

**PROCEEDINGS**  
**OF**  
**GRAND RAPIDS COMMUNITY COLLEGE**  
**BOARD OF TRUSTEES**  
**OFFICIAL**  
**REGULAR MEETING**  
**BOARD CHAMBERS**  
**MONDAY, MAY 17, 2021**

**I. ORDER OF BUSINESS**

Meeting called to order at 4:15 p.m., David Koetje in the chair.

- A. Present: Brame, Bruinsma, Lovelady Mitchell, Siegel, Williams & Koetje – 6  
Absent: Crosby - 1
- B. Introduction of Guests
  - None at this time.
- C. Review and Approval of Agenda to include additions, deletions, or corrections.
  - Motion by Trustee Bruinsma, seconded by Trustee Brame to approve the agenda as presented. Motion carries 6-0.
- D. Open Comments
  - None
- E. Special Order of Business (New Business) – None at this time.

**II. MONITORING REPORTS**

- F. Report (s)
  - Finance Update – Lisa Freiburger presented

**III. UPDATES**

- Student Report - None at this time.
- Foundation Update (Quarterly Report) – None at this time.
- Board Chair Report
  - Trustee Crosby resigning, the vice chair seat is open, therefore Chairperson Koetje made a motion to name Trustee Brame as vice chairperson. Motion was supported by Trustee Bruinsma, seconded by Trustee Lovelady Mitchell. Motion carries 6-0.

Chairperson Koteje made a motion to name Trustee Siegel as treasurer. Motion was supported by Trustee Bruinsma, seconded by Trustee Williams. Motion carries 6-0.

- President's Update – Bill Pink, Ph.D.  
Gideon Kortenhoven & Deidre Mitchell were selected for Kent Cooke Undergraduate Transfer Scholarship out of 1300+ applications and 2 of the 4 students selected from the State of Michigan. They will receive \$40,000 per year for up to 3 years.  
MWest Challenge, which is a student venture competition where our students make a business pitch to a panel of judges. The competition is statewide, with students from two and four-year institutions. This year, a GRCC student, Heidi Garland, won first place in the Innovation Showcase Pitch Round for a business that would take care of home pest solutions without chemicals.
- Faculty Association Update – None at this time.

#### **IV. COMMUNITY CONNECTIONS**

- Communications to the Board - None at this time.

#### **V. CONSENT ITEMS**

- G. Minutes of previous meetings, Grant Awards/Requests, Personnel Transactions, & Financial Transactions
  - Minutes from March 15, 2021 Board Work Session & the May 3, 2021 Budget Work Session & Board Meeting
  - No grants received from April 1, 2021 to April 30, 2021.

**PERSONNEL REPORT**  
**(Includes in-process transactions through 5-1-21)**

**WELCOME TO GRCC**

Taijah Claybrook  
Support Professional, Financial Aid  
Effective Date: May 3, 2021

Nathan Swanson  
Support Professional, Counseling and Career Center  
Effective Date: April 19, 2021

Michael DeKam  
Campus Police Dispatcher  
Effective Date: March 29, 2021

**CONGRATULATIONS ON YOUR NEW POSITION**

Patrick Baldrige  
Transfer to: Building Manger, LRC  
Transfer from: Building Manager, SPEC  
Effective Date: April 19, 2021

Patrick Coleman  
Transfer to: Veteran Success Center Coordinator/CEVSS Project Director  
Transfer from: Training Solutions  
Effective Date: May 3, 2021

Sergio Cruz  
Transfer from: Custodian I  
Transfer to: Custodian I  
Effective Date: February 15, 2021

Garrett Esper  
Transfer from: Temp/Enrollment PT Recruiter 2  
Transfer to: Support Professional, Admission and Enrollment Testing Proctor  
Effective Date: March 22, 2021

Erin McGill  
Transfer from: Financial Aid Technical Specialist  
Transfer to: Associate Director of Financial Aid, Operations  
Effective Date: April 12, 2021

## **THANK YOU FOR YOUR SERVICE**

### **Separation:**

Jeff Bauer  
Men's Basketball Coach, Ford Fieldhouse  
Effective Date: May 18, 2021

