

# **GRAND RAPIDS COMMUNITY COLLEGE**

## **AGENDA OF BOARD OF TRUSTEES**



**MONDAY, MAY 19, 2025  
4:15 PM  
BOARD CHAMBERS  
143 BOSTWICK NE**

# GRAND RAPIDS COMMUNITY COLLEGE BOARD OF TRUSTEES



**Brandy Lovelady Mitchell, Ed.D.**  
Chairperson  
2026



**Kathleen Bruinsma, J.D.**  
Vice Chairperson  
2028



**Sheryl Siegel, B.A.**  
Treasurer  
2030



**Daniel Williams, Ed.D.**  
Secretary  
2026



**Kenyatta Brame, J.D.**  
Trustee  
2028



**Salvador Lopez, M.S.**  
Trustee  
2028



**Micah Perkins, M.B.A.**  
Trustee  
2030



**Lisa Freiburger, M.Ed.**  
Interim President

Minutes of this and all proceedings of the board may be obtained in the office of the Board of Trustees;  
GRCC DeVos Campus, Administration Building, Room 202; 415 Fulton St. E; Grand Rapids, MI 49503; Phone (616) 234-3901.

**GRAND RAPIDS COMMUNITY COLLEGE  
REGULAR BOARD OF TRUSTEES MEETING  
MONDAY, MAY 19, 2025  
BOARD CHAMBERS**

**ORDER OF BUSINESS**

**I. Call to Order**

- A. Call to Order
- B. Introduction of Guests

**II. Board Business**

- A. Review and Approval of Agenda to include additions, deletions, or corrections.
- B. Open Comments (*limited to comments specifically related to today's board agenda*)
- C. Special Order of Business (New Business)
  - Presidential Search Firm Selection
- D. Consent Items (*These items will be adopted as a group without specific discussion. Recommended that the following items be approved as presented.*)
  - 1. Minutes of previous meetings, Grant Awards/Requests, Personnel Transactions, & Financial Transactions
    - Minutes from March 17 work session and regular meeting
    - Minutes from the May 5 work session and special/budget meeting
    - Grants GRCC received, March 1-May 10, 2025
- E. Action Items
  - 1. Purchases over \$100,000

**III. Reports**

- A. President's Report
  - 1. Monitoring Reports
  - 2. Institutional Reports
  - 3. Finance Update
- B. Faculty Association Report
- C. Student Government Report
- D. Board Chair Report

**IV. Community Connections**

- A. Communications to the Board

**V. Open Comment** (*Faculty, staff, students, and the Public are invited to address the Board on any matter.*)

**VI. Final Board Comments**

**VII. Adjournment**

Next Meeting of the Board:

- Monday, June 9, 2025, Budget Work Session and Regular Meeting 4:15 pm
- Tuesday, June 17, 2025 Work Session 1:30 pm

## GENERAL BUSINESS

### I. Call to Order

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- B. Introduction of Guests

### II. Board Business

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    - Minutes from March 17 work session and regular meeting
    - Minutes from the May 5 work session and special/budget meeting
    - Grants GRCC received, March 1-May 10, 2025  
GRCC received a **Reconnect Community Action Grant** in the amount of **\$1,250,000** from the **MiLEAP Office of Sixty by 30**. The grant will fund the work of the newly formalized Kent County Reconnect Collaborative. Kent ISD is the primary convener of the initiative and the leads are Grand Rapids Community College (GRCC), Kent County, City of Grand Rapids, Grand Rapids Chamber of Commerce, West Michigan Works! (WMW) and TalentFirst.

