended that the following items be approved as presented:*

Minutes of previous meetings, Grant Awards/Requests, Personnel Transactions, & Financial Transactions

- Minutes from May 4, 2020 Budget Work Session & May 18, 2020 Board Meeting
- Grants GRCC received from May 1, 2020 to May 31, 2020
  - o The US Department of Labor awarded a grant of \$1,186,900 for the Job Corps Scholars demonstration project. GRCC will enroll 80 Job Corps eligible youth (ages 16-24 years) and provide intensive personal and employment counseling services to support and facilitate each student’s employment and career success. GRCC will provide these services throughout each student’s participation in a 12-month career technical training component of the Job Corps Scholars Program and the up

to 12-month employment placement period following separation from the program.

Financial Transactions  
(May 1 - 31, 2020)

**Purchases \$25,000-\$100,000**

**a. General Fund**

- 1) Purchase order issued to provide annual maintenance for the UPS and AC units required to protect the enterprise level equipment.

**Requestor:** Donovan Wallace – Information Technology  
**Expenditure:** \$32,820.00  
**Disposition:** Recurring Purchase  
**Supplier:** Vertiv – Liebert Services  
Westerville, OH  
**Bid:** No, single source purchase.

- 2) Purchase order issued to provide ALEKS testing modules required for students math assessment.

**Requestor:** Jason Schueller – Enrollment Center  
**Expenditure:** \$47,040.00  
**Disposition:** Recurring Purchase  
**Supplier:** McGraw Hill Co.  
Philadelphia, PA  
**Bid:** No, single source

- 3) Purchase order issued to provide annual maintenance for the Cisco Smartnet Hardware.

**Requestor:** Donovan Wallace – Information Technology  
**Expenditure:** \$62,945.40  
**Disposition:** Recurring Purchase  
**Supplier:** Presidio Networked Solutions  
Troy, MI  
**Bid:** Yes, RFP 1920-1356.

- 4) Purchase order issued to provide plumbing/mechanical services for Sneden Hall's heating system.

**Requestor:** Jim VanDokkumburg - Facilities  
**Expenditure:** \$87,800.00  
**Disposition:** New Purchase  
**Supplier:** Mall City Mechanical, Inc.  
Kalamazoo, MI  
**Bid:** Yes, RFP 1819-8137F.

**b. Other Special Funds**

- 1) Purchase order issued to provide a roof replacement on the stair tower and elevator tower at the Lyon Street Penthouse.

**Requestor:** Jim VanDokkumburg - Facilities  
**Expenditure:** \$25,952.67 (42-2330)  
**Disposition:** Construction Purchase  
**Supplier:** Weatherproofing Technologies  
Beachwood, OH  
**Source of Funds:** Plant Fund  
**Bid:** No, E&I Consortium purchase.

- 2) Purchase order issued to provide a roof replacement on the White Hall porch.

**Requestor:** Jim VanDokkumburg - Facilities  
**Expenditure:** \$33,999.66 (42-2330)  
**Disposition:** Construction Purchase  
**Supplier:** Weatherproofing Technologies  
Beachwood, OH  
**Source of Funds:** Plant Fund  
**Bid:** No, E&I Consortium purchase.

- 3) Purchase order issued to replace (3) parking garage roll up coiling security gates at Cook Hall G1 & G2 and the ATC.

**Requestor:** Jim VanDokkumburg - Facilities  
**Expenditure:** \$35,990.86 (14-2331)  
**Disposition:** Replacement Purchase  
**Supplier:** Grainger, Inc.  
Niles, IL  
**Source of Funds:** Auxiliary Fund  
**Bid:** No, E&I Consortium purchase.

- 4) Purchase order issued to provide loading dock and dumpster area drive reconstruction at the Tassell MTEC.

**Requestor:** Jim VanDokkumburg - Facilities  
**Expenditure:** \$57,269.70 (42-2330)  
**Disposition:** Construction Purchase  
**Supplier:** BCI Construction  
Grand Rapids, MI  
Source of Funds: Plant Fund  
Bid: Yes, RFP 1415-3282, previously reported.