Nena Terry  
Assistant to Preschool Instructor  
Effective Date: May 1, 2021

Katherine Daniels  
Curriculum Specialist, Instructional Support  
Effective Date: April 17, 2021

Sonya Hernandez  
Assistant Director Office of Diversity, Equity & Inclusion  
Effective Date: March 20, 2021

Julia Newell  
Support Professional, Disability & Occupational Support Services  
Effective Date: April 10, 2021

Claudia Galvez  
Support Professional, Allied Health Programs  
Effective Date: April 3, 2021

Christopher Sain  
Coordinator of Student Success & Retention  
Effective Date: April 16, 2021

**Retirement:**

Mark Vogel  
Director of Media, Media Technologies  
Effective Date: July 1, 2021

Essie McGee  
Custodian  
Effective Date: August 31, 2021

Gloria Thomas  
Support Professional, Academic Testing Center  
Effective Date: July 1, 2021

David Gendler  
Associate Professor, Secchia Institute for Culinary  
Effective Date: August 7, 2021

Stacey Heisler  
Director/Professor, Counseling and Career Center  
Effective Date: July 10, 2021

Brian Morris  
Professor, Music  
Effective Date: May 15, 2021

Kurt Meinders  
Director of Customer Support  
Effective Date: May 8, 2021

Richard Barnhart  
Position: Professor, Business  
Effective Date: August 21, 2021

Dale Young  
Position: Custodian II  
Effective Date: May 29, 2021

Beverly Daily  
Sr. Functional Analyst, Financial Aid  
Effective Date: May 1, 2021

Financial Transactions  
(April 1 - 30, 2020)

1. **Purchases \$25,000-\$100,000**

a. **General Fund**

- 1) Blanket purchase order change notice issued to provide window cleaning services for Main Campus, DeVos Campus and Tassell MTec. Order increased \$21,900.00; from \$19,608.45 to \$41,508.45.

**Requestor:** Jim VanDokkumburg - Facilities

**Expenditure:** \$21,900.00/\$41,508.45

**Disposition:** Recurring Purchase

**Supplier:** Contract Direct, LLC

Southfield, MI

**Bid:** Yes, RFQ 1920-4246B

- 2) Blanket purchase issued to provide a temporary Human Resources professional to supplement the current Human Resources Team.

**Requestor:** Cathy Kubiak – Human Resources

**Expenditure:** \$26,400.00

**Disposition:** New Purchase

**Supplier:** HR Collaborative \*\*

Grand Rapids, MI

**Bid:** No, single source.

- 3) Blanket purchase order change notice issued to provide digital and SEO (search engine optimization) advertising for student recruitment. Order increased \$30,000.00; from \$60,000.00 to \$90,000.00.

**Requestor:** Dave Murray - Communications

**Expenditure:** \$30,000.00/\$90,000.00

**Disposition:** Recurring Purchase

**Supplier:** Adtegrity.com

Grand Rapids, MI

**Bid:** No, single source.

- 4) Purchase order issued to provide new and replacement furniture for the Counseling/TRIO space at the Student Center.

**Requestor:** Jim VanDokkumburg - Facilities

**Expenditure:** \$30,141.58

**Disposition:** New & Replacement Purchase

**Supplier:** Custer Workplace Interiors

Grand Rapids, MI

**Bid:** No, E&I Cooperative purchase.

- 5) Purchase order issued to provide emergency ATC steam line repairs on Ransom Street.

**Requestor:** Jim VanDokkumburg - Facilities

**Expenditure:** \$33,813.84

**Disposition:** Replacement (repair) Purchase

**Supplier:** **Velting Contractors**  
Wayland, MI  
**Bid:** No, emergency purchase.

- 6) Purchase order issued to provide annual licensing for the Appspan Application Security Platform.

**Requestor:** **Jeffrey Vanderveen – Information Technology**  
**Expenditure:** **\$51,896.00**  
**Disposition:** **Recurring Purchase**  
**Supplier:** **SHI International\***  
Dallas, TX  
**Bid:** No, E&I Cooperative purchase.

**b. Other Special Funds**

- 1) Purchase order issued to provide cultural intelligence training for LGChem employees.

