

GRAND RAPIDS COMMUNITY COLLEGE

AGENDA OF BOARD OF TRUSTEES



**MONDAY, SEPTEMBER 20, 2021
4:15 PM
BOARD CHAMBERS
143 BOSTWICK NE
GRAND RAPIDS, MI**

GRAND RAPIDS COMMUNITY COLLEGE BOARD OF TRUSTEES



David J. Koetje
Chairperson
2022



Kenyatta Brame
Vice Chairperson
2022



Sheryl Siegel
Treasurer
2024



Kathleen Bruinsma
Secretary
2022



Brandy Lovelady Mitchell
Trustee
2026



Daniel Williams
Trustee
2026



Salvador Lopez
Trustee
2022



Bill Pink, Ph.D.
President

Minutes of this and all proceedings of the board may be obtained in the office of the Board of Trustees;
GRCC DeVos Campus, Administration Building, Room 202; 415 Fulton St. E; Grand Rapids, MI 49503; Phone (616) 234-3901.

135705 7/21

GRAND RAPIDS COMMUNITY COLLEGE
REGULAR BOARD OF TRUSTEES MEETING
MONDAY, SEPTEMBER 20, 2021
BOARD CHAMBERS - 4:15 p.m.

ORDER OF BUSINESS

I. GENERAL BUSINESS

- A. Call to Order
- B. Introduction of Guests
- C. Review and Approval of Agenda to include additions, deletions, or corrections.
- D. Open Comments
 - Open comments in this section of the agenda are limited to comments specifically related to today's board agenda.
- E. Special Order of Business (New Business)
 - Public Swearing of Trustee Lopez – Judge Sara Smolenski
 - Public Swearing of Officer Tett & Officer Nelson – Chairperson Koetje/Chief Whitman
 - Local Strategic Value Resolution – Lisa Freiburger to present.

II. MONITORING REPORTS

- F. Report (s)
 - Executive Limitations Treatment of People – Cathy Kubiak to present.
 - Finance Update – Lisa Freiburger to present.

III. UPDATES

- G. Student Report – Brendan Burke
- H. Foundation Update – Kathryn Mullins
- I. Board Chair Report
- J. President's Update – Bill Pink, Ph.D.
- K. Faculty Association Update – Frank Conner

IV. COMMUNITY CONNECTIONS

- L. Communications to the Board

V. CONSENT ITEMS

These items will be adopted as a group without specific discussion. When approving the meeting agenda, any board member may request that a consent agenda item be moved to the regular agenda for discussion or questions. *Recommended that the following items be approved as presented:*

- M. Minutes of previous meetings, Grant Awards/Requests, Personnel Transactions, & Financial Transactions
 - Minutes from June 21, 2021 Board Meeting, Work Session & Budget Work Session and August 16 Work Session.

VI. ACTION ITEMS

- N. Purchases over \$100,000

VII. OPEN COMMENT (*Faculty, staff, students, and the Public are invited to address the Board on any matter.*)

VIII. FINAL BOARD COMMENTS

IX. ADJOURNMENT

Next Meeting of the Board:

- Monday, October 18, 2021, Regular Meeting, 4:15 p.m.

GENERAL BUSINESS

- A. Call to Order
- B. Introduction of Guests
- C. Review and Approval of Agenda to include additions, deletions, or corrections.
- D. Open Comments
 - Open comments in this section of the agenda are limited to comments specifically related to today's board agenda.
- E. Special Order of Business (New Business)
 - Public Swearing of Trustee Lopez – Judge Sara Smolenski
 - Public Swearing of Officer Tett & Officer Nelson – Chairperson Koetje/Chief Whitman
 - Local Strategic Value Resolution – Lisa Freiburger to present.

MONITORING REPORTS

F. Report (s)

- Treatment of People Executive Limitations – Cathy Kubiak to present.
- Finance Update – Lisa Freiburger to present.

UPDATES

- G. Student Report – Brendan Burke
- H. Foundation Update & Annual Grants Report –Kathryn Mullins/Lisa Dopke
- I. Board Chair Update
- J. President’s Update – Bill Pink Ph.D.
- K. Faculty Association Update – Frank Conner

COMMUNITY CONNECTIONS

L. Communications to the Board.

October Events 2021

Event: Raider Challenge Volleyball Tournament
Date: Thursday, October 2 and Friday, October 3, 2021
Time: TBA
Location: GRCC Ford Fieldhouse
Hosted by: GRCC Volleyball
Open to the public? Yes

Event: GRCC Veterans Center Opening
Date: Wednesday, October 6, 2021
Time: 10:00 a.m.
Location: Raleigh J. Finkelstein Hall, Floor G2, Room 002
Hosted by: GRCC Foundation
Open to the public? Yes

Event: GRCC Home Volleyball vs. Muskegon Community College
Date: Thursday, October 7, 2021
Time: 6:30 p.m.
Location: GRCC Ford Fieldhouse
Hosted by: GRCC Volleyball
Open to the public? Yes

Event: Grand Rapids Promise Zone Donor Recognition Event
Date: Monday, October 11, 2021
Time: 4-6 p.m.
Location: GRCC Library and Heritage Restaurant
Hosted by: GRCC Foundation
Open to the public? No