- 5) Purchase order issued to provide annual maintenance and support agreement for Perceptive (Image Now) Software.

**Requestor:** Jeff Vanderveen – Information Technology  
**Expenditure:** \$64,452.48 (14-2359)  
**Disposition:** Recurring Purchase  
**Supplier:** Hyland LLC  
Westlake, OH  
Source of Funds: Auxiliary Fund  
Bid: No, single source purchase.

GRAND RAPIDS COMMUNITY COLLEGE  
 2019-2020 GENERAL OPERATING FUND BUDGET REPORT  
 FOR THE PERIOD ENDED MAY 31, 2020

	MONTHLY ACTIVITY 5/31/20	MONTHLY ACTIVITY 5/31/19	YEAR-TO- DATE 5/31/20	YEAR-TO- DATE 5/31/19
REVENUE:				
TUITION	356,752	(194,911)	42,852,969	44,492,198
FEES	0	103,184	5,760,715	6,843,544
PROPERTY TAX	58,008	(21,431)	33,248,391	31,792,522
STATE AID	3,460,137	2,316,999	21,098,548	19,715,159
INTEREST	54,022	143,201	578,580	1,168,999
MISCELLANEOUS	26,675	344,250	750,735	1,281,127
<b>TOTAL REVENUE</b>	<b>3,955,594</b>	<b>2,691,292</b>	<b>104,289,938</b>	<b>105,293,548</b>
EXPENSE:				
SALARIES:				
INSTRUCTION	3,706,482	3,630,411	25,974,081	25,970,439
COUNSELING	147,997	176,100	1,030,457	1,241,494
LIBRARIAN	60,869	60,113	443,629	464,124
ADMINISTRATION	628,692	579,370	4,803,726	4,486,992
ADMINISTRATIVE SUPPORT	119,008	146,566	953,918	991,577
TECHNICAL SUPPORT	945,191	932,927	7,364,595	7,216,881
SECRETARIAL	492,592	520,010	3,898,982	3,814,227
BLDG OPERATIONS	453,356	457,301	3,622,458	3,624,162
STUDENT ASSISTANT	139,772	155,523	1,014,598	968,738
<b>TOTAL SALARIES</b>	<b>6,693,959</b>	<b>6,658,321</b>	<b>49,106,444</b>	<b>48,778,634</b>
NON-SALARY:				
FRINGE BENEFITS	2,705,629	3,279,185	26,628,291	26,493,375
CONTRACTED SERVICES	366,309	314,267	4,025,680	3,782,414
SUPPLIES & REPAIRS	328,425	611,302	3,480,445	3,679,179
UTILITIES & RENT	162,308	290,777	2,459,434	2,738,771
TRANSFERS	152,083	131,794	737,628	962,980
OTHER COSTS	179,765	170,777	1,718,509	1,674,151
EQUIPMENT	2,277	48,418	155,263	180,198
CONTINGENCY	-	-	-	-
<b>TOTAL NON-SALARY</b>	<b>3,896,796</b>	<b>4,846,520</b>	<b>39,205,250</b>	<b>39,511,068</b>
<b>TOTAL EXPENSE</b>	<b>10,590,755</b>	<b>11,504,841</b>	<b>88,311,694</b>	<b>88,289,702</b>
<b>NET REVENUE (EXPENSE)</b>	<b>(6,635,161)</b>	<b>(8,813,549)</b>	<b>15,978,244</b>	<b>17,003,846</b>