**Requestor:** **Julie Parks – Workforce Development**  
**Expenditure:** **\$25,200.00 (2271-15)**  
**Disposition:** **Replacement Purchase**  
**Supplier:** **Cultural Intelligence Center LLC**  
Bingham Farms, MI  
**Source of Funds:** Designated Fund  
**Bid:** No, sole source purchase.

- 2) Purchase order issued to provide (12) Tasers, Taser licensing and accessories for the GRCC Police Department.

**Requestor:** **Rebecca Whitman – GRCC Police**  
**Expenditure:** **\$28,786.56 (15-2559)**  
**Disposition:** **Replacement Purchase**  
**Supplier:** **Axon Enterprise, Inc**  
Scottsdale, AZ  
**Source of Funds:** Designated Fund  
**Bid:** No, single source.

- 3) Purchase order issued to provide (180) Dell Latitude laptops for the Bridges to College Ready program.

**Requestor:** **Daniel Clark – Academic Outreach (Lakeshore)**  
**Expenditure:** **\$76,138.20 (15-2352)**  
**Disposition:** **New Purchase**  
**Supplier:** **CDW-G**  
Scottsdale, AZ  
**Source of Funds:** Designated Fund  
**Bid:** Yes, RFP 1920-12028

- 4) Purchase order issued to provide camera equipment (to update multimedia systems) required for streaming and remote teaching
- Requestor:** Mark Vogel – Media Technologies  
**Expenditure:** \$93,886.94 (51-2821)  
**Disposition:** New Purchase  
**Supplier:** B&H Photo  
New York, NY
- Source of Funds: CRRSAA Grant (Corona Virus Response and Relief Supplemental Appropriations Act)
- Bid: No, E&I Cooperative purchase.

**ACCOUNTS:**

- 11 – General Fund
- 14 – Auxiliary Fund
- 15 – Designated Fund
- 42 – Bonds, Plant Fund
- 51 – Grants
- 91 – Agency Funds

**KEY:**

- \* MBE
- \*\* WBE
- \*\*\* M/WBE
- \*\*\*\*MLBE
- # Non Responsive Bid
- NTE - Not to exceed

Sole Source: A single supplier that controls the supply of products or services in a defined market. Typically the product of market conditions such as: technology leadership, patent protection, limited or exclusive distributorship, etc.

Single Source: Supplier selection is determined by objective business decisions such as: leveraged volume purchase contracts, standardization programs, OEM (original equipment manufacturer) parts/service, just in time delivery requirements, etc.

GRAND RAPIDS COMMUNITY COLLEGE  
 2020-2021 GENERAL OPERATING FUND BUDGET REPORT  
 FOR THE PERIOD ENDED APRIL 30, 2021

GENERAL OPERATING	ADOPTED BUDGET	2020/2021 ACTUAL 4/30/2021	PERCENTAGE
REVENUE:			
TUITION	41,047,000	42,440,165	103.39%
FEES	7,585,000	8,043,830	106.05%
PROPERTY TAX	35,090,000	35,069,592	99.94%
STATE AID	29,307,000	18,477,025	63.05%
INTEREST	400,000	799,473	199.87%
MISCELLANEOUS	1,615,000	596,658	36.94%
<b>TOTAL REVENUE</b>	<b>115,044,000</b>	<b>105,426,744</b>	<b>91.64%</b>
EXPENSE:			
SALARIES:			
INSTRUCTION	31,136,443	23,454,133	75.33%
COUNSELING	1,552,990	1,154,651	74.35%
LIBRARIAN	591,538	397,270	67.16%
ADMINISTRATION	5,518,673	4,443,023	80.51%
ADMINISTRATIVE SUPPORT	1,118,745	919,524	82.19%
TECHNICAL SUPPORT	8,604,993	6,762,098	78.58%
SECRETARIAL	4,755,142	3,382,875	71.14%
BLDG OPERATIONS	4,026,355	3,040,306	75.51%
STUDENT ASSISTANT	1,283,964	411,489	32.05%
EST SAVINGS ON OPEN POSITIONS	(500,000)		
<b>TOTAL SALARIES</b>	<b>58,088,843</b>	<b>43,965,369</b>	<b>75.69%</b>
NON-SALARY:			
FRINGE BENEFITS	35,046,000	25,687,220	73.30%
CONTRACTED SERVICE	4,638,868	3,073,147	66.25%
SUPPLIES & REPAIRS	5,242,646	3,138,633	59.87%
UTILITIES & RENT	4,231,370	3,043,435	71.93%
TRANSFERS	2,487,166	512,508	20.61%
OTHER COSTS	3,056,728	1,008,045	32.98%
EQUIPMENT	401,863	271,469	67.55%
CONTINGENCY	124,320	-	0.00%
EST SAVINGS ON CONTROLLABLES	(500,000)		
<b>TOTAL NON-SALARY</b>	<b>54,728,961</b>	<b>36,734,457</b>	<b>67.12%</b>
<b>TOTAL EXPENSE</b>	<b>112,817,804</b>	<b>80,699,826</b>	<b>71.53%</b>
<b>NET REVENUE (EXPENSE)</b>	<b>2,226,196</b>	<b>24,726,918</b>	