Event: GRCC's Sheriff's Corrections Academy
Date: Tuesday, October 12, 2021
Time: 1:00 p.m.
Location: Sneden Hall, Room 108
Hosted by: GRCC Criminal Justice Department
Open to the public? No

Event: GRCC Home Volleyball vs. Ancilla College
Date: Thursday, October 14, 2021
Time: 6:30 p.m.
Location: GRCC Ford Fieldhouse
Hosted by: GRCC Volleyball
Open to the public? Yes

Event: Lunch & Learn Session (FSA vs. HSA What's the difference?)
Date: Wednesday, October 20, 2021
Time: 11:30 a.m. to 1:00 p.m.
Location: Student Center Multipurpose Room 234
Hosted by: Human Resources
Open to the public? No

Event: Open Enrollment Informational Meeting
Date: Tuesday, October 26, 2021
Time: 9:30-11 a.m.
Location: ATC-68 Auditorium
Hosted by: Human Resources
Open to the public? No

Event: Employee Benefits Fair and Flu Shot Clinic
Date: Wednesday, October 27, 2021
Time: 11:00 a.m. to 3:00 p.m.
Location: ATC Banquet Rooms (Rooms 122, 124 & 168)
Hosted by: Human Resources
Open to the public? No

Event: GRCC Home Volleyball vs. Lansing Community College (Sophomore Night)
Date: Thursday, October 28, 2021
Time: 6:30 p.m.
Location: GRCC Ford Fieldhouse
Hosted by: GRCC Volleyball
Open to the public? Yes

CONSENT ITEMS

M. Minutes of previous meetings, Grant Awards/Requests, Personnel Transactions, & Financial Transactions

- Minutes from June 21, 2021 Board Meeting, Work Session & Budget Work Session and August 16 Work Session.
- Grants Listed below are the grants GRCC received from July 1, 2021 to September 13, 2021.
 - GRCC was awarded a **TRIO Educational Opportunities Center (EOC)** grant from the U.S. Department of Education in the amount of \$232,050/year for five years. The EOC program provides information on financial and academic assistance available for individuals desiring to pursue a program of postsecondary education; assistance to such persons in applying for admission to institutions at which a program of postsecondary education is offered, including preparing necessary applications for use by admissions and financial aid officers; and seeks to improve the financial literacy and economic literacy of students.
 - GRCC was awarded a 2021-22 **Older Americans Act** grant of \$9,900 from the West Michigan Area Agency on Aging. The grant provides funds for operating the Arthritis Foundation Aquatics Program & Enhanced Fitness, which help older learners to maintain independence through increased and/or maintained physical fitness.
 - GRCC was awarded a **Metallica Scholars 3.0** grant in the amount of \$25,000 from the All Within My Hands Foundation and American Association of Community Colleges. The project will provide support for non-traditional students enrolled in the welding training program.
 - GRCC was awarded a 2021-22 **WIOA Title II - Adult Education & Family Literacy Act** grant from the Michigan Department of Labor and Economic Opportunity in the amount of \$170,169. The grant will support the GRCC ESL program in offering five levels of English language learning to cover a continuum of educational needs for adult students. In addition, the program will continue implementation of the Integrated English literacy and civics education approach that provides career coaching to refer qualified participants to eligible workforce training in high-need industries. In these trainings, contextualized instruction is delivered by both a technical instructor and an ESL instructor to help non-English speaking participants to function well in the workplace. Students are assisted in job placement and retention after training.
 - In addition to these new grant awards, the U.S. Department of Education provided continuation funding for the following grant programs, as each made substantial progress in meeting statutory requirements and successfully achieved the proposed objectives for the previous year.
 - **TRIO Student Support Services** received continuation funding in the amount of \$445,756 to increase the number of disadvantaged, low-

income college students, first-generation college students, and college students with disabilities who successfully complete a postsecondary program of study. The support services provided are expected to increase the retention and graduation rates for these students and facilitate their transfer from two-year to four-year colleges and universities.

- **TRIO Students Support Services-STEM** received continuation funding in the amount of \$261,888 to increase the number of disadvantaged, low-income college students, first-generation college students, and college students with disabilities who successfully complete a STEM-related postsecondary program of study. The support services provided are expected to increase the retention and graduation rates for these students and facilitate their transfer from two-year to four-year colleges and universities.
- **GEAR UP Wyoming** received continuation funding in the amount of \$357,543 to provide support, and maintain a commitment to, eligible Wyoming high school students to assist them in obtaining a secondary school diploma (or its recognized equivalent) and to prepare for and succeed in postsecondary education.