GRAND RAPIDS COMMUNITY COLLEGE  
 2019-2020 GENERAL OPERATING FUND BUDGET REPORT  
 FOR THE PERIOD ENDED MAY 31, 2020

GENERAL OPERATING	ADOPTED BUDGET	2019/2020 ACTUAL 5/31/2020	PERCENTAGE
REVENUE:			
TUITION	43,749,050	42,852,969	97.95%
FEEs	6,661,291	5,760,715	86.48%
PROPERTY TAX	34,000,000	33,248,391	97.79%
STATE AID	26,815,655	21,098,548	78.68%
INTEREST	800,000	578,580	72.32%
MISCELLANEOUS	1,900,000	750,735	39.51%
<b>TOTAL REVENUE</b>	<b>113,925,996</b>	<b>104,289,938</b>	<b>91.54%</b>
EXPENSE:			
SALARIES:			
INSTRUCTION	31,867,817	25,974,081	81.51%
COUNSELING	1,551,302	1,030,457	66.43%
LIBRARIAN	565,880	443,629	78.40%
ADMINISTRATION	5,480,677	4,803,726	87.65%
ADMINISTRATIVE SUPPORT	1,094,320	953,918	87.17%
TECHNICAL SUPPORT	8,558,758	7,364,595	86.05%
SECRETARIAL	4,680,380	3,898,982	83.30%
BLDG OPERATIONS	4,240,579	3,622,458	85.42%
STUDENT ASSISTANT	1,293,964	1,014,598	78.41%
EST SAVINGS ON OPEN POSITIONS	(500,000)		
<b>TOTAL SALARIES</b>	<b>58,833,677</b>	<b>49,106,444</b>	<b>83.47%</b>
		0	
NON-SALARY:			
FRINGE BENEFITS	33,864,657	26,628,291	78.63%
CONTRACTED SERVICE	5,019,635	4,025,680	80.20%
SUPPLIES & REPAIRS	4,957,989	3,480,445	70.20%
UTILITIES & RENT	3,969,000	2,459,434	61.97%
TRANSFERS	2,971,461	737,628	24.82%
OTHER COSTS	3,077,110	1,718,509	55.85%
EQUIPMENT	275,063	155,263	56.45%
CONTINGENCY	181,325	-	0.00%
EST SAVINGS ON CONTROLLABLES	(500,000)		
<b>TOTAL NON-SALARY</b>	<b>53,816,240</b>	<b>39,205,250</b>	<b>72.85%</b>
<b>TOTAL EXPENSE</b>	<b>112,649,917</b>	<b>88,311,694</b>	<b>78.39%</b>
<b>NET REVENUE (EXPENSE)</b>	<b>1,276,079</b>	<b>15,978,244</b>	

GRAND RAPIDS COMMUNITY COLLEGE  
 2019 - 2020 DESIGNATED FUND BUDGET REPORT  
 FOR PERIOD ENDING MAY 31, 2020

DESIGNATED	2019 - 2020		PERCENTAGE
	ADOPTED BUDGET	ACTUAL 5/31/20	
<b>REVENUE:</b>			
CONTRACTED TRAINING	2,239,500	2,161,168	96.50%
OTHER MISCELLANEOUS LOCAL	771,930	270,485	35.04%
<b>TOTAL REVENUE</b>	<b>3,011,430</b>	<b>2,431,653</b>	<b>80.75%</b>
<b>EXPENSES:</b>			
SALARIES			
INSTRUCTION	223,300	292,464	130.97%
ADMINISTRATION	426,901	269,796	63.20%
CUSTODIANS & SECURITY	25,500	19,569	76.74%
SECRETARIAL	21,564	13,651	63.30%
STUDENT ASSISTANTS	6,105	3,289	53.87%
<b>TOTAL SALARIES</b>	<b>703,370</b>	<b>598,768</b>	<b>85.13%</b>
NON-SALARY			
FRINGE BENEFITS	274,552	233,740	85.14%
CONTRACTED SERVICES	1,222,216	1,327,210	108.59%
SUPPLIES & REPAIRS	988,753	524,851	53.08%
UTILITIES & RENTALS	3,150	3,424	108.70%
CAPITAL OUTLAY	22,200	5,569	25.09%
TRANSFERS	(157,961)	(145,506)	92.11%
OTHER	81,807	50,389	61.60%
<b>TOTAL NON-SALARY</b>	<b>2,434,717</b>	<b>1,999,677</b>	<b>82.13%</b>
<b>TOTAL EXPENSE</b>	<b>3,138,087</b>	<b>2,598,446</b>	<b>82.80%</b>
<b>NET REVENUE (EXPENSE)</b>	<b>(126,657)</b>	<b>(166,793)</b>	