GRAND RAPIDS COMMUNITY COLLEGE  
 2020-2021 GENERAL OPERATING FUND BUDGET REPORT  
 FOR THE PERIOD ENDED APRIL 30, 2021

	MONTHLY ACTIVITY 4/30/21	MONTHLY ACTIVITY 4/30/20	YEAR-TO- DATE 4/30/21	YEAR-TO- DATE 4/30/20
REVENUE:				
TUITION	1,597,026	990,169	42,440,165	42,496,217
FEES	197,562	(484,507)	8,043,830	5,760,715
PROPERTY TAX	90,748	96,499	35,069,592	33,190,383
STATE AID	2,482,704	2,365,306	18,477,025	17,638,411
INTEREST	92,582	76,142	799,473	524,558
MISCELLANEOUS	78,636	100,291	596,658	724,060
<b>TOTAL REVENUE</b>	<b>4,539,258</b>	<b>3,143,900</b>	<b>105,426,744</b>	<b>100,334,344</b>
EXPENSE:				
SALARIES:				
INSTRUCTION	3,922,746	2,667,672	23,454,133	22,267,599
COUNSELING	185,037	102,928	1,154,651	882,460
LIBRARIAN	64,398	42,574	397,270	382,760
ADMINISTRATION	620,935	412,414	4,443,023	4,175,034
ADMINISTRATIVE SUPPORT	130,961	79,339	919,524	834,910
TECHNICAL SUPPORT	940,095	628,983	6,762,098	6,419,404
SECRETARIAL	482,522	342,987	3,382,875	3,406,390
BLDG OPERATIONS	463,950	317,501	3,040,306	3,169,102
STUDENT ASSISTANT	82,483	125,120	411,489	874,826
<b>TOTAL SALARIES</b>	<b>6,893,127</b>	<b>4,719,518</b>	<b>43,965,369</b>	<b>42,412,485</b>
NON-SALARY:				
FRINGE BENEFITS	3,568,408	2,688,117	25,687,220	23,922,662
CONTRACTED SERVICES	173,349	292,687	3,073,147	3,659,371
SUPPLIES & REPAIRS	337,200	197,455	3,138,633	3,152,020
UTILITIES & RENT	291,535	181,804	3,043,435	2,297,126
TRANSFERS	173,737	12,455	512,508	585,545
OTHER COSTS	100,767	75,887	1,008,045	1,538,744
EQUIPMENT	18,155	12,704	271,469	152,986
CONTINGENCY	-	-	-	-
<b>TOTAL NON-SALARY</b>	<b>4,663,151</b>	<b>3,461,109</b>	<b>36,734,457</b>	<b>35,308,454</b>
<b>TOTAL EXPENSE</b>	<b>11,556,278</b>	<b>8,180,627</b>	<b>80,699,826</b>	<b>77,720,939</b>
<b>NET REVENUE (EXPENSE)</b>	<b>(7,017,020)</b>	<b>(5,036,727)</b>	<b>24,726,918</b>	<b>22,613,405</b>