GRCC Employees on the Move from June 1, 2021 – September 1, 2021

Please congratulate those who have moved and been promoted

WELCOME TO GRCC

Brett Meyer
Director of EO Compliance, General Counsel
Effective date: September 7, 2021

David Kok
Police & Corrections Academy Director, Criminal Justice
Effective date: August 30, 2021

Pamela Harris
Job Developer, Training Solutions
Effective date: August 23, 2021

Colin Hartel
Student Financials Analyst, Student Financial Services
Effective date: August 30, 2021

Sarah Waller-Nicolette
Assistant Professor, Secchia Institute for Culinary
Effective date: August 9, 2021

Lynnelle Brinks
Assistant Professor, Nursing
Effective date: August 9, 2021

Karlie Zimmer
Assistant Professor, Nursing
Effective date: August, 9 2021

Jacob Pollack
Assistant Professor, Computer Information Systems
Effective date: August, 9 2021

Jeffrey Stuecken
Assistant Professor, Mechanical Design
Effective date: August, 9 2021

Kevin Stuart
Assistant Professor, Business
Effective date: August 9, 2021

Amelita Fisher
Support Professional, Dental, Radiologic Technology & Occupational Therapy Assistant Programs
Effective date: July 26, 2021

Sharon Bekius
Support Professional, Student Employment Services
Effective date: July 26, 2021

Michelle Tett
Police Officer, Campus Police
Effective date: July 26, 2021

Isabel Truskoski
Support Professional, Disability Support Services
Effective date: July 12, 2021

Raphael Heintzelman
Educational Training Specialist, One Workforce Grant
Effective date: July 12, 2021

Lauren Ferullo
Athletic Director, Student Affairs
Effective date: July 19, 2021

Timothy Nelson
Police Officer, Campus Police
Effective date: June 21, 2021

James Crandall
Assistant Professor, Physical Science
Effective date: August 9, 2021

Bradley Moore
Custodian I, Custodians
Effective date: June 14, 2021

CONGRATULATIONS ON YOUR NEW POSITION

Ashley Fox
Transfer to: Assistant Director, Student Life
Transfer from: Contingency, Student Life
Effective date: August 30, 2021

Giniece Fleming
Transfer to: Assistant to the Preschool Instructor
Transfer from: Assistant to the Preschool Instructor
Effective date: August 26, 2021

Avonte Love
Transfer to: Shipping and Receiving Clerk
Transfer from: Custodian II, Custodians
Effective date: September 7, 2021

Denise Jones

Transfer to: Coordinator, Student Success & Retention

Transfer from: Student Success Coach, Student Success Center

Effective date: September 13, 2021

Michael Miller

Transfer to: Director of Curriculum Development & Assessment, Instructional Support

Transfer from: Adjunct, English

Effective date: August 30, 2021

Haylie Pennell

Transfer to: Assistant to the Preschool Instructor, ECLL

Transfer from: Contingency

Effective date: August 26, 2021

Katelyn VanDyke

Transfer to: Assistant to the Preschool Instructor, Early Childhood Learning Lab

Transfer from: Contingency

Effective date: August 26, 2021

Thomas Vos

Transfer to: Operations Building Manager, Facilities

Transfer from: Shipping & Receiving Agent

Effective date: September 6, 2021

Allison Hoekstra

Transfer to: Assistant Professor, Secchia Institute for Culinary

Transfer from: Adjunct

Effective date: August 9, 2021

Laura Caulk

Transfer to: Associate Director, Human Resources

Transfer from: Interim Associate Director, Human Resources

Effective date: August 5, 2021

Christopher Allen

Transfer to: Associate Director, Student Employment Services

Transfer from: Interim Associate Director, Student Employment Services

Effective date: May 31, 2021

Luanne Wedge

Transfer to: Generalist, Human Resources

Transfer from: Interim Generalist, Human Resources

Effective date: May 31, 2021

Julie Parks

Transfer to: Interim Dean, Workforce Development

Transfer from: Executive Director of MTEC & WF Training

Effective date: June 21, 2021

John VanElst

Transfer to: Interim Director of MTEC & WF Training, Workforce Development

Transfer from: Program Manager, Workforce Development

Effective date: June 21, 2021

William Faber

Transfer to: Interim Dean of Arts & Sciences, Arts & Sciences

Transfer from: Professor, Arts & Sciences

Effective date: July 19, 2021

Leigh Kleinert

Transfer to: Interim Associate Dean of School of Arts & Sciences, Arts & Sciences; Faculty Eval & Hiring

Transfer from: Professor, Arts & Sciences

Effective date: August 9, 2021

Rachel Bower

Transfer to: Customer Support Desk Team Coordinator, Information Technology

Transfer from: Customer Support, Information Technology

Effective date: August 16, 2021

Misty Smith

Transfer to: Financial Aid Technical Specialist, Financial Aid

Transfer from: Support Professional, Financial Aid

Effective date: August 16, 2021

Samuel Douglas

Transfer to: Custodian II, Custodians

Transfer from: Custodian II, Custodians

Effective date: August 16, 2021

Donald Dykstra

Transfer to: Custodian II, Custodians

Transfer from: Head Custodian I, Custodians

Effective date: August 16, 2021

Jennifer Gable

Transfer to: Assistant Professor, Nursing (42 weeks)

Transfer from: Assistant Professor, Nursing (32 weeks)