GRAND RAPIDS COMMUNITY COLLEGE  
 BUILDING & SITE FUND - GENERAL  
 FOR PERIOD ENDED May 31, 2020

	ADOPTED BUDGET	ACTUAL 5/31/20	PERCENTAGE
<b>REVENUE:</b>			
PROPERTY TAXES	8,774,000	8,850,601	100.87%
INVESTMENT INTEREST	0	886,933	0.00%
TRANSFER FROM GENERAL FUND	1,725,000	0	0.00%
DONATIONS	4,050,000	0	0.00%
FACILITIES FEE	2,017,000	2,054,430	101.86%
<b>TOTAL REVENUE</b>	<b>16,566,000</b>	<b>11,791,964</b>	<b>71.18%</b>
<b>EXPENSES:</b>			
MAINTENANCE & OTHER	2,773,500	1,578,895	56.93%
ATC RENOVATION	4,367,250	4,934,424	112.99%
RJF RENOVATION	1,000,000	279,541	27.95%
LAKESHORE	2,500,000	2,097,865	83.91%
MABLE-ENGLE	3,360,000	2,443,661	72.73%
LETTINGA	1,800,000	1,569,404	87.19%
FIELDHOUSE RENOVATIONS	65,000	53,678	82.58%
OTHER PROJECTS	1,935,000	1,067,037	55.14%
TRANSFERS TO DEBT FUND	5,495,000	0	0.00%
<b>TOTAL EXPENSES</b>	<b>23,295,750</b>	<b>14,024,504</b>	<b>60.20%</b>
<b>NET REVENUE (EXPENSE)</b>	<b>(6,729,750)</b>	<b>(2,232,540)</b>	



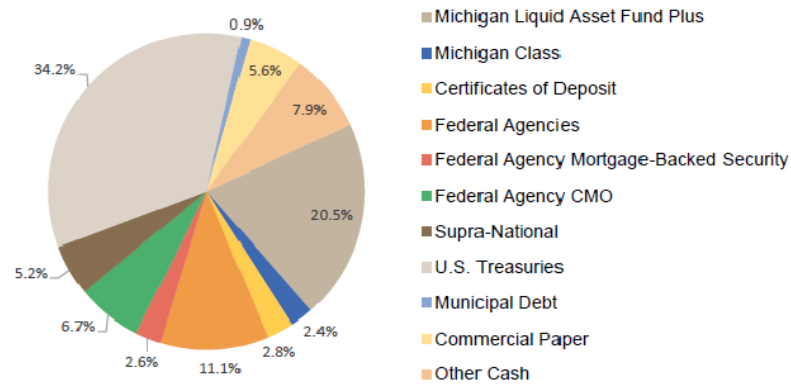
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PLANT FUND - DEBT RETIREMENT FUND  
2019-20 BUDGET

	2019/20 BUDGET	2019/20 ACTUAL 5/31/2020
<b>REVENUE</b>		
TRANSFER FROM PLANT - FACILITIES FEE	1,986,468	0
TRANSFER FROM PLANT - GENERAL	3,508,532	0
<b>TOTAL REVENUE</b>	<b>5,495,000</b>	<b>0</b>
<b>EXPENSE</b>		
2009 ISSUE		
PRINCIPAL	0	0
INTEREST	0	(4,282)
OTHER EXPENSE	0	0
<b>TOTAL EXPENSE</b>	<b>0</b>	<b>(4,282)</b>
2012 ISSUE - REFUNDING		
PRINCIPAL	505,000	505,000
INTEREST	52,806	52,806
OTHER EXPENSE	100	100
<b>TOTAL EXPENSE</b>	<b>557,906</b>	<b>557,906</b>
2012 ISSUE - FACILITIES		
PRINCIPAL	1,155,000	1,155,000
INTEREST	831,468	831,469
OTHER EXPENSE	0	0
<b>TOTAL EXPENSE</b>	<b>1,986,468</b>	<b>1,986,469</b>
2013 ISSUE		
PRINCIPAL	535,000	535,000
INTEREST	42,900	42,900
OTHER EXPENSE	450	450
<b>TOTAL EXPENSE</b>	<b>578,350</b>	<b>578,350</b>
2018 ISSUE - 2008 REFUNDING		
PRINCIPAL	1,350,000	1,350,000
INTEREST	89,718	89,718
OTHER EXPENSE	500	500
<b>TOTAL EXPENSE</b>	<b>1,440,218</b>	<b>1,440,218</b>
2019 ISSUE - 2009 REFUNDING		
PRINCIPAL	505,000	505,000
INTEREST	408,819	408,819
OTHER EXPENSE	500	500
<b>TOTAL EXPENSE</b>	<b>914,319</b>	<b>914,319</b>
<b>GRAND TOTAL EXPENSE</b>	<b>5,477,260</b>	<b>5,472,979</b>

