Memorandum of Understanding  
Between  
Grand Rapids Community College  
And  
Grand Rapids Community College Faculty Association

This Memorandum of Understanding ("MOU") is made by and between Grand Rapids Community College ("College") and the Grand Rapids Community College Faculty Association (collectively, "the Parties"), for the purpose of revising the 2023-2024 Academic Calendar and the 2023-2024 Early Childhood Learning Lab ("ECLL") Calendar set forth in the Parties' collective bargaining agreement ("contract").

The Parties mutually agree as follows:

1. The Parties' contract contains an Appendix ("Appendix A") setting forth various calendars, including the calendars for each academic year during which the Parties' contract is effective and calendars for the College's ECLL.

2. Recognizing the significance of commencement proceedings to College faculty, staff and students, the Parties have agreed to a revision of the 2023-2024 Academic and ECLL Calendars. The Parties have agreed to the aforementioned revisions in order to facilitate the College's commencement proceedings taking place at an alternate location than the Parties contemplated at the time their current contract became effective.

3. The Parties hereby agree that the 2023-2024 Academic Calendar contained in Appendix A of their contract shall no longer be considered effective, and shall be replaced with the revised Academic Calendar heretofore attached to this MOU as Exhibit A.

4. The Parties hereby agree that the 2023-2024 ECLL Calendar contained in Appendix A of their contract shall no longer be considered effective, and shall be replaced with the revised ECLL calendar heretofore attached to this MOU as Exhibit B.

5. This MOU shall not alter or amend the contract in any way except as specified herein.

6. This MOU shall not be precedent setting.
Frank Connor
President, Faculty Association

Date: 8.16.23

Tina Hoxie
Interim Provost

Date: 8.16.2023
Exhibit A
**Grand Rapids Community College**  
**2023-2024 Academic Calendar** Revised 8/11/2023

(See separate calendars for ECLL Lab Instructors, Job Training Faculty, Training Solutions, 52-week Counselors/Advisors, 52-week Laboratory Coordinators, Instructional Laboratory Coordinators, and 44-week Tutorial Coordinators)

### Fall Semester, 2023
- **Thursday, August 24**: Opening Day Meeting/School Meetings  
- **Friday, August 25**: Faculty Preparation  
- **Monday, August 28**: Day and Night Classes Begin  
- **Monday, September 4**: Holiday (Campus Closed)  
- **Friday, September 8**: Weekend Classes Begin  
- **Monday, October 2**: Counselor Preparation  
- **Monday, October 16**: End of the first 7 Weeks  
- **Tuesday, November 21**: Faculty Preparation  
- **Wednesday-Sunday, November 22-November 26**: Holiday (Campus Closed)  
- **Friday, December 8**: Last Friday Night Classes  
- **Saturday, December 9**: Last Saturday Classes  
- **Sunday, December 10**: Last Sunday Classes  
- **Monday, December 11**: Day and Evening Exams  
- **Tuesday, December 12**: Day and Evening Exams  
- **Wednesday, December 13**: Day and Evening Exams  
- **Monday, December 18**: Grades for 14 Week Classes are due by noon *

### Winter Semester, 2024
- **Wednesday, January 3**: Opening Day Meeting/Faculty Learning Day  
- **Thursday, January 4**: Department and School Meetings  
- **Friday, January 5**: Faculty Preparation  
- **Monday, January 8**: Day & Night Classes Begin & Weekend Classes Begin  
- **Monday, January 22**: Counselor Preparation  
- **Sunday, February 25**: End of the First 7 Weeks  
- **Monday, February 26-Sunday, March 3**: Mid-Semester Break (Weekend classes meet February 24 & February 25)  
- **Friday, April 19**: Day Classes End & Last Friday Night Classes  
- **Saturday, April 20**: Last Saturday Classes  
- **Sunday, April 21**: Last Sunday Classes  
- **Monday, April 22**: Day and Evening Exams  
- **Tuesday, April 23**: Day and Evening Exams  
- **Wednesday, April 24**: Day and Evening Exams  
- **Thursday, April 25**: Commencement  
- **Monday, April 29**: Grades for 14 Week Classes are due by noon *

### Summer Semester, 2024
- **Monday, April 29**: Restricted Start  
- **Monday, May 6**: Day & Night Classes Begin for First 7 Weeks & 14 Weeks  
- **Monday, May 27**: Holiday (Campus Closed)  
- **Monday, June 24**: End of First 7 Weeks  
- **Tuesday, June 25**: Day & Night Classes Begin for Second 7 weeks  
- **Thursday, July 4**: Holiday (Campus Closed)  
- **Tuesday, August 13**: End of Second 7 Weeks & 14 Weeks  
- **Friday, August 16**: Summer Session Grades Due by noon *

*Grades for non-14-week classes must be submitted by noon on the third workday after the last day of class*
Exhibit B
## 2023 Dates:
- Tuesday-Friday, August 15-18, and Monday August 21
- Tuesday, August 22
- Wednesday, August 23
- Thursday, August 24
- Friday, August 25
- Monday, August 28
- Monday, September 4
- Wednesday, November 1
- Tuesday, November 21
- Wednesday-Friday, November 22-24
- Tuesday, December 19
- Wednesday-Thursday, December 20-21
- Friday, December 22
- Monday, December 25
- Tuesday-Thursday, December 26-28
- Friday, December 29

## 2024 Dates:
- Monday, January 1
- Tuesday, January 2
- Wednesday, January 3
- Thursday, January 4
- Friday, January 5
- Monday, January 8
- Wednesday, February 21
- Monday, February 26 - Sunday, March 3
- Thursday, April 25
- Friday, April 26
- Monday, April 29 - Friday, May 3
- Monday, May 6 - Monday, June 17
- Monday, May 27
- Monday, June 17
- Tuesday-Friday, June 18-21, and Monday June 24

## Description:
- First Semester Session-Option 1 includes home visits and required meetings
- ECLL Classroom and Center Set-up
- ECLL Open House
- College, School, Department Meetings
- Faculty Classroom Preparation Day
- ECLL Opens for Fall Semester
- Holiday
- Half-day, Afternoon ECLL staff meeting
- Professional Development/Staff Retreat
- Holiday
- Last Work Day
- Non-work Day (Unpaid)
- Holiday
- Holiday
- Holiday Shutdown (Unpaid)
- Holiday
- Holiday
- Professional Development/Staff Retreat
- Opening Day Meetings/School Meetings
- Faculty Learning Day
- Faculty Classroom Preparation Day
- ECLL Opens for Winter Semester
- Half-day, Afternoon ECLL Staff Meeting
- Mid-Semester Break (Non-work Days/Unpaid)
- Commencement/ECLL Closed
- End of Winter Semester/Faculty Report
- Work week for all ECLL Faculty
- First Summer Session
- Holiday
- Last Work Day for First Summer Session-Option 1
- First Summer Session-Option 2