## **GRCC Employees on the Move from March 1, 2025 to April 30, 2025**

### **New Hire(s):**

#### **Madison Emelander**

Custodian I, 3rd Shift, FORD FIELDHOUSE

Effective Date: March 3, 2025

#### **Luan Dinh**

Custodian I, 3rd Shift, ATC BUILDING

Effective Date: March 10, 2025

#### **Erin Muehlenkamp**

Senior Development Officer

Effective Date: March 17, 2025

#### **Crystal Morris**

Executive Director of Financial Aid

Effective Date: March 17, 2025

#### **Jean Bugbee**

Support Professional, Student Financial Services

Effective Date: March 24, 2025

#### **Victoria Anderson**

Financial Aid Specialist

Effective Date: March 31, 2025

#### **Kyle Johnson**

Custodian I, 3rd Shift, ATC BUILDING

Effective Date: March 31, 2025

#### **Araceli Barajas**

Support Professional, Liberal Arts

Effective Date: March 31, 2025

#### **Veronica Rodriguez**

Custodian I, 3rd Shift, ATC BUILDING

Effective Date: March 31, 2025

#### **Kelly Middlemiss**

Custodian I, 3rd Shift, Calkins Science Center

Effective Date: April 7, 2025

#### **James Carte**

Associate Enterprise Programmer/Analyst

Effective Date: April 14, 2025

#### **Paul Tu**

Support Professional, Financial Aid

Effective Date: April 14, 2025

**Jennifer Price**

Executive Assistant to the Vice President of People, Culture, & Equity  
Effective Date: April 21, 2025

**Elizabeth Martin**

Student Success Coach  
Effective Date: April 21, 2025

**Taylor Foster**

Kellogg Community Recruitment Specialist  
Effective Date: April 21, 2025

**Kodjovi Kpachavi**

Support Professional, Strategic Outreach  
Effective Date: April 28, 2025

**Matthew Ippel**

Assistant Professor, Nursing Program  
Effective Date: April 28, 2025

**Mandy Cebelak**

Assistant to Preschool Instructor  
Effective Date: April 28, 2025

**Rehire(s):**

**Brian McCallahan**

Grant Accountant, Accounting/Budgets  
Effective Date: March 3, 2025

**Fabiola Garcia**

Support Professional, Early Childhood Learning Lab  
Effective Date: March 10, 2025

**Transfer/New Position**

**Nathaniel Soules**

Transfer To: Associate Director of Financial Aid Operations  
Transfer From: Financial Aid Specialist  
Effective Date: March 3, 2025

**Bethany Levandowski**

Transfer To: Transfer & Articulation Services Coordinator  
Transfer From: Support Professional, Job Training  
Effective Date: March 3, 2025

**Jessica Blandford**

Transfer To: Executive Assistant to General Counsel  
Transfer From: Support Professional, Center for Counseling and Wellbeing  
Effective Date: March 3, 2025

**Lynnae Selberg**

Transfer To: Department Head/Professor

Transfer From: Professor, Academic Advising & Transfer Center

Effective Date: March 17, 2025

**Deborah Snider**

Transfer To: Support Professional, Student Affairs

Transfer From: Support Professional, Advising and Student Support

Effective Date: March 17, 2025

**Sharia Hudnell**

Transfer To: Custodian I, 3rd Shift, RJF Hall

Transfer From: Custodian I, 3rd Shift, ATC BUILDING

Effective Date: March 31, 2025

**Giovani Solis-Velasquez**

Transfer To: Support Professional, Business

Transfer From: Contingent, Academic Support and Tutoring Services

Effective Date: April 7, 2025

**Tony Myers**

Transfer To: Police Captain, GRCC Police

Transfer From: Police Officer, GRCC Police

Effective Date: April 14, 2025

**Lisa Freiburger**

Transfer To: Interim President

Transfer From: VP Finance and Administration

Effective Date: April 14, 2025

**Scott Minton**

Transfer To: Lead Cybersecurity Analyst

Transfer From: Systems Administrator, Infrastructure

Effective Date: April 14, 2025

**Luke Griemsman**

Transfer To: Lab Assistant, Physical Science

Transfer From: Contingent, Lab Assistant, Physical Science

Effective Date: April 14, 2025

**Separation(s)****Sarah Zwylghuizen**

Promise Zone Success Coord, GR Promise Zone

Effective Date: March 8, 2025

**Whitney Saganski**

Preschool Instructor, Early Childhood Learning Lab

Effective Date: March 15, 2025

**Rasheika Earvin**

Custodian I, 3rd Shift, RJF Hall

Effective Date: April 3, 2025

**Robert Decker**

Lieutenant, GRCC Police

Effective Date: April 12, 2025

**Frank Sargent**

Chief of Staff, President

Effective Date: April 15, 2025

**Alicia Sanchez-Harmon**

Preschool Instructor, Early Childhood Learning Lab

Effective Date: April 25, 2025



D. Financial Transactions  
(April 30, 2025)

**1. Purchases \$25,000-\$100,000**

**a. General Fund**

- 1) Purchase order issued to provide increase payment for legal services.

**Requestor:** **Brett Meyer – General Counsel**

**Expenditure:** **\$75,000.00 (2213-11)**  
**(\$55,000.00 increase)**

**Disposition:** **Additional Purchase**

**Supplier:** **Honigman LLP**  
Detroit, MI

Source of Funds: General Fund

Bid: No, Sole Source

- 2) Purchase order issued to provide additional payment for legal services for labor counsel.

