

**GRAND RAPIDS COMMUNITY COLLEGE
REGULAR BOARD OF TRUSTEES MEETING
MONDAY, OCTOBER 20, 2025
MINUTES**

I. Call to Order

The meeting was called to order at 4:15 by Vice Chair Bruinsma, acting in the absence of Chair Lovelady Mitchell.

Present: Trustees Brame, Bruinsma, Lopez, Perkins, Williams

Absent: Trustees Lovelady Mitchell and Siegel

A. Introduction of Guests

None at this time

II. Board Business

A. Review and Approval of Agenda to include additions, deletions, or corrections.

Trustee Perkins moved to approve the agenda. Trustee Williams seconded.

Motion carried 5-0.

B. Open Comments

None at this time

C. Special Order of Business (New Business)

1. 2024-2025 Audit Report, Plante Moran

The 2024-2025 audit was presented by Brian Greko from Plante Moran. Trustee Lopez moved to accept the audit as presented. Trustee Perkins seconded.

Motion carried 5-0.

D. Consent Items

1. Minutes from September 15, 2025 Regular Meeting

2. Grant Awards/Requests - none at this time

3. Personnel Transactions, September 1-30, 2025

New Hire(s):

Andrew Sweeder

Coord Student Life & Conduct, Student Life & Leadership

Effective Date: September 2, 2025

Jacob Isaacson

Assistant Director of Student Life

Effective Date: September 8, 2025

Laurie Rikkers

Support Professional, Dental Auxiliary

Effective Date: September 15, 2025

Rehire(s):

Jacob Hazewinkel

Support Professional, Accounting/Budgets

Effective Date: September 15, 2025

Transfer:**Moss Ingram**

Transfer To: Department Head/Professor, Job Training

Transfer From: Professor, Job Training

Effective Date: September 1, 2025

Katherine Pena

Transfer To: Experiential Learning Coordinator

Transfer From: Support Professional, Computer Information Systems

Effective Date: September 1, 2025

Holly Christopher

Transfer To: Department Head/Assistant Professor, Academic Support & Tutoring Services

Transfer From: Assistant Professor, Academic Support & Tutoring Services

Effective Date: September 1, 2025

Tina Watson

Transfer To: Building Manager

Transfer From: Head Custodian I

Effective Date: September 1, 2025

Michael Klawitter

Transfer To: Dept Head/Professor, Student Learning Resources

Transfer From: Professor, Student Learning Resources

Effective Date: September 1, 2025

Mark Fortuna

Transfer To: Building Manager

Transfer From: Custodian II, Student Community Center

Effective Date: September 1, 2025

Alejandra Zamora-Hernandez

Transfer To: TRIO Success Navigator, Student Support Services

Transfer From: TRIO Success, Student Support Services

Effective Date: September 2, 2025

Luanne Wedge

Transfer To: Director of Center for Career and Professional

Readiness Transfer From: Director Career & Student Employee

Services Effective Date: September 15, 2025

Christopher Allen

Transfer To: Student Employment Services Specialist

Transfer From: Leave & Compliance Specialist, Human Resources

Effective Date: September 15, 2025

Separation(s)**Jennifer Hughes**

Support Professional, Nursing Program Effective Date:

September 13, 2025

Ryan Taubert

Custodian I, 2nd Shift, Ford Fieldhouse

Effective Date: September 14, 2025

FINANCIAL TRANSACTIONS
(SEPTEMBER 1 – 30, 2025)

Purchases \$25,000-\$100,000

a) **General Fund**

1. Purchase order issued to provide payment for fiber optic cables currently deployed in downtown Grand Rapids.

Requestor: Donovan Wallace – Sneden Hall IT

Expenditure: \$27,555.02 (2271-11)

Disposition: Renewal Purchase

Supplier: City of Grand Rapids

Grand Rapids, MI

Source of Funds: General Fund

Bid: No, Sole Source

2. Purchase order issued to provide payment for annual renewal of PortalGuard's single-sign-on solution services.

Requestor: Jeffrey VanderVeen – Sneden Hall IT

Expenditure: \$22,500.00 (2271-11)

\$45,000.00 (3823-11)

Disposition: Renewal Purchase

Supplier: Bio-Key International Inc

Wall, NJ

Source of Funds: General Fund

Bid: Yes, RFP #2122-10073

3. Purchase order issued to provide payment for annual renewal of Zoom licensing.

Requestor: Jeffrey VanderVeen – Sneden Hall IT

Expenditure: \$30,899.00 (2271-11)