Effective date: August 9, 2021

Monica Bliss

Transfer to: Temporary Assistant Professor, Mathematics

Transfer from: Adjunct, Mathematics

Effective date: August 8, 2021

Melanie Forbes

Transfer to: Temporary Assistant Professor, Mathematics

Transfer from: Adjunct, Mathematics

Effective date: August 9, 2021

Nefertiti Williams

Transfer to: Temporary Assistant Professor, Mathematics

Transfer from: Adjunct, Mathematics

Effective date: August 9, 2021

Erik Taylor

Transfer to: Preschool Instructor, Early Childhood Learning Lab

Transfer from: Assistant to Preschool Instructor, Early Childhood Learning Lab

Effective date: August 23, 2021

Evan Macklin

Transfer to: Assistant Professor, TRIO Support Services

Transfer from: Promise Zone Director, Promise Zone

Effective date: August 9, 2021

Linda DeVries

Transfer to: Senior Functional Analyst, Financial Aid

Transfer from: Student Financials Analyst, Financial Aid

Effective date: July 12, 2021

Ketashia Berrien

Transfer to: Support Professional, Academic Testing Center Proctor

Transfer from: Support Professional, Academic Testing Center

Effective date: June 28, 2021

Melissa Boman

Transfer to: Director, Early Childhood Learning Laboratory

Transfer from: Interim Director, Preschool & Early Childhood Learning Lab

Effective date: June 14, 2021

Kelly Webber

Transfer to: Director, Information Technology Customer Support

Transfer from: Information Technology Customer Support Team Coordinator

Effective date: June 14, 2021

Klaas Kwant

Transfer to: Director, Media

Transfer from: TV Production Manager, Media

Effective date: June 14, 2021

Abbot Kastanek

Transfer to: Associate Director Maintenance and Grounds, Facilities

Transfer from: Coordinator, Facilities

Effective date: June 2, 2021

Patrick Baldrige

Transfer to: Associate Director Operations, Facilities

Transfer from: Building Manager, Facilities

Effective date: June 2, 2021

Ashley Ruthruff
Transfer to: Data & Reporting Analyst, Institutional Research & Planning
Transfer from: Support Professional, School of Workforce Development
Effective date: June 14, 2021

James Hanafin
Transfer to: Head Custodian Lakeshore, Custodians
Transfer from: Head Custodian, Custodians
Effective date: June 21, 2021

Tess Dodd
Transfer to: Support Professional, Music Department
Transfer from: Support Professional, Student Employment Services
Effective date: June 16, 2021

THANK YOU FOR YOUR SERVICE

Separation:

Julie Finlayson
Utility Supervisor, Secchia Institute for Culinary
Effective date: August 28, 2021

Christine Wood
Assistant Professor, Nursing
Effective date: August 21, 2021

Sarah Adkins
Support Professional, Student Records
Effective date: August 26, 2021

Tess Dodd
Support Professional, Music
Effective date: August, 21 2021

Brittany Weldon
Academic Advisor, Academic Advising & Transfer Center
Effective date: July 14, 2021

Sarah VanDeWege
Assistant to Preschool Instructor, Preschool Lab
Effective date: August 6, 2021

Brian Skudre
Women's Softball Coach, Athletics
Effective date: July 26, 2021

Danielle Lindloff
Financial Aid Functional Analyst, Financial Aid
Effective date: August 14, 2021

Raphael Heintzelman
Educational Training Specialist, Training Solutions
Effective date: July 20, 2021

Thalia Guerra-Flores
Assistant Director Student Life & Conduct
Effective date: July 24, 2021

Andrea Hayes
Assistant Professor, Mathematics
Effective date: August 14, 2021

Kristen Bryant-Cutchall
Support Professional, College Advancement
Effective date: June 3, 2021

Nathan Swanson
Support Professional, Counseling and Career Center
Effective date: June 12, 2021

Kimberly DeVries
Director, Equal Employment Opportunity Compliance
Effective date: July 10, 2021

Retirement:

Thomas Hornak
HVAC, Maintenance
Effective date: October 30, 2021

John Doane
Professor, Job Training
Effective date: December 23, 2021

James Schafer
IT Media Coordinator, Media Technologies
Effective date: December 18, 2021

Katherine Keating
General Counsel, General Counsel
Effective date: October 1, 2021

Bruce Walski
Electrician, Facilities
Effective date: September 25, 2021

Verdale Betts
Shipping and Receiving Clerk, Receiving
Effective date: August 31, 2021

Laurie Schaut
Graphic Designer, Communications
Effective date: July 24, 2021

Stephen Hess
Professor, Mathematics
Effective date: July 1, 2021

Sheryl Jonkhoff
Support Professional, Instructional Support
Effective date: July 1, 2021

Catherine Kubiak
Executive Director, Human Resources
Effective date: July 1, 2022

Michael Vargo
Dean, Arts and Sciences Department
Effective date: August 3, 2021

Cathy Noviskey
Support Professional, Student Affairs
Effective date: July 17, 2021

Aaron Brooks
Custodian II, Custodians
Effective date: June 26, 2021

Financial Transactions
(August 1 - 31, 2021)

