

## Seminar Course Definition

I. Policy Section

7.0 Instruction

II. Policy Subsection

7.14

III. Policy Statement

*Curriculum—*

A seminar course focuses on a topic that is not included and/or studied in depth in the discipline's regular course offerings. In a seminar course, a group of students work with a faculty member to study this special topic. A seminar course topic is not intended to become a regular course in a curriculum. The purpose is to provide a unique opportunity for a group of students and a faculty member to explore a special or new topic. The topics of seminar courses in a discipline will typically not be routinely repeated.

Policy on Numbering of Seminar Courses: Seminar courses are designated by the following numbers: 291 (one credit hour seminar), 292 (two credit hour seminar), 293 (three credit hour seminar), 294 (four credit hour seminar). The particular topic of the Seminar must be included in the Seminar title.

*Student—*

Policy on Limits for Students: Students may not use more than twelve (12) credits of a combination of Seminar and Independent Study courses toward the fulfillment of the requirements for any associate's degree. Further, no more than two (2) credits of the twelve may be in Independent Study courses. Students also should be aware that Seminar and Independent Study courses may not be accepted by a transfer college.

IV. Reason for the Policy

To ensure the quality of the College curricula and the means to offer courses in special topics.

V. Entities Affected by this Policy

- Students
- Faculty

VI. Who Should Read this Policy

- Staff
- Students
- Faculty

VII. Related Documents

GRCC Catalog

VIII. Contacts

Office of the Provost  
Registrar's

IX. Definitions

X. Procedures

This policy will be used to make decisions about course offerings.

- An audit of current seminar courses for alignment with policy will occur.
- Develop new courses when necessary using the Course Approval and Review Progress (CARP).
- Develop process for approval of new seminar courses and process for offering low enrollment courses.

XI. Forms

N/A

XII. Effective Date

May 2012

XIII. Policy History

AGC Approved January 2012

XIV. Next Review/Revision Date

Initiation of review process—Winter 2015

Completion of review/revision—Winter 2016