Disposition: Renewal Purchase

Supplier: Zoom Video Communications, Inc

San Jose, CA

Source of Funds: General Fund

Bid: No, Sole Source

b) **Other Special Funds**

1. Purchase order issued to provide payment for continued installation of electric sub-meters for campus buildings.

Requestor:	Jim VanDokkumburg - Facilities
Expenditure:	\$38,300.00 (2330-42-GENERAL)
Disposition:	New Purchase
Supplier:	Trane Commercial Systems
	LA Crosse, WI
Source of Funds:	Plant Fund
Bid:	No, Single Source

2. Purchase order issued to provide payment for GVSU Fall 2025 tuition for ADN2BSN students.

Requestor:	Lisa Radak – Health Sciences
Expenditure:	\$73,194.00 (2585-51-ADN2BSN)
Disposition:	New Purchase
Supplier:	GVSU
	Allendale, MI
Source of Funds:	Grants Fund
Bid:	No, Sole Source

E. Purchases over \$100,000 (ACTION ITEMS)

a) General Fund

1. Request permission to issue a purchase order for Sneden Hall IT Furniture.

Requestor: Jim VanDokkumburg – Facilities
Expenditure: \$131,550.58 (2210-11)
Disposition: Replacement Purchase
Supplier: Trellis Partners LLC
 Grand Rapids, MI
 Source of Funds: General Funds
 Bid: Yes, RFP #2526-8237

2. Request permission to issue a purchase order for Sneden Hall IT Furniture.

Requestor: Jim VanDokkumburg – Facilities
Expenditure: \$142,737.56 (2210-11)
 \$97,665.77
 \$45,071.79
Disposition: Replacement Purchase
Supplier: Custer
 Grand Rapids, MI
 Source of Funds: General Funds
 Bid: Yes, RFP #2526-8237

b) Other Special Funds

1. Request permission to issue a purchase order Wayne State University HRSA25 Grant.

Requestor: John VanElst - MTEC
Expenditure: \$153,060.00 (2585-51-HRSA25)
Disposition: New Purchase
Supplier: Wayne State University
 Detroit, MI
 Source of Funds: Grants
 Bid: No, Sole Source

2. Request permission to issue a blanket purchase order for design, construction, and administration for the College Park Plaza renovation project.

Requestor: Jim VanDokkumburg - Facilities
Expenditure: \$18,000,000.00 (2810-42-CPPRENO)
 \$748,163.00 (The Collaborative A/E)
 \$736,346.00 (O-A-K CM)
Disposition: New Purchase
Supplier: The Collaborative + Acock
 Columbus, OH
 Owens Ames Kimball
 Grand Rapids, MI
 Source of Funds: Plant Fund
 Bid: Yes, RFP #2425-6179 and RFP #2526-8223

3. Request permission to issue a purchase order for four replacement printers for RJF basement level.

Requestor:	Paula Gleason-Zeeff - Purchasing
Expenditure:	\$325,000.00 (2822-14)
Disposition:	Replacement Purchase
Supplier:	Applied Innovation
	Grand Rapids, MI
Source of Funds:	Auxiliary Fund
Bid:	Yes, RFP #2425-2059

ACCOUNTS:

KEY:

11 – General Fund	* MBE
14 – Auxiliary Fund	** WBE
15 – Designated Fund	*** M/WBE
42 – Bonds, Plant Fund	**** MLBE
51 – Grants	*****VET
91 – Agency Funds	# - Non Responsive Bid
	NTE - Not to exceed

Trustee Williams moved to approve the consent items as presented. Trustee Perkins seconded.
Motion carried 5-0

E. Action Items (continued)

2. Capital Outlay 5-Year Plan

The annual capital outlay plan was presented by Vicki Janowiak, Executive Director of Operational Planning. Motion made by Trustee Perkins to approve the annual capital outlay plan as presented. Seconded by Trustee Williams.

Motion carried 5-0.

III. Reports

A. President's Report

Dr. Triezenberg's report included semester updates, public engagement activities on campus, homecoming, the GRCC mascot, awards, the extension of the Promise Zone.

1. Monitoring Reports

a. Annual Grants Report

Lisa Dopke, Director of Grants, provided the Grant Department's annual report.

2. Institutional Reports

None at this time

3. Finance Update

John Globoker, Vice President of Finance and Administration, shared information on the college's financial highlights and budget reporting (*continued on the following page*).

