

# **GRAND RAPIDS COMMUNITY COLLEGE**

## **AGENDA OF BOARD OF TRUSTEES**



**MONDAY, OCTOBER 20, 2025  
4:15 PM  
BOARD CHAMBERS  
143 BOSTWICK NE  
GRAND RAPIDS, MI**

# GRAND RAPIDS COMMUNITY COLLEGE **BOARD OF TRUSTEES**



**Brandy Lovelady Mitchell, Ed.D.**  
Chairperson  
2026



**Kathleen Bruinsma, J.D.**  
Vice Chairperson  
2028



**Sheryl Siegel, B.A.**  
Treasurer  
2030



**Daniel Williams, Ed.D.**  
Secretary  
2026



**Kenyatta Brame, J.D.**  
Trustee  
2028



**Salvador Lopez, M.S.**  
Trustee  
2028



**Micah Perkins, M.B.A.**  
Trustee  
2030



**Steven J. Triezenberg, Ph.D.**  
Interim President

Minutes of this and all proceedings of the board may be obtained in the office of the Board of Trustees;  
GRCC DeVos Campus, Administration Building, Room 202; 415 Fulton St. E; Grand Rapids, MI 49503; Phone (616) 234-3901.

**GRAND RAPIDS COMMUNITY COLLEGE  
REGULAR BOARD OF TRUSTEES MEETING  
MONDAY, OCTOBER 20, 2025**

**ORDER OF BUSINESS**

**I. Call to Order**

- A. Call to Order
- B. Introduction of Guests

**II. Board Business**

- A. Review and Approval of Agenda to include additions, deletions, or corrections.
- B. Open Comments *(limited to comments specifically related to today's board agenda)*
- C. Special Order of Business (New Business)
  - 1. 2024-2025 Audit Report, Plante Moran
- D. Consent Items *(These items will be adopted as a group without specific discussion. Recommended that the following items be approved as presented.)*
  - 1. Minutes from September 15, 2025 Regular Meeting
  - 2. Grant Awards/Requests
  - 3. Personnel Transactions
  - 4. Financial Transactions
- E. Action Items
  - 1. Purchases over \$100,000
  - 2. Capital Outlay 5 Year Plan

**III. Reports**

- A. President's Report
  - 1. Monitoring Reports
    - a. Annual Grant Report
  - 2. Institutional Reports
  - 3. Finance Update
- B. Faculty Association Report
- C. Foundation Report (quarterly)
- D. Campus Activities Board Report
- E. Board Chair Report

**IV. Community Connections**

- A. Communications to the Board

**V. Open Comment** *(Faculty, staff, students, and the Public are invited to address the Board on any matter).*

**VI. Final Board Comments**

**VII. Adjournment**

Next Meeting of the Board:

- November 17, 2025 Board Work Session 1:30 pm
- November 17, 2025 Board Regular Meeting 4:15 pm

**AGENDA  
OCTOBER 20, 2025  
ORDER OF BUSINESS**

**I. Call to Order**

- A. Call to Order
- B. Introduction of Guests

**II. Board Business**

- A. Review and Approval of Agenda to include additions, deletions, or corrections.
- B. Open Comments (*limited to comments specifically related to today's board agenda*)
- C. Special Order of Business (New Business)
  - 1. 2024-2025 Audit Report, Plante Moran
- D. Consent Items (*These items will be adopted as a group without specific discussion. Recommended that the following items be approved as presented.*)
  - 1. Minutes from September 15, 2025 Regular Meeting
  - 2. Grant Awards/Requests - none at this time
  - 3. Personnel Transactions, September 1-30, 2025

**New Hire(s):**

**Andrew Sweeder**

Coord Student Life & Conduct, Student Life & Leadership  
Effective Date: September 2, 2025

**Jacob Isaacson**

Assistant Director of Student Life  
Effective Date: September 8, 2025

**Laurie Rikkers**

Support Professional, Dental Auxiliary  
Effective Date: September 15, 2025

**Rehire(s):**

**Jacob Hazewinkel**

Support Professional, Accounting/Budgets  
Effective Date: September 15, 2025

**Transfer:**

**Moss Ingram**

Transfer To: Department Head/Professor, Job Training  
Transfer From: Professor, Job Training  
Effective Date: September 1, 2025

**Katherine Pena**

Transfer To: Experiential Learning Coordinator  
Transfer From: Support Professional, Computer Information Systems  
Effective Date: September 1, 2025

**Holly Christopher**

Transfer To: Department Head/Assistant Professor, Academic Support & Tutoring Services  
Transfer From: Assistant Professor, Academic Support & Tutoring Services  
Effective Date: September 1, 2025

Tina Watson  
Transfer To: Building Manager  
Transfer From: Head Custodian I  
Effective Date: September 1, 2025

**Michael Klawitter**  
Transfer To: Dept Head/Professor, Student Learning Resources  
Transfer From: Professor, Student Learning Resources  
Effective Date: September 1, 2025

**Mark Fortuna**  
Transfer To: Building Manager  
Transfer From: Custodian II, Student Community Center  
Effective Date: September 1, 2025

**Alejandra Zamora-Hernandez**  
Transfer To: TRIO Success Navigator, Student Support Services  
Transfer From: TRIO Success, Student Support Services  
Effective Date: September 2, 2025

**Luanne Wedge**  
Transfer To: Director of Center for Career and Professional  
Readiness Transfer From: Director Career & Student Employee  
Services Effective Date: September 15, 2025