**Grand Rapids Community College  
Aggregate Cash and Investments  
As of May 31, 2020**

<u>Security Type</u>	<u>Market Value</u>	<u>% of Total</u>
Michigan Liquid Asset Fund Plus	\$15,411,849	20.5%
Michigan Class	\$1,786,649	2.4%
Certificates of Deposit	\$2,072,972	2.8%
Federal Agencies	\$8,346,202	11.1%
Federal Agency Mortgage-Backed Security	\$1,946,666	2.6%
Federal Agency CMO	\$5,059,253	6.7%
Supra-National	\$3,928,598	5.2%
U.S. Treasuries	\$25,755,958	34.2%
Municipal Debt	\$693,738	0.9%
Commercial Paper	\$4,238,687	5.6%
Other Cash	\$5,979,607	7.9%
<b>Total</b>	<b>\$75,220,178</b>	<b>100.0%</b>



\* The above information includes all of the College's cash and investments.



**2020-2021 BLANKET PURCHASE ORDERS**

July 1, 2020 through June 30, 2021

Consent Agenda

Requisitioner	Department	Acct Number	Vendor	Description	20/21	19/20
Absenger,Werner	Secchia Institute	2311-11-0056-126-00	Gordon Food Service	Issued for culinary students knife kits	\$33,000.0 0	New
Absenger,Werner	Secchia Institute	2311-11-0056-126-00	Valley City Linen	Issued for front and back house uniforms for students	\$58,886.0 0	\$46,613.00
Anderson, David	Information Technology	2271-11-0030-200-00	CollegeNet	Issued to provide 25Live, Schedule 25 and associated services.	\$30,688.0 0	\$30,002.36
Beecher, Brian	Library & Learning Commons	2271-11-0071-410-00	Innovative Interfases	Issued to provide Innovative Interfaces annual renewal	\$66,000.0 0	\$65,000.00
Beecher, Brian	Library & Learning Commons	2321-11-0071-410-00	GOBI Library Solution from Ebsco	Issued to provide funds for the purchase of new Gobi books	\$75,000.0 0	\$75,000.00
Beecher, Brian	Library & Learning Commons	2322-11-0071-410-00 (\$44,000) 2325--11-0071-410-00 (\$37,000)	EBSCO Publishing	Issued to provide funds for the Ebsco annual renewal	\$81,000.0 0	\$88,000.00
Freiburger, Lisa	Finance & Administration	2271-14-0081-550-00	Central Reformed Church	Issued to provide funds for the RENTAL OF 155 PARKING SPACES FOR STUDENTS	\$32,550.0 0	\$31,000.00
Freiburger, Lisa	Finance & Administration	2271-11-0077-620-00	McAlvey, Merchant & Assoc.	Issued to provide lobbying services	\$40,000.0 0	\$40,000.00
Freiburger, Lisa	Finance & Administration	2271-14-0022-550-00	Creative Dining	Issued to provide payment for monthly supplemental fee	\$50,000.0 0	\$45,000.00
Freiburger, Lisa	Finance & Administration	2210-11-0223-620-00	Plante & Moran	Issued to provide auditing services.	\$85,000.0 0	\$70,000.00
Jajuga, Leigh	Web Design	2271-11-0606-630-00	Kalamuna	Issued for Website redesign Contract	\$50,000.0 0	\$135,000.0 0
Kubiak, Cathy	Human Resources	2271-11-0000-000-00	ASR Corp	To provide funds for employee reimbursement checks for dental sand vision.	\$50,500.0 0	\$50,500.00
Murray, David	Communications	2530-11-0247-630-00	Cumulus Broadcasting	Issued to provide Advertising Services	\$30,000.0 0	\$37,050.00
Murray, David	Communications	2530-11-0247-630-00	Townsquare Media	Issued to provide Advertising Services	\$36,000.0 0	\$36,600.00
Murray, David	Communications	2530-11-0247-630-00	Adtegrity	Issued to provide Advertising Services	\$60,000.0 0	\$59,000.00
Parks, Julie	Workforce Development	2273-51-0000-320-00-F2F	Petersen Research Consultants	Issued to provide program evaluations required to fulfill the F2F grant	\$25,089.0 0	\$30,000.00
Parks, Julie	Workforce Development	2273-51-0000-323-FED-Promise	The Training Associates	Issued to provide instructional design work for the Pharmacy Technician training per the Americas Promise Grant.	\$30,000.0 0	NEW