Introduction

The following is the Finance Update for period ended September 30, 2025:

- Purchases \$25,000 - \$100,000
- Major revenue and expense lines for the following funds:
 - General Operating
 - Designated
 - Building and Site
 - Debt Retirement
 - Auxiliary – Bookstore, Food Service, Parking and Print Shop
- Investment Report

Comments

For the Quarter Ended

This report includes year-to-date information as of the September 30, 2025 of the fiscal year and reflects financial activity from July 1, 2025 to September 30, 2025.

FINANCIAL HIGHLIGHTS

General Operating Fund

Revenues: Tuition and Fees have been adjusted to defer revenue for Winter 2026 registrations. Tuition up 6% from prior year due to tuition increase and late summer enrollment. Property taxes up 1.3% over prior year and summer collections still being received so we would expect that percentage to increase. State Appropriations mid-year adjustments to be determined based on recently approved State Budget. Miscellaneous income higher than prior year due to \$118,874 billing unit shortage invoiced to Meijer per agreement. Also received \$43K for Reconnect Prior Learning Credits. Credit for prior learning recognizes college-level knowledge from sources like military service, professional certifications, and work experience, which can reduce time and cost to degree.

Expenditures: Salary and Fringes appear to be reasonable based on budget vs actual and compared to prior year. Instruction % lower due to time of adjunct and overload pay. Contracted Services is higher due to timing of several large IT maintenance contracts for year paid up front in July and August.

Designated Fund:

Capital Outlay Expense is at 89% of budget resulting from the purchase with Design2well. *We received fitness equipment for the Recreation Center/Fieldhouse. This included cardio, strength, and functional fitness equipment. This company also assisted with disassembling the equipment on the Arena side of the building, moving the equipment over to the Rec Center, and then reassembled the equipment and setting the equipment in place.*

Building and Site Fund

Revenues: Property Taxes summer receipts are reflected and on pace with budget. Investment Earnings is posting solid results due to a well-managed fund balance. State payments will begin at 50% of LRC project completion. Facilities Fee is on pace aligning with fall semester student billings.

Expenditures: Large Capital projects continue with Ford Rec Center closing out soon and in the punch list phase. LRC project is in full swing and expenses will begin to be reflected more fully. College Park Plaza is in the steering committee phase. Architecture and Engineering services, and Construction Management services have been selected.

Debt Retirement Fund

Transfer Revenue will occur later in the fiscal year to align when **Principal and Interest Expense** payments are made in November and May.

Auxiliary Fund - Bookstore

Revenues: Commissions is on pace for this time of year. Commission is based on 10.1% of Gross Sales up to \$2,000,000. The percentage increases if gross sales exceed \$2M.

Expenditures: Annual Fees is high as a percentage of budget due to timing of expenses including the full payment of \$25K toward Junior Achievement Biztown simulated store front, and \$88K toward Atrium software.

Auxiliary Fund – Food Service

Revenues: Sales are on pace for this time of year consisting of Creative Dining Services catering activity, Canteen and Coca Cola commissions and rebates.

Expenditures: Contracted Services are on pace for this time year consisting of payments to Creative Dining for costs of providing food service.

Auxiliary Fund – Parking

Revenues: Employee parking fees are captured on a quarterly basis and will be reflected in future financial reports. Investment Earnings is posting solid results due to a well-managed fund balance.

Expenditures: Custodial wages & benefits are on pace. Contracted services is pacing below budget which includes Ellis management and maintenance, Traffic and Safety maintenance and Bus Services.

Auxiliary Fund – Print Shop

Expenditures: Miscellaneous expenses are outpacing budget. Expense categorization will be evaluated to better align expenses. Printer replacements are occurring across campus. The equipment actual line will continue to exceed budget as the printers were funded utilizing residual fund balance.

SUMMARY: The State recently passed the FY2025-26 budget. For community colleges, the budget delivers:

- **2% operations increase:** Lawmakers are calling it 3%, but that number backs out the one-time 1% increase we received last year. (Spreadsheet attached)
- **Reconnect:** Fully funded, with boilerplate expanded so that students who enrolled at age 21 can still use the program to finish their credential.
- **Michigan Achievement Scholarship (Community College Guarantee):** Fully funded.
- **Michigan Indian Tuition Waiver:** Fully funded.
- **MPSEERS:** Fully funded at the lower employer cap of 15.21%, consistent with the statutory changes for non-university units made last year.
- **Dual Enrollment Task Force:** Created within MiLEAP, keeping the momentum moving on expanding access and participation.
- **Targeted outreach:** Funding to MiLEAP for a public awareness campaign to reach more men with postsecondary opportunities.
- **Salary Cap:** Retained, with improvements. The amended language excludes staff in categories such as teachers, facilities, public safety, technology, research, instruction, academic support, student services, auxiliary services, and public service from the administrative cost calculation, while keeping the 10% cap intact.

