Department Annual Report

2012-2013

Computer Information Systems

Digital Prepress

135, 136

Document Prepared By:

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Department Information

Current year goals

The goals for this program this year were to update CARP documents for a couple critical courses in the program. The second goal was to increase visibility of the program to increase enrollment. When we began our extensive program revision project this year, we looked at the market data and current declarations for the program. We found only 3 enrolled and the market data indicates this field is rapidly declining. The reality is that the world is moving away from printed materials and in the direction of digital technology on computers and mobile devices. Therefore, we made the decision as a department to discontinue this degree and take the courses specific to it and continue to offer them if enrollment warrants.

Goals for next year

The goal for next year is to sunset the program. Since there are so few enrolled, we do not anticipate this being a major problem.

Internal collaborations and partnerships

None

External collaborations and partnerships

None

Departmental needs for support from other departments within the college

We are collaborating extensively with Katie Daniels, our Curriculum Design Specialist, as well as Institutional Research, in order to obtain data to give us guidance on the direction we should move and to redevelop an improved program and curriculum to support it.

Program accreditation Updates

No accreditations have taken place this year for this program.

Description of departmental advising plan and outcomes

The advising plan geared around this program is very minimal because we haven’t had any students to advise. At this point, if a student wants advice, we will advise that student to consider a different program. Most students would be interested in our graphics program with the prepress courses taken as elective credit. That way, they get exposure to pre-press as well as the competence required for where the industry is at today.
Updates About Student Organizations and Achievements

None

Other department updates

Discontinuing a program is a serious matter, and our department would never do so without an extensive amount of homework. We want to assure you that we believe this is the best decision in the interest of the students and our institution.

Faculty & Staff

Departmental Professional Development Activities (Contractual Obligations for Departmental Faculty Development/6 hours)

All faculty members in our department participate in bi-monthly curriculum planning and design meetings. The purpose of these meetings is to establish a plan of analysis and possible revisions of all our academic programs, including curriculum within each program. The meetings result in tangible steps, or “assignments”, each faculty member contributes to fulfilling so that we move forward and make progress as rapidly as possible while maintaining quality.

Faculty Professional Development Activities- Year End Summary

Tim Koets has worked extensively with Katie Daniels and Patti Trepkowski to analyze how successful this degree has been (measured by several benchmarks) and how best to improve it. This work has included research on pass rates, employment opportunities, concerns with curriculum, the nature of the program and how it interfaces with the Department of Labor and surrounding institutions, and the creation of measurable plans in improving the program.

Faculty Development Plans for Upcoming Year

I expect each faculty member to contribute in designing a program to replace this program. I need members within my department to assess the place of and effectiveness of each course in the program. We need to determine what should stay and what should go, and if any new courses should be developed. Numerous opportunities for faculty development should present themselves as we progress through the upcoming academic year.

EOL/Release Time Work

None
Faculty & Staff Accomplishments/Awards

No documented faculty and staff accomplishments, awards, innovations, or presentations for the 2012-13 academic school year.

Program Data- Perkins Indicators

1P1: Technical Skills Attainment
State Level Expectation: 91.08%  Program Level: n/a  Met Expectation: n/a

2P1: Credential, Certificate, or Degree Attainment
State Level Expectation: 26.93%  Program Level: 19.05%  Met Expectation: No
Data Trend: no prior data available to determine trend

3P1: Student Retention and Transfer
State Level Expectation: 70.00%  Program Level: 100%  Met Expectation: Yes
Data Trend: no prior data available to determine trend

4P1: Student Placement
State Level Expectation: 70.00%  Program Level: 0.00%  Met Expectation: No
Data Trend: no prior data available to determine trend

5P2: Student Participation in Nontraditional Fields
State Level Expectation: 20.65%  Program Level: 28.74%  Met Expectation: Yes
Data Trend: no prior data available to determine trend

5P3: Student Completion in Nontraditional Fields
State Level Expectation: n/a  Program Level: n/a  Met Expectation: n/a
Data Trend: no prior data available to determine trend

Summary
We are meeting or exceeding all standards with the exception of 2P1 and 4P1. The low score for 2P1, we believe, is due to the lack of jobs in the market. Once students realize that, many of them switch to a different major. For the 4P1 criteria, the percentage of zero must indicate that the college is not determining this measure. We will need to investigate why this is the case.

Curriculum

Course Improvement Projects

The pre-press courses that pertain to this program were not updated as planned due to the decision to discontinue the program. However, we are going to determine if we still want to
offer its courses and, if so, we will consider revising them.

**Program Improvement Projects**

None, as this program is going to be discontinued.

**Course Document (CARP) Updates completed this year**

CO117, CO122, CO124, CO156, CO205, CO255, CO262

**Assessment of Student Learning**

*Please answer the questions below for each assessment project that you are working on this year. If you have more than one project, simply cut and paste the headers for each section below, in order to create a report for each.*

**Program Learning Outcome(s) assessed this year**

We did not do a program learning outcome assessment for this program this year. The reason is that the department is doing a massive redesign of its programs across the board. We are creating new outcomes and objectives and revised curriculum for almost every program. Due to this massive undertaking, the additional effort of assessing program learning outcomes that may change was decided not to be the best use of limited resources this academic year. This decision was discussed and agreed upon by the Associate Provost and Dean of Instructional Support and Interdisciplinary Studies.

**Measures of Student Learning**

n/a

**Initial Data and Findings**

n/a

**Curricular or Pedagogical Changes Implemented**

n/a

**Data and Findings (post improvement/change)**

n/a