

# **GRAND RAPIDS COMMUNITY COLLEGE**

## **AGENDA OF BOARD OF TRUSTEES**



**MONDAY, FEBRUARY 16, 2026  
4:15 PM  
BOARD CHAMBERS  
143 BOSTWICK NE  
GRAND RAPIDS, MI**

# GRAND RAPIDS COMMUNITY COLLEGE BOARD OF TRUSTEES



**Salvador Lopez, M.S.**  
Chairperson  
2028



**Kathleen Bruinsma, J.D.**  
Vice Chairperson  
2028



**Sheryl Siegel, B.A.**  
Treasurer  
2030



**Daniel Williams, Ed.D**  
Secretary  
2026



**Kenyatta Brame, J.D.**  
Trustee  
2028



**Brandy Lovelady Mitchell, Ed.D**  
Trustee  
2026



**Micah Perkins, M.B.A.**  
Trustee  
2030



**Steven J. Triezenberg, Ph.D.**  
Interim President

**GRAND RAPIDS COMMUNITY COLLEGE  
REGULAR BOARD OF TRUSTEES MEETING  
MONDAY, FEBRUARY 16, 2026  
ORDER OF BUSINESS**

- I. Call to Order
  - A. Call to Order
  - B. Introduction of Guests
- II. Board Business
  - A. Review and Approval of Agenda to include additions, deletions, or corrections.
  - B. Open Comments (*limited to comments specifically related to today's board agenda*)
  - C. Special Order of Business (New Business)
    - 1. Public Safety Committee – GRCC Police Chief Rebecca Whitman
    - 2. Single Audit – John Globoker
    - 3. 2025-26 Mid-Year Budget Review – John Globoker
    - 4. Michigan New Jobs Training Program Agreement (MNJTP) - John Globoker
      - a. *Apex Controls (new)*
      - b. *Koops, Inc. (new)*
      - c. *Mission Design & Automation (amendment)*
    - 5. Board Resolution – LRC SBA Project - John Globoker
  - D. Consent Items (*These items will be adopted as a group without specific discussion. Recommended that the following items be approved as presented.*)
    - 1. Minutes of previous meetings,
      - a. *Minutes from November 17, 2025 Work Session and Regular Meeting*
      - b. *Minutes from November 25, 2025 Special Meeting*
      - c. *Minutes from December 19, 2025 Special Meeting*
      - d. *Minutes from January 8, 2026 Work Session*
    - 2. Grants Received November 1, 2025 – February 1, 2026
    - 3. Personnel Transactions November 1, 2025- January 31, 2026
    - 4. Financial Transactions
      - a. *November 1, 2025 – November 30, 2025*
      - b. *December 1, 2025 – December 31, 2025*
      - c. *January 1, 2026 - January 31, 2026*
  - E. Action Items
    - 1. Purchases over \$100,000
    - 2. Board Policy Reviews (second reading)
      - a. *Board Job Description*
      - b. *President's Job Description*
      - c. *Monitoring Executive Performance*
- III. Reports
  - A. President's Report
    - 1. Institutional Reports
      - a. *Strategic Enrollment Management report – Ann Isackson*
      - b. *Lakeshore Campus Update – Cameron Buck*
    - 2.. Monitoring Reports
      - a. *Financial Policy Assurance – John Globoker*
      - b. *Finance Update – John Globoker*
  - B. Faculty Association Report – Mike Light
  - C. Campus Activities Board – Lacie Hendrie
  - D. Board Chair Report
- IV. Community Connections
  - A. Communications to the Board
- V. Open Comment (Faculty, staff, students, and the Public may address the Board on any matter)
- VI. Final Board Comments
- V. Adjournment

Next Meeting of the Board:  
Monday, March 16, 2026, Work Session, 1:30 p.m.  
Monday, March 16, 2026, Regular Meeting, 4:15 p.m.  
Monday, April 20, 2025, Work Session, 1:30 p.m.

**AGENDA**  
**FEBRUARY, 16, 2026**  
**ORDER OF BUSINESS**

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    - 2. Grants Received November 1, 2025 – February 1, 2026
      - a. *GRCC received a grant of \$251,942 from the Michigan Department of Lifelong Education, Advancement, and Potential (MiLEAP) to strengthen the college's capacity for providing mental health support for students by addressing gaps and building on existing infrastructure to address students' diverse needs. Expanded capacity will result from trainings to improve faculty/staff knowledge to support students, and activities designed to increase student awareness and use of existing campus resources. Joining JED Campus will provide technical support for making systemic changes that will optimize resources and operationalize crisis protocols. These system-level changes will bring about better retention and graduation rates, and importantly, improved mental health and life outcomes for students.*
    - 3. Personnel Transactions November 1, 2025 - January 31, 2026

**New Hire(s):**

**Jade Davis**

Custodian I, 3rd Shift, Calkins Science  
Center  
Effective Date: November 10, 2025

**Dominick Phillion**

Talent Acquisition Specialist, Human  
Resources  
Effective Date: December 8, 2025

**Luis Villasana Guajardo**

Custodian I, 3rd Shift, Student Community  
Center  
Effective Date: November 24, 2025

**Lorraine Climer**

Employee Leave & Compliance Specialist,  
Human Resources  
Effective Date: December 8, 2025

**Daniel Pilarski**  
Enterprise System Developer Manager,  
Enterprise Applications  
Effective Date: January 5, 2026

**Justin Hall**  
Custodian I, 3rd Shift, Calkins Science  
Center  
Effective Date: January 5, 2026

**Elizabeth Vredevelt**  
Support Professional, Enrollment Services  
Effective Date: January 5, 2026

**Javier Ronquillo Rivera**  
Assistant Professor, Mathematics  
Effective Date: January 5, 2026

**Andrew Martin**  
Assistant Professor, Music  
Effective Date: January 5, 2026

**David Bahls**  
Support Professional, Print & Mail Solutions  
Effective Date: January 19, 2026

**Adam Hampton**  
Assistant Professor, Academic Supp &  
Tutoring Services  
Effective Date: January 19, 2026

**Martin Brick**  
Associate Dean of Liberal Arts  
Effective Date: January 19, 2026

**Rehire:**

**Danielle Brittner**  
Assistant to Preschool Instructor, Early Childhood Learning Lab  
Effective Date: November 10, 2025

**Transfers**

**Matthew Butterfield**  
Transfer To: Support Professional, STEM  
Transfer From: Support Professional, Enrollment Services  
Effective Date: November 3, 2025

**Garrett Esper**  
Transfer To: Admissions & Student Services Junior Functional Analyst  
Transfer From: Support Professional, Enrollment Services  
Effective Date: November 10, 2025

