

**PROCEEDINGS
OF
GRAND RAPIDS COMMUNITY COLLEGE
BOARD OF TRUSTEES
OFFICIAL
REGULAR MEETING
Virtual Meeting
MONDAY, JUNE 21st, 2021**

I. ORDER OF BUSINESS

Meeting called to order at 4:25 p.m., Dave Koetje in the chair.

- A. Present: Brame, Bruinsma, Lovelady Mitchell, Siegel, Williams, & Koetje – 6
- B. Review and Approval of Agenda to include additions, deletions, or corrections.
 - Motion made by Trustee Siegel, seconded by Trustee Bruinsma to approve as presented. Motion carries 6-0.
- C. Introduction of Guests
 - None at this time.
- D. Open Comments - None
- E. Special Order of Business (New Business)
 - Appointment of Board of Trustee Vacancy – Chairperson Koetje
 - Motion made by Trustee Bruinsma to appoint Salvador Lopez to the board vacancy, seconded by Trustee Williams. Motion carries 6-0.
 - Policy Review and Governance Reaffirmation Statement – Chairperson Koetje presented.
 - Motion made by Trustee Williams to approve the revisions to the 5 policies and the new Governance Reaffirmation Statement as presented, seconded by Trustee Bruinsma. Motion carries 6-0.
 - Certification of Appointment 2021-2022 MCCA Board of Directors & 2021-2022 Meeting Schedule – Chairperson Koetje presented
Trustee Bruinsma will continue to be the MCCA representative and Trustee Lovelady Mitchell will be the alternate. There was no discussion.
 - Michigan New Job Training Agreement (MNJT): Kent Utilities, LLC Project
 - Motion made by Trustee Bruinsma to approve the MNJT with Kent Utilities as presented, seconded by Trustee Siegel. Motion carries 6-0.

II. MONITORING REPORTS

- F. Report (s)
 - Lisa Freiburger presented the finance update.
 - Community Impact Monitoring Report – Julie Parks, Misty McClure,

III. UPDATES

- G. Student Alliance Report – None at this time.
- H. Foundation Update (Quarterly Report) – None at this time.
- I. Board Chair Report –None at this time.
- J. President’s Update – Dr. Pink shared that The First Lady, Dr. Jill Biden visited the campus in May as GRCC hosted a Pop-Up Vaccine clinic with Rite Aid and Governor Whitmer visited the Phyllis Fratzke Early Learning Laboratory to discuss her Michigan’s Child Care Investment initiative. GRCC also hosted a World Affairs event that was attended by Representative Peter Meijer
- K. Faculty Association Update – None at this time.

IV. COMMUNITY CONNECTIONS

- L. Communications to the Board – Thank you card from Dr. Pink and his family in regards to their recent loss of Mrs. Pink’s father.

V. CONSENT ITEMS

These items will be adopted as a group without specific discussion. When approving the meeting agenda, any board member may request that a consent agenda item be moved to the regular agenda for discussion or questions. *Recommended that the following items be approved as presented:*

- Minutes of previous meetings, Grant Awards/Requests, Personnel Transactions, & Financial Transactions
 - Minutes from May 3 Budget Work Session & May 17, 2021 Board Meeting.
 - No Grants received from May 1, 2021 – May 31, 2021.

Financial Transactions
(May 1 - 31, 2021)

- Purchases \$25,000-\$100,000**
 - a. **General Fund**

- 1) Purchase order issued to provide post-secondary education eLearning lease for all modules offered in Amatol's main library (trade modules – Electronics, HVAC, CAD, etc.)

Requestor: Jeff Vanderveen – Information Technology
Expenditure: \$26,042.00
Disposition: Recurring Purchase
Supplier: Applied Technology Systems, LLC
Franklin, MI
Bid: No, single source.

- 2) Blanket purchase issued to provide media/lighting equipment, on site production and tear down for 2021 commencement ceremonies.

Requestor: Tina Hoxie – Student Affairs
Expenditure: \$27,360.22
Disposition: Recurring Purchase
Supplier: Corporate Live, Inc.
Kentwood, MI
Bid: Yes, RFP 1819-3279.

- 3) Purchase order issued to provide Ford Fieldhouse gym floor renovation.

Requestor: Whitney Marsh – Ford Fieldhouse
Expenditure: \$31,000.00
Disposition: Replacement Purchase
Supplier: Foster Specialty Floors
Wixom, MI
Bid: No, single source.

