

**MINUTES**  
**GRAND RAPIDS COMMUNITY COLLEGE**  
**REGULAR BOARD OF TRUSTEES MEETING**  
**MONDAY, JUNE 9, 2025**

**I. Call to Order**

A. The meeting was called to order at 4:25p.m.

Present: Trustees Brame, Bruinsma, Lovelady Mitchell, Perkins, Siegel, Williams

Absent: Trustee Lopez

B. Introduction of Guests

None at this time

**II. Board Business**

A. Review and Approval of Agenda to include additions, deletions, or corrections.

Motion by Trustee Siegel to approve the agenda as presented. Seconded by Trustee Williams.

Motion carries 6-0.

B. Open Comments (limited to comments specifically related to today's board agenda)

None at this time

C. Special Order of Business (New Business)

Motion by Trustee Williams to approve the 2025-2026 MCCA Board of Directors appointments. Seconded by Trustee Siegel. Motion carries 6-0.

Vice Chair Bruinsma will continue to serve as the representative with Trustee Lopez as the alternate.

D. Consent Items (These items will be adopted as a group without specific discussion.

Recommended that the following items be approved as presented.)

Minutes of previous meetings, Grant Awards/Requests, Personnel Transactions,  
& Financial Transactions

- Minutes from March 17, 2025 work session and regular meeting
- Minutes from the May 5, 2025 work session and special/budget meeting
- Minutes from the May 19, 2025 regular meeting
- Grants GRCC received, March 11-June 1, 2025

None at this time

## **GRCC Employees on the Move from May 1, 2025 to May 31, 2025**

### **New Hire(s):**

#### **Amy Huntington**

Assoc Dean Advise & Stud Supp, Advising & Student Support

Effective Date: May 5, 2025

#### **Mackenzie Kidder**

Adms & Enrl Coord & Int Rcrtr, Admissions

Effective Date: May 5, 2025

#### **Anett Espinoza**

FA Technical Specialist, Financial Aid

Effective Date: May 5, 2025

#### **Tyler Henderson**

Support Professional, Job Training

Effective Date: May 12, 2025

#### **Shemika Valentine**

Payroll Specialist, Human Resources

Effective Date: May 12, 2025

#### **Steven Triezenberg**

Interim President, President

Effective Date: May 12, 2025

#### **Dakota Dietz**

Promise Zone Success Coord, GR Promise Zone

Effective Date: May 19, 2025

#### **James Hutton**

Custodian I , RJF Hall

Effective Date: May 27, 2025

#### **Rita Devries**

Support Professional, Early Childhood Learning Lab

Effective Date: May 27, 2025

### **New Position/Transfers**

#### **Monica Bliss**

Transfer To: Dept Head/Assistant Professor, Mathematics

Transfer From: Assistant Professor, Mathematics

Effective Date: May 5, 2025

#### **Shannon Shaker**

Transfer To: Program Director/Assistant Professor, Music

Transfer From: Assistant Professor, Music

Effective Date: May 5, 2025

#### **Jonnathan Resendiz**

Transfer To: Dept Head/Assistant Professor, Computer Information Systems

Transfer From: Assistant Professor, Computer Information Systems

Effective Date: May 5, 2025

#### **Andrew Rozema**

Transfer To: Associate Professor, Computer Information Systems

Transfer From: Dept Head/Associate Professor, Computer Information Systems

Effective Date: May 5, 2025

#### **Sandra Gregory**

Transfer To: Support Professional, Center for Counseling & Wellbeing

Transfer From: Support Professional, Student Retention

Effective Date: May 12, 2025

#### **Michael Wemmer**

Transfer To: Program Manager, Training Solutions

Transfer From: Program Manager, Training Solutions

Effective Date: May 12, 2025

#### **Amanda Konwinski**

Transfer To: Assistant Director for State Aid Programs & Compliance

Transfer From: Financial Aid Technical Specialist

Effective Date: May 19, 2025

#### **Megan Downey**

Transfer To: Temp Program Director/Assistant Professor, Occupational Support Program

Transfer From: Interim Associate Dean of Advising & Student Support

Effective Date: May 19, 2025

#### **Todd Hurley**

Transfer To: Interim, VP of Finance and Admin

Transfer From: Controller, Accounting/Budgets

Effective Date: May 28, 2025

**Separation(s)**

**Amy Soper**

Associate Director of Comm, Marketing & Communications

Effective Date: May 10, 2025

**Ashley Fox**

Assistant Director of Student Life and Conduct

Effective Date: May 23, 2025

**Megan Morse**

Support Professional, Business & Industry

Effective Date: May 24, 2025

**Retirement(s)**

**Lisa Freiburger**

Interim President, President

Effective Date: May 24, 2025

D. Financial Transactions  
(May 1-31, 2025)

**1. Purchases \$25,000-\$100,000**

**a. General Fund**

- 1) Purchase order issued to provide additional payment for boiler and cooling tower chemicals.

**Requestor:** Jim Vandokkumburg - Facilities  
**Expenditure:** \$25,500.00 (2271-11)  
(\$12,000.00 increase)  
**Disposition:** Additional Purchase  
**Supplier:** Broadmoor Products Inc  
Grand Rapids, MI  
**Source of Funds:** General Fund  
**Bid:** Yes, RFP #2425-8215

- 2) Purchase order issued to provide payment for CQ Train the Trainer Certification.

**Requestor:** Nygil Likely – People & Culture  
**Expenditure:** \$39,584.00 (2271-11)  
**Disposition:** New Purchase  
**Supplier:** Cultural Intelligence Center  
Bingham Farms, MI  
**Source of Funds:** General Fund  
**Bid:** No, Sole Source

- 3) Purchase order issued to provide payment for Commencement 2025 rental.