Sedore, Danelle	GRCC ePrint	2343-14-0601-550-00	Konica Minolta Business Solutions	Issued for copier/printer service and support	\$32,000.00	\$32,000.00
Sedore, Danelle	GRCC ePrint	2343-14-0601-550-00	Ricoh	Issued to provide service and supplies for Ricoh C7100 and two Ricoh 8110s	\$37,000.00	\$35,000.00
Sedore, Danelle	GRCC ePrint	2353-11-0035-620-00	US Postal Service	Issued for US Postage Permit 415	\$30,000.00	\$35,000.00
Sedore, Danelle	GRCC ePrint	2353-11-0035-620-00	Reserve Account	Issued for Reserve Postage Account	\$80,000.00	\$80,000.00
VanDokkumburg, Jim	Facilities	2271-11-0078-730-00	Midwest Air Filter	Issued to provide air filters for all campus bldgs.	\$25,000.00	\$25,000.00
VanDokkumburg, Jim	Facilities	2271-11-0078-730-00	Contract Direct	Issued to provide window cleaning for Tassell, MTEC and DeVos campuses.	\$39,754.00	\$42,086.00
VanDokkumburg, Jim	Facilities	2271-11-0078-730-00	Broadmoor Products	Issued to provide water treatment chemicals.	\$57,500.00	\$57,500.00
VanDokkumburg, Jim	Facilities	2271-11-0078-730-00	Elevator Service	Issued to provide elevator maintenance and service.	\$70,759.58	\$70,759.59
VanDokkumburg, Jim	Facilities	2271-11-0078-730-00	Engineered Protection Systems	Issued to provide security monitoring throughout the campus	\$95,000.00	\$95,000.00
VanDokkumburg, Jim	Facilities	2271-11-0078-730-00	Ellis Parking	Issued to provide cleaning services for GRCC parking ramps	\$97,680.00	\$97,680.00
Vogel, Mark	Media Technologies	2822-42-0000-000-00-GENCW I	Conference Technologies	Issued to provide funds for the purchase of classroom Multimedia Equipment	\$30,000.00	\$30,000.00
Vogel, Mark	Media Technologies	2822-42-0000-000-00-GENCW I	Telesystems	Issued to provide funds for the purchase of classroom Multimedia Equipment	\$30,000.00	\$30,000.00
Wallace, Donovan	Information Technology	2453-11-01230-200-00	Windstream	Issued to provide local and long distance telephone services.	\$35,000.00	\$35,000.00
Whitman, Rebecca	Campus Police	2559-15-0042-750-00	State of Michigan - Finger Printing	Issued to provide finger printing services	\$40,000.00	\$40,000.00
Whitman, Rebecca	Campus Police	2271-14-0081-550-00	Traffic & Safety	Issued to provide parking ramp maintenance services	\$62,000.00	\$62,000.00

Motion made by Trustee Bristol, seconded by Trustee Bruinsma to approve as presented. Motion carries 6-0.