**Christopher Allen**  
Transfer To: Student Employment Services Specialist  
Transfer From: Leave & Compliance Specialist, Human Resources  
Effective Date: September 15, 2025

### **Separation(s)**

**Jennifer Hughes**  
Support Professional, Nursing Program  
Effective Date: September 13, 2025

**Ryan Taubert**  
Custodian I, 2nd Shift, Ford Fieldhouse  
Effective Date: September 14, 2025

**FINANCIAL TRANSACTIONS  
(SEPTEMBER 1 – 30, 2025)**

**Purchases \$25,000-\$100,000**

**a) General Fund**

1. Purchase order issued to provide payment for fiber optic cables currently deployed in downtown Grand Rapids.

<b>Requestor:</b>	<b>Donovan Wallace – Sneden Hall IT</b>
<b>Expenditure:</b>	<b>\$27,555.02 (2271-11)</b>
<b>Disposition:</b>	<b>Renewal Purchase</b>
<b>Supplier:</b>	<b>City of Grand Rapids</b> Grand Rapids, MI
Source of Funds:	General Fund
Bid:	No, Sole Source

2. Purchase order issued to provide payment for annual renewal of PortalGuard's single-sign-on solution services.

<b>Requestor:</b>	<b>Jeffrey VanderVeen – Sneden Hall IT</b>
<b>Expenditure:</b>	<b>\$22,500.00 (2271-11)</b> <b>\$45,000.00 (3823-11)</b>
<b>Disposition:</b>	<b>Renewal Purchase</b>
<b>Supplier:</b>	<b>Bio-Key International Inc</b> Wall, NJ
Source of Funds:	General Fund
Bid:	Yes, RFP #2122-10073

3. Purchase order issued to provide payment for annual renewal of Zoom licensing.

<b>Requestor:</b>	<b>Jeffrey VanderVeen – Sneden Hall IT</b>
<b>Expenditure:</b>	<b>\$30,899.00 (2271-11)</b>
<b>Disposition:</b>	<b>Renewal Purchase</b>
<b>Supplier:</b>	<b>Zoom Video Communications, Inc</b> San Jose, CA
Source of Funds:	General Fund
Bid:	No, Sole Source

**b) Other Special Funds**

1. Purchase order issued to provide payment for continued installation of electric sub-meters for campus buildings.

<b>Requestor:</b>	<b>Jim VanDokkumburg - Facilities</b>
<b>Expenditure:</b>	<b>\$38,300.00 (2330-42-GENERAL)</b>
<b>Disposition:</b>	<b>New Purchase</b>
<b>Supplier:</b>	<b>Trane Commercial Systems</b>
	LA Crosse, WI
Source of Funds:	Plant Fund
Bid:	No, Single Source

2. Purchase order issued to provide payment for GVSU Fall 2025 tuition for ADN2BSN students.

<b>Requestor:</b>	<b>Lisa Radak – Health Sciences</b>
<b>Expenditure:</b>	<b>\$73,194.00 (2585-51-ADN2BSN)</b>
<b>Disposition:</b>	<b>New Purchase</b>
<b>Supplier:</b>	<b>GVSU</b>
	Allendale, MI
Source of Funds:	Grants Fund
Bid:	No, Sole Source

**E. Purchases over \$100,000 (ACTION ITEMS)**

**a) General Fund**

1. Request permission to issue a purchase order for Sneden Hall IT Furniture.

<b>Requestor:</b>	<b>Jim VanDokkumburg – Facilities</b>
<b>Expenditure:</b>	<b>\$131,550.58 (2210-11)</b>
<b>Disposition:</b>	<b>Replacement Purchase</b>
<b>Supplier:</b>	<b>Trellis Partners LLC</b>
	Grand Rapids, MI
Source of Funds:	General Funds
Bid:	Yes, RFP #2526-8237

2. Request permission to issue a purchase order for Sneden Hall IT Furniture.

<b>Requestor:</b>	<b>Jim VanDokkumburg – Facilities</b>
<b>Expenditure:</b>	<b>\$142,737.56 (2210-11)</b>
	<b>\$97,665.77</b>
	<b>\$45,071.79</b>
<b>Disposition:</b>	<b>Replacement Purchase</b>
<b>Supplier:</b>	<b>Custer</b>
	Grand Rapids, MI
Source of Funds:	General Funds
Bid:	Yes, RFP #2526-8237

**b) Other Special Funds**

1. Request permission to issue a purchase order Wayne State University HRSA25 Grant.

<b>Requestor:</b>	<b>John VanElst - MTEC</b>
<b>Expenditure:</b>	<b>\$153,060.00 (2585-51-HRSA25)</b>
<b>Disposition:</b>	<b>New Purchase</b>
<b>Supplier:</b>	<b>Wayne State University</b>
	Detroit, MI
Source of Funds:	Grants
Bid:	No, Sole Source

2. Request permission to issue a blanket purchase order for design, construction, and administration for the College Park Plaza renovation project.