**Kaelee Steffens**  
Transfer To: Assistant Professor, Occupational Support Program  
Transfer From: Assistant Professor, Academic Advising & Transfer Center  
Effective Date: November 24, 2025

**Kimberly Stoffel**  
Transfer To: Assistant Professor, Occupational Support Program  
Transfer From: Academic Advising & Transfer Center  
Effective Date: December 8, 2025

**DeQuaveon Stuckey**  
Transfer To: Custodian I, 3rd Shift, FORD FIELDHOUSE  
Transfer From: Adjunct Faculty, Athletics  
Effective Date: December 22, 2025

**Nicholas Mourning**  
Transfer To: Assistant Professor, Occupational Support Program  
Transfer From: Support Professional, Disability Support Services  
Effective Date: December 8, 2025

**Brandon Stoinski**

Transfer To: Business Solution Specialist, Workforce Training

Transfer From: Job Developer, Training Solutions

Effective Date: January 1, 2026

**Brett Atchison**

Transfer To: Professor, Automotive

Transfer From: Dept Head/Professor, Automotive

Effective Date: January 5, 2026

**Kyle Johnson**

Transfer To: Custodian I, 2nd Shift, RJF Hall

Transfer From: Custodian I, ATC BUILDING

Effective Date: January 5, 2026

**Jakob Kohsel**

Transfer To: Support Professional, Enrollment Services

Transfer From: Contingent, Customer Service Assistant, Enrollment Services

Effective Date: January 5, 2026

**Danielle Flaumenhaft**

Transfer To: Labor Relations & Equal Opportunity Generalist, General Counsel

Transfer From: HR Business Partner

Effective Date: January 5, 2026

**Chad Lodenstein**

Transfer To: Dept Head/Professor, Automotive

Transfer From: Professor, Automotive

Effective Date: January 5, 2026

**Jonathan Marshall**

Transfer To: Assistant Professor, Music

Transfer From: Interim Associate Dean of LA, Liberal Arts

Effective Date: January 19, 2026

**Separation(s)****Travis Wabeke**

Electrician , Bostwick Office Suites

Effective Date: November 8, 2025

**James Hudson**

Plumber, Facilities Office

Effective Date: December 24, 2025

**Antoinette Harrington**

Support Professional, Student Affairs

Effective Date: December 1, 2025

**Jose Rodriguez**

Nursing Student Intake Specialist, Nursing

Program

Effective Date: January 17, 2026

**Damiekco Smith**

Head Soccer Coach, Athletics

Effective Date: December 5, 2025

**Lisa Carlson**

Support Professional, Training Solutions

Effective Date: January 28, 2026

**Mary Lawrence**

Promise Zone Success Coord, GR Promise

Zone

Effective Date: December 6, 2025

**Retirement(s)**

**Amy Brandstatter**

Support Professional, STEM

Effective Date: November 1, 2025

**Laura DeVries**

Support Professional, English

Effective Date: December 12, 2025

**Dana Sammons**

Professor, Mathematics

Effective Date: December 16, 2025

**Jeffery Tyler**

Professor, Manufacturing

Effective Date: December 16, 2025

**FINANCIAL TRANSACTIONS  
(NOVEMBER 1 – 30, 2025)****Purchases \$40,000-\$100,000****a) General Fund**

1. Blanket purchase order increase issued to provide payment for “Cart” transcription services.

<b>Requestor:</b>	<b>Jenna Hess – Disability Support Services</b>
<b>Expenditure:</b>	<b>\$40,000.00 (2271-11)</b>
	<b>\$25,000.00 BPO</b>
	<b>\$15,000.00 Increase to BPO</b>
<b>Disposition:</b>	<b>New Purchase</b>
<b>Supplier:</b>	<b>Q&amp;A Reporting Inc</b>
	Spring Lake, MI
<b>Source of Funds:</b>	<b>General Fund</b>
<b>Bid:</b>	<b>No, Sole Source</b>

2. Purchase order issued to provide payment for IDP software that adds AI-driven search, automation, and processing to Perceptive Content (formerly ImageNow).

<b>Requestor:</b>	<b>Jeff VanderVeen – Information Technology</b>
<b>Expenditure:</b>	<b>\$50,000.00 (2271-11)</b>
<b>Disposition:</b>	<b>New Purchase</b>
<b>Supplier:</b>	<b>Hyland Software Inc</b>
	Westlake, OH
<b>Source of Funds:</b>	<b>General Fund</b>
<b>Bid:</b>	<b>No, Sole Source</b>

**b) Other Special Funds**

1. Purchase order issued to provide payment for carpet replacement in the Administration Building’s executive suite.

<b>Requestor:</b>	<b>Jim VanDokkumburg - Facilities</b>
<b>Expenditure:</b>	<b>\$63,620.00 (2822-42-GENADMIN)</b>
<b>Disposition:</b>	<b>Replacement Purchase</b>
<b>Supplier:</b>	<b>BCI Construction LLC</b>
	Grand Rapids, MI
<b>Source of Funds:</b>	<b>Plant Fund</b>
<b>Bid:</b>	<b>Yes, RFP #1920-5226</b>

**FINANCIAL TRANSACTIONS  
(DECEMBER 1 – 31, 2025)****Purchases \$40,000-\$100,000****a) General Fund**

1. Purchase order issued to provide payment for PeopleSoft application engine training services.

<b>Requestor:</b>	<b>David Dick – Sneden Hall IT</b>
<b>Expenditure:</b>	<b>\$47,080.00 (2511-11)</b>
<b>Disposition:</b>	<b>New Purchase</b>
<b>Supplier:</b>	<b>JSMpros Inc</b>
	Wenatchee, WA
<b>Source of Funds:</b>	<b>General Fund</b>
<b>Bid:</b>	<b>No, Sole Source</b>

2. Purchase order issued to provide payment for Job Elephant subscription for hiring and recruiting.

<b>Requestor:</b>	<b>Rayvene Farnum – Human Resources</b>
<b>Expenditure:</b>	<b>\$45,945.00 (2271-11)</b>
<b>Disposition:</b>	<b>New Purchase</b>
<b>Supplier:</b>	<b>Job Elephant</b>
	San Diego, CA
<b>Source of Funds:</b>	<b>General Fund</b>
<b>Bid:</b>	<b>No, Single Source</b>

**b) Other Special Funds**

1. Purchase order issued to provide payment for 2025 tuition reimbursement for 27 employees.

<b>Requestor:</b>	<b>John VanElst - MTEC</b>
<b>Expenditure:</b>	<b>\$87,057.42 (2218-51-MJT-GENTEX)</b>
<b>Disposition:</b>	<b>New Purchase</b>
<b>Supplier:</b>	<b>Gentex Corporation</b>
	Zeeland, MI
<b>Source of Funds:</b>	<b>Grants Fund</b>
<b>Bid:</b>	<b>No, Sole Source</b>

2. Purchase order issued to provide payment for virtual reality training systems used by the police academy students.

<b>Requestor:</b>	<b>Bo Peters – Criminal Justice</b>
<b>Expenditure:</b>	<b>\$70,754.80 (2821-51-BYRNE)</b>
<b>Disposition:</b>	<b>New Purchase</b>
<b>Supplier:</b>	<b>Axon Enterprise, Inc</b>
	Scottsdale, AZ
<b>Source of Funds:</b>	<b>Grants Fund</b>
<b>Bid:</b>	<b>Yes, RFP #2526-11321</b>

3. Purchase order issued to provide payment for body camera hardware and software to be used by the police academy students.