- 4) Blanket purchase order change notice issued to provide parking ramp cleaning services. Order increased \$32,560.00; from \$97,680.00 to \$130,240.00.

Requestor: Jim VanDokkumburg - Facilities
Expenditure: \$32,560.00/\$130,240.00
Disposition: Recurring Purchase
Supplier: Ellis Parking
Grand Rapids, MI
Bid: Yes, RFP 1516-9107.

- 5) Purchase order issued to provide UPS and AC unit maintenance for enterprise level equipment.

Requestor: Donovan Wallace – Information Technology
Expenditure: \$33,688.50
Disposition: Recurring Purchase
Supplier: Vertiv/Liebert Services, Inc.
Westerville, OH
Bid: No, single source.

- 6) Purchase order issued to provide ALEKS assessment and remediation admission testing.

Requestor: J. Schuller – Enrollment Center
Expenditure: \$36,900.00
Disposition: Recurring Purchase
Supplier: McGraw Hill Co.
Chicago, IL
Bid: No, single source.

- 7) Purchase order issued to provide annual maintenance for Cisco SmartNet network, wireless and phone equipment.

Requestor: Donovan Wallace – Information Technology
Expenditure: \$47,505.70
Disposition: Recurring Purchase
Supplier: Presidio Networked Solutions Group
Troy, MI
Bid: Yes, RFP 1920-1356.

- 8) Purchase order issued to provide Cadence texting services, which allows unlimited contacts and bulk texting.

Requestor: Jeff Vanderveen – Information Technology
Expenditure: \$49,990.00
Disposition: Recurring Purchase
Supplier: Mongoose Research, Inc.
Orchard Park, NY
Bid: No, single source.

- 9) Purchase order issued to provide annual licensing and software assurance for Microsoft products suite.

Requestor: Jeff Vanderveen – Information Technology
Expenditure: \$75,085.73
Disposition: Recurring Purchase
Supplier: CDW G
Vernon Hills, IL
Bid: No, REMC consortium agreement.

- 10) Purchase order issued to provide annual server licensing for Microsoft products suite.

Requestor: Jeff Vanderveen – Information Technology
Expenditure: \$80,729.42
Disposition: Recurring Purchase
Supplier: CDW G
Vernon Hills, IL
Bid: No, REMC consortium agreement.

b. Other Special Funds

- 1) Purchase order issued to provide COVID19 testing for student athletes.

Requestor: Lisa Freiburger – Financial Services
Expenditure: \$25,500.00 (2359-51)
Disposition: New Purchase
Supplier: Ferris State University
Big Rapids, MI
Source of Funds: CRRSAA (Coronavirus Response and Relief
Supplemental Appropriations Act) Grant
Bid: No, single source.

- 2) Purchase order issued to provide annual service contract for Atrium Door POS system.

Requestor: Jeff Vanderveen – Information Technology
Expenditure: \$27,500.00 (2359-14)
Disposition: Recurring Purchase
Supplier: Atrium
Richmond, VA
Source of Funds: Auxiliary Fund
Bid: Yes, RFP 1718-2312.

- 3) Purchase order issued to provide (25) DELL compact computers for the Lakeshore Manufacturing program.

Requestor: Jeff Vanderveen – Information Technology
Expenditure: \$32,519.75 (42-2822)
Disposition: New Purchase
Supplier: CDW G
Vernon Hills, IL
Source of Funds: Plant Fund
Bid: Yes, RFP 1920-12028.

- 4) Purchase order issued to provide classroom multimedia equipment as required for the RJF Hall renovation.

Requestor: Mark Vogel – Media technologies
Expenditure: \$32,629.0020 (42-2810)
Disposition: New/Replacement Purchase
Supplier: Telesystems USA
Ann Arbor, MI
Source of Funds: Plant Fund
Bid: Yes, RFP 1819-5236.

- 5) Purchase order issued to provide furniture for the RJF Hall (G2) renovation.

Requestor: Jim VanDokkumburg - Facilities
Expenditure: \$32,669.38 (42-2810)
Disposition: Replacement Purchase
Supplier: Interphase Interiors
Grand Rapids, MI
Source of Funds: Plant Fund
Bid: Yes, RFP 2021-1338.

