

LOBBYING

I. Policy Section

11.0 Business Functions

II. Policy Subsection

11.19 Lobbying

III. Policy Statement

No Federal appropriated funds have been paid or will be paid by or on behalf of Grand Rapids Community College "College", to any person for influencing or attempting to influence an officer or employee of an agency, a member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the College will comply with all applicable disclosure requirements including those established under federal law.

Costs associated with the following activities are unallowable, including attempts to influence the outcomes of any Federal, State, or local election, referendum, initiative, or similar procedure through in-kind or cash contributions, endorsements, publicity, or similar activity.

No individual shall engage in lobbying activities on behalf of the College without the express, prior written authorization of the College President. Furthermore, any person so authorized must be a duly registered lobbyist and comply with all annual reporting requirements mandated by law. All lobbying activities conducted on behalf of the College shall comply with all applicable federal, state, and local laws, rules and regulations.

IV. Reason for the Policy

The purpose of this policy is to ensure compliance with applicable laws, including Federal grant regulations.

V. Entities Affected by this Policy

Lobbyists

VI. Who Should Read this Policy

College Leadership Team
EBCO's & BCO's with oversight responsibilities related to Federal grants
Employees entering into a contract, grant, loan, or cooperative agreement

VII. Related Documents

N/A

VIII. Contacts

Policy Owner: Vice President of Finance and Administration

IX. Definitions

None

X. Procedures

None

XI. Effective Date

Adopted January 7, 2002

XII. Policy History

Adopted January 7, 2002
Updated January, 2014
Updated January, 2018
Updated February, 2022
Updated February 2026

XIII. Next Review/Revision Date

February 2030