**Requestor:** **Brett Meyer – General Counsel**

**Expenditure:** **\$30,000.00 (2213-11)**  
**(\$15,000.00 increase)**

**Disposition:** **Additional Purchase**

**Supplier:** **Thrun Law Firm PC**  
East Lansing, MI

Source of Funds: General Fund

Bid: No, Sole Source

- 3) Purchase order issued to provide additional payment for legal services.

**Requestor:** **Brett Meyer – General Counsel**

**Expenditure:** **\$35,000.00 (2213-11)**  
**(\$25,000.00 increase)**

**Disposition:** **Additional Purchase**

**Supplier:** **Middle Cities Risk Management Trust**  
Lansing, MI

Source of Funds: General Fund

Bid: No, Sole Source

- 4) Purchase order issued to provide payment for one year for Canvas Integration plus onboarding and one time set up fee.

**Requestor:** **Jeff VanderVeen – Information Technology**

**Expenditure:** **\$35,020.00 (2271-11)**

**Disposition:** **New Purchase**

**Supplier:** **Copyleaks**  
New York, NY

Source of Funds: General Fund

Bid: Yes, RFP #2425-12355

5) Purchase order issued to provide payment for individual math assessment and remediation tool (ALEKS) used by students

**Requestor:** Lori Cook – Enrollment Center  
**Expenditure:** \$41,820.00 (2271-11)  
**Disposition:** New Purchase  
**Supplier:** McGraw Hill Co  
Philadelphia, PA  
Source of Funds: General Fund  
Bid: No, Sole Source

6) Purchase order issued to provide additional payment for “CART” (Communication Access Realtime Translation) transcription services.

**Requestor:** Jenna Hess - DSS  
**Expenditure:** \$33,000.00 (2271-11)  
(\$9,000.00 increase)  
**Disposition:** Additional Purchase  
**Supplier:** Q&A Reporting Inc  
Spring Lake, MI  
Source of Funds: General Fund  
Bid: No, Sole Source

**b. Other Special Funds**

1) Purchase order issued to provide payment for boilers to replace equipment for the Administration Building

**Requestor:** Jim VanDokkumburg – Facilities  
**Expenditure:** \$46,744.00 (2330-42-GENERAL)  
**Disposition:** New Purchase  
**Supplier:** Etna Supply Company  
Grand Rapids, MI  
Source of Funds: Plant Fund  
Bid: No, Sole Source

2) Purchase order issued to provide payment for painting at the Ford Field House – Arena.

**Requestor:** Jim VanDokkumburg - Facilities  
**Expenditure:** \$98,961.00 (2822-42-GENADMIN)  
**Disposition:** New Purchase  
**Supplier:** BCI Construction LLC  
Grand Rapids, MI  
Source of Funds: Plant Fund  
Bid: Yes, RFP #1415-6211

3) Purchase order issued to provide payment for new cameras for the Ford Rec Center.

**Requestor:** Jeff VanderVeen – Information Technology  
**Expenditure:** \$61,117.28 (2810-42-FORDNAT)  
**Disposition:** New Purchase  
**Supplier:** Sentinel Technologies Inc  
Downers Grove, IL  
Source of Funds: Plant Fund  
Bid: Yes, RFP #2223-6178

- 4) Purchase order issued to provide payment for X-Ray room panel upsize.  
**Requestor:** Phoenix Swope - Technical Operations  
**Expenditure:** \$27,500 (2821-42-GENATC)  
**Disposition:** New Purchase  
**Supplier:** Circuit Electric  
Byron Center, MI  
Source of Funds: Plant Fund  
Bid: Yes, RFP #2425-6156
- 5) Purchase order issued to provide additional payment for West MI Works.  
**Requestor:** John VanElst - MTEC  
**Expenditure:** \$75,628.00 (2271-51-HRSA25)  
(\$35,000.00 increase)  
**Disposition:** Additional Purchase  
**Supplier:** West Michigan Works  
Grand Rapids, MI  
Source of Funds: Grant Fund  
Bid: No, Single Source
- 6) Purchase order issued to provide payment for One Workforce grant.  
**Requestor:** John VanElst - MTEC  
**Expenditure:** \$33,880.02 (2271-51-1WORK)  
**Disposition:** New Purchase  
**Supplier:** Muskegon Community College  
Muskegon, MI  
Source of Funds: Grant Fund  
Bid: No, Single Source
- 7) Purchase order issued to provide payment for student tuition for the Water Technology program.  
**Requestor:** John VanElst - MTEC  
**Expenditure:** \$26,289.75 (2585-51-EPA)  
**Disposition:** New Purchase  
**Supplier:** Bay College  
Escanaba, MI  
Source of Funds: Grant Fund  
Bid: No, Single Source
- 8) Purchase order issued to provide payment for CNC Plasma table.  
**Requestor:** Phoenix Swope – Technical Operations  
**Expenditure:** \$64,560.00 (2121-51-PROG25)  
**Disposition:** New Purchase  
**Supplier:** Purity Cylinder Gases  
Grand Rapids, MI  
Source of Funds: Grant Fund  
Bid: No, Single Source