GRAND RAPIDS COMMUNITY COLLEGE  
 BUILDING & SITE FUND - GENERAL  
 FOR PERIOD ENDED Apr 30, 2021

	ADOPTED BUDGET	ACTUAL 4/30/21	PERCENTAGE
REVENUE:			
PROPERTY TAXES	9,098,000	9,317,264	102.41%
TRANSFER FROM GENERAL FUND	1,250,000	0	0.00%
DONATIONS	19,950,000	10,000,000	50.13%
STATE FUNDS (ATC PROJECT)	5,909,289	4,573,436	77.39%
FACILITIES FEE	1,987,000	1,861,350	93.68%
TOTAL REVENUE	38,194,289	25,752,050	67.42%
EXPENSES:			
MAINTENANCE & OTHER	2,501,000	1,146,517	45.84%
ATC RENOVATION	5,909,289	5,031,347	85.14%
RJF RENOVATION	14,000,000	6,741,677	48.15%
LAKESHORE RENOVATION	11,000,000	5,454,516	49.59%
PIAZZA PROJECT	4,750,000	60,080	1.26%
OTHER PROJECTS	1,778,000	438,258	24.65%
TRANSFERS TO DEBT FUND	4,562,000	0	0.00%
TOTAL EXPENSES	44,500,289	18,872,396	42.41%
NET REVENUE (EXPENSE)	(6,306,000)	6,879,654	

PLANT FUND - DEBT RETIREMENT FUND  
2020-21 FISCAL YEAR

	2020/21 BUDGET	2020/21 ACTUAL 4/30/2021
<b>REVENUE</b>		
TRANSFER FROM PLANT - FACILITIES FEE	1,016,400	0
TRANSFER FROM PLANT - GENERAL	3,545,600	0
<b>TOTAL REVENUE</b>	<b>4,562,000</b>	<b>0</b>
<b>EXPENSE</b>		
2012 ISSUE - REFUNDING		
PRINCIPAL	505,000	505,000
INTEREST	32,606	32,606
OTHER EXPENSE	100	0
<b>TOTAL EXPENSE</b>	<b>537,706</b>	<b>537,606</b>
2012 ISSUE - FACILITIES		
PRINCIPAL	925,000	925,000
INTEREST	91,250	91,250
OTHER EXPENSE	150	0
<b>TOTAL EXPENSE</b>	<b>1,016,400</b>	<b>1,016,250</b>
2013 ISSUE		
PRINCIPAL	530,000	530,000
INTEREST	26,850	26,850
OTHER EXPENSE	450	450
<b>TOTAL EXPENSE</b>	<b>557,300</b>	<b>557,300</b>
2018 ISSUE - 2008 REFUNDING		
PRINCIPAL	1,310,000	1,310,000
INTEREST	61,368	61,368
OTHER EXPENSE	500	0
<b>TOTAL EXPENSE</b>	<b>1,371,868</b>	<b>1,371,368</b>
2019 ISSUE - 2009 REFUNDING		
PRINCIPAL	635,000	635,000
INTEREST	309,050	309,050
OTHER EXPENSE	500	500
<b>TOTAL EXPENSE</b>	<b>944,550</b>	<b>944,550</b>
2020 ISSUE - 2012 REFUNDING		
PRINCIPAL	0	0
INTEREST	133,912	133,912
OTHER EXPENSE	500	0
<b>TOTAL EXPENSE</b>	<b>134,412</b>	<b>133,912</b>
<b>GRAND TOTAL EXPENSE</b>	<b>4,562,236</b>	<b>4,560,986</b>