**Requestor:** Lakisha Beck – Registrar  
**Expenditure:** \$52,046.87 (2359-11)  
**Disposition:** New Purchase  
**Supplier:** VanAndel Arena  
Grand Rapids, MI  
**Source of Funds:** General Fund  
**Bid:** No, Sole Source

- 4) Purchase order issued to provide payment for production at VanAndel Arena for Commencement 2025.

**Requestor:** Lakisha Beck - Registrar  
**Expenditure:** \$50,045.92 (2359-11)  
**Disposition:** New Purchase  
**Supplier:** Capture Creative LLC  
Comstock Park, MI  
**Source of Funds:** General Fund  
**Bid:** No, Sole Source

- 5) Purchase order issued to provide additional payment for travel for athletic teams.
- Requestor:** Lauren Ferullo - Athletics  
**Expenditure:** \$180,000.00 (2512-11)  
(\$30,000.00 increase)  
**Disposition:** Additional Purchase  
**Supplier:** Compass Coach Inc  
Cedar Springs, MI  
Source of Funds: General Fund  
Bid: Yes, RFP #2223-7165F
- 6) Purchase order issued to provide payment for upgrades to Zoom phone service.
- Requestor:** Donovan Wallace – Information Technologies  
**Expenditure:** \$93,852.15 (2822-11)  
**Disposition:** New Purchase  
**Supplier:** Zoom Video Communications Inc  
San Jose, CA  
Source of Funds: General Fund  
Bid: No, Sole Source
- 7) Purchase order issued to provide additional payment for Athletic apparel and equipment for FY24-25.
- Requestor:** Lauren Ferullo - Athletics  
**Expenditure:** \$127,005.00 (2823-11)  
(\$27,005.00 increase)  
**Disposition:** Additional Purchase  
**Supplier:** Game One  
Holland, OH  
Source of Funds: General Fund  
Bid: Yes, RFP #2223-3099
- 8) Purchase order issued to provide payment for 2025 vendor sponsorship for Grand Rapids Chamber.
- Requestor:** Steve Triezenberg – President Office  
**Expenditure:** \$29,850.00 (2532-11)  
**Disposition:** New Purchase  
**Supplier:** Grand Rapids Area Chamber of  
Commerce  
Grand Rapids, MI  
Source of Funds: General Fund  
Bid: No, Sole Source

**b. Other Special Funds**

1) Purchase order issued to provide additional payment for College connector route between Main building and DeVos campus.

**Requestor:** Vicki Janowiak – Operational Planning  
**Expenditure:** \$246,287.04 (2271-14)  
(\$44,027.00 increase)  
**Disposition:** Additional Purchase  
**Supplier:** Interurban Transit Partnership  
Grand Rapids, MI  
Source of Funds: General Fund  
Bid: No, Sole Source

2) Purchase order issued to provide payment for used vehicle to be used by Creative Dining.

**Requestor:** Paula Gleason-Zeeff - Purchasing  
**Expenditure:** \$27,784.70 (2822-14)  
**Disposition:** New Purchase  
**Supplier:** Auto Showcase Inc  
Carol Stream, IL  
Source of Funds: Auxiliary Fund  
Bid: No, Single Source

3) Purchase order issued to provide payment for Spectrum Theatre railing installation.

**Requestor:** Jim VanDokkumburg - Facilities  
**Expenditure:** \$72,321.00 (2330-42-GENERAL)  
**Disposition:** New Purchase  
**Supplier:** Advantage Mechanical Refrigeration  
(AMR)  
Cedar Springs, MI  
Source of Funds: Plant Fund  
Bid: Yes, RFP #2324-3071A

4) Purchase order issued to provide additional payment for work on the Spectrum bakery subfloor.

**Requestor:** Jim VanDokkumburg - Facilities  
**Expenditure:** \$158,370.00 (2330-42-GENERAL)  
(\$34,000.00 increase)  
**Disposition:** Additional Purchase  
**Supplier:** BCI Construction  
Grand Rapids, MI  
Source of Funds: Plant Fund  
Bid: Yes, RFP #1920-5226

5) Purchase order issued to provide payment for replacement of whiteboards on the first of Cook.

**Requestor:** Jim VanDokkumburg - Facilities  
**Expenditure:** \$34,900.00 (2330-42-GENERAL)  
**Disposition:** New Purchase  
**Supplier:** Product Resource Company  
Lansing, MI  
Source of Funds: Plant Fund  
Bid: Yes, E&I Cooperative

6) Purchase order issued to provide payment for professional design services for Admin building improvements.

**Requestor:** Jim VanDokkumburg - Facilities  
**Expenditure:** \$36,000.00 (2822-42-GENADMIN)  
**Disposition:** New Purchase  
**Supplier:** TowerPinkster  
Grand Rapids, MI  
Source of Funds: Plant Fund  
Bid: Yes, RFP #1920-4259

7) Purchase order issued to provide payment for acoustical pod to accommodate four people.

**Requestor:** Jim VanDokkumburg - Facilities  
**Expenditure:** \$37,245.09 (2822-42-GENADMIN)  
**Disposition:** New Purchase  
**Supplier:** Custer Workplace Interiors  
Grand Rapids, MI  
Source of Funds: Plant Fund  
Bid: Yes, E&I Cooperative

8) Purchase order issued to provide payment for furniture at ATC and Calkins buildings.