**ACCOUNTS:**

11 – General Fund  
14 – Auxiliary Fund  
15 – Designated Fund  
42 – Bonds, Plant Fund  
51 – Grants  
91 – Agency Funds

**KEY:**

\* MBE  
\*\* WBE  
\*\*\* M/WBE  
\*\*\*\* MLBE  
\*\*\*\*\*VET  
# - Non Responsive Bid  
NTE - Not to exceed

GRAND RAPIDS COMMUNITY COLLEGE  
2024-2025 GENERAL OPERATING FUND BUDGET REPORT  
FOR THE PERIOD ENDED APRIL 30, 2025

GENERAL OPERATING	ADOPTED BUDGET	2024/2025 ACTUAL 4/30/2025	PERCENTAGE
<b>REVENUE:</b>			
TUITION	45,407,000	44,858,116	98.79%
FEES	7,325,000	7,585,748	103.56%
PROPERTY TAX	44,424,000	44,292,139	99.70%
STATE AID	34,615,000	23,820,268	68.81%
INTEREST	1,000,000	1,100,301	110.03%
MISCELLANEOUS	1,785,000	840,785	47.10%
<b>TOTAL REVENUE</b>	<b>134,556,000</b>	<b>122,497,357</b>	<b>91.04%</b>
<b>EXPENSE:</b>			
<b>SALARIES:</b>			
INSTRUCTION	33,125,000	24,062,083	72.64%
COUNSELING	2,280,000	1,550,910	68.02%
LIBRARIAN	650,000	426,404	65.60%
ADMINISTRATION	6,280,000	4,637,676	73.85%
ADMINISTRATIVE SUPPORT	1,380,000	1,051,267	76.18%
TECHNICAL SUPPORT	10,920,000	8,069,731	73.90%
OFFICE PERSONNEL	5,350,000	3,931,161	73.48%
BLDG OPERATIONS	5,110,000	3,850,913	75.36%
STUDENT ASSISTANT	1,387,000	844,481	60.89%
EST SAVINGS ON OPEN POSITIONS	(500,000)		
<b>TOTAL SALARIES</b>	<b>65,982,000</b>	<b>48,424,626</b>	<b>73.39%</b>
<b>NON-SALARY:</b>			
FRINGE BENEFITS	39,258,000	27,739,791	70.66%
CONTRACTED SERVICE	6,003,933	4,300,505	71.63%
SUPPLIES & REPAIRS	5,541,018	4,310,826	77.80%
UTILITIES & RENT	4,804,700	3,048,671	63.45%
TRANSFERS	8,831,191	193,852	2.20%
OTHER COSTS	3,259,594	1,512,198	46.39%
EQUIPMENT	707,863	312,526	44.15%
CONTINGENCY	278,000	-	0.00%
EST SAVINGS ON CONTROLLABLES	(500,000)		
<b>TOTAL NON-SALARY</b>	<b>68,184,299</b>	<b>41,418,369</b>	<b>60.74%</b>
<b>TOTAL EXPENSE</b>	<b>134,166,299</b>	<b>89,842,995</b>	<b>66.96%</b>
<b>NET REVENUE (EXPENSE)</b>	<b>389,701</b>	<b>32,654,362</b>	