- 6) Purchase order issued to provide (11) Kawasaki motorcycles for the Workforce Training Motorcycle safety courses.

Requestor: Julie Parks - WFD
Expenditure: \$35,819.85 (51-2821)
Disposition: New Purchase
Supplier: VanDerZee Motorplex
South Haven, MI
Source of Funds: Federal Motorcycle Grant
Bid: Yes, RFP administered by State of Michigan Secretary of State office.

- 7) Purchase order issued to provide (8) BMW motorcycles for the Workforce Training Motorcycle safety courses.

Requestor: Julie Parks - WFD
Expenditure: \$35,819.85 (51-2821)
Disposition: New Purchase
Supplier: BMW Motorcycles of Grand Rapids
Grand Rapids, MI
Source of Funds: Federal Motorcycle Grant
Bid: Yes, RFP administered by State of Michigan Secretary of State office.

- 8) Blanket purchase order change notice issued to provide pre-construction services for the Winner-BoTrall Applied Technology Center Piazza. Order increased \$47,736.00; from \$41,249.00 to \$88,985.00 for the procurement of steel.

Requestor: Jim VanDokkumburg - Facilities
Expenditure: \$47,736.00/\$88,985.00 (42-2810)
Disposition: Construction Purchase
Supplier: Granger Construction
Lansing, MI
Source of Funds: Plant Fund

Bid: Yes, RFP 2021-5226.

- 9) Purchase order issued to provide furniture for the RJF Hall (G2) renovation.

Requestor: Jim VanDokkumburg - Facilities
Expenditure: \$55,341.24 (42-2810)
Disposition: Replacement Purchase
Supplier: Custer Workplace Interiors
Grand Rapids, MI
Source of Funds: Plant Fund
Bid: Yes, RFP 2021-1338.

- 10) Purchase order issued to provide annual software maintenance and support agreement.

Requestor: Jeff Vanderveen – Information Technology
Expenditure: \$67,560.90 (14-2359)
Disposition: Recurring Purchase
Supplier: Hyland LLC
Westlake, OH
Source of Funds: Auxiliary Fund
Bid: No, single source.

- 11) Purchase order issued to provide classroom multimedia system hardware for the Lakeshore Campus.

Requestor: Mark Vogel – Media technologies
Expenditure: \$73,640.00 (42-2810)
Disposition: New/Replacement Purchase
Supplier: Telesystems USA
Ann Arbor, MI
Source of Funds: Plant Fund
Bid: Yes, RFP 1819-5236.

- 12) Purchase order issued to provide a server switch update to allow for 10G connections and data collection.

Requestor: Donovan Wallace – Information Technology
Expenditure: \$82,865.08 (51-2822)
Disposition: Recurring Purchase
Supplier: Presidio Networked Solutions Group
Troy, MI
Source of Funds: CRRSAA (Coronavirus Response and Relief Supplemental Appropriations Act) Grant
Bid: Yes, RFP 2021-11051.

13) Purchase order issued to provide welders for the Lakeshore Campus
Welding Lab.

Requestor:	Jeff Danner - WFD
Expenditure:	\$99,994.65 (51-2821)
Disposition:	New Purchase
Supplier:	Purity Cylinder Gases Grand Rapids, MI
Source of Funds:	Perkins Grant
Bid:	Yes, RFP 2021-5234.