<b>Requestor:</b>	<b>Jim VanDokkumburg - Facilities</b>
<b>Expenditure:</b>	<b>\$18,000,000.00 (2810-42-CPPRENO)</b>
	<b>\$748,163.00 (The Collaborative A/E)</b>
	<b>\$736,346.00 (O-A-K CM)</b>
<b>Disposition:</b>	<b>New Purchase</b>
<b>Supplier:</b>	<b>The Collaborative + Acock</b>
	Columbus, OH
	<b>Owens Ames Kimball</b>
	Grand Rapids, MI
Source of Funds:	Plant Fund
Bid:	Yes, RFP #2425-6179 and RFP #2526-8223



3. Request permission to issue a purchase order for four replacement printers for RJF basement level.

<b>Requestor:</b>	<b>Paula Gleason-Zeeff - Purchasing</b>
<b>Expenditure:</b>	<b>\$325,000.00 (2822-14)</b>
<b>Disposition:</b>	<b>Replacement Purchase</b>
<b>Supplier:</b>	<b>Applied Innovation</b>
	Grand Rapids, MI
Source of Funds:	Auxiliary Fund
Bid:	Yes, RFP #2425-2059

**ACCOUNTS:**

**KEY:**

11 – General Fund  
 14 – Auxiliary Fund  
 15 – Designated Fund  
 42 – Bonds, Plant Fund  
 51 – Grants  
 91 – Agency Funds

\* MBE  
 \*\* WBE  
 \*\*\* M/WBE  
 \*\*\*\* MLBE  
 \*\*\*\*\*VET  
 # - Non Responsive Bid  
 NTE - Not to exceed

- E. Action Items (continued)
  - 2. Capital Outlay 5-Year Plan

### **III. Reports**

- A. President's Report
  - 1. Monitoring Reports
    - a. Annual Grants Report
  - 2. Institutional Reports
  - 3. Finance Update

## Introduction

The following is the Finance Update for period ended September 30, 2025:

- Purchases \$25,000 - \$100,000
- Major revenue and expense lines for the following funds:
  - General Operating
  - Designated
  - Building and Site
  - Debt Retirement
  - Auxiliary – Bookstore, Food Service, Parking and Print Shop
- Investment Report

## Comments

### For the Quarter Ended

This report includes year-to-date information as of the September 30, 2025 of the fiscal year and reflects financial activity from July 1, 2025 to September 30, 2025.

### FINANCIAL HIGHLIGHTS

#### General Operating Fund

**Revenues:** Tuition and Fees have been adjusted to defer revenue for Winter 2026 registrations. Tuition up 6% from prior year due to tuition increase and late summer enrollment. Property taxes up 1.3% over prior year and summer collections still being received so we would expect that percentage to increase. State Appropriations mid-year adjustments to be determined based on recently approved State Budget. Miscellaneous income higher than prior year due to \$118,874 billing unit shortage invoiced to Meijer per agreement. Also received \$43K for Reconnect Prior Learning Credits. Credit for prior learning recognizes college-level knowledge from sources like military service, professional certifications, and work experience, which can reduce time and cost to degree.

**Expenditures:** Salary and Fringes appear to be reasonable based on budget vs actual and compared to prior year. Instruction % lower due to time of adjunct and overload pay. Contracted Services is higher due to timing of several large IT maintenance contracts for year paid up front in July and August.

## Designated Fund:

**Capital Outlay Expense** is at 89% of budget resulting from the purchase with Design2well. *We received fitness equipment for the Recreation Center/Fieldhouse. This included cardio, strength, and functional fitness equipment. This company also assisted with disassembling the equipment on the Arena side of the building, moving the equipment over to the Rec Center, and then reassembled the equipment and setting the equipment in place.*

## Building and Site Fund

**Revenues:** Property Taxes summer receipts are reflected and on pace with budget. Investment Earnings is posting solid results due to a well-managed fund balance. State payments will begin at 50% of LRC project completion. Facilities Fee is on pace aligning with fall semester student billings.

**Expenditures:** Large Capital projects continue with Ford Rec Center closing out soon and in the punch list phase. LRC project is in full swing and expenses will begin to be reflected more fully. College Park Plaza is in the steering committee phase. Architecture and Engineering services, and Construction Management services have been selected.

## Debt Retirement Fund

**Transfer Revenue** will occur later in the fiscal year to align when **Principal and Interest Expense** payments are made in November and May.

## Auxiliary Fund - Bookstore

**Revenues:** Commissions is on pace for this time of year. Commission is based on 10.1% of Gross Sales up to \$2,000,000. The percentage increases if gross sales exceed \$2M.

**Expenditures:** Annual Fees is high as a percentage of budget due to timing of expenses including the full payment of \$25K toward Junior Achievement Biztown simulated store front, and \$88K toward Atrium software.

## Auxiliary Fund – Food Service

**Revenues:** Sales are on pace for this time of year consisting of Creative Dining Services catering activity, Canteen and Coca Cola commissions and rebates.

**Expenditures:** Contracted Services are on pace for this time year consisting of payments to Creative Dining for costs of providing food service.

## Auxiliary Fund – Parking

**Revenues:** Employee parking fees are captured on a quarterly basis and will be reflected in future financial reports. Investment Earnings is posting solid results due to a well-managed fund balance.

**Expenditures:** Custodial wages & benefits are on pace. Contracted services is pacing below budget which includes Ellis management and maintenance, Traffic and Safety maintenance and Bus Services.

## Auxiliary Fund – Print Shop

**Expenditures:** Miscellaneous expenses are outpacing budget. Expense categorization will be evaluated to better align expenses. Printer replacements are occurring across campus. The equipment actual line will continue to exceed budget as the printers were funded utilizing residual fund balance.