GRAND RAPIDS COMMUNITY COLLEGE  
2024-2025 GENERAL OPERATING FUND BUDGET REPORT  
FOR THE PERIOD ENDED APRIL 30, 2025

	MONTHLY ACTIVITY 4/30/25	MONTHLY ACTIVITY 4/30/24	YEAR-TO- DATE 4/30/25	YEAR-TO- DATE 4/30/24
<b>REVENUE:</b>				
TUITION	666,160	1,087,587	44,858,116	42,399,450
FEES	(2,739)	357,953	7,585,748	7,501,798
PROPERTY TAX	143,358	86,925	44,292,139	41,107,520
STATE AID	2,413,219	2,695,437	23,820,268	21,685,027
INTEREST	164,744	137,074	1,100,301	892,529
MISCELLANEOUS	31,418	317,872	840,785	1,025,213
<b>TOTAL REVENUE</b>	<b>3,416,160</b>	<b>4,682,848</b>	<b>122,497,357</b>	<b>114,611,537</b>
<b>EXPENSE:</b>				
<b>SALARIES:</b>				
INSTRUCTION	2,762,731	2,666,662	24,062,083	23,719,479
COUNSELING	157,486	156,284	1,550,910	1,455,053
LIBRARIAN	41,935	47,116	426,404	428,734
ADMINISTRATION	472,297	406,028	4,637,676	4,245,158
ADMINISTRATIVE SUPPORT	97,686	92,705	1,051,267	997,454
TECHNICAL SUPPORT	771,853	722,456	8,069,731	7,272,576
SECRETARIAL	387,067	358,820	3,931,161	3,808,227
BLDG OPERATIONS	380,997	354,784	3,850,913	3,607,068
STUDENT ASSISTANT	105,340	111,002	844,481	997,774
<b>TOTAL SALARIES</b>	<b>5,177,392</b>	<b>4,915,857</b>	<b>48,424,626</b>	<b>46,531,523</b>
<b>NON-SALARY:</b>				
FRINGE BENEFITS	3,011,003	2,394,274	27,739,791	27,310,212
CONTRACTED SERVICES	475,469	675,567	4,300,505	3,946,145
SUPPLIES & REPAIRS	416,510	527,889	4,310,826	4,104,754
UTILITIES & RENT	248,419	261,081	3,048,671	2,909,092
TRANSFERS	20,861	24,195	193,852	183,673
OTHER COSTS	103,381	88,620	1,512,198	1,551,191
EQUIPMENT	12,632	13,517	312,526	220,756
CONTINGENCY	-	-	-	-
<b>TOTAL NON-SALARY</b>	<b>4,288,275</b>	<b>3,985,143</b>	<b>41,418,369</b>	<b>40,225,823</b>
<b>TOTAL EXPENSE</b>	<b>9,465,667</b>	<b>8,901,000</b>	<b>89,842,995</b>	<b>86,757,346</b>
<b>NET REVENUE (EXPENSE)</b>	<b>(6,049,507)</b>	<b>(4,218,152)</b>	<b>32,654,362</b>	<b>27,854,191</b>

GRAND RAPIDS COMMUNITY COLLEGE  
 2024 - 2025 DESIGNATED FUND BUDGET REPORT  
 FOR PERIOD ENDING APRIL 30, 2025

DESIGNATED	2024 - 2025		PERCENTAGE
	ADOPTED BUDGET	ACTUAL 4/30/25	
<b>REVENUE:</b>			
CONTRACTED TRAINING	2,501,545	1,846,629	73.82%
OTHER MISCELLANEOUS LOCAL	1,430,125	425,649	29.76%
<b>TOTAL REVENUE</b>	<b>3,931,670</b>	<b>2,272,279</b>	<b>57.79%</b>
<b>EXPENSES:</b>			
SALARIES			
INSTRUCTION	528,860	488,455	92.36%
ADMINISTRATION	1,036,403	679,159	65.53%
TEMPORARY SUPPORT	108,600	27,095	24.95%
OFFICE PERSONNEL	17,243	13,677	79.32%
STUDENT ASSISTANTS	32,025	6,736	21.03%
<b>TOTAL SALARIES</b>	<b>1,723,131</b>	<b>1,215,121</b>	<b>70.52%</b>
NON-SALARY			
FRINGE BENEFITS	640,415	440,569	68.79%
CONTRACTED SERVICES	1,194,980	900,529	75.36%
SUPPLIES & REPAIRS	648,829	472,520	72.83%
UTILITIES & RENTALS	1,650	0	0.00%
CAPITAL OUTLAY	18,700	15,776	84.36%
TRANSFERS	(165,375)	(137,812)	83.33%
OTHER	57,010	57,993	101.72%
<b>TOTAL NON-SALARY</b>	<b>2,396,209</b>	<b>1,749,575</b>	<b>73.01%</b>
<b>TOTAL EXPENSE</b>	<b>4,119,340</b>	<b>2,964,697</b>	<b>71.97%</b>
<b>NET REVENUE (EXPENSE)</b>	<b>(187,670)</b>	<b>(692,418)</b>	