1. Purchases \$25,000-\$100,000

a. General Fund

- 1) Blanket purchase order issued to provide dark fiber network connection and electricity to Lakeshore Campus and Midtown.
Requestor: Dan Clark – Academic Outreach
Expenditure: \$48,000.00
Disposition: Recurring Purchase
Supplier: Holland Board of Public Works.
Holland, MI
Bid: No, single source.
- 2) Purchase order issued to provide Palo Alto NexGen firewall maintenance for Sneden Hall and Bostwick Office centers.
Requestor: Donovan Wallace – Information Technology
Expenditure: \$48,188.00
Disposition: Recurring Purchase
Supplier: First Agency
Kalamazoo, MI
Bid: No, single source.
- 3) Purchase order issued to provide annual renewal for CRM (Customer Relationship Management) tool for student recruitment and other tracking measures.
Requestor: Jeffrey Vanderveen – Information Technology
Expenditure: \$56,700.00
Disposition: Recurring Purchase
Supplier: Anthology Inc.
Buffalo, NY
Bid: No, single source.
- 4) Blanket purchase order issued to provide Lakeshore Campus security services.
Requestor: Dan Clark – Academic Outreach
Expenditure: \$63,355.50
Disposition: New/Recurring Purchase
Supplier: DK Security
Kentwood, MI
Bid: Yes, RFP #2021-4262.
- 5) Purchase order issued to provide forms platform for student use in submitting financial aid documentation.
Requestor: David DeBoer – Financial Aid
Expenditure: \$80,990.00
Disposition: Recurring Purchase
Supplier: CampusLogic, Inc.
Chandler, AZ
Bid: Yes, RFP 1920-7166

b. Other Special Funds

- 1) Purchase order issued to provide multimedia equipment for the Media Technologies department. Equipment will be used to accommodate hybrid events and increase control of streaming events.

Requestor: Klaas Kwant – Media Technologies

Expenditure: \$42,599.00 (2282-42)

Disposition: New Purchase

Supplier: Key Code
Burbank, CA

Source of Funds: Plant Fund

Bid: Yes, 2122-8134.

GRAND RAPIDS COMMUNITY COLLEGE
 2021-2022 GENERAL OPERATING FUND BUDGET REPORT
 FOR THE PERIOD ENDED AUGUST 31, 2021

GENERAL OPERATING	ADOPTED BUDGET	2021/2022 ACTUAL 8/31/2021	PERCENTAGE
REVENUE:			
TUITION	40,534,000	22,482,879	55.47%
FEES	6,317,000	3,006,848	47.60%
PROPERTY TAX	36,625,000	12,514,730	34.17%
STATE AID	30,084,000	-	0.00%
INTEREST	300,000	13,215	4.41%
MISCELLANEOUS	1,615,000	65,111	4.03%
TOTAL REVENUE	115,475,000	38,082,783	32.98%
EXPENSE:			
SALARIES:			
INSTRUCTION	31,598,891	1,565,298	4.95%
COUNSELING	1,599,399	13,178	0.82%
LIBRARIAN	596,538	10,985	1.84%
ADMINISTRATION	5,624,277	619,278	11.01%
ADMINISTRATIVE SUPPORT	1,142,485	126,208	11.05%
TECHNICAL SUPPORT	8,780,859	881,377	10.04%
SECRETARIAL	4,811,118	495,533	10.30%
BLDG OPERATIONS	4,406,737	453,229	10.28%
STUDENT ASSISTANT	1,268,595	58,231	4.59%
EST SAVINGS ON OPEN POSITIONS	(500,000)		
TOTAL SALARIES	59,328,899	4,223,317	7.12%
NON-SALARY:			
FRINGE BENEFITS	35,711,000	2,696,700	7.55%
CONTRACTED SERVICE	4,759,568	673,730	14.16%
SUPPLIES & REPAIRS	5,253,561	869,901	16.56%
UTILITIES & RENT	4,045,768	464,742	11.49%
TRANSFERS	3,122,166	92,608	2.97%
OTHER COSTS	3,045,358	184,424	6.06%
EQUIPMENT	292,863	31,236	10.67%
CONTINGENCY	290,000	-	0.00%
EST SAVINGS ON CONTROLLABLES	(500,000)		
TOTAL NON-SALARY	56,020,284	5,013,341	8.95%
TOTAL EXPENSE	115,349,183	9,236,658	8.01%
NET REVENUE (EXPENSE)	125,817	28,846,125	