DRAFT

GRAND RAPIDS COMMUNITY COLLEGE
 2020-2021 GENERAL OPERATING FUND BUDGET REPORT
 FOR THE PERIOD ENDED MAY 31, 2021

	MONTHLY ACTIVITY 5/31/21	MONTHLY ACTIVITY 5/31/20	YEAR-TO- DATE 5/31/21	YEAR-TO- DATE 5/31/20
REVENUE:				
TUITION	344,948	356,752	42,785,113	42,852,969
FEES	86,275	0	8,130,106	5,760,715
PROPERTY TAX	(18,144)	58,008	35,051,448	33,248,391
STATE AID	3,620,815	3,460,137	22,097,840	21,098,548
INTEREST	24,300	54,022	823,773	578,580
MISCELLANEOUS	378,367	26,675	975,025	750,735
TOTAL REVENUE	4,436,562	3,955,594	109,863,305	104,289,938
EXPENSE:				
SALARIES:				
INSTRUCTION	2,435,634	3,706,482	25,889,767	25,974,081
COUNSELING	114,748	147,997	1,269,399	1,030,457
LIBRARIAN	41,252	60,869	438,522	443,629
ADMINISTRATION	431,959	628,692	4,874,982	4,803,726
ADMINISTRATIVE SUPPORT	87,312	119,008	1,006,836	953,918
TECHNICAL SUPPORT	639,533	945,191	7,401,631	7,364,595
SECRETARIAL	320,743	492,592	3,703,618	3,898,982
BLDG OPERATIONS	311,471	453,356	3,351,777	3,622,458
STUDENT ASSISTANT	42,216	139,772	453,705	1,014,598
TOTAL SALARIES	4,424,868	6,693,959	48,390,237	49,106,444
NON-SALARY:				
FRINGE BENEFITS	2,819,949	2,705,629	28,507,169	26,628,291
CONTRACTED SERVICES	211,458	366,309	3,284,605	4,025,680
SUPPLIES & REPAIRS	464,167	328,425	3,602,800	3,480,445
UTILITIES & RENT	244,395	162,308	3,287,830	2,459,434
TRANSFERS	13,514	152,083	526,022	737,628
OTHER COSTS	192,566	179,765	1,200,611	1,718,509
EQUIPMENT	118,116	2,277	389,585	155,263
CONTINGENCY	-	-	-	-
TOTAL NON-SALARY	4,064,165	3,896,796	40,798,622	39,205,250
TOTAL EXPENSE	8,489,033	10,590,755	89,188,859	88,311,694
NET REVENUE (EXPENSE)	(4,052,471)	(6,635,161)	20,674,446	15,978,244

GRAND RAPIDS COMMUNITY COLLEGE
 2020-2021 GENERAL OPERATING FUND BUDGET REPORT
 FOR THE PERIOD ENDED MAY 31, 2021

GENERAL OPERATING	ADOPTED BUDGET	2020/2021 ACTUAL 5/31/2021	PERCENTAGE
REVENUE:			
TUITION	41,047,000	42,785,113	104.23%
FEES	7,585,000	8,130,106	107.19%
PROPERTY TAX	35,090,000	35,051,448	99.89%
STATE AID	29,307,000	22,097,840	75.40%
INTEREST	400,000	823,773	205.94%
MISCELLANEOUS	1,615,000	975,025	60.37%
TOTAL REVENUE	115,044,000	109,863,305	95.50%
EXPENSE:			
SALARIES:			
INSTRUCTION	31,136,443	25,889,767	83.15%
COUNSELING	1,552,990	1,269,399	81.74%
LIBRARIAN	591,538	438,522	74.13%
ADMINISTRATION	5,518,673	4,874,982	88.34%
ADMINISTRATIVE SUPPORT	1,118,745	1,006,836	90.00%
TECHNICAL SUPPORT	8,604,993	7,401,631	86.02%
SECRETARIAL	4,755,142	3,703,618	77.89%
BLDG OPERATIONS	4,026,355	3,351,777	83.25%
STUDENT ASSISTANT	1,283,964	453,705	35.34%
EST SAVINGS ON OPEN POSITIONS	(500,000)		
TOTAL SALARIES	58,088,843	48,390,237	83.30%
NON-SALARY:			
FRINGE BENEFITS	35,046,000	28,507,169	81.34%
CONTRACTED SERVICE	4,638,868	3,284,605	70.81%
SUPPLIES & REPAIRS	5,242,646	3,602,800	68.72%
UTILITIES & RENT	4,231,370	3,287,830	77.70%
TRANSFERS	2,487,166	526,022	21.15%
OTHER COSTS	3,056,728	1,200,611	39.28%
EQUIPMENT	401,863	389,585	96.94%
CONTINGENCY	124,320	-	0.00%
EST SAVINGS ON CONTROLLABLES	(500,000)		
TOTAL NON-SALARY	54,728,961	40,798,622	74.55%
TOTAL EXPENSE	112,817,804	89,188,859	79.06%
NET REVENUE (EXPENSE)	2,226,196	20,674,446	