**Requestor:** Jim VanDokkumburg - Facilities  
**Expenditure:** \$77,715.30 (2822-42-GENADMIN)  
**Disposition:** New Purchase  
**Supplier:** Trellis Partners  
Grand Rapids, MI  
Source of Funds: Plant Fund  
Bid: Yes, RFP #2425-4115

9) Purchase order issued to provide payment for professional design services at ATC 224-office and Maker Lab.

**Requestor:** Jim VanDokkumburg - Facilities  
**Expenditure:** \$31,500.00 (2822-42-GENADMIN)  
**Disposition:** New Purchase  
**Supplier:** TowerPinkster  
Grand Rapids, MI  
Source of Funds: Plant Fund  
Bid: Yes, RFP #1920-4259



10) Purchase order issued to provide payment for ATC Lab stools.

**Requestor:** Jim VanDokkumburg - Facilities  
**Expenditure:** \$31,500.00 (2822-42-FURNITURE)  
**Disposition:** New Purchase  
**Supplier:** Symbiote Inc  
Zeeland, MI  
Source of Funds: Plant Fund  
Bid: Yes, TIPS Pricing

11) Purchase order issued to provide payment for six industrial robots for the Applied Technologies program.

**Requestor:** Phoenix Swope – Tech Operations  
**Expenditure:** \$37,450.00 (2821-51-PROG25)  
**Disposition:** New Purchase  
**Supplier:** Fanuc Robotics America  
Rochester Hills, MI  
Source of Funds: Grants  
Bid: No, Sole Source

12) Purchase order issued to provide payment for a Yamaha digital mixer.

**Requestor:** Phoenix Swope – Tech Operations  
**Expenditure:** \$26,294.32 (2821-51-PROG25)  
**Disposition:** New Purchase  
**Supplier:** EIDIM Group  
Fullerton, CA  
Source of Funds: Grants  
Bid: Yes, RFQ #2425-3076A

## 2025-2026 BLANKET PURCHASE ORDERS

July 1, 2025 through June 30, 2026

### Consent Agenda

Requisitioner	Department	Acct Number	Vendor	Description	25/26	24/25
Absenger, Werner	Secchia Institute	2311-11-0056-126-00	Valley City Linen	Issued for Secchia Institute student kitchen, dining room, brewery & foodology uniforms (2223-6172)	<b>\$70,000.00</b>	\$69,405.50
Beecher, Brian	Library & Learning Commons	2271-11-0071-410-00	OCLC, Inc	Issued for Copyright and Cataloging	<b>\$33,500.00</b>	\$26,000.00
Beecher, Brian	Library	\$5,000 - 2271-11-0071-410-00 \$22,000- 2321-11-0071-410-00 \$85,000 - 2325-11-0071-410-00	Midwest Collaborative	Issued for Library Subscriptions	<b>\$99,000.00</b>	\$108,000.00
Beecher, Brian	Library & Learning Commons	2271-11-0071-410-00	Ex Libris	Issued for Library Catalog and discovery layer	<b>\$98,000.00</b>	\$95,000.00
Buck, Cameron	Lakeshore	2271-11-0460-440-00	DK Security	Issued for security services at the Lakeshore Campus.	<b>\$82,286.00</b>	\$65,000.00
Farnum, Rayvenne	Human Resources	2271-11-0000-000-00	Flex Administrators	Issued to provide funds for employee reimbursement checks for dental and vision along with Flexible Spending & Dependent Care	<b>\$61,000.00</b>	\$61,000.00
Farnum, Rayvenne	Human Resources	2271-11-0000-000-00	Pine Rest Christian Mental Health Services	Issued to provide EAP services for employees.	<b>\$25,000.00</b>	\$18,000.00

Ferullo, Lauren	Athletics	2192-11-0001-560-00	Arthur J Gallagher, First Agency	Issued for Athletic Secondary & Catastrophic Insurance Policy	<b>\$35,000.00</b>	\$29,137.00
Ferullo, Lauren	Athletics	2272-11-0001-560-00	Arbiterpay Trust Account	Issued for officials payment website	<b>\$50,000.00</b>	\$37,620.00
Hurley, Todd	Financial Services	2210-11-0223-620-00	Plante & Moran PLLC	Issued for Audit Services.(1920-2322)	<b>\$76,050.00</b>	\$76,500.00
Hurley, Todd	Financial Services	2271-11-0077-620-00	McAlvey, Merchant & Associates	Issued for Lobbying Services	<b>\$44,341.50</b>	\$43,050.00
Hurley, Todd	Financial Services	2271-14-0022-550-00	Creative Dining Services	Issued for monthly Administration Fee	<b>\$75,225.00</b>	\$78,750.00
Gleason-Zeeff, Paula	Purchasing	2376-11-9000-720-00	Wex Bank	Issued for fuel for campus vehicles (NJPA Consortium)	<b>\$29,500.00</b>	\$29,500.00
Janowiak, Vicki	Operational Planning	2271-14-0081-550-00	Interurban Transit Partnership	Issued for College connector route between Main Bldg and DeVos Campus for student transportation - 2 shuttle lines	<b>\$98,000.00</b>	\$98,000.00
Lovell, David	Student Success & Retention	2271-11-0303-510-00	State of Michigan	Issued for MDHHS Fis Partnership (Year 4)	<b>\$80,000.00</b>	\$80,000.00
Myers, Brett	General Counsel	2213-11-0315-610-00	Middle Cities	Issued for specialized legal counsel for labor and EO Matters	<b>\$25,000.00</b>	\$35,000.00
Post, Lyndsie	Communications	2530-11-0247-630-00	Effectv	Issued for cable & streaming advertising for student recruitment	<b>\$30,000.00</b>	\$54,949.00