**Requestor:** **Bo Peters – Criminal Justice**  
**Expenditure:** **\$41,182.00 (2821-51-BYRNE)**  
**Disposition:** **New Purchase**  
**Supplier:** **Tele-Rad**  
Holland, MI  
Source of Funds: Grants Fund  
Bid: Yes, RFP #2526-11321

4. Purchase order issued to provide payment for new electronic door card readers.

**Requestor:** **Jim VanDokkumburg – Facilities**  
**Expenditure:** **\$77,815.00 (2330-42-GENERAL)**  
**Disposition:** **Replacement Purchase**  
**Supplier:** **Town and Country Tel Com**  
Zeeland, MI  
Source of Funds: Plant Fund  
Bid: No, Sole Source

**4. FINANCIAL TRANSACTIONS****(January 1 - 31, 2026)****Purchases \$40,000-\$100,000****a) General Fund**

No General Fund between \$40,000 - \$100,000.00 to report for the month of January 2026.

**b) Other Special Funds**

1) Purchase order issued to provide payment for e-Series Robot PolyScope, Robotiq Grippers, and training kits.

**Requestor:** **John VanElst - WFD**  
**Expenditure:** **\$85,289.00 (2821-51-AUTOMLAB)**  
**Disposition:** **New Purchase**  
**Supplier:** **Advanced Technologies Consultants**  
Plymouth, MI  
Source of Funds: Grants Fund  
Bid: No, Sole Source

2) Purchase order issued to provide payment for DuraMax Coordinate Measuring Machine and accessories.

**Requestor:** **Phoenix Swope – Tech Ops**  
**Expenditure:** **\$61,519.95 (2821-51-PROG26)**  
**Disposition:** **New Purchase**  
**Supplier:** **Carl Zeiss Industrial Quality Solutions**  
Chicago, IL  
Source of Funds: Grants Fund  
Bid: No, Single Source

3) Purchase order issued to provide payment for 2026 Ford F-150 Lariat to be used in Police Academy Training.

**Requestor:** **Bo Peters – Criminal Justice**  
**Expenditure:** **\$62,175.00 (2821-51-BYRNE)**  
**Disposition:** **New Purchase**  
**Supplier:** **Gorno Ford**  
Woodhaven, MI  
Source of Funds: Grants Fund  
Bid: No, Single Source

**ACCOUNTS:**

11 – General Fund  
14 – Auxiliary Fund  
15 – Designated Fund  
42 – Bonds, Plant Fund  
51 – Grants  
91 – Agency Funds

**KEY:**

\* MBE  
\*\* WBE  
\*\*\* M/WBE  
\*\*\*\* MLBE  
\*\*\*\*\*VET  
# - Non Responsive Bid  
NTE - Not to exceed

**FINANCIAL TRANSACTIONS  
(NOVEMBER 1 – 30, 2025)****Purchases over \$100,000 (ACTION ITEMS) – Approved Off Cycle****a) General Fund**

No General Fund over \$100,000.00 to report for the month of November 2025.

**b) Other Special Funds**

1) Request permission to issue a purchase order to provide update HVAC equipment to multiple campus buildings.

<b>Requestor:</b>	<b>Jim VanDokkumburg - Facilities</b>
<b>Expenditure:</b>	<b>\$128,000.00 (2330-42-GENERAL)</b>
<b>Disposition:</b>	<b>Replacement Purchase</b>
<b>Supplier:</b>	<b>Trane West Michigan</b>
	Grand Rapids, MI
<b>Source of Funds:</b>	Plant Fund
<b>Bid:</b>	Yes, RFP #1819-8137F

2) Request permission to increase a blanket purchase order to provide additional instructional design and digital learning to include Spanish.

<b>Requestor:</b>	<b>David Pridmore – M-TEC</b>
<b>Expenditure:</b>	<b>\$102,950.00 (2771-51-FEDSCC4)</b>
	<b>\$60,050.00 (increase)</b>
	<b>\$42,900.00 (BPO)</b>
<b>Disposition:</b>	<b>Additional Purchase</b>
<b>Supplier:</b>	<b>Wisewire</b>
	Washington DC
<b>Source of Funds:</b>	Grants
<b>Bid:</b>	Yes, RFP #2425-4119

**ACCOUNTS:****KEY:**

11 – General Fund	*	MBE
14 – Auxiliary Fund	**	WBE
15 – Designated Fund	***	M/WBE
42 – Bonds, Plant Fund	****	MLBE
51 – Grants	*****	VET
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**FINANCIAL TRANSACTIONS**  
**(DECEMBER 1 – 31, 2025)**

**Purchases over \$100,000 (ACTION ITEMS FOR FEBRUARY 2026 MEETING)**

**a) General Fund**

1. Request permission to issue a purchase order for 3-year maintenance renewal for PURE storage.

**Requestor:** **Donovan Wallace - LRTS**  
**Expenditure:** **\$218,131.35 (2271-11)**  
**Disposition:** **Renewal Purchase**  
**Supplier:** **Presidio Networked Solutions Group**  
**Source of Funds:** General Fund  
**Bid:** Dublin, OH  
Yes, RFP #2021-11051B

2. Request permission to issue a purchase order for continuation of service agreement for campus equipment updates. Five-year agreement.