GRAND RAPIDS COMMUNITY COLLEGE
 2020 - 2021 DESIGNATED FUND BUDGET REPORT
 FOR PERIOD ENDING MAY 31, 2021

DESIGNATED	2020 - 2021		PERCENTAGE
	ADOPTED BUDGET	ACTUAL 5/31/21	
REVENUE:			
CONTRACTED TRAINING	2,100,900	1,295,976	61.69%
OTHER MISCELLANEOUS LOCAL	589,430	149,945	25.44%
TOTAL REVENUE	2,690,330	1,445,921	53.75%
EXPENSES:			
SALARIES			
INSTRUCTION	220,086	199,621	90.70%
ADMINISTRATION	487,352	455,959	93.56%
CUSTODIANS & SECURITY	25,500	21,364	83.78%
SECRETARIAL	21,564	1,465	6.79%
STUDENT ASSISTANTS	6,105	0	0.00%
TOTAL SALARIES	760,607	678,409	89.19%
NON-SALARY			
FRINGE BENEFITS	313,040	268,105	85.65%
CONTRACTED SERVICES	1,146,832	677,153	59.05%
SUPPLIES & REPAIRS	649,960	290,930	44.76%
UTILITIES & RENTALS	3,150	0	0.00%
CAPITAL OUTLAY	22,100	536	2.43%
TRANSFERS	(162,166)	(148,652)	91.67%
OTHER	84,307	24,220	28.73%
TOTAL NON-SALARY	2,057,223	1,112,292	54.07%
TOTAL EXPENSE	2,817,830	1,790,701	63.55%
NET REVENUE (EXPENSE)	(127,500)	(344,780)	

GRAND RAPIDS COMMUNITY COLLEGE
 BUILDING & SITE FUND - GENERAL
 FOR PERIOD ENDED May 31, 2021

	ADOPTED BUDGET	ACTUAL 5/31/21	PERCENTAGE
REVENUE:			
PROPERTY TAXES	9,098,000	9,345,573	102.72%
TRANSFER FROM GENERAL FUND	1,250,000	0	0.00%
DONATIONS	19,950,000	10,000,000	50.13%
STATE FUNDS (ATC PROJECT)	5,909,289	4,577,722	77.47%
FACILITIES FEE	1,987,000	1,861,290	93.67%
TOTAL REVENUE	38,194,289	25,784,585	67.51%
EXPENSES:			
MAINTENANCE & OTHER	2,501,000	1,367,594	54.68%
ATC RENOVATION	5,909,289	5,035,633	85.22%
RJF RENOVATION	14,000,000	6,879,249	49.14%
LAKESHORE RENOVATION	11,000,000	6,433,673	58.49%
PIAZZA PROJECT	4,750,000	82,110	1.73%
OTHER PROJECTS	1,778,000	442,682	24.90%
TRANSFERS TO DEBT FUND	4,562,000	0	0.00%
TOTAL EXPENSES	44,500,289	20,240,941	45.48%
NET REVENUE (EXPENSE)	(6,306,000)	5,543,645	