The tuition restraint policy remains in place, capping increases at **4.5% or \$227 per student**, and the budget does not include ITEMS funding.

**2025-2026 GENERAL OPERATING FUND BUDGET REPORT
FOR THE PERIOD ENDED SEPTEMBER 30, 2025**

GENERAL OPERATING	ADOPTED BUDGET	2025/2026 ACTUAL 9/30/2025	PERCENTAGE
REVENUE:			
TUITION	46,485,000	23,609,926	50.79%
FEES	7,325,000	4,100,029	55.97%
PROPERTY TAX	46,200,000	29,264,559	63.34%
STATE AID	31,225,000	-	0.00%
INTEREST	1,000,000	397,947	39.79%
MISCELLANEOUS	1,785,000	311,911	17.47%
TOTAL REVENUE	134,020,000	57,684,372	43.04%
EXPENSE:			
SALARIES:			
INSTRUCTION	34,621,000	4,028,474	11.64%
COUNSELING	2,780,000	300,703	10.82%
LIBRARIAN	670,000	62,968	9.40%
ADMINISTRATION	6,580,000	1,370,388	20.83%
ADMINISTRATIVE SUPPORT	1,300,000	249,088	19.16%
TECHNICAL SUPPORT	11,590,000	2,288,829	19.75%
OFFICE PERSONNEL	5,560,000	1,109,668	19.96%
BLDG OPERATIONS	5,260,000	1,080,891	20.55%
STUDENT ASSISTANT	1,327,000	286,495	21.59%
EST SAVINGS ON OPEN POSITIONS	(500,000)	0	
TOTAL SALARIES	69,188,000	10,777,504	15.58%
NON-SALARY:			
FRINGE BENEFITS	37,631,000	5,481,733	14.57%
CONTRACTED SERVICE	6,329,153	1,757,380	27.77%
SUPPLIES & REPAIRS	5,982,601	1,277,025	21.35%
UTILITIES & RENT	4,799,000	794,266	16.55%
TRANSFERS	5,988,582	47,657	0.80%
OTHER COSTS	3,272,648	495,568	15.14%
EQUIPMENT	433,863	51,959	11.98%
CONTINGENCY	330,000	-	0.00%
EST SAVINGS ON CONTROLLABLES	(500,000)		
TOTAL NON-SALARY	64,266,847	9,905,588	15.41%
TOTAL EXPENSE	133,454,847	20,683,092	15.50%
NET REVENUE (EXPENSE)	565,153	37,001,280	

**2025-202 GENERAL OPERATING FUND BUDGET REPORT
FOR THE PERIOD ENDED SEPTEMBER 30, 2025**

	MONTHLY ACTIVITY 09/30/25	MONTHLY ACTIVITY 09/30/24	YEAR-TO- DATE 09/30/25	YEAR-TO- DATE 09/30/24
REVENUE:				
TUITION	(212,772)	(266,648)	23,609,926	22,245,707
FEES	88,823	127,695	4,100,029	3,960,881
PROPERTY TAX	14,527,300	13,088,434	29,264,559	28,882,523
STATE AID	-	-	-	200,749
INTEREST	161,803	184,923	397,947	309,270
MISCELLANEOUS	230,875	39,817	311,911	126,116
TOTAL REVENUE	14,796,029	13,174,221	57,684,372	55,725,246
EXPENSE:				
SALARIES:				
INSTRUCTION	2,392,853	2,144,315	4,028,474	4,324,950
COUNSELING	247,921	165,100	300,703	292,475
LIBRARIAN	48,089	46,214	62,968	94,943
ADMINISTRATION	493,916	442,779	1,370,388	1,258,983
ADMINISTRATIVE SUPPORT	89,671	100,872	249,088	266,896
TECHNICAL SUPPORT	844,269	814,398	2,288,829	2,197,417
SECRETARIAL	392,315	374,660	1,109,668	1,073,336
BLDG OPERATIONS	390,831	384,894	1,080,891	1,018,474
STUDENT ASSISTANT	81,210	66,189	286,495	232,509
TOTAL SALARIES	4,981,075	4,539,421	10,777,504	10,759,983
NON-SALARY:				
FRINGE BENEFITS	2,385,359	2,266,212	5,481,733	5,633,235
CONTRACTED SERVICES	467,483	558,615	1,757,380	1,332,407
SUPPLIES & REPAIRS	392,792	741,056	1,277,025	1,495,769
UTILITIES & RENT	230,596	221,021	794,266	1,124,484
TRANSFERS	20,094	13,782	47,657	41,344
OTHER COSTS	331,998	161,675	495,568	422,686
EQUIPMENT	17,596	54,376	51,959	99,302
CONTINGENCY	-	-	-	-
TOTAL NON-SALARY	3,845,918	4,016,737	9,905,588	10,149,227
TOTAL EXPENSE	8,826,993	8,556,158	20,683,092	20,909,210
NET REVENUE (EXPENSE)	5,969,036	4,618,063	37,001,280	34,816,036