**SUMMARY: The State recently passed the FY2025-26 budget. For community colleges, the budget delivers:**

- **2% operations increase:** Lawmakers are calling it 3%, but that number backs out the one-time 1% increase we received last year. (Spreadsheet attached)
- **Reconnect:** Fully funded, with boilerplate expanded so that students who enrolled at age 21 can still use the program to finish their credential.
- **Michigan Achievement Scholarship (Community College Guarantee):** Fully funded.
- **Michigan Indian Tuition Waiver:** Fully funded.
- **MPERS:** Fully funded at the lower employer cap of 15.21%, consistent with the statutory changes for non-university units made last year.
- **Dual Enrollment Task Force:** Created within MiLEAP, keeping the momentum moving on expanding access and participation.
- **Targeted outreach:** Funding to MiLEAP for a public awareness campaign to reach more men with postsecondary opportunities.
- **Salary Cap:** Retained, with improvements. The amended language excludes staff in categories such as teachers, facilities, public safety, technology, research, instruction, academic support, student services, auxiliary services, and public service from the administrative cost calculation, while keeping the 10% cap intact.

The tuition restraint policy remains in place, capping increases at **4.5% or \$227 per student**, and the budget does not include ITEMS funding.

**2025-2026 GENERAL OPERATING FUND BUDGET REPORT  
FOR THE PERIOD ENDED SEPTEMBER 30, 2025**

GENERAL OPERATING	ADOPTED BUDGET	2025/2026 ACTUAL 9/30/2025	PERCENTAGE
REVENUE:			
TUITION	46,485,000	23,609,926	50.79%
FEES	7,325,000	4,100,029	55.97%
PROPERTY TAX	46,200,000	29,264,559	63.34%
STATE AID	31,225,000	-	0.00%
INTEREST	1,000,000	397,947	39.79%
MISCELLANEOUS	1,785,000	311,911	17.47%
<b>TOTAL REVENUE</b>	<b>134,020,000</b>	<b>57,684,372</b>	<b>43.04%</b>
EXPENSE:			
SALARIES:			
INSTRUCTION	34,621,000	4,028,474	11.64%
COUNSELING	2,780,000	300,703	10.82%
LIBRARIAN	670,000	62,968	9.40%
ADMINISTRATION	6,580,000	1,370,388	20.83%
ADMINISTRATIVE SUPPORT	1,300,000	249,088	19.16%
TECHNICAL SUPPORT	11,590,000	2,288,829	19.75%
OFFICE PERSONNEL	5,560,000	1,109,668	19.96%
BLDG OPERATIONS	5,260,000	1,080,891	20.55%
STUDENT ASSISTANT	1,327,000	286,495	21.59%
EST SAVINGS ON OPEN POSITIONS	(500,000)	0	
TOTAL SALARIES	69,188,000	10,777,504	15.58%
NON-SALARY:			
FRINGE BENEFITS	37,631,000	5,481,733	14.57%
CONTRACTED SERVICE	6,329,153	1,757,380	27.77%
SUPPLIES & REPAIRS	5,982,601	1,277,025	21.35%
UTILITIES & RENT	4,799,000	794,266	16.55%
TRANSFERS	5,988,582	47,657	0.80%
OTHER COSTS	3,272,648	495,568	15.14%
EQUIPMENT	433,863	51,959	11.98%
CONTINGENCY	330,000	-	0.00%
EST SAVINGS ON CONTROLLABLES	(500,000)		
TOTAL NON-SALARY	64,266,847	9,905,588	15.41%
<b>TOTAL EXPENSE</b>	<b>133,454,847</b>	<b>20,683,092</b>	<b>15.50%</b>
<b>NET REVENUE (EXPENSE)</b>	<b>565,153</b>	<b>37,001,280</b>	

**2025-202 GENERAL OPERATING FUND BUDGET REPORT  
FOR THE PERIOD ENDED SEPTEMBER 30, 2025**

	MONTHLY ACTIVITY 09/30/25	MONTHLY ACTIVITY 09/30/24	YEAR-TO- DATE 09/30/25	YEAR-TO- DATE 09/30/24
REVENUE:				
TUITION	(212,772)	(266,648)	23,609,926	22,245,707
FEES	88,823	127,695	4,100,029	3,960,881
PROPERTY TAX	14,527,300	13,088,434	29,264,559	28,882,523
STATE AID	-	-	-	200,749
INTEREST	161,803	184,923	397,947	309,270
MISCELLANEOUS	230,875	39,817	311,911	126,116
<b>TOTAL REVENUE</b>	<b>14,796,029</b>	<b>13,174,221</b>	<b>57,684,372</b>	<b>55,725,246</b>
EXPENSE:				
SALARIES:				
INSTRUCTION	2,392,853	2,144,315	4,028,474	4,324,950
COUNSELING	247,921	165,100	300,703	292,475
LIBRARIAN	48,089	46,214	62,968	94,943
ADMINISTRATION	493,916	442,779	1,370,388	1,258,983
ADMINISTRATIVE SUPPORT	89,671	100,872	249,088	266,896
TECHNICAL SUPPORT	844,269	814,398	2,288,829	2,197,417
SECRETARIAL	392,315	374,660	1,109,668	1,073,336
BLDG OPERATIONS	390,831	384,894	1,080,891	1,018,474
STUDENT ASSISTANT	81,210	66,189	286,495	232,509
<b>TOTAL SALARIES</b>	<b>4,981,075</b>	<b>4,539,421</b>	<b>10,777,504</b>	<b>10,759,983</b>
NON-SALARY:				
FRINGE BENEFITS	2,385,359	2,266,212	5,481,733	5,633,235
CONTRACTED SERVICES	467,483	558,615	1,757,380	1,332,407
SUPPLIES & REPAIRS	392,792	741,056	1,277,025	1,495,769
UTILITIES & RENT	230,596	221,021	794,266	1,124,484
TRANSFERS	20,094	13,782	47,657	41,344
OTHER COSTS	331,998	161,675	495,568	422,686
EQUIPMENT	17,596	54,376	51,959	99,302
CONTINGENCY	-	-	-	-
<b>TOTAL NON-SALARY</b>	<b>3,845,918</b>	<b>4,016,737</b>	<b>9,905,588</b>	<b>10,149,227</b>
<b>TOTAL EXPENSE</b>	<b>8,826,993</b>	<b>8,556,158</b>	<b>20,683,092</b>	<b>20,909,210</b>
<b>NET REVENUE (EXPENSE)</b>	<b>5,969,036</b>	<b>4,618,063</b>	<b>37,001,280</b>	<b>34,816,036</b>