Post, Lyndsie	Communications	2530-11-0247-630-00	Outfront Media	Issued for Student recruitment/Brand awareness - billboards in GR and Holland for tiered campaigns	<b>\$92,000.00</b>	\$87,950.00
Scott, Jennifer	Cashiers	2210-11-0027-620-00	Bank Mobile	Issued to provide refund management	<b>\$32,000.00</b>	\$27,816.00
Scott, Jennifer	Cashiers	2210-11-0027-620-00	Nelnet	Issued for online student tuition payments (2324-1023)	<b>\$44,000.00</b>	\$60,000.00
Sedore, Danelle	GRCC ePrint	2343-14-0601-550-00	Applied Innovation	Issued for service and supplies for the Ricoh production digital printers	<b>\$40,000.00</b>	\$45,000.00
Sedore, Danelle	GRCC ePrint	2353-11-0035-620-00	US Postal Service	Issued for US Postage Permit 415	<b>\$35,000.00</b>	\$35,000.00
Sedore, Danelle	GRCC ePrint	2353-11-0035-620-00	Reserve Account	Issued for Reserve Postage Account	<b>\$80,000.00</b>	\$90,000.00
VandereVeen, Jeff	Information Technology	2271-11-0603-200-00	CollegeNet	Issued to provide 25Live, Schedule 25 and associated services	<b>\$42,372.00</b>	\$36,652.00
VanDokkumburg, Jim	Facilities	2271-11-0078-730-00	Broadmoor Products	Issued for purchase of boiler and cooling tower chemicals. (2425-8215)	<b>\$30,000.00</b>	\$25,500.00
VanDokkumburg, Jim	Facilities	2271-11-0078-730-00	Contract Direct	Issued for Fall & Spring Window Cleaning (223-6152)	<b>\$43,800.00</b>	\$43,800.00
VanDokkumburg, Jim	Facilities	2271-11-0078-730-00	Arrowwaste	Issued for waste management of landfill (trash), recyclables and compost ( 2223-5144)	<b>\$79,560.00</b>	\$76,500.00

VanDokkumburg, Jim	Facilities	2271-11-0078-730-00	Summit Landscape	Issued for snowplowing services for Main campus, DeVos campus, MTEC, Bostwick and Lyon ramps (Ramps A,B and C) plus shoveling of the MTEC sidewalks - 2223-5124	<b>\$47,125.00</b>	\$47,125.00
VanElst,John	Workforce Development	2271-51-0000-325-FED-1WORK	Hispanic Center of West Michigan	Issued for payment to Hispanic Center of WMI per agreement for 1Workforce grant	<b>\$70,000.00</b>	\$132,239.00
VanElst,John	Workforce Development	2359-15-0802-133-00	Napa Auto Parts	Issued for Job Training Automotive parts (sourcewell consortium)	<b>\$70,000.00</b>	\$70,000.00
VanElst,John	Workforce Development	2311-11-0801-133-00	Purity Cylinder Gases	Issued for welding gases per the Job Training program.	<b>\$42,000.00</b>	\$24,000.00
Whitman, Rebecca	Campus Police	2559-15-0042-750-00	State of Michigan - Finger Printing	Issued to provide finger printing services	<b>\$40,000.00</b>	\$40,000.00
Whitman, Rebecca	Campus Police	2271-14-0081-550-00	Traffic & Safety	Issued to provide parking ramp maintenance services	<b>\$62,000.00</b>	\$62,000.00

*grant ends in December that's why reduced amount*

**ACCOUNTS:****KEY:**

11 – General Fund  
14 – Auxiliary Fund  
15 – Designated Fund  
42 – Bonds, Plant Fund  
51 – Grants  
91 – Agency Funds

\* MBE  
\*\* WBE  
\*\*\* M/WBE  
\*\*\*\* MLBE  
\*\*\*\*\* VET  
# - Non Responsive Bid  
NTE - Not to exceed

Sole Source: A single supplier that controls the supply of products or services in a defined market. Typically the product of market conditions such as: technology leadership, patent protection, limited or exclusive distributorship, etc.

Single Source: Supplier selection is determined by objective business decisions such as: leveraged volume purchase contracts, standardization programs, OEM (original equipment manufacturer) parts/service, just in time delivery requirements, etc.