**2025 - 2026 DESIGNATED FUND BUDGET REPORT
FOR PERIOD ENDING SEPTEMBER 30, 2025**

DESIGNATED	ADOPTED BUDGET	ACTUAL 8/31/25	PERCENTAG E
REVENUE:	2,467,820	166,195	6.73%
CONTRACTED TRAINING			
OTHER MISCELLANEOUS LOCAL	1,215,325	26,070	2.15%
TOTAL REVENUE	3,683,145	192,265	5.22%
EXPENSES:			
SALARIES			
INSTRUCTION	463,500	62,541	13.49%
ADMINISTRATION	951,752	140,426	14.75%
TEMPORARY SUPPORT	158,600	4,829	3.04%
OFFICE PERSONNEL	24,021	3,533	14.71%
STUDENT ASSISTANTS	32,025	2,882	9.00%
TOTAL SALARIES	1,629,898	214,211	13.14%
	601,084	70,994	11.81%
NON-SALARY			
FRINGE BENEFITS			
CONTRACTED SERVICES	1,191,980	56,792	4.76%
SUPPLIES & REPAIRS	747,529	49,893	6.67%
UTILITIES & RENTALS	1,650	0	0.00%
CAPITAL OUTLAY	149,700	128,294	85.70%
TRANSFERS	(165,375)	(27,563)	16.67%
OTHER	50,010	10,758	21.51%
TOTAL NON-SALARY	2,576,578	289,168	11.22%
TOTAL EXPENSE	4,206,476	503,379	11.97%
NET REVENUE (EXPENSE)	(523,331)	(311,114)	

**2025 – 2026 BUILDING & SITE FUND BUDGET REPORT
FOR PERIOD ENDING SEPTEMBER 30, 2025**

	ADOPTED BUDGET	ACTUAL	PERCENTAGE
REVENUE:			
PROPERTY TAXES	12,800,000	7,793,313	60.89%
INVESTMENT EARNINGS	1,300,000	969,687	74.59%
TRANSFER FROM GENERAL FUND	5,500,000	0	0.00%
STATE (LRC RENO)	12,800,000	0	0.00%
FACILITIES FEE	1,900,000	1,003,560	52.82%
TOTAL REVENUE	34,300,000	9,766,560	28.47%
EXPENSE:			
MAINTENANCE & OTHER	7,454,000	1,375,766	18.46%
FORD REC CENTER	2,500,000	(73,775)	-2.95%
LRC RENO	28,300,000	533,686	1.89%
COLLEGE PARK PLAZA	2,000,000	0	0.00%
TRANSFERS TO DEBT FUND	2,870,000	0	0.00%
TOTAL EXPENSE	43,124,000	1,909,452	4.43%
NET REVENUE (EXPENSE)	(8,824,000)	7,857,108	

	Projected 6/30/26	
CAPITAL PROJECT PROGRESS	Overall Budget	Expenses Remaining
FORD REC CENTER PROJECT	15,000,000	(12,500,000) 2,500,000
LRC RENOVATION (NET OF MI CAPITAL OUTLAY)	18,200,000	(18,200,000) 0
COLLEGE PARK PLAZA	18,000,000	(2,000,000) 16,000,000

**2025 – 2026 DEBT RETIREMENT FUND BUDGET REPORT
FOR PERIOD ENDING SEPTEMBER 30, 2025**

	ADOPTED BUDGET	ACTUAL	PERCENTAGE
REVENUE:			
TRANSFERS FROM PLANT:			
FACILITIES FEE	1,982,151	0	0.00%
GENERAL	887,849	0	0.00%
TOTAL REVENUE	2,870,000	0	0.00%
EXPENSE:			
2019 ISSUE (2019 REFUNDING)			
PRINCIPAL	750,000	0	0.00%
INTEREST	158,750	0	0.00%
OTHER EXPENSE	500	0	0.00%
SUBTOTAL	909,250	0	0.00%
2020 ISSUE (2012 REFUNDING)			
PRINCIPAL	1,785,000	0	0.00%
INTEREST	196,651	0	0.00%
OTHER EXPENSE	500	0	0.00%
SUBTOTAL	1,982,151	0	0.00%
TOTAL EXPENSE	2,891,401	0	0.00%
NET REVENUE (EXPENSE)	(21,401)	0	