**2025 - 2026 DESIGNATED FUND BUDGET REPORT  
FOR PERIOD ENDING SEPTEMBER 30, 2025**

DESIGNATED	ADOPTED BUDGET	ACTUAL 8/31/25	PERCENTAG E
<b>REVENUE:</b>	2,467,820	166,195	6.73%
CONTRACTED TRAINING			
OTHER MISCELLANEOUS LOCAL	1,215,325	26,070	2.15%
<b>TOTAL REVENUE</b>	<b>3,683,145</b>	<b>192,265</b>	<b>5.22%</b>
<b>EXPENSES:</b>			
SALARIES			
INSTRUCTION	463,500	62,541	13.49%
ADMINISTRATION	951,752	140,426	14.75%
TEMPORARY SUPPORT	158,600	4,829	3.04%
OFFICE PERSONNEL	24,021	3,533	14.71%
STUDENT ASSISTANTS	32,025	2,882	9.00%
TOTAL SALARIES	1,629,898	214,211	13.14%
	601,084	70,994	11.81%
NON-SALARY			
FRINGE BENEFITS			
CONTRACTED SERVICES	1,191,980	56,792	4.76%
SUPPLIES & REPAIRS	747,529	49,893	6.67%
UTILITIES & RENTALS	1,650	0	0.00%
CAPITAL OUTLAY	149,700	128,294	85.70%
TRANSFERS	(165,375)	(27,563)	16.67%
OTHER	50,010	10,758	21.51%
TOTAL NON-SALARY	2,576,578	289,168	11.22%
<b>TOTAL EXPENSE</b>	<b>4,206,476</b>	<b>503,379</b>	<b>11.97%</b>
<b>NET REVENUE (EXPENSE)</b>	<b>(523,331)</b>	<b>(311,114)</b>	



**2025 – 2026 BUILDING & SITE FUND BUDGET REPORT  
FOR PERIOD ENDING SEPTEMBER 30, 2025**

	ADOPTED BUDGET	ACTUAL	PERCENTAGE
<b>REVENUE:</b>			
PROPERTY TAXES	12,800,000	7,793,313	60.89%
INVESTMENT EARNINGS	1,300,000	969,687	74.59%
TRANSFER FROM GENERAL FUND	5,500,000	0	0.00%
STATE (LRC RENO)	12,800,000	0	0.00%
FACILITIES FEE	1,900,000	1,003,560	52.82%
<b>TOTAL REVENUE</b>	<b>34,300,000</b>	<b>9,766,560</b>	<b>28.47%</b>
<b>EXPENSE:</b>			
MAINTENANCE & OTHER	7,454,000	1,375,766	18.46%
FORD REC CENTER	2,500,000	(73,775)	-2.95%
LRC RENO	28,300,000	533,686	1.89%
COLLEGE PARK PLAZA	2,000,000	0	0.00%
TRANSFERS TO DEBT FUND	2,870,000	0	0.00%
<b>TOTAL EXPENSE</b>	<b>43,124,000</b>	<b>1,909,452</b>	<b>4.43%</b>
<b>NET REVENUE (EXPENSE)</b>	<b>(8,824,000)</b>	<b>7,857,108</b>	

	Overall Budget	Projected 6/30/26	
CAPITAL PROJECT PROGRESS		Expenses	Remaining
FORD REC CENTER PROJECT	15,000,000	(12,500,000)	2,500,000
LRC RENOVATION (NET OF MI CAPITAL OUTLAY)	18,200,000	(18,200,000)	0
COLLEGE PARK PLAZA	18,000,000	(2,000,000)	16,000,000

**2025 – 2026 DEBT RETIREMENT FUND BUDGET REPORT  
FOR PERIOD ENDING SEPTEMBER 30, 2025**

	ADOPTED BUDGET	ACTUAL	PERCENTAGE
<b>REVENUE:</b>			
TRANSFERS FROM PLANT:			
FACILITIES FEE	1,982,151	0	0.00%
GENERAL	887,849	0	0.00%
<b>TOTAL REVENUE</b>	<b>2,870,000</b>	<b>0</b>	<b>0.00%</b>
<b>EXPENSE:</b>			
<b>2019 ISSUE (2019 REFUNDING)</b>			
PRINCIPAL	750,000	0	0.00%
INTEREST	158,750	0	0.00%
OTHER EXPENSE	500	0	0.00%
<b>SUBTOTAL</b>	<b>909,250</b>	<b>0</b>	<b>0.00%</b>
<b>2020 ISSUE (2012 REFUNDING)</b>			
PRINCIPAL	1,785,000	0	0.00%
INTEREST	196,651	0	0.00%
OTHER EXPENSE	500	0	0.00%
<b>SUBTOTAL</b>	<b>1,982,151</b>	<b>0</b>	<b>0.00%</b>
<b>TOTAL EXPENSE</b>	<b>2,891,401</b>	<b>0</b>	<b>0.00%</b>
<b>NET REVENUE (EXPENSE)</b>	<b>(21,401)</b>	<b>0</b>	

