

Use and Finance Bi-Annual Reporting Form

Reporting Period (check one): July 1, 2015 through December 30, 2015

University/College: Grand Rapids Community College

Number of Projects to Report: Six – One thru four are final cost updates only, five and six are new projects

Estimated Impact on Tuition and Fee Rates:¹ - \$80.60 impact on annual tuition/fees

	Project Description	Project Timeline	Project Costs	Funding Sources																																										
1.	<p>FINAL COST UPDATE ONLY – PROJECT ORIGINALLY REPORTED JUNE 2013</p> <p><u>Main Building Renovation Project:</u></p> <p>The Main building project will encompass capital improvements and upgrades to the facility infrastructure, including the HVAC system; fire protection and suppression; lighting and window replacement; the addition of faculty work and student study spaces; renovation of the Business Department and classrooms; and increasing computer laboratories.</p>	<p>Start Date: May 2013</p> <p>Completion: October 2015</p>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 40%;">Property Acquisition</td> <td style="width: 20%;">\$ _____</td> <td style="width: 40%;"></td> </tr> <tr> <td>Remodeling</td> <td>\$ <u>11,636,531</u></td> <td></td> </tr> <tr> <td>Additions</td> <td>\$ _____</td> <td></td> </tr> <tr> <td>Landscaping/Roads</td> <td>\$ _____</td> <td></td> </tr> <tr> <td>Equipment</td> <td>\$ _____</td> <td></td> </tr> <tr> <td>Other (fees)</td> <td>\$ <u>946,438</u></td> <td></td> </tr> <tr> <td>Total:</td> <td>\$ <u>12,582,969</u></td> <td></td> </tr> </table> <ul style="list-style-type: none"> • Prior total reported of \$11,478,923. Additional expense due to added scope at project end. 	Property Acquisition	\$ _____		Remodeling	\$ <u>11,636,531</u>		Additions	\$ _____		Landscaping/Roads	\$ _____		Equipment	\$ _____		Other (fees)	\$ <u>946,438</u>		Total:	\$ <u>12,582,969</u>		<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 40%;">Tuition</td> <td style="width: 20%;">\$ _____</td> <td style="width: 40%;"></td> </tr> <tr> <td>Millage</td> <td>\$ _____</td> <td></td> </tr> <tr> <td>Bond Proceeds</td> <td>\$ <u>7,808,792</u></td> <td></td> </tr> <tr> <td>Donations</td> <td>\$ <u>4,774,177</u></td> <td></td> </tr> <tr> <td>Federal</td> <td>\$ _____</td> <td></td> </tr> <tr> <td>Other (specify)</td> <td>\$ _____</td> <td></td> </tr> <tr> <td>Total:</td> <td>\$ <u>12,582,969</u></td> <td></td> </tr> </table>	Tuition	\$ _____		Millage	\$ _____		Bond Proceeds	\$ <u>7,808,792</u>		Donations	\$ <u>4,774,177</u>		Federal	\$ _____		Other (specify)	\$ _____		Total:	\$ <u>12,582,969</u>	
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¹ This amount shall be calculated by dividing the amount of tuition revenue that is annually budgeted for the institution's share of a project's cost by the most recent fiscal year equated student count for the institution.