**2025 – 2026 AUXILIARY BOOKSTORE FUND BUDGET REPORT
FOR PERIOD ENDING SEPTEMBER 30, 2025**

	ADOPTED BUDGET	ACTUAL	PERCENTAGE
REVENUE:			
COMMISSIONS	320,000	48,988	15.31%
TOTAL REVENUE	320,000	48,988	15.31%
EXPENSE:			
ANNUAL FEES	225,000	113,158	50.29%
EQUIPMENT	20,000	0	0.00%
TOTAL EXPENSE	245,000	113,158	46.19%
NET REVENUE (EXPENSE)	75,000	(64,170)	

**2025 – 2026 AUXILIARY FOOD SERVICE FUND BUDGET REPORT
FOR PERIOD ENDING SEPTEMBER 30, 2025**

	ADOPTED BUDGET	ACTUAL	PERCENTAGE
REVENUE:			
SALES	1,000,000	180,363	18.04%
TOTAL REVENUE	1,000,000	180,363	18.04%
EXPENSE:			
WAGES & BENEFITS	10,000	0	0.00%
CONTRACTED SERVICES	1,082,000	145,294	13.43%
EQUIPMENT REPAIRS	10,000	2,605	26.05%
OFFICE SUPPLIES	1,000	0	0.00%
MISC EXPENSE	2,000	0	0.00%
PRINTING SERVICE	2,000	85	4.24%
BANKCARD FEES	17,000	581	3.42%
TRANSFER TO (FROM) GENERAL FUND	(150,000)	0	0.00%
EQUIPMENT	20,000	0	0.00%
TOTAL EXPENSE	994,000	148,565	103.07%
NET REVENUE (EXPENSE)	6,000	31,798	

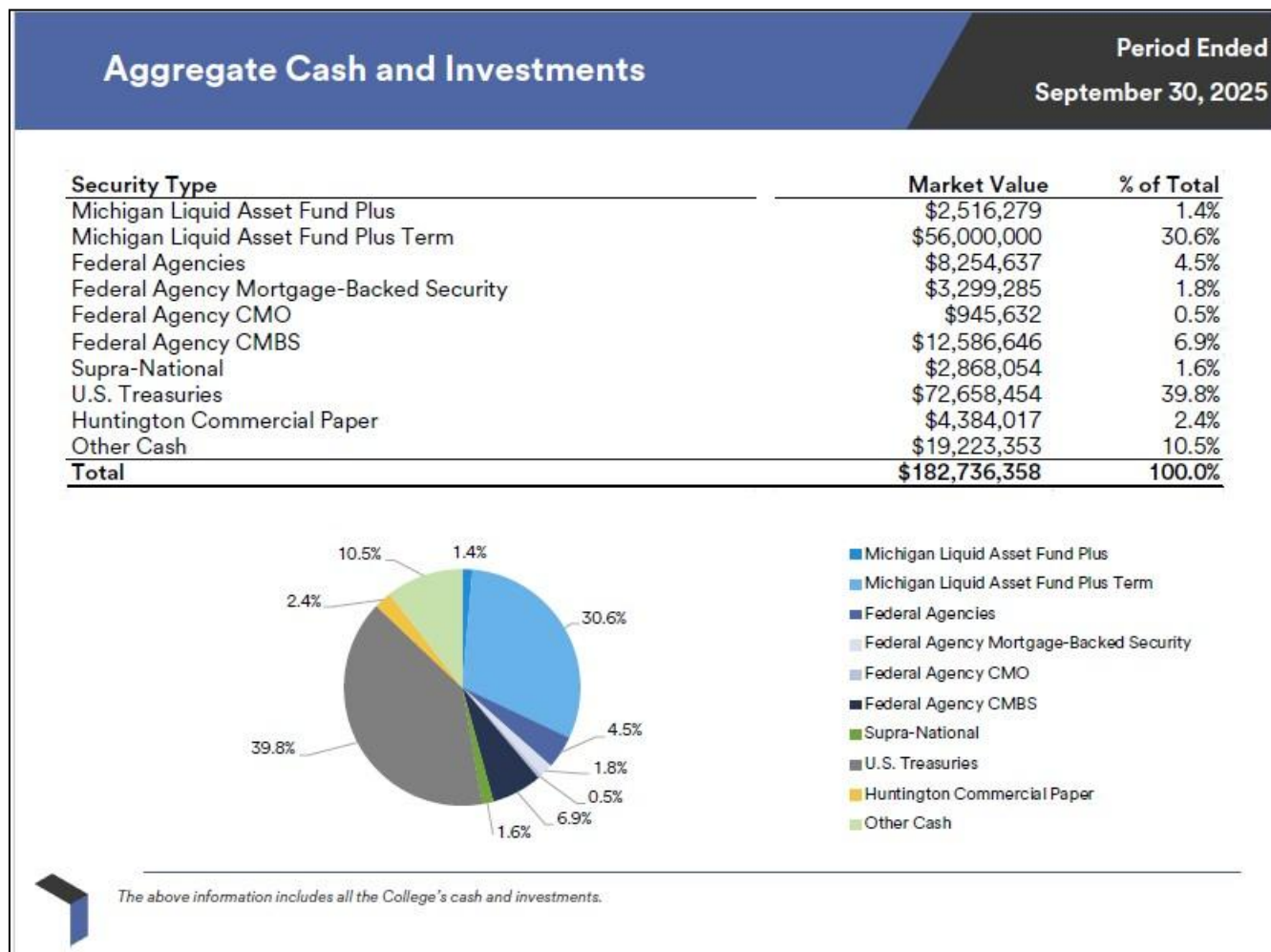
**2025 – 2026 AUXILIARY PARKING FUND BUDGET REPORT
FOR PERIOD ENDING SEPTEMBER 30, 2025**