**Requestor:** **Jim VanDokkumburg – Facilities**  
**Expenditure:** **\$281,202.00 (2271-11)**  
**Disposition:** **Renewal Purchase**  
**Supplier:** **Trane Commercial Systems**  
**Source of Funds:** General Fund  
**Bid:** LA Cross, WI  
Yes, RFP #1819-8137F

**b) Other Special Funds**

1. Request permission to increase a blanket purchase order for the Ford Rec Center Canopy.

**Requestor:** **Jim VanDokkumburg - Facilities**  
**Expenditure:** **\$12,961,244.00 (2810-42-FORDNAT)**  
**Disposition:** **\$ 1,118,098.00 (increase)**  
**Supplier:** **\$11,843,244.00 (BPO)**  
**Source of Funds:** Additional Purchase  
**Bid:** Christman Company  
Grand Rapids, MI  
Plant Fund  
Yes, RFP #2324-7218

**ACCOUNTS:**      **KEY:**

11 – General Fund	* MBE
14 – Auxiliary Fund	** WBE
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42 – Bonds, Plant Fund	**** MLBE
51 – Grants	*****VET
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**E1. Purchases over \$100,000 (ACTION ITEMS)****a) General Fund**

No General Fund over \$100,000.00 to report for the month of January 2026.

**b) Other Special Funds**

1) Request permission to issue a blanket purchase order for evaluating/consulting services as a liaison for the NSF ExLEBT grant.

**Requestor:** **John VanElst - WFD**  
**Expenditure:** **\$107,070.00 (2271-51-SCC4)**

**\$ 35,690.00 (Year 1)**  
**\$ 35,690.00 (Year 2)**  
**\$ 35,690.00 (Year 3)**

**Disposition:** **New Purchase**

**Supplier:** **Everett Evaluations**  
Kalamazoo, MI

Source of Funds: Grants Fund

Bid: No, Sole Source

2) Request permission to issue a blanket purchase order for repairs to RJF Cooling Towers.

**Requestor:** **Jim VanDokkumburg – Facilities**

**Expenditure:** **\$108,640.00 (2330-42-GENERAL)**

**Disposition:** **New Purchase**

**Supplier:** **Hedrick Associates**  
Grand Rapids, MI

Source of Funds: Plant Fund

Bid: Yes, MiDeal #171-180000001133

3) Requested permission to issue a purchase order for four robots and supplies for the CERT training platform off-cycle (Approved January 28<sup>th</sup>).

**Requestor:** **Gerald Heemstra & John VanElst - MTEC**

**Expenditure:** **\$327,620.72 (2821-51-AUTOMLAB)**

**Disposition:** **Replacement Purchase**

**Supplier:** **IST Ohio**  
Irving, Texas

Source of Funds: Grant Fund

Bid: No, Sole Source

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  - a. *Board Job Description*
  - b. *President's Job Description*
  - c. *Monitoring Executive Performance*

III. Reports

A. President's Report

1. Institutional Reports
  - a. *Strategic Enrollment Management report – Ann Isackson*
  - b. *Lakeshore Campus Update – Cameron Buck*
- 2.. Monitoring Reports
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  - b. *Finance Update – John Globoker*

*b. Finance Update***Introduction**

The following is the Finance Update for period ended January 31, 2026:

- Purchases \$40,000 - \$100,000
- Major revenue and expense lines for the following funds:
  - General Operating
  - Designated
  - Building and Site
  - Debt Retirement
  - Auxiliary – Bookstore, Food Service, Parking and Print Shop
- Investment Report

**Comments**

This report includes year-to-date information as of January 31, 2026 of the fiscal year and reflects financial activity from July 1, 2025 to January 31, 2026.

**FINANCIAL HIGHLIGHTS****General Operating Fund****Revenues:**

**Tuition and Fees** revenue is up 6% compared to the prior year. This positive variance is attributed to the approved tuition rate increase, and stronger late-summer, fall and winter enrollment.

**Property Tax** revenue is up 5.9% over the prior year. This increase is driven by higher taxable values within the district. Current collections are at 96% of the annual budget. The remaining variance is due to certain taxing units that process their major billings only in the winter period.

Mid-year adjustments to **State Appropriations** includes the MPSERS Unfunded Actuarial Accrued Liability (UAAL) increased of \$2 million (offsetting corresponding retirement expenses). Additionally, the state provided an estimated \$1 million in increased offset funding, \$500,000 to personal property tax replacement revenue and \$200,000 to base appropriation.

**Interest Income** is outpacing budget expectations. This strong performance is due to a favorable combination of a strong fund balance and current market conditions.

**Miscellaneous Income** is higher than the prior year due to two notable one-time items, (A) \$118,874 billing unit shortage invoiced to Meijer per the existing agreement, and (B) \$43,000 received for Reconnect Prior Learning Credits.

**Expenditures:** Expenditures for

**Salaries and Fringe Benefits** are tracking as expected. Both the Budget vs. Actual variance and the comparison to the Prior Year Actuals indicate a reasonable and controlled spending pace.

**Utilities and Benefits, and Other Costs** are below budget. These budget lines will be reassessed for FY2026-27.

**Transfers** are currently minimal. These inter-fund transfers are scheduled to be processed and will occur closer to the end of the fiscal year.

**Designated Fund:****Revenues:**

**Other Miscellaneous Local** income is currently trailing budget expectations. This stream includes MCOLES (MI Commission on Law Enforcement Standards) and LCOPAT (Local Corrections Office Physical Ability) testing fees, fingerprinting fees, concessions, athletic admissions, music programming, online store, and auto parts sales.

**Expenditures:**

**Temporary Support and Student Assistants** expenditures are tracking below budget, specifically within Enrollment Stabilization, On-line Store, Criminal Justice Testing and Promise Zone. The Criminal Justice Program's testing cover the temporary support staff (proctors) who facilitate physical assessments. Additionally, we currently have two student assistants in Promise Zone and are in the process of hiring a third.

**Contracted Services** are currently outpacing year-to-date budget; however, a midyear adjustment will be made to align with the Community Health Worker Training Program grant.

**Capital Outlay** expenses have reached 90% of budget, due to the Design2well purchase for the Recreation Center.

**Other** expenses are outpacing the budget due to the timing of fingerprinting and surveillance technology purchases.

**Building and Site Fund****Revenues:**

**Property Tax** collections have reached 95% of the annual budget. The remaining variance is timing-related, as a few taxing units issue their major billings during the winter.

**Investment Income** is exceeding budget expectations, driven by a strong fund balance and favorable market conditions.

**Transfer from the General Operating** fund will occur closer to the end of this fiscal year.

**State** payments will commence once the Learning Resource Center (LRC) project reaches 50% completion.

**Facilities Fee** is trending on budget, aligning with fall and winter semester billing cycles.

**Expenditures:**

**Maintenance & Other** is tracking ahead resulting from continued efforts in addressing deferred maintenance.

**Ford Rec Center** – remaining \$1 million held to complete canopy project scheduled for this summer.

**LRC** project continues to make significant progress, with architectural and construction expenses now at \$7 million or 26% of the total project cost.

