

PROCEEDINGS
OF
GRAND RAPIDS COMMUNITY COLLEGE
BOARD OF TRUSTEES
OFFICIAL
REGULAR MEETING
BOARD CHAMBERS
MONDAY, SEPTEMBER 21, 2020

I. ORDER OF BUSINESS

A. Meeting called to order at 4:15 p.m., Dave Koetje in the chair.

Present: Bristol, Brunisma, Brame, Crosby, Siegel, Williams, and Koetje– 7

Absent: None

B. Introduction of Guests – None

C. Review and Approval of Agenda

- Motion made by Trustee Bruinsma, seconded by Trustee Bristol to approve the agenda as presented. Motion carries. 7-0

D. Open Comments

- None at this time.

E. Special Order of Business

- Lisa Freiburger presented the 2020 Local Strategic Value Resolution. Motion made by Trustee Crosby seconded by Trustee Williams to approve Local Strategic Value Resolution as presented. Motion carries. 7-0

II. MONITORING REPORTS

F. Report (s)

- Executive Limitations, Treatment of People – Presented by Cathy Kubiak
- Finance Update – Presented by Lisa Freiburger

III. UPDATES

G. Student Alliance Report – Inayah Hakeem presented an update.

H. Foundation Update – Lisa Dopke presented the Grants Annual Report.

- I. Board Chair Update – Chairperson Koetje reminded the group that in the month of October they will work on the Board’s self evaluation, a survey will be sent out to each of them and a one-on-one with himself and Dr. Pink will also be scheduled. He also thanks Lisa Dopke and her department for all the great work they are doing in regards to grants.
- J. President’s Report –Dr. Pink shared that he felt the start of fall semester as went as well as can be expected in regards to the changes that COVID has brought. He also shared that folks on campus are already gearing up for the 24 million dollar Future of Frontliners grant that the State recently announced. He went on to say that renovation at the Lakeshore is on schedule, to date over 1 million has been raised and he is looking to raise 2-3 million more for the project.
- K. Faculty Association Update – Frank Conner presented an update.

IV. COMMUNITY CONNECTIONS

- L. Communications to the Board
 - Nothing at this time.

V. CONSENT ITEMS

- M. Minutes of previous meetings, Grant Awards/Requests, Personnel Transactions, & Financial Transactions
 - Minutes from June 15, 2020 Board Meeting & Budget Work Session and August 17 Work Session.
 - Grants Listed below are the grants GRCC received from July 1, 2020 to August 31, 2020.
 - GRCC received a new award from the US Department of Education to continue its TRIO Student Support Services. The grant will provide \$2,306,785 over five years to provide support services such as academic and transfer advising, tutoring, and the like to 475 low income, first generation students.
 - GRCC received a new award from the US Department of Education to implement a TRIO Student Support Services-STEM program. The grant will provide 1,309,440 over five years to provide support services such as academic and transfer advising, tutoring, and the like to 120 STEM students who are low income, first generation students.
 - GRCC was awarded a continuation grant of \$9,900 from the Area Agency on Aging for the Older Americans Act. This grant supports the Arthritis Foundation Aquatics and Enhanced Fitness programs, which help participants to maintain independence through increased and/or maintained physical fitness.
 - GRCC received grant allocations from the Michigan Department of Education’s Child Care Relief Fund for the months of April and May totaling \$19,800. The Child Care Relief Fund is a grant program (funded with state CARES Act dollars) that helps child care providers cover costs during the COVID-19 state of emergency. The goal of the program is to help child care providers stay in business and make child care more affordable for Michigan families. These grants

are non-competitive and will also be provided for the months of June, July, and August.

- The Michigan College Access Network awarded a grant of \$9,944 to provide Wi-Fi and internet service for students in the ALAS program who require this technology to participate in distance learning.
- Kent County and Heart of West Michigan United Way awarded a \$48,796 grant to help students struggling with food insecurity. The funds will be used to continue grocery and hygiene products distribution events for GRCC student families through the end of the year.

