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| **PROJECT INFORMATION** | |
| Project title: |  |
| Grant funding source: |  |
| Submission deadline: |  |
| Did this project receive pre-approval from a dean or executive administrator? (required) | 🞎 No 🞎 Yes If yes, from whom? |
| Grant applicant: |  |
| Grant fiduciary: |  |
| Total grant amount to be requested: |  |
| Grant amount to be allocated to GRCC: |  |
| Are matching funds required from GRCC? | 🞎 No 🞎 Yes If yes, provide percentage or amount: |
| Grant performance period: |  |
| Indicate all that are applicable: | GRCC will:  🞎 Receive grant funding as a sub-recipient  🞎 Receive grant funding as a contractor  🞎 Submit a Letter of Support for the project  🞎 Submit a Letter of Commitment as a partner in the project  🞎 Sign a Memorandum of Understanding as a partner in the project |
| Project partner(s): |  |
| GRCC project leader and team/department: |  |
| Check the box next to the GRCC strategic priorities that the project will support. | 🞎 Transfer Pathways  🞎 Student Success Pathways  🞎 Workforce Pathways |
| Summarize the partnership and the project including the project beneficiaries, services, and activities that this grant will support at GRCC: |  |
| List the project goal(s) and objective(s): |  |
| Describe project beneficiaries and the number to be served: |  |
| Describe GRCC’s involvement in data collection and/or the evaluation of the project: |  |
| Describe involvement of HR (if new positions are being created). |  |
| Describe the commitment required of the GRCC Grants Office related to this partnership grant proposal. | 🞎 Assistance with grant writing or review  🞎 Assistance with budget development  🞎 Assistance with generating letters of commitment or support  🞎 Other (describe) |
| Describe GRCC’s obligation to commit **cost share** (The portion of allowable project costs not paid by grant funds). ***Click*** [***here***](https://www.grcc.edu/sites/default/files/users/user3097/Grant%20Administration%20Guide_2019.pdf) ***for general definitions, see page 38.*** |  |

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| **STAFFING PLAN** | |
| Describe staffing plans for the project: | Will new or existing faculty/staff work on the project?  🞎 New 🞎 Existing  List names of existing faculty/staff to be assigned to work on the project (if known) and the percentage of their time and effort that is **currently and projected to be grant-funded as a result of this project**:   |  |  |  | | --- | --- | --- | | **Name** | **% of time currently**  **grant-funded** | **% of time to be grant-fund for this project** | |  |  |  | |  |  |  |   ***Note:*** College and government policies require the accurate reporting of the effort of all faculty/staff paid from and/or contributing effort to federally-funded and State-funded projects using the GRCC Time and Effort Certification Form. |

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| **PROPOSED BUDGET** | | | | | |
| List grant line items below or attach an itemized grant budget: | | | | | |
| Item | Total Cost | Amount Supported  by Grant Funds | Amount Supported by GRCC Cost Sharing\* | | |
| Direct Cost Sharing\* | Indirect Cost Sharing\* | In-Kind Contributions\* |
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| **TOTALS** |  |  |  |  |  |

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| **APPROVALS** | | |
| ***Title*** | ***Signature*** | ***Date*** |
| Dean or supervising administrator |  |  |
| Provost |  |  |
| VP for Finance and Administration |  |  |
| Grants Department Director |  |  |