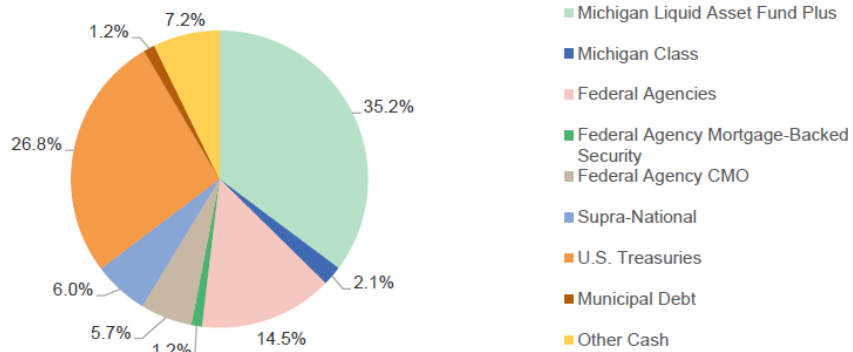
DRY

PLANT FUND - DEBT RETIREMENT FUND
2020-21 FISCAL YEAR

	2020/21 BUDGET	2020/21 ACTUAL 5/31/2021
REVENUE		
TRANSFER FROM PLANT - FACILITIES FEE	1,016,400	0
TRANSFER FROM PLANT - GENERAL	3,545,600	0
TOTAL REVENUE	4,562,000	0
EXPENSE		
2012 ISSUE - REFUNDING		
PRINCIPAL	505,000	505,000
INTEREST	32,606	32,606
OTHER EXPENSE	100	100
TOTAL EXPENSE	537,706	537,706
2012 ISSUE - FACILITIES		
PRINCIPAL	925,000	925,000
INTEREST	91,250	91,250
OTHER EXPENSE	150	0
TOTAL EXPENSE	1,016,400	1,016,250
2013 ISSUE		
PRINCIPAL	530,000	530,000
INTEREST	26,850	26,850
OTHER EXPENSE	450	450
TOTAL EXPENSE	557,300	557,300
2018 ISSUE - 2008 REFUNDING		
PRINCIPAL	1,310,000	1,310,000
INTEREST	61,368	61,368
OTHER EXPENSE	500	0
TOTAL EXPENSE	1,371,868	1,371,368
2019 ISSUE - 2009 REFUNDING		
PRINCIPAL	635,000	635,000
INTEREST	309,050	309,050
OTHER EXPENSE	500	500
TOTAL EXPENSE	944,550	944,550
2020 ISSUE - 2012 REFUNDING		
PRINCIPAL	0	0
INTEREST	133,912	133,912
OTHER EXPENSE	500	0
TOTAL EXPENSE	134,412	133,912
GRAND TOTAL EXPENSE	4,562,236	4,561,086

**Grand Rapids Community College
Aggregate Cash and Investments
As of May 31, 2021**

Security Type	Market Value	% of Total
Michigan Liquid Asset Fund Plus	\$29,395,360	35.2%
Michigan Class	\$1,792,174	2.1%
Federal Agencies	\$12,135,209	14.5%
Federal Agency Mortgage-Backed Security	\$961,044	1.2%
Federal Agency CMO	\$4,719,691	5.7%
Supra-National	\$5,023,409	6.0%
U.S. Treasuries	\$22,383,554	26.8%
Municipal Debt	\$1,021,642	1.2%
Other Cash	\$6,040,696	7.2%
Total	\$83,472,779	100.0%



* The above information includes all of the College's cash and investments.



2021-2022 BLANKET PURCHASE ORDERS

July 1, 2021 through June 30, 2022

Consent Agenda

Requisitioner	Department	Acct Number	Vendor	Description	21/22	20/21
Absenger, Werner	Secchia Institute	2311-11-0056-126-00	Valley City Linen	Issued for front and back house uniforms for students (1920-5225)	\$58,885.50	\$58,885.50
Anderson, David	Information Technology	2271-11-0030-200-00	CollegeNet	Issued to provide 25Live, Schedule 25 and associated services.	\$31,105.92	\$30,688.08
Beecher, Brian	Library & Learning Commons	2271-11-0071-410-00	Innovative Interfaces	Issued to provide Innovative Interfaces annual renewal	\$65,000.00	\$66,000.00
Beecher, Brian	Library & Learning Commons	2321-11-0071-410-00	GOBI Library Solution from Ebsco	Issued to provide funds for the purchase of new Gobi books	\$75,000.00	\$75,000.00
Beecher, Brian	Library & Learning Commons	2322-11-0071-410-00 (\$44,000) 2325--11-0071-410-00 (\$37,000)	EBSCO Publishing	Issued to provide funds for the Ebsco annual renewal	\$81,000.00	\$81,000.00
Blair, Lina	Student Life	2359-11-0152-000-00	Interurban Transit Partnership	Issued to provide Wavcard/Bus Passes	\$55,000.00	\$107,000.00
Freiburger, Lisa	Finance & Administration	2271-11-0077-620-00	McAlvey, Merchant & Assoc.	Issued to provide lobbying and legislative support services	\$40,000.00	\$40,000.00
Freiburger, Lisa	Finance & Administration	2271-14-0022-550-00	Creative Dining	Issued to provide payment for monthly supplemental fee	\$50,000.00	\$47,000.00
Freiburger, Lisa	Finance & Administration	2210-11-0223-620-00	Plante & Moran	Issued to provide auditing services.	\$89,000.00	\$85,000.00
Jajuga, Leigh	Web Design	2271-11-0606-630-00	Kalamuna	Issued for Website redesign Contract	\$25,000.00	\$50,000.00
Kubiak, Cathy	Human Resources	2271-11-0000-000-00	Flex Administrators	To provide funds for employee reimbursement checks for dental and vision.	\$50,500.00	\$50,500.00
Kowalski, Jennifer	Cashiers	2210-11-0027-620-00	Bank Mobile	Issued to provide refund management	\$29,020.22	\$27,638.30
Kowalski, Jennifer	Cashiers	2210-11-0027-620-00	Nelnet	Issued for online student tuition payments.	\$60,000.00	\$60,000.00
Murray, David	Communications	2530-11-0247-630-00	Cumulus Broadcasting	Issued to provide Advertising Services	\$30,000.00	\$30,000.00
Murray, David	Communications	2530-11-0247-630-00	Townsquare Media	Issued to provide Advertising Services	\$30,000.00	\$35,530.00
Murray, David	Communications	2530-11-0247-630-00	Adtegrity	Issued to provide Advertising Services	\$90,000.00	\$90,000.00
Murray, David	Communications	2530-11-0247-630-00	Outfront Media	Issued for Digital Billboards and Posters for student recruitment	\$35,000.00	\$36,630.00
Sedore, Danelle	GRCC ePrint	2343-14-0601-550-00	Konica Minolta Business Solutions	Issued for copier/printer service and support	\$32,000.00	\$32,000.00
Sedore, Danelle	GRCC ePrint	2343-14-0601-550-00	Ricoh	Issued to provide service and supplies for Ricoh C7100 and two Ricoh 8110s	\$37,000.00	\$37,000.00
Sedore, Danelle	GRCC ePrint	2353-11-0035-620-00	US Postal Service	Issued for US Postage Permit 415	\$35,000.00	\$30,000.00
Sedore, Danelle	GRCC ePrint	2353-11-0035-620-00	Reserve Account	Issued for Reserve Postage Account	\$80,000.00	\$80,000.00