GRCC Employees on the Move from June 4, 2020 – September 1, 2020

Please congratulate those who have moved and been promoted

WELCOME TO GRCC

Jacob Colegio
Associate enterprise Analyst, Training
Solutions
Effective date: August 24, 2020

Grant Snider
Associate Dean – Operations, School of Arts
and Sciences
Effective date: August 17, 2020

Mihnea Tudoreanu
Assistant Professor, Social Science
Effective date: August 27, 2020

Caleb Wenzel
Assistant Professor, Music
Effective date: August 27, 2020

Lydia Cruz
HR Recruiter, Human Resources
Effective date: June 15, 2020

Patrick Coleman
Educational Training Specialist, Training
Solutions
Effective date: June 22, 2020

Hope Fillmore
Support Professional, Cashier's Office
Effective date: June 29, 2020

Danielle Lindloff
Financial Aid Functional Analyst, Financial
Aid
Effective date: July 6, 2020

Coryn Mittelstaedt
Nursing Student Intake Specialist, Nursing
Effective date: July 13, 2020

CONGRATULATIONS ON YOUR NEW POSITION

Jessica Pierce
Transfer from:
Transfer to: Project Lead Education Training Specialist, Training
Solutions
Effective date: August 24, 2020

Andrew Beach
Transfer from: Adjunct
Transfer to: Assistant Professor, Job Training
Effective Date: August 1, 2020

Frederick Scott-Comer
Transfer from: Adjunct
Transfer to: Assistant Professor, Nursing
Effective Date: August 27, 2020

Christopher McDonald
Transfer from: Adjunct
Transfer to: Assistant Professor,
Manufacturing
Effective Date: August 27, 2020

Christopher Schell
Transfer from: Adjunct
Transfer to: Assistant Professor, Applied
Technology
Effective Date: August 27, 2020

Julia Carey
Transfer from: Adjunct
Transfer to: Assistant Professor, Psychology
Effective Date: August 27, 2020

Robert Mulligan
Transfer from: Adjunct
Transfer to: Assistant Professor, Language and
Thought
Effective Date: August 27, 2020

THANK YOU FOR YOUR SERVICE

Separation:

Mary Gunderson
Support Professional, Training Solutions
Effective Date: August 26, 2020

Samuel Saldivar
Assistant Professor, English
Effective Date: August 22, 2020

Corey Turner
Development Manager, College Advancement
Effective date: June 27, 2020

Retirement:

Kimberly Wyngarden
Professor, English
Effective: August 22, 2020

Sara Kiliszewski
Transfer from: Adjunct
Transfer to: Assistant Professor, Nursing
Effective Date: August 27, 2020
Stacia Barczak
Transfer from: Support Professional, Financial
Aid Department
Transfer to: Payroll & FMLA Coordinator,
Human Resources
Effective date: July 27, 2020

Emily Grabinski
Transfer from: Adjunct
Transfer to: Tutorial Coordinator, Music
Effective date: August 27, 2020

Jennifer Kelly
Transfer from: Payroll & FMLA Coordinator,
Human Resources
Transfer to: General Counsel, Labor Relations
& EO Generalist
Effective date: July 13, 2020

Michael Cupples
Professor, Exercise Science
Effective date: August 8, 2020

Jared Johnson
Professor, Physical Science
Effective date: August 8, 2020

Mary Chapin
Support Professional, Cashier's Office
Effective date: November 7, 2020

Christine Roberts
Mail Technician I, Printing Services
Effective date: August 29, 2020

Financial Transactions
(August 1 - 31, 2020)

1. Purchases \$25,000-\$100,000

a. General Fund

- 1) Purchase order issued to provide Palo Alto NexGen Firewall 5220 annual maintenance.

Requestor: Donovan Wallace – Information Technology
Expenditure: \$42,478.11
Disposition: Recurring Purchase
Supplier: Amerinet
 Ann Arbor, MI
 Bid: No, Quilt consortium agreement.