GRAND RAPIDS COMMUNITY COLLEGE  
 BUILDING & SITE FUND - GENERAL  
 FOR PERIOD ENDED Apr 30, 2025

	ADOPTED BUDGET	ACTUAL 4/30/25	PERCENTAGE
<b>REVENUE:</b>			
PROPERTY TAXES	12,305,000	11,792,070	95.83%
INVESTMENT INTEREST	1,300,000	2,099,938	161.53%
TRANSFER FROM GENERAL FUND	8,500,000	0	0.00%
DONATIONS	630,000	0	0.00%
STATE (LRC RENO)	0	0	0.00%
FACILITIES FEE	1,900,000	1,905,540	100.29%
<b>TOTAL REVENUE</b>	<b>24,635,000</b>	<b>15,797,548</b>	<b>64.13%</b>
<b>EXPENSES:</b>			
MAINTENANCE & OTHER	11,638,000	2,940,210	25.26%
LRC RENO	4,750,000	736,114	15.50%
FORD REC CENTER	12,200,000	7,267,868	59.57%
ELEVATORS	3,000,000	940,698	31.36%
TRANSFERS TO DEBT FUND	2,910,000	0	0.00%
<b>TOTAL EXPENSES</b>	<b>34,498,000</b>	<b>11,884,890</b>	<b>34.45%</b>
<b>NET REVENUE (EXPENSE)</b>	<b>(9,863,000)</b>	<b>3,912,658</b>	
<b>Capital Project Progress</b>			
	<b>Overall Budget</b>	<b>Proj Exp 6/30/2025</b>	<b>Remaining 7/1/2025</b>
FORD REC CENTER PROJECT	15,000,000	(12,500,000)	2,500,000
LRC RENOVATION (NET OF MI CAPITAL OUTLAY)	18,200,000	(2,700,000)	15,500,000
COLLEGE PARK PLAZA	18,000,000	0	18,000,000

**GRAND RAPIDS COMMUNITY COLLEGE  
BUILDING & SITE FUND - DEBT RETIREMENT  
FOR PERIOD ENDED Apr 30, 2025**

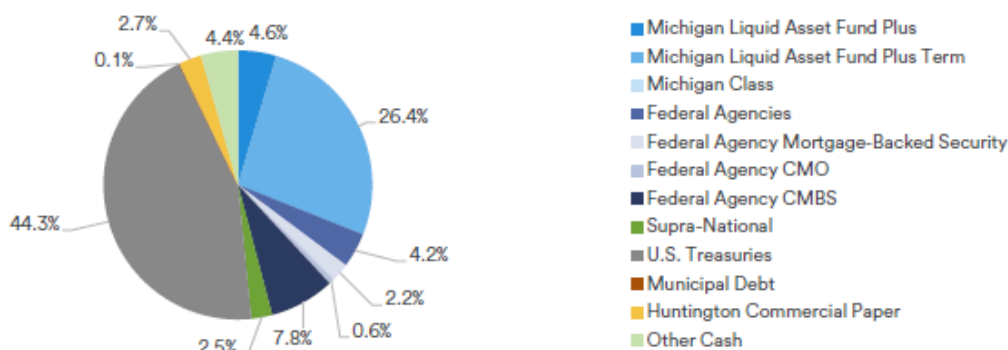
	<b>ADOPTED BUDGET</b>	<b>ACTUAL 4/30/25</b>
<b>REVENUE:</b>		
TRANSFER FROM PLANT - FACILITIES FEE	1,981,000	0
TRANSFER FROM PLANT - GENERAL	929,000	0
<b>TOTAL REVENUE</b>	<b>2,910,000</b>	<b>0</b>
<b>EXPENSES:</b>		
<b>2019 ISSUE (2009 REFUNDING)</b>		
PRINCIPAL	730,000	730,000
INTEREST	195,250	195,250
OTHER EXPENSE	500	0
<b>SUBTOTAL</b>	<b>925,750</b>	<b>925,250</b>
<b>2020 ISSUE (2012 REFUNDING)</b>		
PRINCIPAL	1,770,000	1,770,000
INTEREST	210,500	210,422
OTHER EXPENSE	500	500
<b>SUBTOTAL</b>	<b>1,981,000</b>	<b>1,980,922</b>
<b>TOTAL EXPENSES</b>	<b>2,906,750</b>	<b>2,906,172</b>
<b>NET REVENUE (EXPENSE)</b>	<b>3,250</b>	<b>(2,906,172)</b>