**College Park Plaza** is currently in the open-house phase. Architecture and engineering services are now being incurred, and a construction management firm has been selected.

**Transfer to Debt Fund** will occur later this fiscal year.

**Debt Retirement Fund****Revenues:**

**Transfer** revenue is scheduled for later in the fiscal year to coincide with principal and interest expense payments due in November and May.

**Expenditures:**

November **interest** payments were processed in October, 2025.

**Auxiliary Fund - Bookstore****Revenues:**

**Commissions** are outpacing budget expectations. Commissions are calculated at 10.1% of gross sales up to \$2 million, with a higher percentage applied once sales surpass that threshold.

**Expenditures:**

**Annual Fees** are trending on budget, including the full \$25,000 payment for the Junior Achievement Biztown simulated store front and \$88,000 for Atrium software licensing.

**Auxiliary Fund – Food Service****Revenues:**

**Sales** remains on track for the fiscal year, driven by Creative Dining Services activity along with commissions and rebates from Canteen and Coca Cola.

**Expenditures:**

**Contracted Services** are on pace for this time of year, primarily reflecting payments to Creative Dining for managed food service operations.

**Equipment repairs** through Art Refrigeration and Midwest Food Equipment Services, along with **Equipment** purchases from the The Webstaurant Store, are currently pacing below budget.

**Transfer** if needed will occur near the end of the fiscal year.

**Auxiliary Fund – Parking****Revenues:**

**Daily and Student** parking actuals continue to pace below budget expectations.

**Monthly tenants** parking continues to outpace the anticipated budget.

**Investment Earnings** remain strong, driven by a robust fund balance and favorable market conditions.

**Expenditures:**

**Custodial Wages & Benefits** are below budget expectations due to personnel vacancies and the resulting salary savings.

**Contracted Services** and **Building Renovations & Repairs** remain below budget. This favorability includes lower-than-anticipated expenditures for Ellis management and maintenance, Traffic and Safety maintenance, and bus services.

**Auxiliary Fund – Print Shop****Revenues:**

**College Printer, External, and Internal** income are pacing slightly behind budget expectations for the fiscal year.

**Expenditures:**

**Wages & Benefits** are pacing below budget due to a retirement and the resulting vacancy. While these factors generated temporary salary savings, all positions are now filled.

**Equipment repair** costs are pacing significantly below budget. We anticipated this favorable variance will continue as a direct result of recent equipment upgrades and installations.

**Printing Supplies** expenditures, particularly for paper, are outpacing budget expectations. We are closely monitoring this line item.

**Travel** expenditures are pacing below, however professional development travel will occur this spring with goal of learning new approaches to bolster the department's activity on campus.

**Equipment** will remain above the current year's budget, as the printer purchases were are being funded through residual fund balances.

**2025-2026 GENERAL OPERATING FUND BUDGET REPORT**  
**FOR THE PERIOD ENDED JANUARY 31, 2026**

GENERAL OPERATING	ADOPTED BUDGET	2025/2026	
		ACTUAL 01/31/2026	PERCENTAGE
<b>REVENUE:</b>			
TUITION	46,485,000	42,886,338	92.26%
FEES	7,325,000	6,833,893	93.30%
PROPERTY TAX	46,200,000	45,327,122	98.11%
STATE AID	31,225,000	13,169,598	42.18%
INTEREST	1,000,000	859,811	85.98%
MISCELLANEOUS	1,785,000	793,905	44.48%
<b>TOTAL REVENUE</b>	<b>134,020,000</b>	<b>109,870,667</b>	<b>81.98%</b>
<b>EXPENSE:</b>			
<b>SALARIES:</b>			
INSTRUCTION	34,621,000	16,504,680	47.67%
COUNSELING	2,780,000	1,276,761	45.93%
LIBRARIAN	670,000	281,293	41.98%
ADMINISTRATION	6,580,000	3,477,007	52.84%
ADMINISTRATIVE SUPPORT	1,300,000	653,985	50.31%
TECHNICAL SUPPORT	11,590,000	5,984,153	51.63%
OFFICE PERSONNEL	5,560,000	2,940,820	52.89%
BLDG OPERATIONS	5,260,000	2,880,110	54.75%
STUDENT ASSISTANT	1,327,000	647,107	48.76%
EST SAVINGS ON OPEN POSITIONS	(500,000)	0	
<b>TOTAL SALARIES</b>	<b>69,188,000</b>	<b>34,645,916</b>	<b>50.08%</b>
<b>NON-SALARY:</b>			
FRINGE BENEFITS	37,631,000	18,738,444	49.80%
CONTRACTED SERVICE	6,329,153	3,722,318	58.81%
SUPPLIES & REPAIRS	5,982,601	2,839,894	47.47%
UTILITIES & RENT	4,799,000	1,842,724	38.40%
TRANSFERS	5,988,582	87,354	1.46%
OTHER COSTS	3,272,648	1,257,078	38.41%
EQUIPMENT	433,863	168,775	38.90%
CONTINGENCY	330,000	-	0.00%
EST SAVINGS ON CONTROLLABLES	(500,000)		
<b>TOTAL NON-SALARY</b>	<b>64,266,847</b>	<b>28,656,587</b>	<b>44.59%</b>
<b>TOTAL EXPENSE</b>	<b>133,454,847</b>	<b>63,302,503</b>	<b>47.43%</b>
<b>NET REVENUE (EXPENSE)</b>	<b>565,153</b>	<b>46,568,164</b>	