- 2) Purchase order issued to provide Cisco equipment required for GRCC wireless and wired connectivity.

Requestor: Donovan Wallace – Information Technology
Expenditure: \$42,394.50
Disposition: Replacement Purchase
Supplier: Presidio Networked Solutions.
 Troy, MI
 Bid: Yes, RFP 1920-1356.

- 3) Blanket purchase order issued to provide security services for the Lakeshore campus operations

Requestor: Dan Clark - Lakeshore
Expenditure: \$50,000.00
Disposition: Recurring Purchase
Supplier: DK Security
 Kentwood, MI
 Bid: Yes, RPP 1617-4249.

- 4) Purchase order issued to provide customer relations management tool for recruitment and outreach.

Requestor: Jeff Vanderveen
Expenditure: \$56,700.00
Disposition: Recurring Purchase
Supplier: Admissions USA
 Boca Raton, FL
 Bid: No, single source.

- 5) Purchase order issued to provide online student tuition payment system.

Requestor: Jennifer Kowalski - Cashiers
Expenditure: \$60,000.00

Disposition: **Recurring Purchase**
Supplier: **Nelnet Business Solutions**
 Lincoln, NE
 Bid: Yes, RFP 1617-5222, previously reported.

- 6) Purchase order issued to provide payment for Midtown Center facility rental.

Requestor: **Dan Clark - Lakeshore**
Expenditure: **\$67,200.00**
Disposition: **Recurring Purchase**
Supplier: **Midtown Center/Jubilee Ministries**
 Holland, MI
 Bid: No, single source.

b. Other Special Funds

- 1) Purchase order issued to provide AT&T hotspots for students and staff requiring internet connectivity.

Requestor: **Jeffrey Vanderveen – Information Technology**
Expenditure: **\$31,299.00 (51-2822)**
Disposition: **New Purchase**
Supplier: **AT&T Mobility**
 Carol Stream, IL
 Source of Funds: Coronavirus Aid, Relief, and Economic Security (CARES) Act Grant
 Bid: No, emergency purchase.

- 2) Purchase order issued to provide payment for Michigan Works program costs for June 2020.

Requestor: **Julie Parks - WFD**
Expenditure: **\$41,938.05 (51-2271)**
Disposition: **Recurring Purchase**
Supplier: **West Michigan Works**
 Grand Rapids, MI
 Source of Funds: America's Promise Grant
 Bid: No, grant directed purchased.

- 3) Purchase order issued to provide payment for Michigan Works program costs for July 2020.

Requestor: **Julie Parks - WFD**
Expenditure: **\$87,664.39 (51-2271)**
Disposition: **New Purchase**
Supplier: **West Michigan Works**
 Grand Rapids, MI
 Source of Funds: America's Promise Grant
 Bid: No, grant directed purchased..

- 4) Blanket purchase order issued to provide additional student loan laptop computers. Order increased \$95,000.00; from \$230,000.00 to \$325,000.00.
- Requestor:** Jeffrey Vanderveen – Information Technology
Expenditure: \$95,000.00/\$325,000.00 (51-2822)
Disposition: Replacement/New Purchase
Supplier: CDW-G
 Vernon, Hills, IL
- Source of Funds: Coronavirus Aid, Relief, and Economic Security (CARES) Act Grant
- Bid: Yes, RPP 1920-12028.

2. **Purchases 25,000 – 100,000**
General Funds
 (July 1 - 30, 2020)

- 1) Purchase order issued to provide Blackboard Intelligence software licensing required for online course delivery.
- Requestor:** Jeffery Vanderveen – Information Technology
Expenditure: \$29,467.47
Disposition: Recurring Purchase
Supplier: Blackboard, Inc.
 Washington, DC
- Bid: No, single source, proprietary.
- 2) Purchase order issued to provide Blackboard Ally package software licensing required for online course delivery.
- Requestor:** Jeffery Vanderveen – Information Technology
Expenditure: \$31,500.00
Disposition: Recurring Purchase
Supplier: Blackboard, Inc.
 Washington, DC
- Bid: No, single source, proprietary.
- 3) Purchase order issued to provide payment for MCCA 2020-21 membership assessment.
- Requestor:** Misty McClure – Presidents
Expenditure: \$54,375.21
Disposition: Recurring Purchase
Supplier: Michigan Community College Association
 Lansing, MI
- Bid: No, sole source.