GRAND RAPIDS COMMUNITY COLLEGE  
 BUILDING & SITE FUND - GENERAL  
 FOR PERIOD ENDED Apr 30, 2020

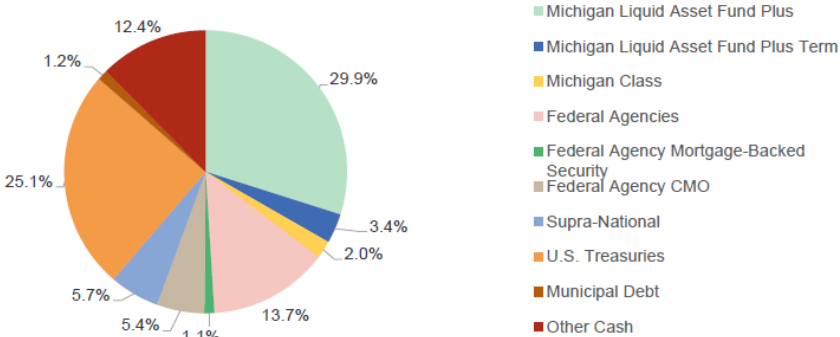
	ADOPTED BUDGET	ACTUAL 4/30/20	PERCENTAGE
REVENUE:			
PROPERTY TAXES	8,774,000	8,814,935	100.47%
INVESTMENT INTEREST	0	804,120	0.00%
TRANSFER FROM GENERAL FUND	1,725,000	0	0.00%
DONATIONS	4,050,000	0	0.00%
FACILITIES FEE	2,017,000	2,063,200	102.29%
TOTAL REVENUE	16,566,000	11,682,255	70.52%
EXPENSES:			
MAINTENANCE & OTHER	2,773,500	1,556,454	56.12%
ATC RENOVATION	4,367,250	4,831,261	110.62%
RJF RENOVATION	1,000,000	249,191	24.92%
LAKESHORE	2,500,000	2,046,883	81.88%
MABLE-ENGLE	3,360,000	2,326,350	69.24%
LETTINGA	1,800,000	1,459,994	81.11%
FIELDHOUSE RENOVATIONS	65,000	53,677	82.58%
OTHER PROJECTS	1,935,000	1,037,350	53.61%
TRANSFERS TO DEBT FUND	5,495,000	0	0.00%
TOTAL EXPENSES	23,295,750	13,561,159	58.21%
NET REVENUE (EXPENSE)	(6,729,750)	(1,878,904)	

PLANT FUND - DEBT RETIREMENT FUND  
2020-21 FISCAL YEAR

	2020/21 BUDGET	2020/21 ACTUAL 4/30/2021
<b>REVENUE</b>		
TRANSFER FROM PLANT - FACILITIES FEE	1,016,400	0
TRANSFER FROM PLANT - GENERAL	3,545,600	0
<b>TOTAL REVENUE</b>	<b>4,562,000</b>	<b>0</b>
<b>EXPENSE</b>		
2012 ISSUE - REFUNDING		
PRINCIPAL	505,000	505,000
INTEREST	32,606	32,606
OTHER EXPENSE	100	0
<b>TOTAL EXPENSE</b>	<b>537,706</b>	<b>537,606</b>
2012 ISSUE - FACILITIES		
PRINCIPAL	925,000	925,000
INTEREST	91,250	91,250
OTHER EXPENSE	150	0
<b>TOTAL EXPENSE</b>	<b>1,016,400</b>	<b>1,016,250</b>
2013 ISSUE		
PRINCIPAL	530,000	530,000
INTEREST	26,850	26,850
OTHER EXPENSE	450	450
<b>TOTAL EXPENSE</b>	<b>557,300</b>	<b>557,300</b>
2018 ISSUE - 2008 REFUNDING		
PRINCIPAL	1,310,000	1,310,000
INTEREST	61,368	61,368
OTHER EXPENSE	500	0
<b>TOTAL EXPENSE</b>	<b>1,371,868</b>	<b>1,371,368</b>
2019 ISSUE - 2009 REFUNDING		
PRINCIPAL	635,000	635,000
INTEREST	309,050	309,050
OTHER EXPENSE	500	500
<b>TOTAL EXPENSE</b>	<b>944,550</b>	<b>944,550</b>
2020 ISSUE - 2012 REFUNDING		
PRINCIPAL	0	0
INTEREST	133,912	133,912
OTHER EXPENSE	500	0
<b>TOTAL EXPENSE</b>	<b>134,412</b>	<b>133,912</b>
<b>GRAND TOTAL EXPENSE</b>	<b>4,562,236</b>	<b>4,560,986</b>