**2025 – 2026 AUXILIARY BOOKSTORE FUND BUDGET REPORT  
FOR PERIOD ENDING SEPTEMBER 30, 2025**

	ADOPTED BUDGET	ACTUAL	PERCENTAGE
<b>REVENUE:</b>			
COMMISSIONS	320,000	48,988	15.31%
<b>TOTAL REVENUE</b>	<b>320,000</b>	<b>48,988</b>	<b>15.31%</b>
<b>EXPENSE:</b>			
ANNUAL FEES	225,000	113,158	50.29%
EQUIPMENT	20,000	0	0.00%
<b>TOTAL EXPENSE</b>	<b>245,000</b>	<b>113,158</b>	<b>46.19%</b>
<b>NET REVENUE (EXPENSE)</b>	<b>75,000</b>	<b>(64,170)</b>	

**2025 – 2026 AUXILIARY FOOD SERVICE FUND BUDGET REPORT  
FOR PERIOD ENDING SEPTEMBER 30, 2025**

	ADOPTED BUDGET	ACTUAL	PERCENTAGE
<b>REVENUE:</b>			
SALES	1,000,000	180,363	18.04%
<b>TOTAL REVENUE</b>	<b>1,000,000</b>	<b>180,363</b>	<b>18.04%</b>
<b>EXPENSE:</b>			
WAGES & BENEFITS	10,000	0	0.00%
CONTRACTED SERVICES	1,082,000	145,294	13.43%
EQUIPMENT REPAIRS	10,000	2,605	26.05%
OFFICE SUPPLIES	1,000	0	0.00%
MISC EXPENSE	2,000	0	0.00%
PRINTING SERVICE	2,000	85	4.24%
BANKCARD FEES	17,000	581	3.42%
TRANSFER TO (FROM) GENERAL FUND	(150,000)	0	0.00%
EQUIPMENT	20,000	0	0.00%
<b>TOTAL EXPENSE</b>	<b>994,000</b>	<b>148,565</b>	<b>103.07%</b>
<b>NET REVENUE (EXPENSE)</b>	<b>6,000</b>	<b>31,798</b>	

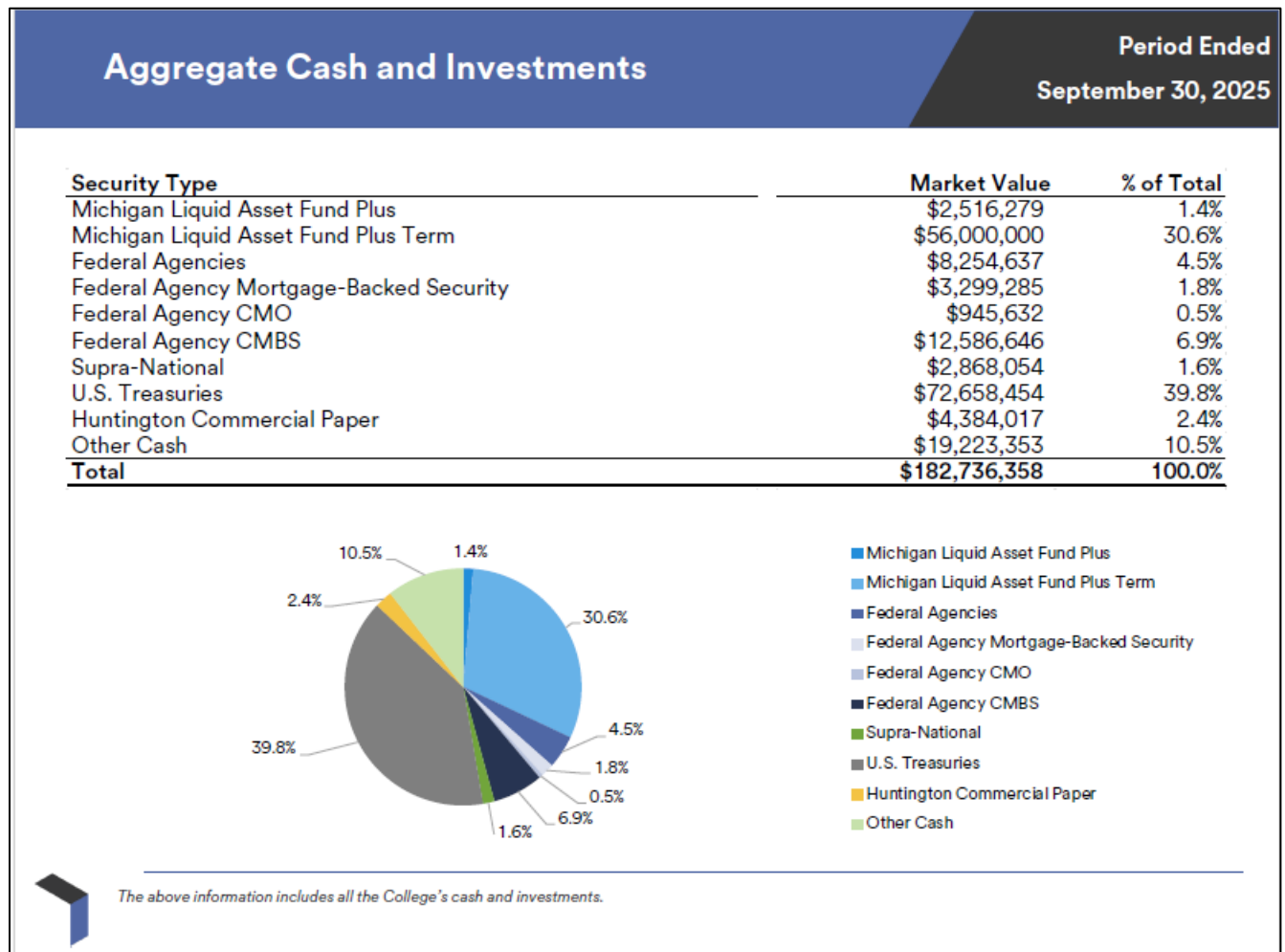
**2025 – 2026 AUXILIARY PARKING FUND BUDGET REPORT  
FOR PERIOD ENDING SEPTEMBER 30, 2025**