**2025-2026 GENERAL OPERATING FUND BUDGET REPORT**  
**FOR THE PERIOD ENDED JANUARY 31, 2026**

	MONTHLY ACTIVITY 01/31/26	MONTHLY ACTIVITY 01/31/25	YEAR-TO- DATE 01/31/26	YEAR-TO- DATE 01/31/25
<b>REVENUE:</b>				
TUITION	440,321	234,374	42,886,338	40,468,745
FEES	120,962	168,740	6,833,893	6,816,285
PROPERTY TAX	857,054	1,070,591	45,327,122	43,055,672
STATE AID	2,644,075	2,413,219	13,169,598	15,647,808
INTEREST	82,450	144,587	859,811	708,047
MISCELLANEOUS	74,699	58,042	793,905	617,946
<b>TOTAL REVENUE</b>	<b>4,219,561</b>	<b>4,089,553</b>	<b>109,870,667</b>	<b>107,314,503</b>
<b>EXPENSE:</b>				
<b>SALARIES:</b>				
INSTRUCTION	3,669,474	3,417,512	16,504,680	16,007,764
COUNSELING	307,058	253,480	1,276,761	1,062,305
LIBRARIAN	69,346	70,713	281,293	302,942
ADMINISTRATION	782,682	663,208	3,477,007	3,339,105
ADMINISTRATIVE SUPPORT	135,303	156,376	653,985	711,914
TECHNICAL SUPPORT	1,255,660	1,149,504	5,984,153	5,738,713
SECRETARIAL	574,728	540,733	2,940,820	2,793,600
BLDG OPERATIONS	597,213	562,531	2,880,110	2,718,119
STUDENT ASSISTANT	89,760	88,326	647,107	559,433
<b>TOTAL SALARIES</b>	<b>7,481,224</b>	<b>6,902,383</b>	<b>34,645,916</b>	<b>33,233,895</b>
<b>NON-SALARY:</b>				
FRINGE BENEFITS	4,427,855	4,045,524	18,738,444	19,084,136
CONTRACTED SERVICES	483,725	596,942	3,722,318	3,038,242
SUPPLIES & REPAIRS	242,394	300,153	2,839,894	3,127,891
UTILITIES & RENT	264,428	351,702	1,842,724	2,263,278
TRANSFERS	(23,037)	16,852	87,354	135,957
OTHER COSTS	92,884	183,694	1,257,078	1,093,904
EQUIPMENT	14,883	4,816	168,775	246,504
CONTINGENCY	-	-	-	-
<b>TOTAL NON-SALARY</b>	<b>5,503,132</b>	<b>5,499,683</b>	<b>28,656,587</b>	<b>28,989,912</b>
<b>TOTAL EXPENSE</b>	<b>12,984,356</b>	<b>12,402,066</b>	<b>63,302,503</b>	<b>62,223,807</b>
<b>NET REVENUE (EXPENSE)</b>	<b>(8,764,795)</b>	<b>(8,312,513)</b>	<b>46,568,164</b>	<b>45,090,696</b>

**2025 - 2026 DESIGNATED FUND BUDGET REPORT  
FOR PERIOD ENDING JANUARY 31, 2026**

DESIGNATED	ADOPTED BUDGET	ACTUAL 01/31/2026	PERCENTAGE
<b>REVENUE:</b>	2,467,820	722,188	29.26%
CONTRACTED TRAINING	1,215,325	169,087	13.91%
OTHER MISCELLANEOUS LOCAL			
<b>TOTAL REVENUE</b>	<b>3,683,145</b>	<b>891,275</b>	<b>24.20%</b>
<b>EXPENSES:</b>			
SALARIES			
INSTRUCTION	463,500	227,366	49.05%
ADMINISTRATION	951,752	613,216	64.43%
TEMPORARY SUPPORT	158,600	16,451	10.37%
OFFICE PERSONNEL	24,021	14,754	61.42%
STUDENT ASSISTANTS	32,025	7,476	23.34%
<b>TOTAL SALARIES</b>	<b>1,629,898</b>	<b>879,263</b>	<b>53.95%</b>
NON-SALARY		356,463	59.30%
FRINGE BENEFITS	601,084		
CONTRACTED SERVICES	1,191,980	777,232	65.21%
SUPPLIES & REPAIRS	747,529	318,491	42.61%
UTILITIES & RENTALS	1,650	0	0.00%
CAPITAL OUTLAY	149,700	134,666	89.96%
TRANSFERS	(165,375)	(53,887)	32.59%
OTHER	50,010	55,016	110.01%
<b>TOTAL NON-SALARY</b>	<b>2,576,578</b>	<b>1,587,980</b>	<b>61.63%</b>
<b>TOTAL EXPENSE</b>	<b>4,206,476</b>	<b>2,467,242</b>	<b>58.65%</b>
<b>NET REVENUE (EXPENSE)</b>	<b>(523,331)</b>	<b>(1,575,967)</b>	

**2025 – 2026 BUILDING & SITE FUND BUDGET REPORT  
FOR PERIOD ENDING JANUARY 31, 2026**

	ADOPTED BUDGET	ACTUAL 01/31/2026	PERCENTAGE
<b>REVENUE:</b>			
PROPERTY TAXES	12,800,000	12,075,535	94.34%
INVESTMENT EARNINGS	1,300,000	2,095,122	161.16%
TRANSFER FROM GENERAL FUND	5,500,000	0	0.00%
STATE (LRC RENO)	12,800,000	0	0.00%
FACILITIES FEE	1,900,000	1,934,440	101.81%
<b>TOTAL REVENUE</b>	<b>34,300,000</b>	<b>16,105,097</b>	<b>46.95%</b>
<b>EXPENSE:</b>			
MAINTENANCE & OTHER	4,954,000	4,524,153	91.32%
FORD REC CENTER	2,500,000	1,510,498	60.42%
LRC RENO	28,300,000	7,230,398	25.55%
COLLEGE PARK PLAZA	2,000,000	47,092	2.35%
TRANSFERS TO DEBT FUND	2,870,000	0	0.00%
<b>TOTAL EXPENSE</b>	<b>40,624,000</b>	<b>13,312,141</b>	<b>32.77%</b>
<b>NET REVENUE (EXPENSE)</b>	<b>(6,324,000)</b>	<b>2,792,956</b>	
<b>Projected 6/30/26</b>			
<b>Capital Project Progress</b>	<b>Overall Budget</b>	<b>Expenses</b>	<b>Remaining</b>
FORD REC CENTER PROJECT	15,000,000	(14,500,000)	500,000
LRC RENOVATION (NET OF MI CAPITAL OUTLAY)	18,200,000	(18,200,000)	0
COLLEGE PARK PLAZA	18,000,000	(2,000,000)	16,000,000

**2025 – 2026 DEBT RETIREMENT FUND BUDGET REPORT  
FOR PERIOD ENDING JANUARY 31, 2026**

	ADOPTED BUDGET	ACTUAL 01/31/2026	PERCENTAGE
<b>REVENUE:</b>			
TRANSFERS FROM PLANT:			
FACILITIES FEE	1,982,151	0	0.00%
GENERAL	917,849	0	0.00%
<b>TOTAL REVENUE</b>	<b>2,900,000</b>	<b>0</b>	<b>0.00%</b>
<b>EXPENSE:</b>			
<b>2019 ISSUE (2019 REFUNDING)</b>			
PRINCIPAL	750,000	0	0.00%
INTEREST	158,750	79,375	0.00%
OTHER EXPENSE	500	0	0.00%
<b>SUBTOTAL</b>	<b>909,250</b>	<b>79,375</b>	<b>8.73%</b>
<b>2020 ISSUE (2012 REFUNDING)</b>			
PRINCIPAL	1,785,000	0	0.00%
INTEREST	196,651	98,326	0.00%
OTHER EXPENSE	500	500	0.00%
<b>SUBTOTAL</b>	<b>1,982,151</b>	<b>98,826</b>	<b>0.00%</b>
<b>TOTAL EXPENSE</b>	<b>2,891,401</b>	<b>178,201</b>	<b>6.16%</b>
<b>NET REVENUE (EXPENSE)</b>	<b>8,599</b>	<b>(178,201)</b>	

