

**GRAND RAPIDS COMMUNITY COLLEGE BOARD OF TRUSTEES
REGULAR BOARD MEETING MINUTES
MONDAY, JUNE 1, 2026**

I. Call to Order

A. Call to Order

The meeting was called to order at 4:25 p.m.

Present: Trustees Brame, Gordon, Lopez, Lovelady Michell, Siegel and Williams

Absent: Trustee Bruinsma

Chair Lopez welcomed Trustee Jamie Gordon to her first regular meeting.

B. Introduction of Guests

None at this time

II. Board Business

A. Review and Approval of Agenda

Trustee Williams moved to approve the agenda as presented. Trustee Siegel seconded. Motion carried 6-0.

B. Open Comments (related to today's board agenda)

None at this time

C. Special Order of Business (New Business)

1. Certification of Appointment 2026-2027 MCCA Board of Directors

Chair Lopez shared that the Board had previously discussed and agreed that Vice-Chair Bruinsma will serve as the MCCA Representative with Chair Lopez serving as the alternate as was decided at the end of 2025.

Trustee Siegel moved to approve the MCCA board of directors' appointments. Trustee Williams seconded. Motion carried.

2. Michigan New Jobs Training Program (MNJTP) Amendment Resolution

John Globoker, Vice President of Finance and Administration presented the MNJTP amendment for Kent Utilities. John began by acknowledging the School of Workforce Training Team for their continued efforts in the MNJTP. To ensure the successful fulfillment and delivery of all the planned training, Kent Utilities has requested a two-year extension of their agreement, to end on June 21, 2028. Trustee Williams moved to adopt the amendment to the Kent Utilities MNJTP resolution as presented. Trustee Brame seconded. Motion carried 6-0.

- D. Consent Items *(These items will be adopted as a group without specific discussion. Recommended that the following items be approved as presented.)*
1. Minutes of previous meeting
 - a. Minutes from May 18, 2026 Regular Meeting
 2. Grants Received May 1 -15, 2026
None at this time
 3. Financial Transactions
 - a. May 1 – 20, 2026

GRCC | Finance and Administration

Finance and Administration

Financial Transactions

(May 1 - 20, 2026)

Purchases \$40,000-\$99,999

a) General Fund

- 1) Blanket Purchase Order increase of \$10,000 issued to provide payment for the remainder of the fiscal year for HVAC water treatment chemicals.

Requestor: Jim VanDokkumburg – Facilities

Expenditure: \$40,000.00 (2271-11)
\$30,000.00 (BPO 26000077)
\$10,000.00 (Increase)

Disposition: New Purchase

Supplier: Broadmoor Products

Grand Rapids, MI

Source of Funds: General Fund

Bid: Yes, RFP #2425-8215

b) Other Special Funds

- 1) Purchase order issued to provide payment for office furniture for ATC 224 and lab furniture for Dirty Lab ATC 222 after conversion from classrooms to office and lab space.

Requestor: Jim Vandokkumburg – Facilities

Expenditure: \$69,374.50 (2822-42-GENADMIN)

Disposition: Replacement Purchase

Supplier: Trellis Partners LLC

Grand Rapids, MI

Source of Funds: Plant Fund
 Bid: Yes, RFP #2526-1015\

- 2) Purchase order issued to provide payment for portable training walls for the Police and Corrections Academy student programs.

Requestor: Bo Peters – Criminal Justice
 Expenditure: \$75,160.23 (2821-51-BYRNE)
 Disposition: New Purchase
 Supplier: i2k Defense, LLC

San Juan, PR
 Source of Funds: Grants Fund
 Bid: Yes, GSA GS03F0045U

- 3) Purchase order issued to provide payment for evaluation and recommendations of parking structure and pedestrian conditions, maintenance, and improvements.

Requestor: Jim VanDokkumburg – Facilities
 Expenditure: \$41,000.00 (2331-14)
 Disposition: New Purchase
 Supplier: Fishbeck

Grand Rapids, MI
 Source of Funds: Auxiliary Fund
 Bid: Yes, RFP #2526-1009

Accounts

Number	Fund
11	General Fund
15	Designated Fund
42	Bonds, Plant Fund
51	Grants
91	Agency Funds

Key

Symbol	Meaning
*	MBE
**	WBE
***	M/WBE
****	MLBE
*****	VET
#	Non-Responsive Bid
NTE	Not to Exceed

Trustee Williams moved to accept the consent items as presented. Trustee Lovelady Mitchell seconded. Motion carried 6-0.

E. Action Items

1. Purchases over \$100,000

a) General Fund

- 1) Request permission to issue a blanket purchase order for Year Three of a 5-year contract for continued Zoom phone services.

Requestor:	Donovan Wallace – LRTS
Expenditure:	\$110,744.90 (2271-11)
Disposition:	Renewal Purchase
Supplier:	Zoom Video Communications, Inc.
	San Jose, CA
Source of Funds:	General Fund
Bid:	No, Single Source

- 2) Request permission to issue a purchase order for Year Three of a 5-year contract for ongoing Canvas Learning Management System services.