b. **Other Special Funds**

1)Purchase order change notice issued to provide a solution pump motor for the Calkins Science and Ford Fieldhouse air conditioning system. Order increased \$25,775.00; from \$68,678.00 to \$94,453.00.

Requestor: Jim VanDokkumburg - Facilities
Expenditure: \$25,775/\$94,453.00 (42-2330)
Disposition: Replacement Purchase
Supplier: Trane Commercial Systems

LaCrosse, WI

Source of Funds: Plant Fund

Bid: No, single source, proprietary.

2)Purchase order issued to provide a Kubota utility vehicle and accessories for snow removal.

Requestor: Jim Vandokkumburg - Facilities
Expenditure: \$41,365.22 (42-2330)
Disposition: New Purchase
Supplier: Kent Equipment

Sparta, MI

Source of Funds: Plant Fund

Bid: No, Sourcewell consortium purchase.

3)Purchase order issued to provide a HAAN CNC Mini Machining Mill for the ATC Machine Tool Lab.

Requestor: Jeff Danner - WFD
Expenditure: \$56,860.00 (42-2821)
Disposition: New Purchase
Supplier: Gerotech, Inc.

Flat Rock, MI

Source of Funds: Plant Fund

Bid: No, single source.

4)Purchase order issued to provide a theatre HVAC control panel upgrade for the Spectrum Theatre.

Requestor: Jim Vandokkumburg - Facilities
Expenditure: \$70,000.00 (42-2330)
Disposition: Replacement Purchase
Supplier: Trane Commercial Systems

LaCrosse, WI

Source of Funds: Plant Fund

Bid: No, single source, proprietary.

GRAND RAPIDS COMMUNITY COLLEGE
 2020-2021 GENERAL OPERATING FUND BUDGET REPORT
 FOR THE PERIOD ENDED AUGUST 31, 2020

GENERAL OPERATING	ADOPTED BUDGET	2020/2021 ACTUAL 8/31/2020	PERCENTAGE
REVENUE:			
TUITION	42,971,468	21,749,865	50.61%
FEES	6,562,000	2,815,361	42.90%
PROPERTY TAX	35,507,000	9,580,713	26.98%
STATE AID	24,761,000	-	0.00%
INTEREST	1,200,000	35,893	2.99%
MISCELLANEOUS	1,915,000	12,924	0.67%
TOTAL REVENUE	112,916,468	34,194,756	30.28%
EXPENSE:			
SALARIES:			
INSTRUCTION	32,126,342	1,592,181	4.96%
COUNSELING	1,595,960	31,619	1.98%
LIBRARIAN	591,538	13,332	2.25%
ADMINISTRATION	5,448,801	622,535	11.43%
ADMINISTRATIVE SUPPORT	1,094,635	119,136	10.88%
TECHNICAL SUPPORT	8,404,616	916,103	10.90%
SECRETARIAL	4,781,033	438,818	9.18%
BLDG OPERATIONS	4,331,887	527,610	12.18%
STUDENT ASSISTANT	1,293,964	33,191	2.57%
EST SAVINGS ON OPEN POSITIONS	(500,000)		
TOTAL SALARIES	59,168,775	4,294,525	7.26%
NON-SALARY:			
FRINGE BENEFITS	34,402,569	2,677,215	7.78%
CONTRACTED SERVICE	5,043,668	526,612	10.44%
SUPPLIES & REPAIRS	4,808,910	509,380	10.59%
UTILITIES & RENT	3,978,212	583,875	14.68%
TRANSFERS	2,375,666	93,613	3.94%
OTHER COSTS	3,039,515	157,433	5.18%
EQUIPMENT	292,863	2,286	0.78%
CONTINGENCY	290,000	-	0.00%
EST SAVINGS ON CONTROLLABLES	(500,000)		
TOTAL NON-SALARY	53,731,403	4,550,414	8.47%
TOTAL EXPENSE	112,900,178	8,844,939	7.83%
NET REVENUE (EXPENSE)	16,289	25,349,817	