**2025 – 2026 AUXILIARY BOOKSTORE FUND BUDGET REPORT  
FOR PERIOD ENDING JANUARY 31, 2026**

	ADOPTED BUDGET	ACTUAL 01/31/2026	PERCENTAGE
<b>REVENUE:</b>			
COMMISSIONS	320,000	238,935	74.67%
<b>TOTAL REVENUE</b>	<b>320,000</b>	<b>238,935</b>	<b>74.67%</b>
<b>EXPENSE:</b>			
ANNUAL FEES	225,000	113,158	50.29%
EQUIPMENT	20,000	0	0.00%
<b>TOTAL EXPENSE</b>	<b>245,000</b>	<b>113,158</b>	<b>46.19%</b>
<b>NET REVENUE (EXPENSE)</b>	<b>75,000</b>	<b>125,777</b>	

**2025 – 2026 AUXILIARY FOOD SERVICE FUND BUDGET REPORT**  
**FOR PERIOD ENDING JANUARY 31, 2026**

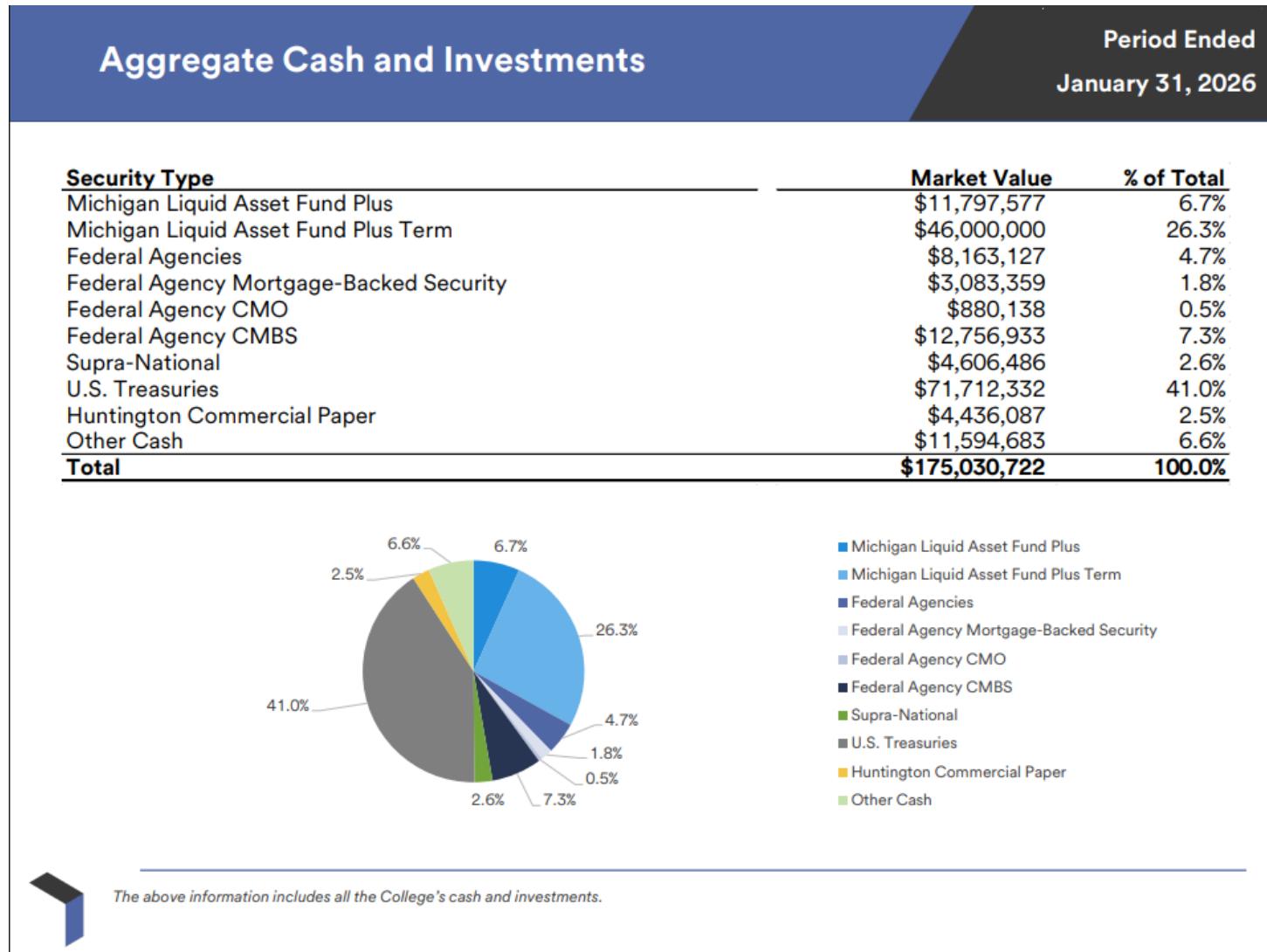
	ADOPTED BUDGET	ACTUAL 01/31/2026	PERCENTAGE
<b>REVENUE:</b>			
SALES	1,000,000	596,227	59.62%
<b>TOTAL REVENUE</b>	<b>1,000,000</b>	<b>596,227</b>	<b>59.62%</b>
<b>EXPENSE:</b>			
WAGES & BENEFITS	10,000	0	0.00%
CONTRACTED SERVICES	1,082,000	571,811	52.85%
EQUIPMENT REPAIRS	10,000	3,127	31.27%
OFFICE SUPPLIES	1,000	433	43.28%
MISC EXPENSE	2,000	0	0.00%
PRINTING SERVICE	2,000	603	30.17%
BANKCARD FEES	17,000	7,775	45.73%
TRANSFER TO (FROM) GENERAL FUND	(150,000)	0	0.00%
EQUIPMENT	20,000	6,336	31.68%
<b>TOTAL EXPENSE</b>	<b>994,000</b>	<b>590,084</b>	<b>59.36%</b>
<b>NET REVENUE (EXPENSE)</b>	<b>6,000</b>	<b>6,143</b>	