	ADOPTED BUDGET	ACTUAL	PERCENTAGE
<b>REVENUE:</b>			
DAILY CASH/PASSES	250,000	31,472	12.59%
MONTHLY TENNANTS/PASSES	40,000	18,845	47.11%
STUDENTS	1,240,000	105,419	8.50%
EMPLOYEES	70,000	0	0.00%
INVESTMENT EARNINGS	0	351,730	0.00%
<b>TOTAL REVENUE</b>	<b>1,600,000</b>	<b>507,466</b>	<b>31.72%</b>
<b>EXPENSE:</b>			
WAGES & BENEFITS	178,000	34,709	19.50%
CONTRACTED SERVICES	607,000	51,576	8.50%
BUILDING RENOVATIONS & REPAIRS	350,000	104,695	29.91%
EQUIPMENT REPAIRS	4,000	0	0.00%
MISC EXPENSE	10,000	0	0.00%
PRINTING SERVICE	1,000	14	1.43%
TRANSFER TO (FROM) GENERAL FUND	0	0	0.00%
<b>TOTAL EXPENSE</b>	<b>1,150,000</b>	<b>190,994</b>	<b>16.61%</b>
<b>NET REVENUE (EXPENSE)</b>	<b>450,000</b>	<b>316,472</b>	

**2025 – 2026 AUXILIARY PRINT SHOP FUND BUDGET REPORT  
FOR PERIOD ENDING SEPTEMBER 30, 2025**

	ADOPTED BUDGET	ACTUAL	PERCENTAGE
<b>REVENUE:</b>			
COLLEGE PRINTER USAGE	150,000	35,383	23.59%
EXTERNAL REVENUE	200,000	36,251	18.13%
INTERNAL REVENUE	360,000	49,195	13.67%
<b>TOTAL REVENUE</b>	<b>710,000</b>	<b>120,829</b>	<b>17.02%</b>
<b>EXPENSE:</b>			
WAGES & BENEFITS	395,000	77,909	19.72%
CONTRACTED SERVICES	80,000	15,178	18.97%
EQUIPMENT REPAIRS	80,000	0	0.00%
OFFICE SUPPLIES	500	0	0.00%
MISC EXPENSE	500	1,244	248.80%
PRINTING SUPPLIES	98,000	19,196	19.59%
RENTAL EQUIPMENT	10,000	0	0.00%
TRAVEL	3,000	0	0.00%
EQUIPMENT	3,000	23,245	774.83%
<b>TOTAL EXPENSE</b>	<b>664,000</b>	<b>136,772</b>	<b>20.60%</b>
<b>NET REVENUE (EXPENSE)</b>	<b>46,000</b>	<b>(15,943)</b>	

**INVESTMENT REPORT  
FOR PERIOD ENDING SEPTEMBER 30, 2025**



- B. Faculty Association Report - none at this time
- C. Foundation Report (Quarterly)
- D. Campus Activities Board Report
- E. Board Chair Report

**IV. Community Connections**

- A. Communications to the Board – none at this time.

**V. Open Comment**

**VI. Final Board Comments**

**VII. Adjournment**



## **GRCC Department Events: November 2025**

**Event:** Fall Choral Concert

**Date:** Monday, November 03

**Time:** 7:30 - 8:30 p.m.

**Location:** 227 Fulton St E, 49503 - First United Methodist Church

**Hosted by:** Music Department

**Open to the public:** Yes -- contact Donovan Rose at (616) 234-3940

Admission: FREE with a welcomed donation to the GRCC Student Food Pantry.

**Event:** Student Honors Recital Fall 2025

**Date:** Thursday, November 06, 2025

**Time:** 3:15 - 4:15 p.m.

**Location:** Albert P. Smith Music Center

**Hosted by:** Music Department

**Open to the public:** Yes -- contact Donovan Rose at (616) 234-3940

Admission: FREE

**Event:** Flute Night

**Date:** Thursday, November 06, 2025

**Time:** 7:30 - 8:30 p.m.

**Location:** Albert P. Smith Music Center

**Hosted by:** Music Department

**Open to the public:** Yes -- contact Donovan Rose at (616) 234-3940

Admission: FREE

**Event:** KPO Chamber Concert

**Date:** Friday, November 07, 2025

**Time:** 7:30 - 9 p.m.

**Location:** Albert P. Smith Music Center

**Hosted by:** Music Department

**Open to the public:** Yes -- contact Donovan Rose at (616) 234-3940

Admission: FREE

**Event:** Veterans Day Ceremony

**Date:** Tuesday, November 11

**Time:** 11 - 11:30 a.m. Programming, Lunch to follow

**Location:** Juan Olivarez Plaza

**Hosted by:** Veterans Services

**Open to the public:** Yes -- contact Elizabeth Van Portfliet [elizabethvanportfl@gccc.edu](mailto:elizabethvanportfl@gccc.edu)