VanDokkumburg, Jim	Facilities	2454-11-0078-740-00	Arrowaste	Issued to provide trash and composite renewal. (1920-4246C)	\$79,356.00	\$79,356.00
VanDokkumburg, Jim	Facilities	2271-11-0078-730-00	Midwest Air Filter	Issued to provide air filters for all campus bldgs. (2021-4262B)	\$25,000.00	\$50,000.00
VanDokkumburg, Jim	Facilities	2271-11-0078-730-00	Contract Direct	Issued to provide window cleaning for Tassell, MTEC and DeVos campuses. (1920-1246B_	\$43,800.00	\$41,508.45
VanDokkumburg, Jim	Facilities	2271-11-0078-730-00	Broadmoor Products	Issued to provide water treatment chemicals.	\$57,500.00	\$57,500.00
VanDokkumburg, Jim	Facilities	2271-11-0078-730-00	Elevator Service	Issued to provide elevator maintenance and service.	\$70,759.58	\$83,895.18
VanDokkumburg, Jim	Facilities	2271-11.0078-730-00	Engineered Protection Systems	Issued to provide security monitoring throughout the campus	\$95,000.00	\$117,918.67
VanDokkumburg, Jim	Facilities	2271-11-0078-730-00	Ellis Parking	Issued to provide cleaning services for GRCC parking ramps	\$97,680.00	\$130,240.00
Wallace, Donovan	Information Technology	2453-11-0123-200-00	Windstream	Issued to provide local and long distance telephone services.	\$38,000.00	\$35,000.00
Whitman, Rebecca	Campus Police	2559-15-0042-750-00	State of Michigan - Finger Printing	Issued to provide finger printing services	\$40,000.00	\$40,000.00
Whitman, Rebecca	Campus Police	2271-14-0081-550-00	Traffic & Safety	Issued to provide parking ramp maintenance services	\$62,000.00	\$62,000.00

Motion made by Trustee Bruinsma, seconded by Trustee Williams to approve as presented. Motion carries 6-0.

2. **Purchases over \$100,000 (ACTIONITEMS)**

a. **General Fund**

- 1) Request permission to issue purchase order to provide microfiche digital conversion of student records.

Requestor: Valerie Butterfield - Registrars
Expenditure: \$135,656.00
Disposition: New Purchase
Supplier: Global Solutions Group
Oak Park, MI
Bid: Yes, RFP 2021-4270.

b. **Other Special Funds**

- 1) Request permission to issue purchase order to provide construction management services for the Carriage House renovation

Requestor: Jim VanDokkumburg - Facilities
Expenditure: \$129,299.50 (42-2810)
Disposition: Construction Purchase
Supplier: JKB Construction*
Jenison, MI
Source of Funds: Plant Fund
Bid: Yes, RFP 1920-5226.