GRAND RAPIDS COMMUNITY COLLEGE
 2021-2022 GENERAL OPERATING FUND BUDGET REPORT
 FOR THE PERIOD ENDED AUGUST 31, 2021

	MONTHLY ACTIVITY 7/1/21 - 8/31/21	MONTHLY ACTIVITY 7/1/20 - 8/31/20	YEAR-TO- DATE 8/31/21	YEAR-TO- DATE 8/31/20
REVENUE:				
TUITION	22,482,879	21,749,865	22,482,879	21,749,865
FEES	3,006,848	2,815,361	3,006,848	2,815,361
PROPERTY TAX	12,514,730	9,580,713	12,514,730	9,580,713
STATE AID	-	-	-	-
INTEREST	13,215	35,893	13,215	35,893
MISCELLANEOUS	65,111	12,924	65,111	12,924
TOTAL REVENUE	38,082,783	34,194,756	38,082,783	34,194,756
EXPENSE:				
SALARIES:				
INSTRUCTION	1,565,298	1,592,181	1,565,298	1,592,181
COUNSELING	13,178	31,619	13,178	31,619
LIBRARIAN	10,985	13,332	10,985	13,332
ADMINISTRATION	619,278	622,535	619,278	622,535
ADMINISTRATIVE SUPPORT	126,208	119,136	126,208	119,136
TECHNICAL SUPPORT	881,377	916,103	881,377	916,103
SECRETARIAL	495,533	438,818	495,533	438,818
BLDG OPERATIONS	453,229	527,610	453,229	527,610
STUDENT ASSISTANT	58,231	33,191	58,231	33,191
TOTAL SALARIES	4,223,317	4,294,525	4,223,317	4,294,525
NON-SALARY:				
FRINGE BENEFITS	2,696,700	2,677,215	2,696,700	2,677,215
CONTRACTED SERVICES	673,730	526,612	673,730	526,612
SUPPLIES & REPAIRS	869,901	509,380	869,901	509,380
UTILITIES & RENT	464,742	583,875	464,742	583,875
TRANSFERS	92,608	93,613	92,608	93,613
OTHER COSTS	184,424	157,433	184,424	157,433
EQUIPMENT	31,236	2,286	31,236	2,286
CONTINGENCY	-	-	-	-
TOTAL NON-SALARY	5,013,341	4,550,414	5,013,341	4,550,414
TOTAL EXPENSE	9,236,658	8,844,939	9,236,658	8,844,939
NET REVENUE (EXPENSE)	28,846,125	25,349,817	28,846,125	25,349,817

GRAND RAPIDS COMMUNITY COLLEGE
 2021 - 2022 DESIGNATED FUND BUDGET REPORT
 FOR PERIOD ENDING AUGUST 31, 2021

DESIGNATED	ADOPTED BUDGET	2021 - 2022	
		ACTUAL 8/31/21	PERCENTAGE
REVENUE:			
CONTRACTED TRAINING	1,661,992	89,225	5.37%
OTHER MISCELLANEOUS LOCAL	632,468	679	0.11%
TOTAL REVENUE	2,294,460	89,904	3.92%
EXPENSES:			
SALARIES			
INSTRUCTION	249,280	24,592	9.87%
ADMINISTRATION	322,450	31,913	9.90%
CUSTODIANS & SECURITY	25,500	3,170	12.43%
SECRETARIAL	21,564	0	0.00%
STUDENT ASSISTANTS	13,605	0	0.00%
TOTAL SALARIES	632,399	59,676	9.44%
NON-SALARY			
FRINGE BENEFITS	265,304	21,968	8.28%
CONTRACTED SERVICES	849,714	53,939	6.35%
SUPPLIES & REPAIRS	729,955	42,523	5.83%
UTILITIES & RENTALS	3,150	0	0.00%
CAPITAL OUTLAY	22,100	755	3.42%
TRANSFERS	(162,166)	(27,028)	16.67%
OTHER	81,507	4,910	6.02%
TOTAL NON-SALARY	1,789,564	97,067	5.42%
TOTAL EXPENSE	2,421,963	156,743	6.47%
NET REVENUE (EXPENSE)	(127,503)	(66,839)	

GRAND RAPIDS COMMUNITY COLLEGE
 BUILDING & SITE FUND - GENERAL
 FOR PERIOD ENDED Aug 31, 2021

	ADOPTED BUDGET	ACTUAL 8/31/21	PERCENTAGE
REVENUE:			
PROPERTY TAXES	9,700,000	2,634,351	27.16%
TRANSFER FROM GENERAL FUND	1,985,000	0	0.00%
DONATIONS	4,750,000	0	0.00%
STATE FUNDS (ATC PROJECT)	0	(119,406)	0.00%
FACILITIES FEE	1,987,000	1,015,440	51.10%
TOTAL REVENUE	18,422,000	3,530,385	19.16%
EXPENSES:			
MAINTENANCE & OTHER	3,651,000	141,582	3.88%
ATC RENOVATION	0	(4,597)	0.00%
RJF RENOVATION	3,000,000	884,259	29.48%
LAKESHORE RENOVATION	2,000,000	1,139,533	56.98%
PIAZZA PROJECT	4,750,000	75,408	1.59%
OTHER PROJECTS	1,000,000	2,438	0.24%
TRANSFERS TO DEBT FUND	4,010,000	0	0.00%
TOTAL EXPENSES	18,411,000	2,238,622	12.16%
NET REVENUE (EXPENSE)	11,000	1,291,763	