GRAND RAPIDS COMMUNITY COLLEGE
 2020-2021 GENERAL OPERATING FUND BUDGET REPORT
 FOR THE PERIOD ENDED AUGUST 31, 2020

	MONTHLY ACTIVITY 7/1/20 - 8/31/20	MONTHLY ACTIVITY 7/1/19 - 8/31/19	YEAR-TO- DATE 08/31/20	YEAR-TO- DATE 08/31/19
REVENUE:				
TUITION	21,749,865	21,882,437	21,749,865	21,882,437
FEES	2,815,361	3,125,108	2,815,361	3,125,108
PROPERTY TAX	9,580,713	8,752,140	9,580,713	8,752,140
STATE AID	-	-	-	-
INTEREST	35,893	9,832	35,893	9,832
MISCELLANEOUS	12,924	28,227	12,924	28,227
TOTAL REVENUE	34,194,756	33,797,744	34,194,756	33,797,744
EXPENSE:				
SALARIES:				
INSTRUCTION	1,592,181	1,124,033	1,592,181	1,124,033
COUNSELING	31,619	13,115	31,619	13,115
LIBRARIAN	13,332	24,419	13,332	24,419
ADMINISTRATION	622,535	654,731	622,535	654,731
ADMINISTRATIVE SUPPORT	119,136	136,347	119,136	136,347
TECHNICAL SUPPORT	916,103	959,255	916,103	959,255
SECRETARIAL	438,818	519,886	438,818	519,886
BLDG OPERATIONS	527,610	450,494	527,610	450,494
STUDENT ASSISTANT	33,191	134,867	33,191	134,867
TOTAL SALARIES	4,294,525	4,017,147	4,294,525	4,017,147
NON-SALARY:				
FRINGE BENEFITS	2,677,215	2,592,165	2,677,215	2,592,165
CONTRACTED SERVICES	526,612	740,762	526,612	740,762
SUPPLIES & REPAIRS	509,380	479,131	509,380	479,131
UTILITIES & RENT	583,875	326,146	583,875	326,146
TRANSFERS	93,613	93,853	93,613	93,853
OTHER COSTS	157,433	294,044	157,433	294,044
EQUIPMENT	2,286	56,605	2,286	56,605
CONTINGENCY	-	-	-	-
TOTAL NON-SALARY	4,550,414	4,582,706	4,550,414	4,582,706
TOTAL EXPENSE	8,844,939	8,599,853	8,844,939	8,599,853
NET REVENUE (EXPENSE)	25,349,817	25,197,891	25,349,817	25,197,891

GRAND RAPIDS COMMUNITY COLLEGE
 2020 - 2021 DESIGNATED FUND BUDGET REPORT
 FOR PERIOD ENDING AUGUST 31, 2020

DESIGNATED	2020 - 2021		PERCENTAGE
	ADOPTED BUDGET	ACTUAL 8/31/20	
REVENUE:			
CONTRACTED TRAINING	2,290,500	61,660	2.69%
OTHER MISCELLANEOUS LOCAL	589,430	20,402	3.46%
TOTAL REVENUE	2,879,930	82,063	2.85%
EXPENSES:			
SALARIES			
INSTRUCTION	240,840	39,467	16.39%
ADMINISTRATION	487,352	58,419	11.99%
CUSTODIANS & SECURITY	25,500	0	0.00%
SECRETARIAL	21,564	0	0.00%
STUDENT ASSISTANTS	6,105	0	0.00%
TOTAL SALARIES	781,361	97,885	12.53%
NON-SALARY			
FRINGE BENEFITS	319,817	34,320	10.73%
CONTRACTED SERVICES	1,249,216	28,402	2.27%
SUPPLIES & REPAIRS	709,645	31,964	4.50%
UTILITIES & RENTALS	3,150	0	0.00%
CAPITAL OUTLAY	22,100	0	0.00%
TRANSFERS	(162,166)	(27,028)	16.67%
OTHER	84,307	4,965	5.89%
TOTAL NON-SALARY	2,226,069	72,623	3.26%
TOTAL EXPENSE	3,007,430	170,508	5.67%
NET REVENUE (EXPENSE)	(127,500)	(88,446)	