**2025 – 2026 AUXILIARY PARKING FUND BUDGET REPORT**  
**FOR PERIOD ENDING JANUARY 31, 2026**

	ADOPTED BUDGET	ACTUAL 01/31/2026	PERCENTAGE
<b>REVENUE:</b>			
DAILY CASH/PASSES	250,000	112,407	44.96%
MONTHLY TENNANTS/PASSES	40,000	39,473	98.68%
STUDENTS	1,240,000	603,812	48.69%
EMPLOYEES	70,000	41,779	59.68%
INVESTMENT EARNINGS	0	687,080	0.00%
<b>TOTAL REVENUE</b>	<b>1,600,000</b>	<b>1,484,550</b>	<b>92.78%</b>
<b>EXPENSE:</b>			
WAGES & BENEFITS	178,000	72,526	40.74%
CONTRACTED SERVICES	607,000	202,450	33.35%
BUILDING RENOVATIONS & REPAIRS	350,000	145,794	41.66%
EQUIPMENT REPAIRS	4,000	0	0.00%
MISC EXPENSE	10,000	0	0.00%
PRINTING SERVICE	1,000	27	2.69%
EQUIPMENT	50,000	0	0.00%
TRANSFER TO (FROM) GENERAL FUND	0	0	0.00%
<b>TOTAL EXPENSE</b>	<b>1,200,000</b>	<b>420,796</b>	<b>35.07%</b>
<b>NET REVENUE (EXPENSE)</b>	<b>400,000</b>	<b>1,063,754</b>	

**2025 – 2026 AUXILIARY PRINT SOLUTIONS FUND BUDGET REPORT**  
**FOR PERIOD ENDING JANUARY 31, 2026**

	ADOPTED BUDGET	ACTUAL 01/31/2026	PERCENTAGE
<b>REVENUE:</b>			
COLLEGE PRINTER USAGE	150,000	80,348	53.57%
EXTERNAL REVENUE	200,000	104,045	52.02%
INTERNAL REVENUE	360,000	168,690	46.86%
<b>TOTAL REVENUE</b>	<b>710,000</b>	<b>353,083</b>	<b>49.73%</b>
<b>EXPENSE:</b>			
WAGES & BENEFITS	395,000	170,421	43.14%
CONTRACTED SERVICES	80,000	47,852	59.82%
EQUIPMENT REPAIRS	80,000	11,099	13.87%
OFFICE SUPPLIES	500	143	28.64%
MISC EXPENSE	500	2,440	11.90%
PRINTING SUPPLIES	98,000	64,912	83.22%
RENTAL EQUIPMENT	10,000	0	0.00%
TRAVEL	3,000	695	23.17%
EQUIPMENT	0	329,863	0.00%
<b>TOTAL EXPENSE</b>	<b>664,000</b>	<b>627,425</b>	<b>94.49%</b>
<b>NET REVENUE (EXPENSE)</b>	<b>46,000</b>	<b>(274,342)</b>	

**2025 – 2026 INVESTMENT REPORT  
FOR PERIOD ENDING JANUARY 31, 2026**

- B. Faculty Association Report – Mike Light  
None at this time
- C. Campus Activities Board – Lacie Hendrie
- D. Board Chair Report

IV. Community Connections

- A. Communications to the Board
  - 1. Email from a student to the Board

V. Open Comment (Faculty, staff, students, and the Public may address the Board on any matter)

VI. Final Board Comments

V. Adjournment

## GRCC Department Events: March 2026

**Event:** Campus Common Reading: *Voices of Pride: Exploring the History of LGBTQIA Activism in Grand Rapids*

**Date:** Wednesday, March 25, 2026

**Time:** Noon - 1:30 PM

**Location:** ATC 168 Auditorium

**Hosted by:** GRCC Library and Learning Commons

**Open to the public:** Yes -- contact Sophia Brewer at (616) 234-3867

Admission: FREE

**Event:** GRCC Community STEM Day: Activities for all ages!

**Date:** Saturday, Mar 28, 2026

**Time:** 10 a.m.- 2 p.m.

**Location:** Calkins Science Center and Cook Hall

**Hosted by:** Biological Sciences Department

**Open to the public:** Yes

Admission: Free

**Vision:** GRCC provides relevant educational opportunities that are responsive to the needs of the community and inspires students to meet economic, social and environmental challenges to become active participants in shaping the world of the future.

**Mission:** GRCC is an open access college that prepares individuals to attain their goals and contribute to the community.

**Values:**

**Excellence** – We commit to the highest standards in our learning and working environment.

**Diversity** – We create an inclusive, welcoming, and respectful environment that recognizes the value, diversity, and dignity of each person.

**Responsiveness** – We anticipate and address the needs of students, colleagues, and community.

**Innovation** – We seek creative solutions through collaboration, experimentation, and adaptation.

**Accountability** – We set benchmarks and outcomes to frame our decision-making, measure our performance, and evaluate our results.

**Sustainability** – We use resources in responsible ways to achieve balance among our social, economic, and environmental practices and policies.

**Respect** – We treat others with courtesy, consideration, and civility.

**Integrity** – We commit to GRCC values and take personal responsibility for our words and actions.

**Strategic Goals:**

**Strategic Goal #1: Teaching and Learning** – The College develops curriculum and curriculum delivery, and supports instruction that measurably improves student learning.

**Strategic Goal #2: Completion and Transfer** – The College sustains and continuously improves our focus on successful student goal achievement whether that be completion of a degree/ credential, transfer to another college, or personal interest/skill attainment

**Strategic Goal #3:** The College works to create and support equitable practices across the institution to remove barriers and ensure high comparable outcomes for all identifiable groups.

**Strategic Goal #4:** The College seeks to positively impact the community by educating and training students with relevant skills so that they are retained in the service region holding living-wage jobs, as well as through collaborations/ events with education and community partners.

**Strategic Goal #5:** The College effectively plans for and uses our resources to preserve and enhance the institution.

*Grand Rapids Community College creates an inclusive learning and working environment that recognizes the value and dignity of each person. It is the policy and practice of GRCC to provide equal educational and employment opportunities regardless of age, race, color, religion, marital status, sex/gender, pregnancy, sexual orientation, gender identity, gender expression, height, weight, national origin, disability, political affiliation, familial status, veteran status or genetics in all programs, activities, services, employment and advancement including admissions to, access to, treatment in, or compensation in employment as required by state and federal law. GRCC is committed to reviewing all aspects of GRCC programs, activities, services and employment, including recruitment, selection, retention and promotion to identify and eliminate barriers in order to prevent discrimination on the basis of the listed protected characteristics. The college will not tolerate any form of retaliation against any person for bringing charges of discrimination or participating in an investigation. Further information may be obtained from the EEO Office or the Office of General Counsel, 143 Bostwick Avenue NE, Grand Rapids, MI 49503-3295.*