PLANT FUND - DEBT RETIREMENT FUND
2021-22 FISCAL YEAR

	BUDGET	ACTUAL 8/31/2021
REVENUE		
TRANSFER FROM PLANT - FACILITIES FEE	945,150	0
TRANSFER FROM PLANT - GENERAL	3,064,850	0
TOTAL REVENUE	4,010,000	0
EXPENSE		
2012 ISSUE - REFUNDING		
PRINCIPAL	200,000	0
INTEREST	12,406	0
OTHER EXPENSE	100	0
TOTAL EXPENSE	212,506	0
2012 ISSUE - FACILITIES		
PRINCIPAL	900,000	0
INTEREST	45,000	0
OTHER EXPENSE	150	0
TOTAL EXPENSE	945,150	0
2013 ISSUE		
PRINCIPAL	365,000	0
INTEREST	10,950	0
OTHER EXPENSE	450	0
TOTAL EXPENSE	376,400	0
2018 ISSUE - 2008 REFUNDING		
PRINCIPAL	1,275,000	0
INTEREST	31,238	0
OTHER EXPENSE	500	0
TOTAL EXPENSE	1,306,738	0
2019 ISSUE - 2009 REFUNDING		
PRINCIPAL	655,000	0
INTEREST	283,650	0
OTHER EXPENSE	500	0
TOTAL EXPENSE	939,150	0
2020 ISSUE - 2012 REFUNDING		
PRINCIPAL	0	0
INTEREST	228,476	0
OTHER EXPENSE	500	0
TOTAL EXPENSE	228,976	0
GRAND TOTAL EXPENSE	4,008,919	0

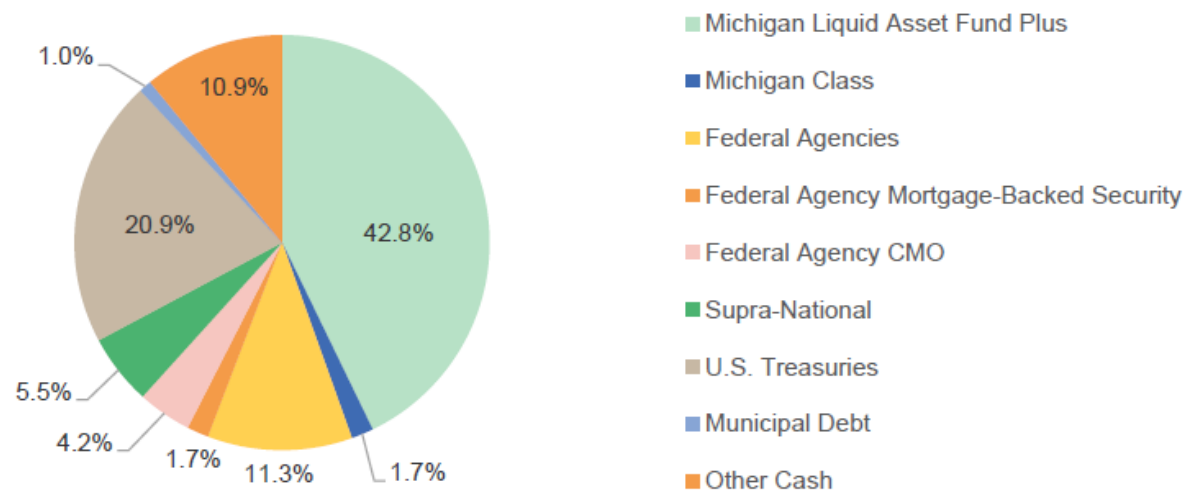
For the Month Ended August 31, 2021

GRAND RAPIDS COMMUNITY COLLEGE

Total Cash and Investments

Grand Rapids Community College
Aggregate Cash and Investments
As of August, 2021

Security Type	Market Value	% of Total
Michigan Liquid Asset Fund Plus	\$44,457,079	42.8%
Michigan Class	\$1,792,268	1.7%
Federal Agencies	\$11,718,785	11.3%
Federal Agency Mortgage-Backed Security	\$1,750,231	1.7%
Federal Agency CMO	\$4,368,278	4.2%
Supra-National	\$5,705,661	5.5%
U.S. Treasuries	\$21,667,866	20.9%
Municipal Debt	\$1,016,377	1.0%
Other Cash	\$11,368,232	10.9%
Total	\$103,844,778	100.0%



* The above information includes all of the College's cash and investments.

ACTION ITEMS

N. Purchases over \$100,000

a. General Fund

No purchases for August 2021

Purchases over \$100,000 Previously Approved
(Below Information for Reporting Purposes Only)

- 1) Request permission to issue purchase order to provide campus wide furniture conducive to social distancing to combat COVID-19.
Requestor: Jim Vandokkumburg - Facilities
Expenditure: \$111,070.92 (51-2840)
Supplier: Trellis
Grand Rapids, MI
Source of Funds: ARP/HEERF III (American Rescue Plan/Higher Education Emergency Relief Fund) Grant
Bid: No, OMNIA consortium purchase.

- 2) Request permission to issue purchase order to provide campus wide furniture conducive to social distancing to combat COVID-19.
Requestor: Jim Vandokkumburg - Facilities
Expenditure: \$133,902.72 (51-2840)
Supplier: Custer
Grand Rapids, MI
Source of Funds: ARP/HEERF III (American Rescue Plan/Higher Education Emergency Relief Fund) Grant
Bid: No, E&I consortium purchase.