	ADOPTED BUDGET	ACTUAL	PERCENTAGE
REVENUE:			
DAILY CASH/PASSES	250,000	31,472	12.59%
MONTHLY TENNANTS/PASSES	40,000	18,845	47.11%
STUDENTS	1,240,000	105,419	8.50%
EMPLOYEES	70,000	0	0.00%
INVESTMENT EARNINGS	0	351,730	0.00%
TOTAL REVENUE	1,600,000	507,466	31.72%
EXPENSE:			
WAGES & BENEFITS	178,000	34,709	19.50%
CONTRACTED SERVICES	607,000	51,576	8.50%
BUILDING RENOVATIONS & REPAIRS	350,000	104,695	29.91%
EQUIPMENT REPAIRS	4,000	0	0.00%
MISC EXPENSE	10,000	0	0.00%
PRINTING SERVICE	1,000	14	1.43%
TRANSFER TO (FROM) GENERAL FUND	0	0	0.00%
TOTAL EXPENSE	1,150,000	190,994	16.61%
NET REVENUE (EXPENSE)	450,000	316,472	

**2025 – 2026 AUXILIARY PRINT SHOP FUND BUDGET REPORT
FOR PERIOD ENDING SEPTEMBER 30, 2025**

	ADOPTED BUDGET	ACTUAL	PERCENTAGE
REVENUE:			
COLLEGE PRINTER USAGE	150,000	35,383	23.59%
EXTERNAL REVENUE	200,000	36,251	18.13%
INTERNAL REVENUE	360,000	49,195	13.67%
TOTAL REVENUE	710,000	120,829	17.02%
EXPENSE:			
WAGES & BENEFITS	395,000	77,909	19.72%
CONTRACTED SERVICES	80,000	15,178	18.97%
EQUIPMENT REPAIRS	80,000	0	0.00%
OFFICE SUPPLIES	500	0	0.00%
MISC EXPENSE	500	1,244	248.80%
PRINTING SUPPLIES	98,000	19,196	19.59%
RENTAL EQUIPMENT	10,000	0	0.00%
TRAVEL	3,000	0	0.00%
EQUIPMENT	3,000	23,245	774.83%
TOTAL EXPENSE	664,000	136,772	20.60%
NET REVENUE (EXPENSE)	46,000	(15,943)	

**INVESTMENT REPORT
FOR PERIOD ENDING SEPTEMBER 30, 2025**



B. Faculty Association Report

None at this time

C. Foundation Report

Erin VanEgmond, Vice President of College Advancement and Executive Director of the GRCC Foundation, provided an update on the foundation's initiatives, board work, audit, and annual report.

D. Campus Activities Board Report

Lacey Hendrie, CAB President, provided an update on Campus Activities Board events and focus for this year.

E. Board Chair Report

Vice Chair Bruinsma provided an update on the presidential search and thanked an employee who provided public comment at the September board meeting.