Requestor:	Jeff VanderVeen – Information Technology
Expenditure:	\$200,787.60 (2311-11)
Disposition:	Renewal Purchase
Supplier:	Instructure Inc.
	Salt Lake City, UT
Source of Funds:	General Fund
Bid:	Yes, RFP #2324-12354

- 3) Request permission to issue a purchase order for Year One of a 3-year contract for ongoing Adobe License services.

Requestor:	Jeff VanderVeen – Information Technology
Expenditure:	\$114,003.50 (2271-11)
Disposition:	Renewal Purchase
Supplier:	Zones Government & Education
	Auburn, WA
Source of Funds:	General Fund
Bid:	No, Single Source

b) Other Special Funds

- 1) Request permission to issue a blanket purchase order for the Administration Building furniture once renovations are complete.

Requestor:	Jim VanDokkumburg – Facilities
Expenditure:	\$223,805.87 (2822-42-GENADMIN)
Disposition:	New Purchase
Supplier:	Interphase Interiors
	Grand Rapids, MI
Source of Funds:	Plant Fund
Bid:	Yes, RFP #2526-2055

Accounts

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Key

Symbol	Meaning
*	MBE
**	WBE
***	M/WBE
****	MLBE
*****	VET
#	Non-Responsive Bid
NTE	Not to Exceed

2026-2027 Blanket Purchase Orders

July 1, 2026 through June 30, 2027

Action Agenda

Requisitioner	Department	Acct Number	Vendor	Description	26/27	25/26
Beecher, Brian	Library & Learning Commons	2271-11-0071-410-00 \$5,000 2321-11-0071-410-00 \$20,000 2325-11-0071-410-00 \$95,0002026.2027 Blocket POS	Midwest Collaborative Library Systems	Issued for Library Subscriptions (Rides Delivery, Open Education Network, Books and Databases)	\$120,000.00	\$112,000.00
Farnum, Rayvenne	Human Resources	2186-11-0000-000-00	FCCI Insurance	Issued for Administration Fee for workers compensation claims	\$121,237.00	\$121,237.00
Globoker, John	Financial Services	2411-11-0460-440-00	The Shops at Westshore Condominium Association	Issued for Lakeshore Rental Fees	\$103,144.66	\$106,000.00
Globoker, John	Financial Services	3823-11-0000-000-00	Middle Cities Management Trust	Issued for Insurance Protection for Risk Management	\$410,000.00	\$360,000.00
Hargraves, Valerie	Student Life Office	2271-11-0495-510-00	HealthBar	Issued to provide on-site medical clinic services 2 days per week for GRCC students (2425-4105)	\$132,000.00	\$130,800.00
Janowiak, Vicki	Operational Planning	2271-14-0081-550-00 \$100,000 2271-11-0077-620-00 \$150,000	Interurban Transit Partnership	Issued for reducing transportation barriers for students and employees (Year 3 of 3) & Sneden Shuttle Service	\$250,000.00	\$251,667.00
Lovell, David	Student Success and Retention	2271-11-0303-510-00	EAB Global	Issued for Student Success Management services (1920-3295)	\$192,608.00	\$187,216.00

Post, Lyndsie	MarComm	2530-11-0247-630-00	Black Truck Marketing	Issued for Digital Advertising and Search Engine Marketing Services for student recruitment (2425-1028)	\$115,000.00	\$115,00.00
VanElst, John	Workforce Development	2271-51-0000-323-FED-SCC4	Grand Rapids Urban League	Issued for referral fees for students training on the SCC4 grant funded per sub recipient agreement	\$135,227.00	\$131,568.00
VanElst, John	Workforce Development	2271-51-0000-321-FED-SCC4	Muskegon Community College	Issued for referral fees for students training on the SCC4 grant funded per sub recipient agreement	\$240,000.00	\$292,264.00
VanElst, John	Workforce Development	2271-51-0000-320-00-SCC4	Pacific Research & Evaluation LLC	Issued for referral fees for students training on the SCC4 grant funded per sub recipient agreement	\$169,418.60	\$215,000.00
VanElst, John	Workforce Development	2271-51-0000-325-FED-SCC4	West Michigan Works	Issued for referral fees for students training on the SCC4 grant funded per sub recipient agreement	\$184,283.00	\$179,214.00
VanDokkumburg, Jim	Facilities	2271-11-0078-730-00	Engineered Protection Systems	Issued to provide security monitoring throughout the campus	\$140,000.00	\$137,000.00
VanderVeen, Jeff	Information Technology	2822-42-0000-000-00-GENPC	Dell Marketing LP	Issued for Dell computers and accessories (MHEC-04152022)	\$450,000.00	\$450,000.00

Trustee Williams moved to approve the purchases over \$100,000. Trustee Lovelady Mitchell seconded. Motion carried 6-0.

2. 2026-2027 Board of Trustees Meeting Schedule

Trustee Siegel moved to approve the 2026-2027 meeting schedule as presented in the Board packet. Trustee Lovelady Mitchell seconded. Motion carried 6-0.