- 3) Request permission to issue purchase order to provide campus wide furniture conducive to social distancing to combat COVID-19.
Requestor: Jim Vandokkumburg - Facilities
Expenditure: \$145,951.01 (51-2840)
Supplier: Interphase Interiors
Grand Rapids, MI
Source of Funds: ARP/HEERF III (American Rescue Plan/Higher Education Emergency Relief Fund) Grant
Bid: No, Misdeal consortium purchase.

- 4) Request permission to issue purchase order to provide PaloAlto NexGen firewall required to support Data Center security.
Requestor: Donovan Wallace – Information
\$352,075.00 (2822-51)
Disposition: Recurring Purchase
Supplier: AmeriNet
Ann Arbor, MI
Source of Funds: ARP/HEERF III (American Rescue Plan/Higher Education Emergency Relief Fund) Grant
Bid: No, QUILT consortium purchase.

- 1) Request permission to issue purchase order to provide custodial services to select Main Campus buildings, Tassell MTEC and Lakeshore Campus.

Requestor: Jim Vandokkumburg - Facilities
Expenditure: \$427,762.28
Disposition: Recurring Purchase
Supplier: HHM Facility Management**
Branson, MO
Bid: Yes, RFP 2021-4269.

b. Other Special Funds

- 5) Request permission to issue purchase order to provide exterior wayfinding and building identification signage across the Main, DeVos and Tassell campuses.

Requestor: Jim Vandokkumburg - Facilities
Expenditure: \$566,370.00 (2271-42)
Disposition: New Purchase
Supplier: Universal Sign, Inc.
Grand Rapids, MI
Source of Funds: Plant Fund
Bid: Yes, RFP 2021-6212

b. Other Special Funds

No purchases for August 2021.

b. Other Special Funds

- 1) Request permission to issue purchase order to provide 21/22 annual Sneden shuttle service between the DeVos and Main Campuses.

Requestor: Victoria Janowiak – Operational Planning
Expenditure: \$130,000.00 (2271-14)
Disposition: Recurring Purchase
Supplier: Interurban Transit Partnership
Grand Rapids, MI
Source of Funds: Auxiliary Fund
Bid: No, single source.

ACCOUNTS:

11 – General Fund
14 – Auxiliary Fund
15 – Designated Fund
42 – Bonds, Plant Fund
51 – Grants
91 – Agency Funds

KEY:

* MBE
** WBE
*** M/WBE
****MLBE
- Non Responsive Bid
NTE - Not to exceed

Sole Source: A single supplier that controls the supply of products or services in a defined market. Typically the product of market conditions such as: technology leadership, patent protection, limited or exclusive distributorship, etc.

Single Source: Supplier selection is determined by objective business decisions such as: leveraged volume purchase contracts, standardization programs, OEM (original equipment manufacturer) parts/service, just in time delivery requirements, etc.

Vision: GRCC provides relevant educational opportunities that are responsive to the needs of the community and inspires students to meet economic, social and environmental challenges to become active participants in shaping the world of the future.

Mission: GRCC is an open access college that prepares individuals to attain their goals and contribute to the community.

Values:

Excellence – We commit to the highest standards in our learning and working environment.

Diversity – We create an inclusive, welcoming, and respectful environment that recognizes the value, diversity, and dignity of each person.

Responsiveness – We anticipate and address the needs of students, colleagues, and community.

Innovation – We seek creative solutions through collaboration, experimentation, and adaptation.

Accountability – We set benchmarks and outcomes to frame our decision-making, measure our performance, and evaluate our results.

Sustainability – We use resources in responsible ways to achieve balance among our social, economic, and environmental practices and policies.

Respect – We treat others with courtesy, consideration, and civility.

Integrity – We commit to GRCC values and take personal responsibility for our words and actions.

Strategic Goals:

Strategic Goal #1: Teaching and Learning– The College develops curriculum and curriculum delivery, and supports instruction that measurably improves student learning..

Strategic Goal #2: Completion and Transfer – The College sustains and continuously improves our focus on successful student goal achievement whether that be completion of a degree/ credential, transfer to another college, or personal interest/skill attainment

Strategic Goal #3: The College works to create and support equitable practices across the institution to remove barriers and ensure high comparable outcomes for all identifiable groups.

Strategic Goal #4: The College seeks to positively impact the community by educating and training students with relevant skills so that they are retained in the service region holding living-wage jobs, as well as through collaborations/ events with education and community partners.

Strategic Goal #5: The College effectively plans for and uses our resources to preserve and enhance the institution.

Equal Opportunity and Non-discrimination Statement

Grand Rapids Community College is an equal opportunity institution and does not discriminate on the basis of gender, race, color, national origin, religion, height, weight, age, marital status, disability, sexual orientation, status as a disabled veteran or Vietnam Era veteran, and/or any other legally protected class not heretofore mentioned, in any of its educational programs and activities, including admissions and employment.

The above measures, in conjunction with other related state laws and the College's policies and procedures, will assure all individuals opportunity for consideration or redress of complaints of illegal discrimination. Equal Employment Opportunity and Americans with Disabilities Act information may be obtained from the Director of Human Resources/Labor Relations & EEO, 404B CPP, 143 Bostwick Avenue NE, Grand Rapids, Michigan 49503-3295. Telephone (616) 234-3972. GRCC is a tobacco free campus.

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