



## Student Loan Instructions

Remember, you must be enrolled in at least **6 credit hours** each semester you wish to receive a student loan.

1. Log in to your GRCC Online Center by going to [www.grcc.edu/onlinecenter](http://www.grcc.edu/onlinecenter) and enter your student ID and password.
2. Click the **Online Student Center** link in the menu on the left side of the page.
3. There may be messages that appear. Please read through them carefully and follow instructions. After doing so, you will be redirected to the Online Center.
4. In the Finances section, select **Accept/Decline** awards.
5. Select the Aid Year **2019**.
6. On the **Award Package** screen, you must **Accept, Reduce or Decline** the loans that are offered to you:
  - Select **Accept All** to accept all offered loans.
  - Select **Decline All** to decline all offered loans.
  - To **Accept or Decline** each loan individually check the appropriate box next to each loan. To accept a partial amount, after you check accept type the amount you would like to accept in the Accepted column. You may not type in a value greater than what has been offered.
  - If you are awarded loans for both fall and winter the amount you accept will be split evenly between the two semesters.
  - When you are finished making your decisions, hit **Submit**.
  - If you wish to change your loan amount after you have submitted your decision you must complete either the **Loan Increase/Adjustment Request** form or the **Loan Reduction/Cancellation Request** form located at [www.grcc.edu/financialaidscholarships/forms](http://www.grcc.edu/financialaidscholarships/forms). Follow the instructions on the form for submission.

**Academics**

[My Schedule](#)  
[Add or Drop Classes](#)  
[My Academics](#)  
[Grades or Transcripts](#)  
[View/Change Major](#)  
[Enrollment Verification](#)  
[Schedule Planner](#)

other academic... ▾ >>

**Finances**

**My Account**  
[Inquire/Payment](#)  
[My eBill](#)  
**Financial Aid**  
[View Financial Aid](#)  
[Accept/Decline Awards](#)

other financial... ▾ >>

Award	Category	Career	Offered	Accepted	Accept	Decline
<a href="#">Federal Direct Loan - Sub</a>	Loan	Semester Credit	3,500.00	3,500.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<a href="#">Federal Pell Grant 1</a>	Grant	Semester Credit	6,095.00	6,095.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Total</b>			<b>9,595.00</b>	<b>9,595.00</b>		

Currency used is US Dollar.

accept all
decline all
clear all
update totals

SUBMIT

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[Account Inquiry](#)

[Consumer Information](#)

[Return to Aid Year Selection](#)

[Loan Entrance Counseling and Loan Agreement \(MPN\)](#)

7. If you are a **NEW Student Borrower**, click the **Loan Entrance Counseling and Loan Agreement (MPN)** link or go to [www.studentloans.gov](http://www.studentloans.gov) to complete your **Entrance Counseling** and **Loan Agreement (Master Promissory Note)**. You will need your FSA ID and password to complete these steps.



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VISION • As a college of distinction, GRCC inspires students to meet the needs of the community and the world.