Admission: Free

**Event:** Jazz Night

**Date:** Tuesday, November 11

**Time:** 7:30 - 8:30 p.m.

**Location:** 24 Ransom Ave. St. Cecilia Music Center

**Hosted by:** Music Department

**Open to the public:** Yes -- contact Donovan Rose at (616) 234-3940

Admission: Adults \$10; Seniors/Veterans \$5; Students with a Valid School ID & Children Under 12 - FREE

**Event:** Fall String Night  
**Date:** Thursday, November 13, 2025  
**Time:** 7:30 - 8:30 p.m.  
**Location:** Albert P. Smith Music Center  
**Hosted by:** Music Department  
**Open to the public:** Yes -- contact Donovan Rose at (616) 234-3940  
Admission: FREE

**Event:** Piano Area Recital  
**Date:** Friday, November 14, 2025  
**Time:** 7:30 - 8:30 p.m.  
**Location:** Albert P. Smith Music Center  
**Hosted by:** Music Department  
**Open to the public:** Yes -- contact Donovan Rose at (616) 234-3940  
Admission: FREE

**Event:** Percussion Area Recital  
**Date:** Tuesday, November 18  
**Time:** 7:30 - 8:30 p.m.  
**Location:** Albert P. Smith Music Center  
**Hosted by:** Music Department  
**Open to the public:** Yes -- contact Donovan Rose at (616) 234-3940  
Admission: FREE

**Event:** Diversity Lecture Series: Dr. Keli Christopher  
**Date:** Thursday, November 20  
**Time:** 11:30 a.m. - 1 p.m.  
**Location:** 108 Sneden  
**Hosted by:** Woodrick Center for Inclusion and Multicultural Affairs  
**Open to the public:** Yes -- contact Woodrick Center at (616) 234-2393  
or [WCIMA@GRCC.EDU](mailto:WCIMA@GRCC.EDU)  
Admission: Free

**Event:** Musical Moods 78  
**Date:** Friday, November 21  
**Time:** 7:30 - 9 p.m.  
**Location:** 4451 Hunsberger Ave NE, Grand Rapids, Northview High School  
**Hosted by:** Music Department  
**Open to the public:** Yes -- contact Donovan Rose at (616) 234-3940  
Admission: Adult (Online Pre-Sale) \$13 | \$15 at the door; Seniors/Veteran (Online Pre-Sale) \$8 | \$10 at the door; Students with a Valid School ID & Children Under 12 - FREE

**Vision:** GRCC provides relevant educational opportunities that are responsive to the needs of the community and inspires students to meet economic, social and environmental challenges to become active participants in shaping the world of the future.

**Mission:** GRCC is an open access college that prepares individuals to attain their goals and contribute to the community.

**Values:**

**Excellence** – We commit to the highest standards in our learning and working environment.

**Diversity** – We create an inclusive, welcoming, and respectful environment that recognizes the value, diversity, and dignity of each person.

**Responsiveness** – We anticipate and address the needs of students, colleagues, and community.

**Innovation** – We seek creative solutions through collaboration, experimentation, and adaptation.

**Accountability** – We set benchmarks and outcomes to frame our decision-making, measure our performance, and evaluate our results.

**Sustainability** – We use resources in responsible ways to achieve balance among our social, economic, and environmental practices and policies.

**Respect** – We treat others with courtesy, consideration, and civility.

**Integrity** – We commit to GRCC values and take personal responsibility for our words and actions.

**Strategic Goals:**

**Strategic Goal #1: Teaching and Learning**– The College develops curriculum and curriculum delivery, and supports instruction that measurably improves student learning..

**Strategic Goal #2: Completion and Transfer** – The College sustains and continuously improves our focus on successful student goal achievement whether that be completion of a degree/ credential, transfer to another college, or personal interest/skill attainment

**Strategic Goal #3:** The College works to create and support equitable practices across the institution to remove barriers and ensure high comparable outcomes for all identifiable groups.

**Strategic Goal #4:** The College seeks to positively impact the community by educating and training students with relevant skills so that they are retained in the service region holding living-wage jobs, as well as through collaborations/ events with education and community partners.

**Strategic Goal #5:** The College effectively plans for and uses our resources to preserve and enhance the institution.

*Grand Rapids Community College creates an inclusive learning and working environment that recognizes the value and dignity of each person. It is the policy and practice of GRCC to provide equal educational and employment opportunities regardless of age, race, color, religion, marital status, sex/gender, pregnancy, sexual orientation, gender identity, gender expression, height, weight, national origin, disability, political affiliation, familial status, veteran status or genetics in all programs, activities, services, employment and advancement including admissions to, access to, treatment in, or compensation in employment as required by state and federal law. GRCC is committed to reviewing all aspects of GRCC programs, activities, services and employment, including recruitment, selection, retention and promotion to identify and eliminate barriers in order to prevent discrimination on the basis of the listed protected characteristics. The college will not tolerate any form of retaliation against any person for bringing charges of discrimination or participating in an investigation. Further information may be obtained from the EEO Office or the Office of General Counsel, 143 Bostwick Avenue NE, Grand Rapids, MI 49503-3295.*

This publication is printed on 10% post-consumer recycled paper.