GRAND RAPIDS COMMUNITY COLLEGE  
2024-2025 GENERAL OPERATING FUND BUDGET REPORT  
FOR THE PERIOD ENDED MAY 30, 2025

GENERAL OPERATING	ADOPTED BUDGET	2024/2025 ACTUAL 5/30/2025	PERCENTAGE
REVENUE:			
TUITION	45,407,000	44,870,879	98.82%
FEES	7,325,000	7,675,047	104.78%
PROPERTY TAX	44,424,000	44,298,967	99.72%
STATE AID	34,615,000	28,892,311	83.47%
INTEREST	1,000,000	1,100,301	110.03%
MISCELLANEOUS	1,785,000	1,081,553	60.59%
<b>TOTAL REVENUE</b>	<b>134,556,000</b>	<b>127,919,058</b>	<b>95.07%</b>
EXPENSE:			
SALARIES:			
INSTRUCTION	33,125,000	26,658,906	80.48%
COUNSELING	2,280,000	1,707,371	74.88%
LIBRARIAN	650,000	464,390	71.44%
ADMINISTRATION	6,280,000	5,101,448	81.23%
ADMINISTRATIVE SUPPORT	1,380,000	1,211,181	87.77%
TECHNICAL SUPPORT	10,920,000	8,851,172	81.05%
OFFICE PERSONNEL	5,350,000	4,324,979	80.84%
BLDG OPERATIONS	5,110,000	4,219,420	82.57%
STUDENT ASSISTANT	1,387,000	880,462	63.48%
EST SAVINGS ON OPEN POSITIONS	(500,000)	0	
<b>TOTAL SALARIES</b>	<b>65,982,000</b>	<b>53,419,329</b>	<b>80.96%</b>
NON-SALARY:			
FRINGE BENEFITS	39,258,000	30,178,749	76.87%
CONTRACTED SERVICE	6,003,933	4,673,632	77.84%
SUPPLIES & REPAIRS	5,541,018	4,833,035	87.22%
UTILITIES & RENT	4,804,700	3,425,543	71.30%
TRANSFERS	8,831,191	216,943	2.46%
OTHER COSTS	3,259,594	1,742,015	53.44%
EQUIPMENT	707,863	340,051	48.04%
CONTINGENCY	278,000	-	0.00%
EST SAVINGS ON CONTROLLABLES	(500,000)		
<b>TOTAL NON-SALARY</b>	<b>68,184,299</b>	<b>45,409,968</b>	<b>66.60%</b>
<b>TOTAL EXPENSE</b>	<b>134,166,299</b>	<b>98,829,297</b>	<b>73.66%</b>
<b>NET REVENUE (EXPENSE)</b>	<b>389,701</b>	<b>29,089,761</b>	

GRAND RAPIDS COMMUNITY COLLEGE  
2024-2025 GENERAL OPERATING FUND BUDGET REPORT  
FOR THE PERIOD ENDED MAY 30, 2025

	MONTHLY ACTIVITY 5/30/25	MONTHLY ACTIVITY 5/30/24	YEAR-TO- DATE 5/30/25	YEAR-TO- DATE 5/30/24
REVENUE:				
TUITION	12,763	172,936	44,870,879	42,572,387
FEES	89,299	(318,065)	7,675,047	7,183,733
PROPERTY TAX	6,828	20,244	44,298,967	41,127,764
STATE AID	5,072,043	4,979,708	28,892,311	26,664,735
INTEREST	-	173,813	1,100,301	1,066,342
MISCELLANEOUS	240,768	53,256	1,081,553	1,078,469
<b>TOTAL REVENUE</b>	<b>5,421,701</b>	<b>5,081,892</b>	<b>127,919,058</b>	<b>119,693,429</b>
EXPENSE:				
SALARIES:				
INSTRUCTION	2,596,823	2,582,096	26,658,906	26,301,575
COUNSELING	156,461	154,551	1,707,371	1,609,604
LIBRARIAN	37,986	42,336	464,390	471,070
ADMINISTRATION	463,772	423,063	5,101,448	4,668,221
ADMINISTRATIVE SUPPORT	159,914	93,189	1,211,181	1,090,643
TECHNICAL SUPPORT	781,441	742,876	8,851,172	8,015,452
SECRETARIAL	393,818	362,916	4,324,979	4,171,143
BLDG OPERATIONS	368,507	344,944	4,219,420	3,952,012
STUDENT ASSISTANT	35,981	93,578	880,462	1,091,352
<b>TOTAL SALARIES</b>	<b>4,994,703</b>	<b>4,839,549</b>	<b>53,419,329</b>	<b>51,371,072</b>
NON-SALARY:				
FRINGE BENEFITS	2,438,958	3,152,059	30,178,749	30,462,271
CONTRACTED SERVICES	373,127	140,428	4,673,632	4,086,573
SUPPLIES & REPAIRS	522,209	271,244	4,833,035	4,375,998
UTILITIES & RENT	376,872	646,817	3,425,543	3,555,909
TRANSFERS	23,091	17,073	216,943	200,746
OTHER COSTS	229,817	187,637	1,742,015	1,738,828
EQUIPMENT	27,525	32,458	340,051	253,214
CONTINGENCY	-	-	-	-
<b>TOTAL NON-SALARY</b>	<b>3,991,599</b>	<b>4,447,716</b>	<b>45,409,968</b>	<b>44,673,539</b>
<b>TOTAL EXPENSE</b>	<b>8,986,302</b>	<b>9,287,265</b>	<b>98,829,297</b>	<b>96,044,611</b>
<b>NET REVENUE (EXPENSE)</b>	<b>(3,564,601)</b>	<b>(4,205,373)</b>	<b>29,089,761</b>	<b>23,648,818</b>



GRAND RAPIDS COMMUNITY COLLEGE  
2024 - 2025 DESIGNATED FUND BUDGET REPORT  
FOR PERIOD ENDING MAY 30, 2025

DESIGNATED	2024 - 2025		
	ADOPTED BUDGET	ACTUAL 5/30/25	PERCENTAGE
<b>REVENUE:</b>			
CONTRACTED TRAINING	2,501,545	2,135,416	85.36%
OTHER MISCELLANEOUS LOCAL	1,430,125	440,033	30.77%
<b>TOTAL REVENUE</b>	<b>3,931,670</b>	<b>2,575,449</b>	<b>65.51%</b>
<b>EXPENSES:</b>			
<b>SALARIES</b>			
INSTRUCTION	528,860	539,563	102.02%
ADMINISTRATION	1,036,403	750,432	72.41%
TEMPORARY SUPPORT	108,600	29,576	27.23%
OFFICE PERSONNEL	17,243	15,638	90.69%
STUDENT ASSISTANTS	32,025	8,098	25.29%
<b>TOTAL SALARIES</b>	<b>1,723,131</b>	<b>1,343,308</b>	<b>77.96%</b>
<b>NON-SALARY</b>			
FRINGE BENEFITS	640,415	491,362	76.73%
CONTRACTED SERVICES	1,194,980	1,042,667	87.25%
SUPPLIES & REPAIRS	648,829	542,042	83.54%
UTILITIES & RENTALS	1,650	0	0.00%
CAPITAL OUTLAY	18,700	17,885	95.64%
TRANSFERS	(165,375)	(151,594)	91.67%
OTHER	57,010	63,447	111.29%
<b>TOTAL NON-SALARY</b>	<b>2,396,209</b>	<b>2,005,808</b>	<b>83.71%</b>
<b>TOTAL EXPENSE</b>	<b>4,119,340</b>	<b>3,349,116</b>	<b>81.30%</b>
<b>NET REVENUE (EXPENSE)</b>	<b>(187,670)</b>	<b>(773,667)</b>	

