



# **VICTIM RIGHTS AND OPTIONS**

Sexual Assault, Dating  
Violence, Domestic  
Violence and Stalking

**GRCC**

# If you have experienced interpersonal violence, consider these first steps:

## Get Help

- Get to a safe place as soon as you can.
- If you believe you or anyone else is in immediate danger, call 911 as soon as possible.
- Once you are safe, contact someone you trust to be with you for support.

## Get Medical Attention

- Seek medical attention as soon as possible.
- Medical attention may be necessary to mitigate the risk of sexually transmitted diseases or pregnancy.
- Even if you think you are physically OK, you may have injuries that need treatment.
- Forensic evidence may be collected if criminal prosecution is being considered or may be considered in the future.

## Preserve Evidence and Seek Support

- Evidence may be used to provide proof of criminal activity or in obtaining a protection order.
- Evidence is best collected as soon as possible or within 120 hours of the assault.

- **Sexual Assault Nurse Examiner (SANE) Programs:** On-call nurse examiner programs are especially important for victims of sexual assault for evaluation, treatment, and evidence collection. They are available 24 hours a day at no cost.

- YWCA of Grand Rapids  
616 Sheldon Blvd.  
Grand Rapids, MI 49503  
Phone: (616) 454-YWCA (454-9922)
- RESILIENCE  
411 Butternut Dr., Holland, MI 49424  
Phone: (800) 848-5991

- Medical and/or law enforcement personnel can assist with evidence collection and preservation.
- If you choose not to make a police report, consider preserving evidence in the event you change your mind at a later date.
- Seek support from an on-campus resource or in the community.
- Remember that self-care is an important part in coping with the event.

## Consider Reporting the Incident

- Contact the Grand Rapids Community College (GRCC) Police or local law enforcement.
- Report the incident to Title IX Coordinator.

*Thank you to Grand Valley State University Title IX Office and Gayle R. Davis Center for Women and Gender Equity for the language in this section.*

## REPORTING AN INCIDENT

### LAW ENFORCEMENT

#### Grand Rapids Community College Police

25 Lyon St., NE, Grand Rapids  
Phone Emergency: (616) 234-4911  
Phone Non-emergency: (616) 234-4010

Responds to and investigates incidents on the GRCC Main/Devos Campus and Leslie E. Tassell M-TEC. GRCC Police will assist students in connecting with the Ottawa Sheriff for investigations at the GRCC Lakeshore Campus.

Mon.-Thurs. 6 a.m.-11:30 p.m.

Fri. 6 a.m.-10 p.m.

Sat. 7 a.m.-5 p.m.

Sundays closed; Summer/holiday hours vary.

#### Grand Rapids Police Department

Phone Emergency: 911

Phone Non-emergency: (616) 456-3400

Responds to and investigates incidents within the city of Grand Rapids, including the GRCC Main/Devos Campus and Leslie E. Tassell M-TEC Campus when GRCC Police are not on duty.

#### Ottawa County Sheriff's Office

12220 Fillmore St., West Olive  
Phone Emergency: 911  
Phone Non-emergency: (800) 249-0911

Responds to and investigates incidents within Ottawa County, including the GRCC Lakeshore Campus.

#### Title IX Coordinator

Bostwick Office Suite

Email: TitleIX@grcc.edu

Phone: (616) 234-4999

The GRCC Title IX office provides support and assistance to victims of interpersonal violence.

## MEDICAL SERVICES

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### KENT COUNTY HOSPITALS

#### **Corewell Health Butterworth Hospital**

100 Michigan St. NE, Grand Rapids, MI 49503

Phone: (616) 391-1774

Full-service major trauma hospital.

#### **Trinity Health Grand Rapids**

200 Jefferson Ave., SE

Grand Rapids, MI 49503

Phone: (616) 685-5000

Full-service major trauma hospital.

#### **U of M Health-West Hospital**

5900 Byron Center Ave., SW

Wyoming, MI 49519

Phone: (616) 252-7200

Full-service major trauma hospital.

### OTTAWA COUNTY HOSPITALS

#### **Corewell Health Zeeland Community Hospital**

8333 Felch St., Zeeland, MI 49464

Phone: (616) 772-4644

Full-service major trauma hospital.

#### **Holland Hospital**

602 Michigan Ave., Holland, MI 49423

Phone: (616) 392-5141

Full-service major trauma hospital.

#### **Trinity Health (Grand Haven)**

1309 Sheldon Rd., Grand Haven, MI 49417

Phone: (616) 842-3600

Full-service major trauma hospital.

## CAMPUS RESOURCES

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### YOUR LEGAL RIGHT TO SUPPORT

GRCC Title IX coordinators help students and employees who have experienced domestic violence, dating violence, stalking, sexual assault and gender discrimination access support they are entitled to under the law. This support may include assistance in revising your academic schedule, living, transportation, and work situations, or obtaining a no-contact order if both parties are members of the GRCC community.