# Aggregate Cash and Investments

Period Ended  
April 30, 2025

Security Type	Market Value	% of Total
Michigan Liquid Asset Fund Plus	\$7,334,555	4.6%
Michigan Liquid Asset Fund Plus Term	\$42,000,000	26.4%
Federal Agencies	\$6,621,683	4.2%
Federal Agency Mortgage-Backed Security	\$3,556,366	2.2%
Federal Agency CMO	\$1,022,238	0.6%
Federal Agency CMBS	\$12,447,695	7.8%
Supra-National	\$3,999,041	2.5%
U.S. Treasuries	\$70,498,530	44.3%
Municipal Debt	\$150,000	0.1%
Huntington Commercial Paper	\$4,316,037	2.7%
Other Cash	\$7,041,237	4.4%
<b>Total</b>	<b>\$158,987,382</b>	<b>100.0%</b>



The above information includes all the College's cash and investments.

**E. Action Items**

**Purchases over \$100,000 (ACTION ITEMS)**

**a. General Fund**

- 1) Request permission to issue purchase order for digital advertising, search engine marketing (SEM) and analytics tracking.

**Requestor:** Lyndsie Post - Marketing and Communication  
**Expenditure:** \$115,000.00 (2530-11)  
**Disposition:** New Purchase  
**Supplier:** Black Truck Media  
Grand Rapids, MI  
Source of Funds: General Fund  
Bid: Yes, RFP #2425-1028

**b. Other Special Funds**

- 1) Request permission to issue purchase order for additional payment for the Strengthening Community Colleges grant

**Requestor:** John VanElst - MTEC  
**Expenditure:** \$145,510.00 (2271-51-SCC)  
(\$35,710.00 increase)  
**Disposition:** Additional Purchase  
**Supplier:** Muskegon Community College  
Muskegon, MI  
Source of Funds: Grant Fund  
Bid: No, Single Source

- 2) Request permission to issue purchase order for additional payment for Hispanic Center of West Michigan per agreement with One Workforce.

**Requestor:** John VanElst - MTEC  
**Expenditure:** \$145,510.00 (2271-51-1WORK)  
(\$62,000.00 increase)  
**Disposition:** Additional Purchase  
**Supplier:** Hispanic Center of West Michigan  
Grand Rapids, MI  
Source of Funds: Grant Fund  
Bid: No, Single Source

- 3) Request permission to issue purchase order for payment for 3-years evaluation contract including reports, dashboard, and stakeholder tools.

**Requestor:** John VanElst - MTEC  
**Expenditure:** \$136,744.34 (2271-51-SCC4)  
**Disposition:** New Purchase  
**Supplier:** Pacific Research & Evaluation (PRE)  
Portland, OR  
Source of Funds: Grant Fund  
Bid: Yes, RFP #2425-1009

4) Request permission to issue purchase order for payment for Del Medical X-Ray machine.

**Requestor:** Phoenix Swope – Technical Operations  
**Expenditure:** \$163,826.00 (2822-42-GENADMIN)  
**Disposition:** New Purchase  
**Supplier:** Radiology Imaging Solutions  
Grand Rapids, MI  
Source of Funds: Plant Fund  
Bid: No, Single Source

5) Request permission to issue purchase order for payment for parking structures and pedestrian bridges restoration.

**Requestor:** Jim VanDokkumburg - Facilities  
**Expenditure:** \$181,851.00 (2331-14)  
**Disposition:** New Purchase  
**Supplier:** DC Byers  
Grand Rapids, MI  
Source of Funds: Auxiliary Fund  
Bid: Yes, RFP #2425-4094B

6) Request permission to issue purchase order for payment for two new chillers for ATC and RJF.

**Requestor:** Jim VanDokkumburg - Facilities  
**Expenditure:** \$1,017,800.00(2330-42-GENERAL)  
**Disposition:** New Purchase  
**Supplier:** DHE  
Grand Rapids, MI  
Source of Funds: Plant Fund  
Bid: Yes, RFP #2425-3066A/B

**NOTE: Below purchases were previously approved by Chairperson Lovelady-Mitchell and Interim President Freiburger.**

7) Request permission to issue purchase order for payment for emergency repairs of underground storm sewer at student center.

