



GRAND RAPIDS COMMUNITY COLLEGE  
WORKFORCE TRAINING

616-234-3800 www.grcc.edu/workforcetraining

**Submit your registration form:**

Mail: GRCC Workforce Training, 622 Godfrey Ave., SW, Grand Rapids, MI 49503

Fax: 616-234-4435

E-mail Address: workforcetraining@grcc.edu

* CONTACT INFORMATION		
* Required Information		
First Name:	Last Name:	
Company Name:		
Company Address:		
Company City:	Company State:	Company Zip:
Company Email Address:		
Phone Number:	Fax Number:	

* COURSE INFORMATION
* Required Information
Course Title:
Schedule Number:
Start Date:
Course Fee:
Number of Participants:
Total Amount Due:

* STUDENT INFORMATION				<sup>1</sup> Requested so Student can be directly contacted in case of any class changes, e.g. location			
	First Name:	Last Name:	Date of Birth:	Gender:	Ethnicity:	E-mail Address: <sup>1</sup>	Telephone No.: <sup>1</sup>
1							
2							
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4							
5							
6							
7							
8							

* PAYMENT INFORMATION		
Credit Card Number: _____	Name On Card:	Check or P.O. Number  Make checks payable to Grand Rapids Community College
__ Visa    __ Mastercard    __ Discover    __ American Express	Expiration Date:	
	CSV Code:	

*Cancellations are required two weeks prior to the course start date for refund. Motorcycle courses are non-refundable and non-transferrable. Payment is not accepted at class. Seating is on a first come, first serve basis. Online registration is strongly encouraged to guarantee your seat. If a course is canceled, students will be notified and be given a full refund (or sometimes the option of being transferred to another course.) You will receive a mailed or emailed confirmation of your registration. Contact us at workforcetraining@grcc.edu or 616.234.3800 if you do not receive one or have any further questions.*