GRAND RAPIDS COMMUNITY COLLEGE
 BUILDING & SITE FUND - GENERAL
 FOR PERIOD ENDED Aug 31, 2020

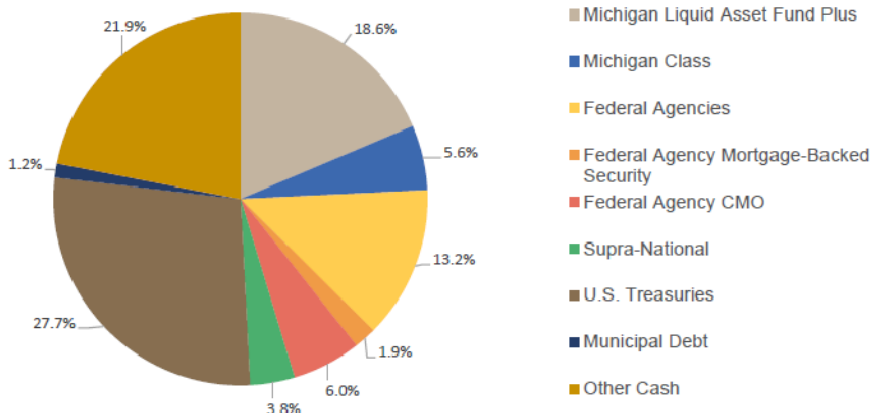
	ADOPTED BUDGET	ACTUAL 8/31/20	PERCENTAGE
REVENUE:			
PROPERTY TAXES	9,168,000	2,517,097	27.46%
TRANSFER FROM GENERAL FUND	1,125,000	0	0.00%
DONATIONS	19,950,000	0	0.00%
STATE FUNDS (ATC PROJECT)	6,367,250	267,454	4.20%
FACILITIES FEE	1,987,000	975,700	49.10%
TOTAL REVENUE	38,597,250	3,760,251	9.74%
EXPENSES:			
MAINTENANCE & OTHER	2,486,000	104,103	4.19%
ATC RENOVATION	7,918,000	725,365	9.16%
RJF RENOVATION	14,000,000	3,885	0.03%
LAKESHORE RENOVATION	11,000,000	23,483	0.21%
PIAZZA PROJECT	4,750,000	2,440	0.05%
OTHER PROJECTS	1,550,000	127,409	8.22%
TRANSFERS TO DEBT FUND	5,395,000	0	0.00%
TOTAL EXPENSES	47,099,000	986,685	2.09%
NET REVENUE (EXPENSE)	(8,501,750)	2,773,566	