- 2) Request permission to issue purchase order to provide Academic planning, intelligence, milestone guidance and strategic care services.

Requestor: Eric Mullen – Student Success and Retention
Expenditure: \$154,000.00 (51-2821)
Disposition: New Purchase
Supplier: EAB Global
Washington, DC
Source of Funds: Title III Grant
Bid: No, single source.

- 3) Request permission to issue purchase order to provide Lyon ramp restoration repairs.

Requestor: Jim VanDokkumburg - Facilities
Expenditure: \$552,325.00 (14-2331)
Disposition: Construction Purchase
Supplier: Mark 1 Restoration
Detroit, MI
Source of Funds: Auxiliary Fund
Bid: Yes, RFP 2021-5225.

DRAFT

2021-2022 BLANKET PURCHASE ORDERS

July 1, 2021 through June 30, 2022

Action Agenda

Requisitioner	Department	Acct Number	Vendor	Description	21/22	20/21
Anderson, David	Information Technology	2822-42-0000-000-00-GENPC	CDW-G	Issued to provide REPLACEMENTS OF DESKTOP, LAPTOP AND TABLET COMPUTERS FOR FACULTY, STAFF AND LAB/CLASSROOMS.	\$400,000.00	\$525,000.00
Beecher, Brian	Library	\$4,000 - 2271-11-0071-410-00, \$18,000 - 2321-11-0071-410-00, \$95,000 - 2325-11-0071-410-00	Midwest Collaborative	Issued for Library subscriptions	\$117,000.00	\$121,201.00
Chisholm, Mary Jo	Information Technology	2271-11-0603-200-00	Oracle	Issued to provide support services	\$788,276.63	\$757,958.28
Freiburger, Lisa	Finance & Administration	2271-14-0081-550-00	Ellis Parking	Issued to provide payment for parking ramp management	\$275,000.00	\$250,000.00
Freiburger, Lisa	Finance & Administration	\$140,000 - 2472-11-0078-620-00, \$145,000 - 2417-11-0231-620-00	Middle Cities Risk Management	Issued to provide Property/Liability Insurance for 2021-22	\$285,000.00	\$270,000.00
Kubiak, Cathy	Human Resources	2186-11-0000-000-00	FCCI Insurance	To provide funds for processing workers compensation claims	\$111,248.00	\$119,812.00
VanDokkumburg, Jim	Facilities	2371-11-0078-730-00	Allied Eagle Supply Co	Issued to provide janitorial supplies and management.	\$155,988.00	\$155,988.00

ACCOUNTS:

KEY:

11 – General Fund	* MBE
14 – Auxiliary Fund	** WBE
15 – Designated Fund	*** M/WBE
42 – Bonds, Plant Fund	****MLBE
51 – Grants	# Non Responsive Bid
91 – Agency Funds	NTE - Not to exceed

Sole Source: A single supplier that controls the supply of products or services in a defined market. Typically the product of market conditions such as: technology leadership, patent protection, limited or exclusive distributorship, etc.

Single Source: Supplier selection is determined by objective business decisions such as: leveraged volume purchase contracts, standardization programs, OEM (original equipment manufacturer)

Motion was made by Trustee Siegel to approve action items as presented, seconded by Trustee Bruinsma. Motion carries 6-0.

O. Meet & Confer Employee Compensation – Lisa Frieburger presented.

- Motion made by Trustee Bruinsma to approve a compensation pool up to 2.5 percent for the M&C employee group as presented, seconded by Trustee Williams. Motion carries 6-0.

P. Exempt Contracts – Dr. Pink presented.

- Motion made by Trustee Brame to approve 2.5 percent salary increase for exempt contracts as presented, seconded by Trustee Siegel. Motion carries 6-0.

Q. Presidents Contract –Chairperson Koetje presented.

- Dr. Pink’s salary was increased along with additional tax annuity with an effective or highly effective evaluation. Motion made by Trustee Brame, seconded by Trustee Williams. Motion unanimously carries, 6-0

VII. OPEN COMMENT

None at this time.

VIII. FINAL BOARD COMMENT

Trustee Bruinsma said she was thrilled to see leadership in person. She went on to welcome Salvador Lopez as the new trustee and looks forward to working with him.

IX. ADJOURNMENT – 4:49 PM