GRAND RAPIDS COMMUNITY COLLEGE  
BUILDING & SITE FUND - GENERAL  
FOR PERIOD ENDED May 31, 2025

	ADOPTED BUDGET	ACTUAL 5/31/25	PERCENTAGE
<b>REVENUE:</b>			
PROPERTY TAXES	12,305,000	11,794,299	95.85%
INVESTMENT INTEREST	1,300,000	2,099,938	161.53%
TRANSFER FROM GENERAL FUND	8,500,000	0	0.00%
DONATIONS	630,000	0	0.00%
STATE (LRC RENO)	0	0	0.00%
FACILITIES FEE	1,900,000	1,896,760	99.83%
<b>TOTAL REVENUE</b>	<b>24,635,000</b>	<b>15,790,997</b>	<b>64.10%</b>
<b>EXPENSES:</b>			
MAINTENANCE & OTHER	11,638,000	3,633,645	31.22%
LRC RENO	4,750,000	1,021,983	21.52%
FORD REC CENTER	12,200,000	8,434,593	69.14%
ELEVATORS	3,000,000	1,489,499	49.65%
TRANSFERS TO DEBT FUND	2,910,000	0	0.00%
<b>TOTAL EXPENSES</b>	<b>34,498,000</b>	<b>14,579,720</b>	<b>42.26%</b>
<b>NET REVENUE (EXPENSE)</b>	<b>(9,863,000)</b>	<b>1,211,277</b>	
<b>Capital Project Progress</b>	<b>Overall Budget</b>	<b>Proj Exp 6/30/2025</b>	<b>Remaining 7/1/2025</b>
FORD REC CENTER PROJECT	15,000,000	(12,500,000)	2,500,000
LRC RENOVATION (NET OF MI CAPITAL OUTLAY)	18,200,000	(2,700,000)	15,500,000
COLLEGE PARK PLAZA	18,000,000	0	18,000,000

**GRAND RAPIDS COMMUNITY COLLEGE  
BUILDING & SITE FUND - DEBT RETIREMENT  
FOR PERIOD ENDED May 31, 2025**

	<b>ADOPTED BUDGET</b>	<b>ACTUAL 5/31/25</b>
<b>REVENUE:</b>		
TRANSFER FROM PLANT - FACILITIES FEE	1,981,000	0
TRANSFER FROM PLANT - GENERAL	929,000	0
<b>TOTAL REVENUE</b>	<b>2,910,000</b>	<b>0</b>
<b>EXPENSES:</b>		
<b>2019 ISSUE (2009 REFUNDING)</b>		
PRINCIPAL	730,000	730,000
INTEREST	195,250	195,250
OTHER EXPENSE	500	500
<b>SUBTOTAL</b>	<b>925,750</b>	<b>925,750</b>
<b>2020 ISSUE (2012 REFUNDING)</b>		
PRINCIPAL	1,770,000	1,770,000
INTEREST	210,500	210,422
OTHER EXPENSE	500	500
<b>SUBTOTAL</b>	<b>1,981,000</b>	<b>1,980,922</b>
<b>TOTAL EXPENSES</b>	<b>2,906,750</b>	<b>2,906,672</b>
<b>NET REVENUE (EXPENSE)</b>	<b>3,250</b>	<b>(2,906,672)</b>

Motion made by Trustee Bruinsma to approve the consent items as presented. Seconded by Trustee Perkins. Motion carries 6-0.

E. Action Items

**1. Purchases over \$100,000 (ACTION ITEMS)**

**a. General Fund**

- 1) Request permission to issue purchase order to provide payment for a Palo Alto NexGen Firewall.

**Requestor:** Donovan Wallace – Information Technologies

**Expenditure:** \$160,000.00 (2271-11)  
\$221,483.00 (2822-42-GENCWI)

**Disposition:** New Purchase

**Supplier:** AmeriNet of Michigan  
Ann Arbor, MI

Source of Funds: General & Plant Funds

Bid: Yes, Quilt Contract Pricing

**b. Other Special Funds**

- 1) Request permission to issue purchase order to provide payment for construction services for summer 2025 for parking structures and pedestrian bridge repairs.

**Requestor:** Jim VanDokkumburg - Facilities

**Expenditure:** \$181,851.00 (2331-14)

**Disposition:** New Purchase

**Supplier:** DC Byers  
Grand Rapids, MI

Source of Funds: Auxiliary Fund

Bid: Yes, RFP #2425-4094B

- 2) Request permission to issue purchase order to provide payment for replacement of all exterior windows at College Park Plaza.

**Requestor:** Jim VanDokkumburg - Facilities

**Expenditure:** \$581,250.00 (2330-42-GENERAL)

**Disposition:** New Purchase

**Supplier:** Vos Glass  
Grand Rapids, MI

Source of Funds: Plant Funds

Bid: Yes, RFP #2425-4094A

- 3) Request permission to issue purchase order to provide payment for furniture at Calkins and ATC buildings.