The Title IX Coordinator also helps pregnant students and employees obtain modifications to support their success in work and studies during and after their pregnancy.

### Title IX Coordinator

Bostwick Office Suite

Email: TitleIX@grcc.edu

Phone: (616) 234-4999

### ADDITIONAL CAMPUS RESOURCES

#### **GRCC Counseling and Career Development**

Student Community Center

3rd floor, Room 368

Email: Counseling@grcc.edu

Phone: (616) 234-4130

Provides free and confidential help to GRCC students for a variety of personal and emotional situations, including sexual assault.

#### **Dean of Student Success**

Student Center, Room 313

Email: studentsuccess@grcc.edu

Phone: (616) 234-3673

#### **Human Resources**

Administration Building

415 Fulton St. East, 2nd Floor

Email: hr@grcc.edu

Phone: (616) 234-3972

Employee Assistance Program (EAP)

EAP Hotline (800) 442-0809 (24/7)

Provides professional and confidential counseling to all employees and their household dependents.

#### **Student Life and Conduct**

Student Center, 1st Floor, Room 02

Email: studentlife@grcc.edu

Phone: (616) 234-4160

#### **Financial Aid Office**

Raleigh J. Finkelstein Hall, 1st floor

Email: financialaid@grcc.edu

Phone: (616) 234-4030

#### **Disability Support Services**

Student Center 3rd Floor, Room 368

Email: disability@grcc.edu

Phone: (616) 234-4140

## COMMUNITY RESOURCES

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Personal protection orders can be filed at the following locations:

#### **Kent County**

17th Circuit Court

Personal Protection Orders Department

180 Ottawa NW, Ste. 3500

Grand Rapids, MI 49503

Phone: (616) 632-5071

## **Ottawa County**

Circuit Court Records Division  
for the Clerk's Office  
414 Washington Ave., Room 320  
Grand Haven, MI 49417  
Phone: (616) 846-8315

### **FOR LEGAL ASSISTANCE**

#### **Legal Aid of Western Michigan Kent County**

25 Division Ave. S, Ste. 300  
Grand Rapids, MI 49503  
Website: [legalaidwestmich.org](http://legalaidwestmich.org)  
Phone: (616) 774-0672

#### **Legal Aid of Western Michigan Ottawa County**

636 Hastings Ave. Ste. 1  
Holland, MI 49423  
Website: [legalaidwestmich.org](http://legalaidwestmich.org)  
Phone: (616) 394-1380

### **VICTIM WITNESS UNIT**

#### **Kent County**

180 Ottawa Ave. NW, Ste. 5400  
Grand Rapids, MI 49503  
Phone: (616) 632-5400  
Toll Free (877) 451-8115

#### **Ottawa County**

Holland Office  
85 West 8th St., Ste. 130  
Holland, MI 49423  
Phone: (616) 355-4310  
Email: [victimrights@miottawa.org](mailto:victimrights@miottawa.org)

#### **Grand Haven Office**

414 Washington Ave., Room 120  
Grand Haven, MI 49417  
Phone: (616) 846-8300  
Email: [victimrights@miottawa.org](mailto:victimrights@miottawa.org)

### **ADDITIONAL RESOURCES**

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A comprehensive resource list with additional resources including community (local, state and national) resources, mental health services, emergency and police resources, health resources, information about financial assistance, legal assistance resources, visa/immigration information, and transportation resources can be found at [grcc.edu/TitleXResources](http://grcc.edu/TitleXResources).

You may also visit the Get Help webpage for accessing basic needs like food, housing and emergency resources. [grcc.edu/GetHelp](http://grcc.edu/GetHelp)

### **HOW WE RESOLVE INCIDENTS OF INTERPERSONAL VIOLENCE**

#### **GRCC Processes for Resolving Incident of Interpersonal Violence**

Know that if you have experienced domestic violence, dating violence, sexual assault, stalking or gender discrimination by a GRCC employee or student, there are several processes available to address the incident. You will have a voice in the process.

The processes at GRCC range from a formal Title IX investigation and hearing process under federal law, less formal investigations under the GRCC Sexual Harassment Policy to simply receiving supportive measures with no investigation taking place per your request. A GRCC Title IX Coordinator can discuss the options available to you.

Sexual assault, domestic violence, dating violence, and stalking may be found to be criminal acts, which may also subject the respondent to criminal and civil penalties under federal and state law.

GRCC protects your privacy. Information is shared only when absolutely necessary, however, Michigan is a mandatory reporting state for certain crimes, such as child abuse. You should discuss your desires regarding the sharing of information with any GRCC employee with whom you speak to ensure you understand their reporting obligation and what information they may be required to share.

### **QUESTIONS?**

Title IX Coordinator  
Email: [TitleIX@grcc.edu](mailto:TitleIX@grcc.edu)  
Phone: (616) 234-4999

Clery Compliance Coordinator  
Email: [robingraves@grcc.edu](mailto:robingraves@grcc.edu)  
Phone: (616) 234-4013