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2.	<p>FINAL COST UPDATE ONLY – PROJECT ORIGINALLY REPORTED IN DECEMBER 2012</p> <p><u>College Park Plaza:</u></p> <p>The project involved capital improvements and upgrades to the facility infrastructure, including HVAC systems, fire protection, lighting, mechanical and electrical upgrades.</p>	<p>Project was completed in Fall 2013. Final costs were never reported.</p>	<table> <tr><td>Property Acquisition</td><td>\$ _____</td></tr> <tr><td>Remodeling</td><td>\$ <u>4,367,292</u></td></tr> <tr><td>Additions</td><td>\$ _____</td></tr> <tr><td>Landscaping/Roads</td><td>\$ _____</td></tr> <tr><td>Equipment</td><td>\$ _____</td></tr> <tr><td>Other (fees)</td><td>\$ <u>397,100</u></td></tr> <tr><td>Total:</td><td>\$ <u>4,764,392</u></td></tr> </table> <ul style="list-style-type: none"> Original reported total was \$5,416,127. Reduction due to competitive bidding environment and costs savings. 	Property Acquisition	\$ _____	Remodeling	\$ <u>4,367,292</u>	Additions	\$ _____	Landscaping/Roads	\$ _____	Equipment	\$ _____	Other (fees)	\$ <u>397,100</u>	Total:	\$ <u>4,764,392</u>	<table> <tr><td>Tuition</td><td>\$ _____</td></tr> <tr><td>Millage</td><td>\$ _____</td></tr> <tr><td>Bond Proceeds</td><td>\$ <u>4,764,392</u></td></tr> <tr><td>Donations</td><td>\$ _____</td></tr> <tr><td>Federal</td><td>\$ _____</td></tr> <tr><td>Other (specify)</td><td>\$ _____</td></tr> <tr><td>Total:</td><td>\$ <u>4,764,392</u></td></tr> </table>	Tuition	\$ _____	Millage	\$ _____	Bond Proceeds	\$ <u>4,764,392</u>	Donations	\$ _____	Federal	\$ _____	Other (specify)	\$ _____	Total:	\$ <u>4,764,392</u>
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3.	<p>FINAL COST UPDATE ONLY – PROJECT ORIGINALLY REPORTED DECEMBER 2013</p> <p><u>Learning Resource Center renovation project:</u></p> <p>The Learning Resource Center project will encompass capital improvements to the mechanical and electrical systems including chiller and cooling tower replacement, step-down electrical transformers, perimeter heating zones, and an automated lighting control system. The project will also include window replacement, and address life safety issues including fire alarms, emergency lighting, fire strobes and fire suppression systems. Architectural design in underway.</p>	<p>Start Date: November 2013</p> <p>Completion: August 2014</p>	<table> <tr><td>Property Acquisition</td><td>\$ _____</td></tr> <tr><td>Remodeling</td><td>\$ <u>1,994,160</u></td></tr> <tr><td>Additions</td><td>\$ _____</td></tr> <tr><td>Landscaping/Roads</td><td>\$ _____</td></tr> <tr><td>Equipment</td><td>\$ _____</td></tr> <tr><td>Other (fees)</td><td>\$ <u>256,879</u></td></tr> <tr><td>Total:</td><td>\$ <u>2,251,039</u></td></tr> </table> <ul style="list-style-type: none"> Prior total reported of \$2,259,343 difference related to competitive bidding environment and project cost savings. 	Property Acquisition	\$ _____	Remodeling	\$ <u>1,994,160</u>	Additions	\$ _____	Landscaping/Roads	\$ _____	Equipment	\$ _____	Other (fees)	\$ <u>256,879</u>	Total:	\$ <u>2,251,039</u>	<table> <tr><td>Tuition</td><td>\$ _____</td></tr> <tr><td>Millage</td><td>\$ _____</td></tr> <tr><td>Bond Proceeds</td><td>\$ <u>2,251,039</u></td></tr> <tr><td>Donations</td><td>\$ _____</td></tr> <tr><td>Federal</td><td>\$ _____</td></tr> <tr><td>Other (specify)</td><td>\$ _____</td></tr> <tr><td>Total:</td><td>\$ <u>2,251,039</u></td></tr> </table>	Tuition	\$ _____	Millage	\$ _____	Bond Proceeds	\$ <u>2,251,039</u>	Donations	\$ _____	Federal	\$ _____	Other (specify)	\$ _____	Total:	\$ <u>2,251,039</u>
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4.	<p>FINAL COST UPDATE ONLY – PROJECT ORIGINALLY REPORTED DECEMBER 2014</p> <p><u>Student Center:</u></p> <p>The Student Center project will encompass capital improvement to the HVAC system, upgrades to the elevator controls and electrical/lighting improvements. The project will also address life safety issues including fire alarms, fire strobes and fire suppression systems. Architectural design in underway, construction begins in March 2015.</p>	<p>Start Date: November 2014</p> <p>Completion: August 2015</p>	<table> <tr><td>Property Acquisition</td><td>\$ _____</td></tr> <tr><td>Remodeling</td><td>\$ <u>1,264,488</u></td></tr> <tr><td>Additions</td><td>\$ _____</td></tr> <tr><td>Landscaping/Roads</td><td>\$ _____</td></tr> <tr><td>Equipment</td><td>\$ _____</td></tr> <tr><td>Other (fees)</td><td>\$ <u>150,800</u></td></tr> <tr><td>Total:</td><td>\$ <u>1,415,288</u></td></tr> </table> <ul style="list-style-type: none"> Prior total reported of \$1,558,349. Reduction due to competitive bidding environment for additional project scope. 	Property Acquisition	\$ _____	Remodeling	\$ <u>1,264,488</u>	Additions	\$ _____	Landscaping/Roads	\$ _____	Equipment	\$ _____	Other (fees)	\$ <u>150,800</u>	Total:	\$ <u>1,415,288</u>	<table> <tr><td>Tuition</td><td>\$ _____</td></tr> <tr><td>Millage</td><td>\$ _____</td></tr> <tr><td>Bond Proceeds</td><td>\$ <u>1,415,288</u></td></tr> <tr><td>Donations</td><td>\$ _____</td></tr> <tr><td>Federal</td><td>\$ _____</td></tr> <tr><td>Other (specify)</td><td>\$ _____</td></tr> <tr><td>Total:</td><td>\$ <u>1,415,288</u></td></tr> </table>	Tuition	\$ _____	Millage	\$ _____	Bond Proceeds	\$ <u>1,415,288</u>	Donations	\$ _____	Federal	\$ _____	Other (specify)	\$ _____	Total:	\$ <u>1,415,288</u>
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5.	<p><u>Phyllis Fratzke Early Childhood Learning Laboratory:</u></p> <p>A new state-of-the-art facility will be built on GRCC's Main Campus. This will be a single story facility which will include eight classrooms with access to outdoor learning space, two observation rooms, a multi-purpose room, kitchen and administrative offices. Program currently operates from rented space is a nearby church facility. Design work is underway, construction will begin in February, 2016.</p>	<p>Start Date: February, 2016</p> <p>Completion: January, 2017</p>	<table> <tr><td>Property Acquisition</td><td>\$ _____</td></tr> <tr><td>Construction</td><td>\$ <u>7,047,310</u></td></tr> <tr><td>Additions</td><td>\$ _____</td></tr> <tr><td>Landscaping/Roads</td><td>\$ <u>388,955</u></td></tr> <tr><td>Equipment</td><td>\$ <u>250,000</u></td></tr> <tr><td>Other (fees)</td><td>\$ <u>713,735</u></td></tr> <tr><td>Total:</td><td>\$ <u>8,400,000</u></td></tr> </table>	Property Acquisition	\$ _____	Construction	\$ <u>7,047,310</u>	Additions	\$ _____	Landscaping/Roads	\$ <u>388,955</u>	Equipment	\$ <u>250,000</u>	Other (fees)	\$ <u>713,735</u>	Total:	\$ <u>8,400,000</u>	<table> <tr><td>Tuition</td><td>\$ _____</td></tr> <tr><td>Millage/Plant</td><td>\$ <u>1,645,500</u></td></tr> <tr><td>Bond Proceeds</td><td>\$ <u>1,500,000</u></td></tr> <tr><td>Donations</td><td>\$ <u>3,754,500</u></td></tr> <tr><td>Federal</td><td>\$ _____</td></tr> <tr><td>Other (*)</td><td>\$ <u>1,500,000</u></td></tr> <tr><td>Total:</td><td>\$ <u>8,400,000</u></td></tr> </table> <p>*Loan from W.K. Kellogg Foundation</p>	Tuition	\$ _____	Millage/Plant	\$ <u>1,645,500</u>	Bond Proceeds	\$ <u>1,500,000</u>	Donations	\$ <u>3,754,500</u>	Federal	\$ _____	Other (*)	\$ <u>1,500,000</u>	Total:	\$ <u>8,400,000</u>
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6.	<p><u>Music Building Renovation:</u></p> <p>The music building renovation will include a complete upgrade to all mechanical and electrical systems and building infrastructure, as well as major renovations in classrooms, offices, student gathering spaces, the recital hall and acoustical improvements throughout the facility. Design work has started and demolition and renovations will begin June 2016.</p>	<p>Start Date: June, 2016</p> <p>Completion: August, 2017</p>	<p>Property Acquisition \$ _____</p> <p>Remodeling \$ <u>6,696,799</u></p> <p>Additions \$ _____</p> <p>Landscaping/Roads \$ _____</p> <p>Equipment \$ <u>250,000</u></p> <p>Other (fees) \$ <u>553,201</u></p> <p>Total: \$ <u>7,500,000</u></p>	<p>Tuition \$ _____</p> <p>Millage/Plant \$ <u>950,000</u></p> <p>Bond Proceeds \$ _____</p> <p>Donations \$ <u>6,550,000</u></p> <p>Federal \$ _____</p> <p>Other (specify) \$ _____</p> <p>Total: \$ <u>7,500,000</u></p>