3. Student Wages/Compensation

Rayvene Farnum, Executive Director of Human Resources and Talent Development, presented information about student wage increases. The recommendation is to increase student wages from \$13.75 to \$15.00/hour which aligns with the Michigan minimum wage increase effective January 1, 2027. During the fall/winter semesters there are about 250 student employees. Trustee Brame moved to approve student wages as presented. Trustee Williams seconded. Motion carried 6-0.

4. Professional, Management, and Administrative (PMA) Compensation

Rayvene Farnum recommended a 4% salary increase for the annual salaries for the Professional, Management and Administration employees and a 2% increase to the minimum and maximum of the salary ranges that we currently have. Trustee Siegel moved to approve the PMA compensation as presented. Trustee Williams seconded. Motion carried 6-0.

5. Executive Contracts – President Rogalski recommended a 4% salary increase to the annual salaries those on executive contracts as this aligns with the increase for the PMA group. Trustee Williams moved to approve the executive contracts as presented. Trustee Lovelady Mitchell seconded. Motion carried 6-0.

III. Reports

A. President's Report

President Rogalski shared an update that included events she's attended such as the Mackinac Policy Conference, a ribbon cutting at the otter exhibit at John Ball Zoo, a tour of the Learning Resource Center construction with Senator Albert and Trustee Lovelady Mitchell, and upcoming events like the MCCA president's meeting at the end of this week.

1. Institutional Reports

None at this time

2. Monitoring Reports

None at this time

B. Faculty Association Report
None at this time

C. Board Chair Report
None at this time

IV. Community Connections

A. Communications to the Board
None at this time

V. Open Comment (Faculty, staff, students, and the public may address the Board on any matter)
None at this time

VI. Final Board Comments

Trustee Siegel emphasized that the opportunity to pursue higher education is a privilege worth celebrating, highlighting the open-access college's mission to serve a diverse student body. She urged students to maintain gratitude for their education, noting that millions worldwide are denied this right. Trustee Lovelady Mitchell expressed praise for the work that's being done in the LRC. She appreciated the intentional design principles aimed at student and staff well-being. Trustee Brame shared that he had attended the East Kentwood High School honors ceremony, noting the many honors students who plan to attend GRCC and he expressed pride at being part of an organization that helps the community achieve their goals.

V. Adjournment – with no further business the meeting was adjourned at 4:45 p.m.

Events

None at this time

About GRCC

Vision

GRCC provides relevant educational opportunities that are responsive to the needs of the community and inspires students to meet economic, social and environmental challenges to become active participants in shaping the world of the future.

Mission

GRCC is an open access college that prepares individuals to attain their goals and contribute to the community.

Values

- **Excellence:** We commit to the highest standards in our learning and working environment.
- **Diversity:** We create an inclusive, welcoming, and respectful environment that recognizes the value, diversity, and dignity of each person.
- **Responsiveness:** We anticipate and address the needs of students, colleagues, and community.
- **Innovation:** We seek creative solutions through collaboration, experimentation, and adaptation.
- **Accountability:** We set benchmarks and outcomes to frame our decision-making, measure our performance, and evaluate our results.
- **Sustainability:** We use resources in responsible ways to achieve balance among our social, economic, and environmental practices and policies.
- **Respect:** We treat others with courtesy, consideration, and civility.
- **Integrity:** We commit to GRCC values and take personal responsibility for our words and actions.

Strategic Goals

- **Strategic Goal #1:** Teaching and Learning– The College develops curriculum and curriculum delivery, and supports instruction that measurably improves student learning.
- **Strategic Goal #2:** Completion and Transfer – The College sustains and continuously improves our focus on successful student goal achievement whether that be completion of a degree/credential, transfer to another college, or personal interest/skill attainment
- **Strategic Goal #3:** The College works to create and support equitable practices across the institution to remove barriers and ensure high comparable outcomes for all identifiable groups.

- **Strategic Goal #4:** The College seeks to positively impact the community by educating and training students with relevant skills so that they are retained in the service region holding living-wage jobs, as well as through collaborations/ events with education and community partners.
- **Strategic Goal #5:** The College effectively plans for and uses our resources to preserve and enhance the institution.

Nondiscrimination

Grand Rapids Community College creates an inclusive learning and working environment that recognizes the value and dignity of each person. It is the policy and practice of GRCC to provide equal educational and employment opportunities regardless of age, race, color, religion, marital status, sex/gender, pregnancy, sexual orientation, gender identity, gender expression, height, weight, national origin, disability, political affiliation, familial status, veteran status or genetics in all programs, activities, services, employment and advancement including admissions to, access to, treatment in, or compensation in employment as required by state and federal law. GRCC is committed to reviewing all aspects of GRCC programs, activities, services and employment, including recruitment, selection, retention and promotion to identify and eliminate barriers in order to prevent discrimination on the basis of the listed protected characteristics. The college will not tolerate any form of retaliation against any person for bringing charges of discrimination or participating in an investigation. Further information may be obtained from the EEO Office or the Office of General Counsel, 143 Bostwick Avenue N.E., Grand Rapids, MI 49503-3295.