**Requestor:** Jim VanDokkumburg - Facilities  
**Expenditure:** \$134,503.00 (2330-42-GENERAL)  
**Disposition:** New Purchase (Emergency)  
**Supplier:** Waste Recovery Systems  
Wyoming, MI  
Source of Funds: Plant Fund  
Bid: No, Single Source

**ACCOUNTS:**

11 – General Fund  
14 – Auxiliary Fund  
15 – Designated Fund  
42 – Bonds, Plant Fund  
51 – Grants  
91 – Agency Funds

**KEY:**

\* MBE  
\*\* WBE  
\*\*\* M/WBE  
\*\*\*\* MLBE  
\*\*\*\*\*VET  
# - Non Responsive Bid  
NTE - Not to exceed

### **III. Reports**

- A. President's Report
  - 1. Monitoring Reports
  - 2. Institutional Reports
  - 3. Finance Update
- B. Faculty Association Report
  - None at this time
- C. Student Government Report
- D. Board Chair Report

### **IV. Community Connections**

- A. Communications to the Board
  - Three communications from vendors regarding the presidential search RFP
  - Two interview requests
  - An email from a faculty member
  - An email from a staff member
  -

### **V. Open Comment** (*Faculty, staff, students, and the Public are invited to address the Board on any matter.*)

### **VI. Final Board Comments**

### **VII. Adjournment**

**GRCC Department Events: June 2025**

**Event:** Sheriff's Corrections Academy Graduation

**Date:** Thursday, June 19

**Time:** 6-7pm

**Location:** 168 ATC

**Hosted by:** Criminal Justice Department

**Open to the public:** Yes – contact Rachel Crapo at (616) 234-4280

Admission: Free

**Vision:** GRCC provides relevant educational opportunities that are responsive to the needs of the community and inspires students to meet economic, social and environmental challenges to become active participants in shaping the world of the future.

**Mission:** GRCC is an open access college that prepares individuals to attain their goals and contribute to the community.

**Values:**

**Excellence** – We commit to the highest standards in our learning and working environment.

**Diversity** – We create an inclusive, welcoming, and respectful environment that recognizes the value, diversity, and dignity of each person.

**Responsiveness** – We anticipate and address the needs of students, colleagues, and community.

**Innovation** – We seek creative solutions through collaboration, experimentation, and adaptation.

**Accountability** – We set benchmarks and outcomes to frame our decision-making, measure our performance, and evaluate our results.

**Sustainability** – We use resources in responsible ways to achieve balance among our social, economic, and environmental practices and policies.

**Respect** – We treat others with courtesy, consideration, and civility.

**Integrity** – We commit to GRCC values and take personal responsibility for our words and actions.

**Strategic Goals:**

**Strategic Goal #1: Teaching and Learning**– The College develops curriculum and curriculum delivery, and supports instruction that measurably improves student learning.

**Strategic Goal #2: Completion and Transfer** – The College sustains and continuously improves our focus on successful student goal achievement whether that be completion of a degree/ credential, transfer to another college, or personal interest/skill attainment

**Strategic Goal #3:** The College works to create and support equitable practices across the institution to remove barriers and ensure high comparable outcomes for all identifiable groups.

**Strategic Goal #4:** The College seeks to positively impact the community by educating and training students with relevant skills so that they are retained in the service region holding living-wage jobs, as well as through collaborations/ events with education and community partners.

**Strategic Goal #5:** The College effectively plans for and uses our resources to preserve and enhance the institution.

#### Equal Opportunity and Non-discrimination Statement

Grand Rapids Community College is an equal opportunity institution and does not discriminate on the basis of gender, race, color, national origin, religion, height, weight, age, marital status, disability, sexual orientation, status as a disabled veteran or Vietnam Era veteran, and/or any other legally protected class not heretofore mentioned, in any of its educational programs and activities, including admissions and employment.

The above measures, in conjunction with other related state laws and the College's policies and procedures, will assure all individuals opportunity for consideration or redress of complaints of illegal discrimination. Equal Employment Opportunity and Americans with Disabilities Act information may be obtained from the Director of Human Resources/Labor Relations & EEO, 404B CPP, 143 Bostwick Avenue NE, Grand Rapids, Michigan 49503-3295. Telephone (616) 234-3972.

GRCC is a tobacco free campus.