Instructions:

1. Projects shall be reported on this standard form and submitted to the Joint Capital Outlay Subcommittee, the fiscal agencies, and the State Budget Office **on or before June 30 and December 31 of each year**. Submission to the above parties shall be accomplished by posting the reports on the institution's website under the "Budget and Performance Transparency Reporting" section. If an institution has no projects to report for a six-month period, enter "None" next to "Number of Projects to Report" located on the top of the form.
2. Reports shall include all contracts entered into for new construction of **self-funded projects costing in excess of \$1,000,000.00**. Projects funded by State capital outlay appropriations are not to be included in these reports. Once submitted, a project does not have to be listed in any subsequent report, unless a change in project cost has occurred. In such case, the subsequent use and finance report shall clearly state that the project cost has changed, listing the dollar amount of the change, and including reasons for the cost change.
3. New construction includes land or property acquisition, remodeling and additions, maintenance projects, roads, landscaping, equipment, telecommunications, utilities, and parking lots and structures.
4. Project Description should include a basic overview of the project including the purpose and justification for the project.
5. Reports shall detail by amount the funding sources that are supporting a project (e.g. tuition, fees, bond funds, millage, donations, etc.).
6. **Penalties:** Statutory language in the appropriation act for Universities and Community Colleges provides that institutions shall comply with the current use and finance requirements of the Joint Capital Outlay Subcommittee and provides for a 1.0% reduction in State appropriations for each violation.

Statutory References

Management and Budget Act, 1984 PA 431, Section 238, MCL 18.1238

State School Aid Act, 1979 PA 94, Section 208, MCL 388.1808

State School Aid Act, 1979 PA 94, Section 275a, MCL 388.1875a