**Requestor:** Jim VanDokkumburg - Facilities

**Expenditure:** \$516,845.22 (2822-42-GENADMIN)

**Disposition:** New Purchase

**Supplier:** Interphase  
Grand Rapids, MI

Source of Funds: Plant Funds

Bid: Yes, RFP #2425-4115

## 2025-2026 BLANKET PURCHASE ORDERS

July 1, 2025 through June 30, 2026

### Action Agenda

Requisitioner	Department	Acct Number	Vendor	Description	25/26	24/25
Beecher, Brian	Library & Learning Commons	2322-11-0071-410-00 (\$53,000) 2325--11-0071-410-00 (\$48,000)	EBSCO Publishing	Issued to provide funds for the Ebsco annual renewal	<b>\$101,000.00</b>	\$87,000.00
Beecher, Brian	Library & Learning Commons	\$16,000 - 2323-11-0071-410-00 \$70,000- 2321-11-0071-410-00 \$38,000 - 2325-11-0071-410-00	Proquest LLC	Issued for Library Subscriptions	<b>\$124,000.00</b>	\$117,000.00
Farnum, Rayvenne	Human Resources	2186-11-0000-000-00	FCCI Insurance	Issued for Administration Fee for workers compensation claims	<b>\$121,237.00</b>	\$121,237.00
Ferullo, Lauren	Athletics	2821-11-0001-560-00	Game One	Issued to provide Athletic Team uniforms (2223-3099)	<b>\$150,000.00</b>	\$127,000.00
Ferullo, Lauren	Athletics	2512-11-0001-560-00	Compass Coach	Issued to provide charter bus transportation for student athletes (2223-7165)	<b>\$220,000.00</b>	\$180,000.00
Hurley,Todd	Financial Services	2411-11-0460-440-00	The Shops at Westshore Condominium Association	Issued for Lakeshore Rental Fees	<b>\$106,000.00</b>	\$115,500.00
Hurley,Todd	Financial Services	3823-11-0000-000-00	Middle Cities Management Trust	Issued for Insurance Protection for Risk Management	<b>\$360,000.00</b>	\$360,000.00

Hurley,Todd	Financial Services	2271-14-0081-550-00	Ellis Parking	Issued for Parking Ramp Management	<b>\$297,412.50</b>	\$288,750.00
Janowiak, Vicki	Operational Planning	2271-14-0081-550-00	Interurban Transit Partnership	Issued for reducing transportation barriers for students and employees (Year 1 of 3 year contract)	<b>\$153,667.00</b>	\$148,287.00
Lovell, David	Student Success and Retention	2821-51-0000-530-FED-SIP24	EAB Global	Issued for Student Success Management services (1920-3295)	<b>\$187,216.00</b>	\$181,982.00
VanElst, John	Workforce Development	2271-51-0000-321-FED-1WORK	West Michigan Works	Issued for grant funded activity per sub recipient agreement	<b>\$300,000.00</b>	\$808,840.00
VanDokkumburg, Jim	Facilities	2271-11.0078-730-00	Engineered Protection Systems	Issued to provide security monitoring throughout the campus	<b>\$130,000.00</b>	\$134,600.00
VanDokkumburg, Jim	Facilities	2371-11-0078-730-00	Imperial Dade	Issued for all custodial supplies for the entire campus (2223-5146)	<b>\$150,000.00</b>	\$200,000.00
VanderVeen, Jeff	Information Technology	2822-42-0000-000-00-GENPC	Dell Marketing LP *CDW-G	Issued for Dell computers and accessories (MHEC-04152022)	<b>\$450,000.00</b>	\$499,000.00
VanderVeen, Jeff	Information Technology	2271-11-0603-200-00	Oracle	Issued to provide support services	<b>\$1,013,596.65</b>	\$956,223.26

grant ends  
12/31

**ACCOUNTS:**

11 – General Fund  
 14 – Auxiliary Fund  
 15 – Designated Fund  
 42 – Bonds, Plant Fund  
 51 – Grants  
 91 – Agency Funds

**KEY:**

\* MBE  
 \*\* WBE  
 \*\*\* M/WBE  
 \*\*\*\* MLBE  
 # Non Responsive Bid  
 NTE - Not to exceed

Sole Source: A single supplier that controls the supply of products or services in a defined market. Typically, the product of market conditions such as: technology leadership, patent protection, limited or exclusive distributorship, etc.

Single Source: Supplier selection is determined by objective business decisions such as: leveraged volume purchase contracts, standardization programs, OEM (original equipment manufacturer) parts/service, just in time delivery requirements, etc.

Motion made by Trustee Bruinsma to approve the purchases over \$100,000. Seconded by Trustee Perkins. Motion carries 6-0.

E. Action Items (continued)

2. 2025-26 Board of Trustees Meeting Schedule

Motion made by Trustee Siegel to approve the 2025-2026 Board of Trustees meeting schedule as presented. Seconded by Trustee Bruinsma. Motion carries 6-0.

3. Professional, Management, and Administration (PMA) Compensation

Executive Director of Human Resources and Talent Development, Rayvene Farnum, reviewed a recommendation to increase PMA compensation 4% and the salary structures by 2% for the 2025-2026 year. This keeps us in line with the previous compensation study and market analysis.

Trustee Perkins moved to accept the PMA compensation as presented. Trustee Siegel seconded. Motion carries 6-0.