**Grand Rapids Community College  
Aggregate Cash and Investments  
As of April 30, 2021**

<b>Security Type</b>	<b>Market Value</b>	<b>% of Total</b>
Michigan Liquid Asset Fund Plus	\$26,421,761	29.9%
Michigan Liquid Asset Fund Plus Term	\$3,000,000	3.4%
Michigan Class	\$1,792,102	2.0%
Federal Agencies	\$12,116,564	13.7%
Federal Agency Mortgage-Backed Security	\$994,376	1.1%
Federal Agency CMO	\$4,814,975	5.4%
Supra-National	\$5,018,251	5.7%
U.S. Treasuries	\$22,217,785	25.1%
Municipal Debt	\$1,020,182	1.2%
Other Cash	\$10,987,135	12.4%
<b>Total</b>	<b>\$88,383,129</b>	<b>100.0%</b>



\* The above information includes all of the College's cash and investments.

- Motion by Trustee Brame, seconded by Trustee Bruinsma to approve the consent items as presented. Motion carries 6-0.

## ACTION ITEMS

### N. Purchases over \$100,000

#### 1. Purchases over \$100,000

##### a. General Fund

##### b. General Fund

- 1) Request permission to issue purchase order to provide a video hosting provider as required for Blackboard and other systems with video content.

**Requestor:** Jeffrey Vanderveen – Information Technology

**Expenditure:** \$101,274.00

**Disposition:** Replacement Purchase

**Supplier:** Panopto

Pittsburg, PA

**Bid:** No, single source.

##### b. Other Special Funds

- 1) Request permission to issue purchase order to provide Calkins Science Building classroom chairs.

**Requestor:** Jim VanDokkumburg - Facilities

**Expenditure:** \$148,367.52 (42-2823)

**Disposition:** Replacement Purchase

**Supplier:** Trellis

Grand Rapids, MI

**Source of Funds:** Plant Fund

**Bid:** No, Omnia Partners consortium purchase.

- 2) Request permission to issue purchase order to provide air purification systems, campus wide.

**Requestor:** Jim VanDokkumburg - Facilities

**Expenditure:** \$1,098,495.00 (51-2822)

**Disposition:** New Purchase

**Supplier:** Trane

Grand Rapids, MI

**Source of Funds:** CRRSAA Grant (Corona Virus Response and Relief Supplemental Appropriations Act)

**Bid:** No, US Communities consortium purchase.

- 3) Request permission to issue purchase order to provide single station (Cares Act) furniture for classrooms.

**Requestor:** Jim VanDokkumburg - Facilities

**Expenditure:** \$1,046,627.13 (51-2822)

**Disposition:** Replacement Purchase

**Supplier:** Trellis

Grand Rapids, MI

Source of Funds: CRRSAA Grant (Corona Virus Response and Relief Supplemental Appropriations Act)

Bid: Yes, RFP 2021-3282

**ACCOUNTS:**

11 – General Fund  
14 – Auxiliary Fund  
15 – Designated Fund  
42 – Bonds, Plant Fund  
51 – Grants  
91 – Agency Funds

**KEY:**

\* MBE  
\*\* WBE  
\*\*\* M/WBE  
\*\*\*\*MLBE  
# Non Responsive Bid  
NTE - Not to exceed

Sole Source: A single supplier that controls the supply of products or services in a defined market. Typically the product of market conditions such as: technology leadership, patent protection, limited or exclusive distributorship, etc.

Single Source: Supplier selection is determined by objective business decisions such as: leveraged volume purchase contracts, standardization programs, OEM (original equipment manufacturer) parts/service, just in time delivery requirements, etc.

- Motion to approve made by Trustee Siegel, seconded by Trustee Lovelady Mitchell. Motion carries 6-0.

O. CEBA Contract

Kathy Keating presented the 3-year tentative CEBA agreement, first two years at 2. % increase and last year 1.65% increase.

- Motion to approve the tentative CEBA agreement as presented was made by Trustee Bruinsma, seconded by Trustee Williams. Motion carries 6-0

**VII. OPEN COMMENT**

- None at this time.

**VIII. FINAL BOARD COMMENTS**

Trustee Siegel, Brame, and Bruinsma thanked Kathy Crosby for her work not only as a GRCC Trustee but also her work within the Grand Rapids community. Noting the footprint she has left on the community.

Adjourned 4:38 p.m.