2. **Purchases over \$100,000 (ACTION ITEMS)**

a. **General Fund**

No purchases for May 2020.

b. **Other Special Funds**

No purchases for May 2020.

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July 1, 2020 through June 30, 2021

Action Agenda

Requisitioner	Department	Acct Number	Vendor	Description	20/21
Blair, Lina	Student Life	2359-15-0152-520-00; 2359-15-0201-520-00; 2359-15-0102-520-00; 2359-15-0295-520-00	Interurban Transit Partnership	10-ride bus passes - 31 day bus passes -GO! Bus ADA-Eligible Passenger Tickets - semester bus pass	\$107,000.0 0
Beecher, Brian	Library	\$4,000 - 2271-11-0071-410-00, \$18,000 - 2321-11-0071-410-00, \$95,000 - 2325-11-0071-410-00	Midwest Collaborative	Issued for Library subscriptions	\$117,000.0 0
Chisholm, Mary Jo	Information Technology	2271-11-0030-200-00	Oracle	Issued to provide support services	\$757,958.2 8
Freiburger, Lisa	Finance & Administration	2271-14-0081-550-00	Ellis Parking	Issued to provide payment for parking ramp management	\$250,000.0 0
Freiburger, Lisa	Finance & Administration	2411-11-0345-440-00	Ottawa Area ISD	Issued for first and second semester billings for the Thompson MTEC.	\$275,000.0 0
Freiburger, Lisa	Finance & Administration	\$135,000 -2472-11-0078-620-00, \$135,000.00 - 2417-11-0231-620-00	Middle Cities Risk Management	Issued to provide Property/Liability Insurance for 2020-21	\$270,000.0 0
Kubiak, Cathy	Human Resources	2186-11-0000-000-00	FCCI Insurance	To provide funds for processing workers compensation claims	\$119,812.0 0
Meinders, Kurt	Information Technology	2822-42-0000-000-00-GENPC	CDW-G	Issued to provide REPLACEMENTS OF DESKTOP, LAPTOP AND TABLET COMPUTERS FOR FACULTY, STAFF AND LAB/CLASSROOMS.	\$230,000.0 0
VanDokkumburg, Jim	Facilities	2371-11-0078-730-00	Allied Eagle Supply Co	Issued to provide janitorial supplies and management.	\$155,988.0 0
VanDokkumburg, Jim	Facilities	2271-11-0078-730-00	All Clean Again	Issued to provide cleaning services for Sneden, Administration Bldg., and Tassell MTEC.	\$171,744.0 0

VanDokkumburg, Jim	Facilities	2271-11-0078-730-00	GR Building Services	Issued to provide cleaning services for College Park Plaza and Raleigh J. Finkelstein Hall.	<b>\$181,296.0</b> <b>0</b>
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**ACCOUNTS:**

**KEY:**

11 – General Fund  
14 – Auxiliary Fund  
15 – Designated Fund  
42 – Bonds, Plant Fund  
51 – Grants  
91 – Agency Funds

\* MBE  
\*\* WBE  
\*\*\* M/WBE  
\*\*\*\*MLBE  
# Non Responsive Bid  
NTE - Not to exceed

Sole Source: A single supplier that controls the supply of products or services in a defined market. Typically the product of market conditions such as: technology leadership, patent protection, limited or exclusive distributorship, etc.

Single Source: Supplier selection is determined by objective business decisions such as: leveraged volume purchase contracts, standardization programs, OEM (original equipment manufacturer)

Motion was made by Trustee Brunisma to approve action items as presented, seconded by Trustee Bristol. Motion carries 6-0.

O. Presidents Contract –Chairperson Koetje presented.

- Only changes to current contract. Motion made by Trustee Siegel, seconded by Trustee Crosby. Motion unanimously carries, 6-0

**VII. OPEN COMMENT**

None at this time.

**VIII. ADJOURNMENT – 6:03 PM**