4. Student Wages/Compensation

Ms. Farnum recommended an increase in the student wages to \$13.75 as of July 1, 2025. This will keep us ahead of the minimum wage raising to \$13.73 in January, 2026.

Trustee Bruinsma moved to approve the student wages as presented. Trustee Perkins seconded. Motion carried 6-0.

5. Executive Contracts

Dr. Triezenberg recommended a 4% salary increase for the executive team leaders. This matches what was just approved for the Professional Management and Administration employees. Trustee Perkins moved to approve the 4% increase for the executive leadership team. Trustee Bruinsma seconded. Motion carried 6-0.

6. Board Asset Protection Policy.

Mr. Hurley returned to present on proposed changes in the Board Asset Protection Policy. This change is necessary due to changes requested in the college's Purchasing Policy, moving the minimum threshold for requests for quotes to \$7,500 and the minimum threshold for requests for proposals (RFP) to \$40,000. This purchasing policy recommendation was made after benchmarking against other Michigan Community Colleges as well as considering that our minimum thresholds for both of these have not changed in well over a decade. The Board's

Executive Limitation Asset Protection Policy change is required so as not to conflict with the purchasing policy change because the Board's policy references the current threshold for quotes and RFPs. Board policy requires that the board consider changes to Board policies at a minimum of two meetings.

Trustee Brame moved that Article 5 of the Asset Protection Policy be revised to read "Make any purchase over \$40,000 without soliciting sealed quotations, nor make any purchases between \$10,000 and \$39,999 without evaluating at least three quotations unless there is a policy exception, a single source supplier or other circumstance prohibiting competitive pricing. A summary report on transactions of \$40,000 and above will be presented to the Board monthly." Trustee Perkins seconded.

Based on board protocol and policies this will not be adopted into it has been considered at a minimum of two meetings. It will be considered at a future meeting but it will need to be tabled for now.

Trustee Bruinsma moved to table the Asset Protection Policy. Trustee Williams seconded. Motion carried 6-0.

### **III. Reports**

#### **A. President's Report**

Interim President Triezenberg provided an update on his first several weeks at the college, shared an enrollment update, planning for Fall semester, potential changes in Pell and TRIO funding, and praise for the institution and the work the faculty and staff does.

##### **1. Monitoring Reports**

None at this time

##### **2. Institutional Reports**

None at this time

##### **3. Finance Update**

None at this time

#### **B. Faculty Association Report**

None at this time.

#### **C. Board Chair Report**

Chair Mitchell expressed appreciation for the team leading the presidential search and shared updates on the search process and timeline.

### **IV. Community Connections**

#### **A. Communications to the Board**

None at this time.

### **V. Open Comment**

Three GRCC faculty members provided statements during the open comment period.

### **VI. Final Board Comments**

Trustee Bruinsma expressed appreciation of continued engagement from faculty and staff as the Board begins the process of hiring a new president.

### **VII. Adjournment**

With no further business the meeting was adjourned at 5:04 pm



**GRCC EVENTS**

None at this time

**Vision:** GRCC provides relevant educational opportunities that are responsive to the needs of the community and inspires students to meet economic, social and environmental challenges to become active participants in shaping the world of the future.

**Mission:** GRCC is an open access college that prepares individuals to attain their goals and contribute to the community.

**Values:**

**Excellence** – We commit to the highest standards in our learning and working environment.

**Diversity** – We create an inclusive, welcoming, and respectful environment that recognizes the value, diversity, and dignity of each person.

**Responsiveness** – We anticipate and address the needs of students, colleagues, and community.

**Innovation** – We seek creative solutions through collaboration, experimentation, and adaptation.

**Accountability** – We set benchmarks and outcomes to frame our decision-making, measure our performance, and evaluate our results.

**Sustainability** – We use resources in responsible ways to achieve balance among our social, economic, and environmental practices and policies.

**Respect** – We treat others with courtesy, consideration, and civility.

**Integrity** – We commit to GRCC values and take personal responsibility for our words and actions.

**Strategic Goals:**

**Strategic Goal #1: Teaching and Learning**– The College develops curriculum and curriculum delivery, and supports instruction that measurably improves student learning..

**Strategic Goal #2: Completion and Transfer** – The College sustains and continuously improves our focus on successful student goal achievement whether that be completion of a degree/ credential, transfer to another college, or personal interest/skill attainment

**Strategic Goal #3:** The College works to create and support equitable practices across the institution to remove barriers and ensure high comparable outcomes for all identifiable groups.

**Strategic Goal #4:** The College seeks to positively impact the community by educating and training students with relevant skills so that they are retained in the service region holding living-wage jobs, as well as through collaborations/ events with education and community partners.

**Strategic Goal #5:** The College effectively plans for and uses our resources to preserve and enhance the institution.

*Grand Rapids Community College creates an inclusive learning and working environment that recognizes the value and dignity of each person. It is the policy and practice of GRCC to provide equal educational and employment opportunities regardless of age, race, color, religion, marital status, sex/gender, pregnancy, sexual orientation, gender identity, gender expression, height, weight, national origin, disability, political affiliation, familial status, veteran status or genetics in all programs, activities, services, employment and advancement including admissions to, access to, treatment in, or compensation in employment as required by state and federal law. GRCC is committed to reviewing all aspects of GRCC programs, activities, services and employment, including recruitment, selection, retention and promotion to identify and eliminate barriers in order to prevent discrimination on the basis of the listed protected characteristics. The college will not tolerate any form of retaliation against any person for bringing charges of discrimination or participating in an investigation. Further information may be obtained from the EEO Office or the Office of General Counsel, 143 Bostwick Avenue NE, Grand Rapids, MI 49503-3295.*

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