

GRCC ON-CAMPUS STUDENT EMPLOYMENT APPLICATION

PERSONAL HISTORY

Name: _____	Student ID: _____	Date: _____
Address: _____	City: _____	State: _____ Zip: _____
Email: _____	Phone: _____	
Have you previously worked at GRCC? ___ Yes ___ No *If yes, where and when? _____		
Are any of your family members employed at GRCC? ___ Yes ___ No *If yes, who and their relation? _____		

EDUCATION – COLLEGE, CERTIFICATIONS, HIGH SCHOOL IF RECENT GRADUATE

School Name	Degree Name	City and State	Graduation Date

EMPLOYMENT AND EXPERIENCE

Position Title	Business Name	City and State	Start and End Date

In the space below, list relevant skills that would apply to on campus employment such as computer skills, special training, etc.

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___ I AUTHORIZE THE FINANCIAL AID OFFICE TO EVALUATE MY ELIGIBILITY FOR THE FEDERAL WORK-STUDY PROGRAM EACH ACADEMIC YEAR. I UNDERSTAND THAT I MUST COMPLETE THE FREE APPLICATION FOR FEDERAL STUDENT AID (FAFSA) ANNUALLY FOR CONSIDERATION.

CRIMINAL BACKGROUND RELEASE CONSENT & SIGNATURE

1. Have you ever been convicted of a crime(s)? This would include both felony and misdemeanor convictions. ___ Yes ___ No
(Having convictions will not necessarily preclude (prevent) you from obtaining employment.) * If yes, please explain when and the nature of the offense(s): _____

2. Do you have any pending criminal charges against you? ___ Yes ___ No * If yes, please explain: _____

I, _____, hereby authorize the release of any information to Grand Rapids Community College Police Department regarding my employment history, arrest or criminal history or any other information pertinent to my potential employment at Grand Rapids Community College. I certify that all of the statements I have made in the Application for Employment are truthful. If any statement is found to be false, I agree that is sufficient for my not being hired and if employed, terminating my employment. I understand that acceptance of an offer of employment does not create a contractual obligation upon the employer to continue to employ me in the future.

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