PLANT FUND - DEBT RETIREMENT FUND
2020-21 FISCAL YEAR

	2020/21 BUDGET	2020/21 ACTUAL 8/31/2020
REVENUE		
TRANSFER FROM PLANT - FACILITIES FEE	1,983,718	0
TRANSFER FROM PLANT - GENERAL	3,411,282	0
TOTAL REVENUE	5,395,000	0
EXPENSE		
2012 ISSUE - REFUNDING		
PRINCIPAL	505,000	0
INTEREST	32,606	0
OTHER EXPENSE	100	0
TOTAL EXPENSE	537,706	0
2012 ISSUE - FACILITIES		
PRINCIPAL	1,210,000	0
INTEREST	773,718	0
OTHER EXPENSE	0	0
TOTAL EXPENSE	1,983,718	0
2013 ISSUE		
PRINCIPAL	530,000	0
INTEREST	26,850	0
OTHER EXPENSE	450	0
TOTAL EXPENSE	557,300	0
2018 ISSUE - 2008 REFUNDING		
PRINCIPAL	1,310,000	0
INTEREST	61,368	0
OTHER EXPENSE	500	0
TOTAL EXPENSE	1,371,868	0
2019 ISSUE - 2009 REFUNDING		
PRINCIPAL	635,000	0
INTEREST	309,050	0
OTHER EXPENSE	500	0
TOTAL EXPENSE	944,550	0
GRAND TOTAL EXPENSE	5,395,142	0

Grand Rapids Community College
Aggregate Cash and Investments
As of August 31, 2020

Security Type	Market Value	% of Total
Michigan Liquid Asset Fund Plus	\$15,815,608	18.6%
Michigan Class	\$4,790,327	5.6%
Federal Agencies	\$11,240,810	13.2%
Federal Agency Mortgage-Backed Security	\$1,640,373	1.9%
Federal Agency CMO	\$5,065,786	6.0%
Supra-National	\$3,271,872	3.8%
U.S. Treasuries	\$23,529,266	27.7%
Municipal Debt	\$1,035,037	1.2%
Other Cash	\$18,643,867	21.9%
Total	\$85,032,947	100.0%



* The above information includes all of the College's cash and investments.

Motion by Trustee Bruinsma, supported by Trustee Williams to approve consent items as presented. Motion carries 7-0.

ACTION ITEMS**N. Purchases over \$100,000**

1. No purchases for August 2020.

a. _____ b. General Fund

1) Purchase order issued to provide Blackboard Learn our Learning Management for students and faculty. Five-year contract.

Requestor:	Nathan Hamilton – Information Technology
Expenditure:	\$850,770.00/total contract (11-2311)
Disposition:	Recurring Purchase
Supplier:	Blackboard
	Washington, DC
Bid:	No, single source.

Purchases over \$100,000 Previously Approved
(Below Information for Reporting Purposes Only)

Purchase order issued to provide (250) student loan laptops in response to COVID-19 pandemic.
(purchase previously approved – for informational purposes only)

Requestor:	Jeffrey Vanderveen – Information Technology
Expenditure:	\$218,020.00 (51-2822)
Disposition:	Recurring Purchase
Supplier:	CDW-G
	Vernon, Hills, IL
Source of Funds:	Coronavirus Aid, Relief, and Economic Security (CARES) Act Grant
Bid:	Yes, RPP 1920-12028.

ACCOUNTS:

11 – General Fund
14 – Auxiliary Fund
15 – Designated Fund
42 – Bonds, Plant Fund
51 – Grants
91 – Agency Funds

KEY:

* MBE
** WBE
*** M/WBE
****MLBE
- Non Responsive Bid
NTE - Not to exceed

Sole Source: A single supplier that controls the supply of products or services in a defined market. Typically the product of market conditions such as: technology leadership, patent protection, limited or exclusive distributorship, etc.

Single Source: Supplier selection is determined by objective business decisions such as: leveraged volume purchase contracts, standardization programs, OEM (original equipment manufacturer) parts/service, just in time delivery requirements, etc.

Motion by Trustee Bristol, supported by Trustee Crosby to approve action items as presented. Motion carries 7-0.

VII. OPEN COMMENT

- None at this time.

VIII. FINAL BOARD COMMENTS

Trustee Williams commented on the similar theme that were rooted within both student and faculty presentations; creating community and new ways to solve problems.

Trustee Siegel thanked the Student Alliance leadership for their work and also for celebrating Constitution Day.

Trustee Bristol thanked all the faculty and staff that have quickly adjusted their work in order to meet the needs of how students are now learning. She also thanked Student Life for dedication to the food pantry and meeting the need of students since the pandemic started.

IX. ADJOURNMENT

The Board adjourned at 5:33 p.m.