IV. Community Connections

A. Communications to the Board

None at this time.

V. Open Comment

None at this time

VI. Final Board Comments

Trustee Perkins shared that he had attended the Strategic Leadership Team meeting at the Lakeshore campus and was able to participate in the "1000 student" celebration that followed. He also expressed appreciation for Cameron Buck at the Lakeshore and Whitney Marsh in the Fieldhouse, as well as Bo Peters and Wesley Fox for a Police Academy experience. Trustee Lopez celebrated GRCC Alum, Luis Fernandez, who had an ArtPrize exhibit, shared an appreciation for the talent of our alumni. Vice Chair Bruinsma also expressed appreciation for the GRCC participation with ArtPrize and the related events.

VII. Adjournment

With no further business the meeting was adjourned at 5:07 p.m.

GRCC Department Events: November 2025

Event: Fall Choral Concert

Date: Monday, November 03

Time: 7:30 - 8:30 p.m.

Location: 227 Fulton St E, 49503 - First United Methodist Church

Hosted by: Music Department

Open to the public: Yes -- contact Donovan Rose at (616) 234-3940

Admission: FREE with a welcomed donation to the GRCC Student Food Pantry.

Event: Student Honors Recital Fall 2025

Date: Thursday, November 06, 2025

Time: 3:15 - 4:15 p.m.

Location: Albert P. Smith Music Center

Hosted by: Music Department

Open to the public: Yes -- contact Donovan Rose at (616) 234-3940

Admission: FREE

Event: Flute Night

Date: Thursday, November 06, 2025

Time: 7:30 - 8:30 p.m.

Location: Albert P. Smith Music Center

Hosted by: Music Department

Open to the public: Yes -- contact Donovan Rose at (616) 234-3940

Admission: FREE

Event: KPO Chamber Concert

Date: Friday, November 07, 2025

Time: 7:30 - 9 p.m.

Location: Albert P. Smith Music Center

Hosted by: Music Department

Open to the public: Yes -- contact Donovan Rose at (616) 234-3940

Admission: FREE

Event: Veterans Day Ceremony

Date: Tuesday, November 11

Time: 11 - 11:30 a.m. Programming, Lunch to follow

Location: Juan Olivarez Plaza

Hosted by: Veterans Services

Open to the public: Yes -- contact Elizabeth Van Portfliet elizabethvanportfl@grcc.edu

Admission: Free

Event: Jazz Night

Date: Tuesday, November 11

Time: 7:30 - 8:30 p.m.

Location: 24 Ransom Ave. St. Cecilia Music Center

Hosted by: Music Department

Open to the public: Yes -- contact Donovan Rose at (616) 234-3940

Admission: Adults \$10; Seniors/Veterans \$5; Students with a Valid School ID & Children Under 12 - FREE

Event: Fall String Night
Date: Thursday, November 13, 2025
Time: 7:30 - 8:30 p.m.
Location: Albert P. Smith Music Center
Hosted by: Music Department
Open to the public: Yes -- contact Donovan Rose at (616) 234-3940
Admission: FREE

Event: Piano Area Recital
Date: Friday, November 14, 2025
Time: 7:30 - 8:30 p.m.
Location: Albert P. Smith Music Center
Hosted by: Music Department
Open to the public: Yes -- contact Donovan Rose at (616) 234-3940
Admission: FREE

Event: Percussion Area Recital
Date: Tuesday, November 18
Time: 7:30 - 8:30 p.m.
Location: Albert P. Smith Music Center
Hosted by: Music Department
Open to the public: Yes -- contact Donovan Rose at (616) 234-3940
Admission: FREE

Event: Diversity Lecture Series: Dr. Keli Christopher
Date: Thursday, November 20
Time: 11:30 a.m. - 1 p.m.
Location: 108 Sneden
Hosted by: Woodrick Center for Inclusion and Multicultural Affairs
Open to the public: Yes -- contact Woodrick Center at (616) 234-2393
or WCIMA@GRCC.EDU
Admission: Free

Event: Musical Moods 78
Date: Friday, November 21
Time: 7:30 - 9 p.m.
Location: 4451 Hunsberger Ave NE, Grand Rapids, Northview High School
Hosted by: Music Department
Open to the public: Yes -- contact Donovan Rose at (616) 234-3940
Admission: Adult (Online Pre-Sale) \$13 | \$15 at the door; Seniors/Veteran (Online Pre-Sale) \$8 | \$10 at the door; Students with a Valid School ID & Children Under 12 - FREE